

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

One Fenton Main St.  
Suite 201  
Cary NC 27511

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Wednesday, February 15, 2023

4:00 PM

Conference Room

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## **1. Welcome and Introductions**

*Shelby Powell, CAMPO, conducted roll call.*

*Quorum was met.*

**Present:** 18 - Sig Hutchinson, Blake Massegill, Harold Weinbrecht, Glenn York, Porter Casey, Deans Eatman, Cat Redd, Corey Branch, Ben McDonald, TJ Cawley, Ronnie Currin, RS "Butch" Lawter, Lewis Weatherspoon, Jacques Gilbert, Michael Schriver, Ken Marshburn, Vivian Jones, and Susan Evans

**Absent:** 11 - Montell Irvin, Sean Mayefski, Bob Smith, Matt Mulhollem, Art Wright, Russ May, Melvin Mitchell, Valerie Jordan, Grady Hunt, Joe Geigle, and Bobby Wheeler

## **2. Adjustments to the Agenda**

*There were no changes to the agenda.*

## **3. Ethics Statement:**

*Vice Chair Butch Lawter read the ethics statement.*

*There were no conflicts.*

## **4. Public Comments**

*Bob Blank signed up for public comment.*

*Mr. Blank expressed his concern for NCDOT U-5307 plan for an 8-Lane separated highway. He stated that he felt that it would cause problems for the neighborhoods and businesses along that road. Mr. Blank stated that NCDOT's plan goes contrary to a few things, and that the primary issue is that it just doesn't reduce congestion. He states that over a few years, it would actually result in an increase in congestion.*

*Mr. Blank suggest that CAMPO spends more time and effort in ensuring that stated the S-Line receives equal treatment with any plans for an upgrade of Capital Blvd He also recommended that the Capital Blvd expressway be exchanged for an improved Blvd with a lower not higher traffic flow.*

## **5. Consent Agenda**

*Sig Hutchinson motioned to move the consent agenda to the slate vote.*

*Corey Branch seconded that motion.*

*Item was moved to the slate vote.*

**5.1 January 18, 2023 Executive Board Meeting Minutes**

**Requested Action:** Adopt the minutes of the January 18, 2023 Executive Board meeting

**Attachments:** [January Minutes](#)

This item was approved by unanimous vote.

**5.2 TIP Amendment #11**  
Chris Lukasina, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)  
[Changes to Existing Projects](#)  
[New Projects](#)

This item was approved by unanimous vote.

**5.3 FTA Section 5307, 5340, and 5339 Memorandum of Understanding**  
Crystal Odum, MPO Staff

**Requested Action:** Approve the sub-allocation MOU between the Raleigh urbanized funding partners for FFY 2023 Section 5307, 5340, and 5339 FTA funds.

**Attachments:** [Staff Report](#)  
[Section 5307-5340-5339 Sub-Allocation FFY23 MOU 20230207](#)

This item was approved by unanimous vote.

**End of Consent Agenda**

This item was approved by unanimous vote.

**6. Public Hearing**

**6.1 Unified Planning Work Program FY 2024**

Shelby Powell, MPO Staff

**Requested Action:** Conduct Public Hearing. Adopt the Unified Planning Work Program for FY 2024.

**Attachments:** [Staff Report](#)

[Unified Planning Work Program FY 24](#)

[Resolution of Adoption: Unified Planning Work Program FY 24](#)

[Resolution Certifying MPO Planning Process FY 24](#)

*Shelby Powell, CAMPO, presented this item.*

*Ms. Powell stated that there had not been many changes to the Unified Planning Work Program (UPWP) since last month's Executive Board meeting. She stated that there was one update made, informing the Board of Wake County's withdrawal of their request for CAMPO's consideration of financial support for their Collector Street Plan. Ms. Powell stated that Wake County is no longer advancing that planning effort in FY 2024. Therefore, it has been removed from the Draft UPWP FY 2024.*

