

**NC Capital Area Metropolitan  
Planning Organization  
Meeting Minutes - Final  
Executive Board**

1 Fenton Main St.  
Suite 201  
Cary NC 27511

---

Wednesday, May 15, 2024

4:00 PM

Conference Room

---

**1. Welcome and Introductions**

**Present:** 17 - Bobby Wheeler, Blake Massengill, Sean Mayefski, TJ Cawley, Chair Vivian Jones, Vice Chair RS "Butch" Lawter, Susan Evans, Scott Brame, Stephen Morgan, Chris Coats, Chris Deshazor, Patrick Hannah, Elmo Vance, Neil McPhail, Sheveil Harmon, Jacques Gilbert, and Joe Geigle

**Absent:** 17 - Teresa Bruton, Grady Hunt, Lewis Weatherspoon, Harold Weinbrecht, Porter Casey, Montell Irvin, Corey Branch, Ronnie Currin, Deans Eatman, Katie Kenlan, John Allers, Harry Foy, Russ May, Terry Turner, Glenn York, Melvin Mitchell, and Valerie Jordan

**2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

**3. Ethics Statement:**

*Vice Chair Butch Lawter read the ethics statement.*

*There were no conflicts.*

**4. Public Comments**

*There were no public comments.*

**5. Consent Agenda**

**5.1 Minutes - Apr 17, 2024 Executive Board Meeting**

**Requested Action:** Approve the April 17, 2024 minutes

**Attachments:** [April Minutes](#)

**5.2 FY 2024 4th Quarter Wake Transit Work Plan Amendment Request**

Ben Howell, CAMPO Staff

**Requested Action:** Approve the FY 2024 Q4 Wake Transit Work Plan Amendment Request.

**Attachments:** [Staff Report](#)

[Q4 Wake Transit Work Plan Amendment Packet](#)

**5.3 2024 NCDOT Microtransit Feasibility Grant Application**

Gaby Lawlor, MPO Staff

**Requested Action:** Adopt the Resolution of Support for Harnett County.

**Attachments:** [Staff Report](#)

[Microtransit Feasibility Grant-Resolution-Harnett County-CAMPO-2024-05](#)

**5.4 Triangle Bikeway NEPA/Design - Interlocal Funding Agreement**

Cara Russell, MPO Staff

**Requested Action:** Approve the Interlocal Funding Agreement and authorize the Executive Director to sign the agreement.

**Attachments:** [Staff Report](#)

[ILA Triangle Bikeway Project 2024-05-07-CLEAN-FINAL-ExBdAgenda](#)

[Triangle Bikeway Cost Estimate Breakdown](#)

**5.5 CAMPO - DCHC MPO Planning Area Agreement**

Chris Lukasina, MPO Staff

**Requested Action:** Approve the draft agreement.

**Attachments:** [Staff Report](#)

[2024 DCHC-CAMPO MOA update 2024-04-24](#)

**End of Consent Agenda**

*Blake Massengill motioned to approve the Consent Agenda.*

*Jacques Gilbert seconded that motion.*

**This item was approved by unanimous vote.**

**6. Public Hearing**

**6.1 Amendment #4 to FY2024-2033 Transportation Improvement Program (TIP)**

Chandler Hagen / MPO Staff

**Requested Action:** Conduct a public hearing. Approve Amendment #4 to the FY2024-2033 Transportation Improvement Program (TIP).

**Attachments:** [Staff Report](#)  
[TIP Amendment 4 CAMPO](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen stated that since last month, transit projects, TD-5269 and TD-5285 were added to install electric charging infrastructure to support development deployment of battery-electric buses.*

*Chair Vivian Jones opened the floor for questions and/or comments.*

*There were none.*

*Bob Wheeler motioned to approve the amendment #4 to FY2024-2033 TIP.*

*Scott Brame seconded that motion.*

**This item was approved by unanimous vote.**

**End of Public Hearings**

**7. Regular Agenda**

## 7.1 Triangle Regional Transit Survey 2023

Alpesh Patel, Cambridge Systematics

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)  
[Triangle Regional Transit Survey - All Systems Report](#)

*Alpesh Patel, Cambridge Systematics, presented this item.*

*Mr. Patel provided a brief overview of the Triangle Regional Transit Survey. He explained the methods for the collection of origin destination and customer satisfaction data. He also noted some key findings and takeaways that developed into all system reports, fact sheets and the dashboard.*

