



# NC Capital Area Metropolitan Planning Organization

## Staff Report

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

---

**Agenda Date: 10/19/2022**

**Agenda Item: 5.3**

**To: Executive B**

---

### **Non-Motorized Volume Data Program - Master Services Agreement**

Kenneth Withrow, MPO Staff

The CAMPO Executive Board at their September 21, 2022 meeting received information on Amendment #1 to the FY 2023 UPWP. Amendment #1 of the FY 23 UPWP includes this specific item:

“A budget adjustment for II-A-12 to bring that working line item from \$10,000 to \$15,000 to account for additional maintenance needs for the Non-Motorized Data Volume Count program data counters”.

NCDOT has transitioned the counter inventory of the Non-Motorized Volume Data Program (NMVDP) to the collaborating program agencies such as CAMPO and no longer supports the maintenance of the NMVDP inventory. A Master Services Agreement has been written between CAMPO and ITRE to maintain the NMVDP counter inventory through onsite maintenance and assistance with a financial obligation for the services provided. Along with maintenance of the NMVDP inventory, ITRE staff will be required to give a status report on the counters twice year, along with presentations to the TCC and Executive Board and provide staff with a copy of the maintenance log for services rendered quarterly, along with email updates after site visits.

**Requested Action:** Recommend approval of the Master Services Agreement