*Ms. Powell informed the Board that there were no comments received on the draft, other than some minor edits that NCDOT submitted yesterday afternoon. She stated that the request is to hold the public hearing for this item and consider adoption for the UPWP for FY 2024.*

*Chair Vivian Jones opened the public hearing.  
There were no comments.  
Public hearing was closed for this item.*

*Corey Branch motioned to adopt the FY 24 UPWP and MPO self-certification.  
Sig Hutchinson seconded that motion.*

*Item was moved to the slate vote.*

**This item was approved by unanimous vote.**

**6.2****FFY 2024 LAPP Program**

Chris Lukasina, MPO Staff

**Requested Action:** Conduct public hearing and consider approval of FFY 2024 LAPP Program.

**Attachments:** [Staff Report](#)

[FFY 2024 Draft LAPP Program](#)

[FFY 2024 Draft LAPP Program Map.pdf](#)

[LAPP Selection Panel](#)

*Chris Lukasina, MPO Director, presented this item.*

*Mr. Lukasina informed the Board that the call for projects began in August and closed in October of 2022. 21 projects were submitted at that time. Those projects were scored through the official LAPP scoring system and were reviewed by staff and the LAPP selection panel. He informed the Board that the public comment period opened on January 3rd and ran through February 14, 2023. Mr. Lukasina informed the Board that there had not been any comments received. He stated that the public hearing is scheduled for today and at the conclusion of the public hearing they request a motion to approve the recommended FFY 2024 LAPP Program.*

*Chair Vivian Jones opened the public hearing.*

*There were no comments.*

*Public hearing was closed for this item.*

*Harold Weinbrecht motioned to approve the FFY 2024 LAPP Program.*

*Lewis Weatherspoon seconded that motion.*

*Item was moved to the slate vote.*

**This item was approved by unanimous vote.**

**End of Public Hearings****7. Regular Agenda**

**7.1 CAMPO SRTS Program - Road Safety Audit Report Review**

Kenneth Withrow, MPO Staff

**Requested Action:** Receive as Information.

**Attachments:** [Staff Report](#)

[VSE School Focused Road Safety Assessment-2022-08-10](#)

*Kenneth Withrow, CAMPO, presented this item.*

*Mr. Withrow informed the Executive Board that through the UPWP in 2021, CAMPO was able to support and sponsor the state's first road safety audit (RSA) for a Safe Routes to School project in the state of North Carolina. He stated that the first school that was awarded this project was Vandora Springs Elementary School.*

*Mr. Withrow stated that this was a partnership with Vandora Springs Elementary School, NCDOT, Town of Garner, CAMPO and Safe Routes to School Wake County. He stated that one advantage that they had in this process was that the NCDOT Traffic Safety Unit had additional funding available through FHWA's STEP Program, to pay for training at the Town of Garner.*

*He shared the RSA objectives and goals as well as improvements brought on by this program. He informed the Executive Board that the next step in this project is to maintain relationship with the school through Walk to School Days, follow up with Core Team, and to identify opportunities for more RSAs via SRTS subcontract.*

*Mr. Withrow informed the Executive Board that the final report is available online at [wakegov.com/saferoutestoschool](http://wakegov.com/saferoutestoschool) which lists the recommendations, potential counter-measures, cost, priorities in terms of short-term, midterm and long-term and other useful information.*

*He stated that the next CAMPO SRTS Subcommittee meeting is Friday, March 17, 2023 at 10am. Mr. Withrow also informed the Executive Board that the subcommittee is in the process of applying for additional Safe Routes to School funding from NCDOT. He stated that the Wake County project is currently funded through the end of this year but NCDOT just opened up a new round of funding and stated that there would not be another round for another three years.*

*Mr. Withrow clarified that funding cannot be used on infrastructure but it can be spent on work to support infrastructure projects.*

*Sig Hutchinson commented stating that he believes that these improvements are really reasonable and that he would encourage to continue taking advantage of more opportunities like this.*

**7.2****Mobility Management Program Implementation Study**

Crystal Odum, MPO Staff

**Attachments:** [Staff Report](#)[2022 12 02 Mobility Management Framework White Paper](#)[MMP Agency Endorsement Language](#)

Crystal Odum, CAMPO, presented this item.