*Mr. Patel discussed the differences between the origin-destination survey, which is typically done every five years, and the customer satisfaction survey, which is typically done annually. He stated that the major difference between the two is that the origin-destination survey does not collect information about customer satisfaction.*

*Mr. Patel noted that all data that was collected was geo-coded. Therefore, it is spatially enabled, it's available in the dashboard discussed and is useful for making maps and evaluating ridership trends.*

*Mr. Patel stated that the survey required a lot of quality control and data cleansing, which occurred through February this year. He also stated that they interpreted the weighted sampling survey data, and translated it into a series of reports and fact sheets.*

*Mr. Patel informed the Executive Board that the results of this survey were briefed to the DCHC technical committee and their Board, the GoTriangle Board, TPAC, and the City of Raleigh's Transit Authority over the last two months.*

*He noted that work commutes are not the dominant trip for all users, stating that the findings show more trips made during the day were not originated from home.*

*Mr. Patel compared survey results from 2015 and 2023.*

*Chair Vivian Jones opened the floor for questions and/or comment.*

*Sean Mayefskie commented that adding the Wolfline brought in many college students, he asked does this impact survey results.*

*Mr. Patel responded that it hasn't affected results much.*

*Patrick Hannah asked how did they frame questions about returning to fares and had they surveyed paratransit.*

*Mr. Patel answered that they primarily surveyed fixed routes and questions were about household income, not about return to fares.*

*There were no further questions and/or comments.*

**This item was received as information.**

## 7.2 Morrisville Parkway Access Management Study Recommendations

Crystal Odum, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)

[Attachment B - Morrisville Parkway Recommendations - 4-25-24](#)

*Crystal Odum, CAMPO, presented this item.*

*Ms. Odum stated that the goal of this study was the development of an access management strategy for Morrisville Parkway to evaluate curb cuts, intersection safety, and multi-modal connectivity.*

*She noted that the corridor was identified as a high priority in the Town of Morrisville's 2019 Comprehensive Transportation Plan (CTP). She also noted that the study examined median openings, access controls, signage, signalization, intersection operations, multimodal connectivity along and across the corridor, speed limits, and traffic calming opportunities.*

*Ms. Odum stated that recommendations incorporated public input in addition to collected data and traffic analysis.*

*She informed the Board that public involvement included reviewing documents, getting information from the public, and site assessments completed at the corridor. There was also community events such as the Trick or Treat the Trail on October 21, 2023, along with a pop up event at Morrisville Aquatic and Fitness Center on November 7, 2023.*

*Ms. Odum stated that after analysis was completed, the team came up with 5 improvement areas along the corridor. These areas included the area surrounding Morrisville Parkway at Davis Drive, Morrisville Elementary School, Morrisville Aquatics and Fitness Center, Park West Village Mall and the Morrisville Parkway intersection of NC-54.*

*She summarized the recommendations formed, which were broken down by mid-term (5-10 years) improvement goals and long-term based on the assessment of safety.*

*Ms. Odum noted that the study included an estimated construction cost. She stated that all of the recommendations, both mid and long term improvements, totaled to almost \$11M.*

*Ms. Odum stated that public comment period will be held June 17th through July 16th, with an anticipated Board approval in August.*

*Chair Jones opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information.**

**7.3 Recommended FY 2025 Wake Transit Work Plan Update**

Ben Howell, CAMPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)

*Ben Howell, CAMPO, presented this item.*

*Mr. Howell provided an update on the FY 2025 Wake Transit Work Plan. He noted that they had not yet released a recommended work plan, stating that it is still being developed.*

*Mr. Howell discussed the schedule of development of the work plan. He informed the Board that they plan to distribute the recommended work plan to the TPAC next week, and have them consider the work plan for adoption on May 29th. The work plan would then go through a 14 day public review and comment period from May 30th through June 12th. The work plan will then be presented to the Executive Board in June, and to the GoTriangle Board of Trustees on June 26th.*

*Mr. Howell explained that the reason there is a delay in the release of the recommended work plan is due to them waiting on guidance from the Wake Transit Conference Committee specifically surrounding the inclusion of the vehicle rental tax revenue. He stated that they are expected to receive this guidance at the meeting scheduled on May 20th.*