*Ms. Odum reintroduced the Mobility Management Program and explained the Mobility Management Implementation Study. She shared the goals and visions for the program. She explained that Mobility Management connects people with disabilities, seniors, low-income individuals, and others with accessible, reliable transportation options. Ms. Odum stated that effective mobility management requires coordination and cooperation among a host of public and private entities, providing comprehensive and affordable service. She reminded the Board that the Mobility Management Implementation Study was born out of the findings from the 2018 Coordinated Public Transit-Human Services Transportation Plan.*

*Ms. Odum summarized the outreach and engagement activities completed thus far. She presented the recommended framework, timeline, source of funding and specific implementation steps. This included the key recommendation to recruit a full time mobility manager to start FY 2024 on or around July 1, 2023, that would serve the full CAMPO region. Another key recommendation would be that the Mobility Coordination Committee (MCC) be used as a mobility management steering committee. Also, that the program be funded with the Federal Transit Administration (FTA) 5310 program funds.*

*She explained the timeline for completion and formal support from the agencies. She informed the Executive Board that written endorsement for this item is requested by March 1, 2023. Ms. Odum stated that written endorsements have been received from the Town of Apex, JCATS, GoTriangle, Raleigh Transportation Authority, and Harnett Board of Commissioners for HARTS. She also stated that the anticipated implementation date for this program is July 1, 2023.*

*Chair Vivian Jones opened the floor for questions and/or comments.  
There were none.*

**This item was received as information only.**

**7.3 Draft 2024-2033 TIP/STIP Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)

*Alex Rickard, CAMPO, presented this item.*

*Mr. Rickard presented slides on the development of the next STIP, and the STIP process informed by NCDOT prioritization process. He informed the Board of the three roles/actions in which the MPO takes in this process. These three steps are submit projects, assign local input points to these projects, and take formal action in adopting the transportation improvement program where you have leverage on the scheduled programming of these projects.*

*Mr. Rickard gave some background information on how the STIP development process. He informed the Board that a recommendation for two "swaps" were made based on Regional Impact and Division Needs. He stated that the next steps for this item was the Board and Executive Board review throughout February and March. Once the "swaps" that may be approved, are known, steps toward TIP/STIP adoption can continue. This does require an MTP amendment. Mr. Rickard informed the Board that the pre-steps are going on now.*

*Mr. Rickard stated that the hope is that public involvement and comment period can began on both the MTP amendment and TIP adoption in June, with action in the adoptions in August.*

*He informed the Board that NCDOT has extended the timeline on this project, therefore a decision isn't needed today. Mr. Rickard stated that this item will be presented to the TCC again in March, and hope to get action on this item from the Board in March.*

*Chair Jones opened the floor for questions and/or comments.*

*Blake Massengill commented, stating that this is exactly what they had been looking for, and that he looks forward to taking action on this item next month.*

**This item was received as information only.**

**7.4 2020 Urbanized Area Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)*Chris Lukasina, MPO Director, presented this item.**Mr. Lukasina informed the Board that the Decennial Census released new definitions for classifying urbanized areas. He stated that these new definitions resulted in some changes in North Carolina's urbanized areas, as well as the actual growth in our region. He stated that after every decennial census, MPOs are required to review their boundaries.**Mr. Lukasina stated that currently the Capital Area MPO boundary contains approximately 1,603.53 square miles, and has a population of 1,380,426. He provided a link to the Census Bureau's Tiger Web where you can use to view the new 2020 urbanized area mapping.**Mr. Lukasina provided some updates to the urbanized areas.**Chair Jones opened the floor for questions and/or comments.**Chair Jones asked Mr. Lukasina to confirm that changes are voluntary not required. Mr. Lukasina responded stating that the changes discussed in Johnston and Chatham county may be a required change.***This item was received as information only.****8. Informational Item: Budget****This was received as information.****8.1****Requested Action:** Receive as information.**Attachments:** [2023 Operating Budget Projection Q2](#)**This item was received as information only.****8.2****Member Shares FY 2023**

Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information**Attachments:** [2023 Member Dues Projection Q2](#)**This item was received as information only.****9. Informational Item: Project Updates****This item was received as information only.**



**9.1 Project Updates - February 2023**

**Requested Action:** Receive as information.

**Attachments:** [February Project Updates](#)

This item was received as information only.

**9.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Exec Board Public Engagement Updates 2022\\_02\\_08](#)

This item was received as information only.

**10. Informational Item: Staff Reports**

*MPO Director:*

*Chris Lukasina reminded the Board of the following:*

*-Greater Triangle Commuter Rail public comment period closes February, 19, 2023.*

*-plan to have the 1st meeting of the Executive Board subcommittee for Commuter Rail, stay tuned for that date*

*-Annual NC AMPO Transportation Conference will be in Greenville, NC from 26-28 April 2023*

*-Annual MPO 101 training workshop on March 16th, 9am - 12pm*

*-LAPP Project Manager Training is March 21st, 9am - 3pm; He informed the Board that this is mandatory for managers of all projects that were approved for LAPP funding for the FFY 2024 cycle.*

*-1st Joint MPO Board meeting of the year is anticipated for the morning of March 29th. More details to come.*

*-The Draft FY 24 Wake Transit Work Plan and the Recommended 2025-2030 Wake Bus Plan has been released for public comment and review. The 30 day Joint Work Plan and Bus Plan public comment and review period will run from February 20th thru March 22nd. Then will be brought to the Executive Board at the March meeting.*

*-Rolesville will be holding their ground breaking ceremony on Friday for their Rolesville Mainstreet Project. Mr. Lukasina informed the Board that this project began as a special study that CAMPO conducted a few years ago and then was funded through the LAPP program.*

*Lastly, Mr. Lukasina asked the Board for their feedback on when they wanted to return to in-person meetings.*

*Sig Hutchinson, responded informing the Board members that the new CAMPO location is really nice. He stated that he will like to return to in-person as soon as possible.*

*Ken Marshburn agreed with Mr. Hutchinson's desire to get back to in-person as soon as possible.*

*Chair Vivian Jones expressed that they will move forward with getting back in-person as soon as possible, and that she feels everyone love the new location.*

*NCDOT Division 4:*

*Jennifer Collins asked Chris Lukasina when did he expect to hear back from Garner regarding the LAPP funding?*

*Mr. Lukasina responded informing Ms. Collins that he had just received an email from Garner during the meeting.*

*NCDOT Division 5:*

*Brandon Jones gave an update on the U-4437 Project. He stated that right after the State Fair last year, Blue Ridge railroad crossing was closed. Closing of Hillsborough Street at Blue Ridge Rd will be February 12th. Hillsborough Street is anticipated to stay closed for*

*about 6months and have it opened back on a new bridge by August 31st. He also provided an update on the Spring Liter Sweep which will be held April 15-29th. He informed the Board that he provided the TCC with a link to all info concerning the Spring Liter Sweep and the multimedia resources.*

*NC Turnpike Authority:*

*Alan Shapiro gave an update on Phase 2 of the 540. It is now in the procurement process and by the end of the day they anticipate issuing the 2nd industry draft of that RFP. On February 1st, a request for qualifications for the 2nd piece was advertised. Everything is on schedule for the let dates for July/September.*

**This item was received as information.**

## **11. Adjournment**

Upcoming Meetings/Events