*Mr. Howell provided updates on the draft work plan, stating that the operations budget on the draft work plan was \$45,591,851 and the recommended work plan sets it at \$47,400,794. He also stated that there were some changes to bus route improvements as a result of the newly adopted Bus Plan, and GoTriangle's Short Range Operations. There also was an addition of GoWake Access SmartRide NE Microtransit service, which is funded through the Community Funding Area Program. The draft work plan had the capital budget at \$196,780,083, and the recommended work plan sets it as \$203,147,110. He noted some key changes included were additional funding for vehicle acquisition, addition of BRT Concept of Operations Study, and the split of the Northern Corridor BRT into two corridors, Midtown and Triangle Town Center.*

*Mr. Howell informed the Board that the financial assumptions are the same from as the assumptions presented in the draft work plan. He noted that they anticipate the need for a fund balance transfer.*

*Mr. Howell provided a brief overview of operating highlights and projects.*

*Chair Jones opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information.**

**7.4 NC 540 (R-2829) Bonus Allocation Programming**

Alex Rickard/MPO Staff

**Requested Action:** Approve the projects for inclusion in the Transportation Improvement Program.

**Attachments:** [Staff Report](#)  
[CAMPO Bonus Allocation Methodology](#)  
[BA MTP Candidates MapTable](#)  
[BA Recommendations](#)

*Alex Rickard, CAMPO, presented this item.*

*Mr. Rickard provided an overview of the bonus allocation funding and programming limitations, He noted that there are caps of how much funding can be spent at both the Division and Regional level.*

*Mr. Rickard also noted that the funds must be allocated within 5 years of the award, which starts July 1, 2024, and must be used for roadway projects.*

*He stated that there are 2 rounds of bonus allocation funds, round 1 generated from R-2721 and R-2828 (NC 55 to I-40) which are both underway and have begun construction; and round 2 generated from R-2829 (I-40 to US 64/US 264) with funds being available July 1, 2024 and must be obligated by June 30, 2029.*

*Mr. Rickard stated that after project screening based on the bonus allocation limitations, only 2 projects, A228a1 and A929 eligible.*

*He anticipates Transportation Improvement Program (TIP) Amendment approval this Summer.*

*Chair Jones opened the floor for questions and/or comments.*

*Stephen Morgan asked how do they ensure sidewalk is included on Poole Road bridge over the river.*

*Mr. Rickard responded that they try to include bike/ped facilities and that he will look into options, including a dedicated bike/ped bridge. He stated that at a minimum they're looking at 8-10 foot wide sidewalk on the vehicle bridge.*

*Vice Chair Lawter asked were there no projects in Johnston County.*

*Mr. Rickard responded that law requires funding be spent in counties in which toll roads are and tolls are collected.*

*There were no further questions and/or comments.*

*Susan Evans motioned to approve this item.*

*Elmo Vance seconded that motion.*

**This item was approved by unanimous vote.**

**8. Informational Item: Budget**

This item was received as information.

**8.1 Operating Budget FY2024**  
Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Operating Budget Projection Q3](#)

**8.2 Member Shares FY2024**  
Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Projected Members Dues Q3](#)

**9. Informational Item: Project Updates**

This item was received as information.

**9.1 Project Updates - May 2024**

**Requested Action:** Receive as information.

**Attachments:** [May Project Updates](#)

**9.2 Public Engagement Updates**  
Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [EB Public Engagement Updates 2024\\_05\\_08](#)



**10. Informational Item: Staff Reports**

*MPO Director:*

*Chris Lukasina introduced Steven Mott. He stated that the Wake Transit Plan Update Stakeholder Group will be made up of 3 appointed members, can be Executive Board member, staff etc and will be appointed by the Chair.*

*Mr. Lukasina informed the Board that there are upcoming final steering committee meetings for the bike/ped element study. He also noted that 5 technical Advisory Team meetings for Safety Plan will be occurring over next 2-3 weeks.*

*Mr. Lukasina announced that CAMPO staff will be participating in the Central Pines Regional Council Job Fair.*

*He reminded the Board that the staff has begun to schedule 1 on 1 meetings with jurisdictions.*

*Mr. Lukasina stated that there are a number of outreach events ongoing.*

*He reminded Board members to sign in for attendance.*

*NCDOT DIV 5:*

*Nightly lane closure beginning on I-40 for paving, and Efforts are underway to update list of contacts to receive press releases from NCDOT.*

*Youngsville:*

*Town of Youngsville received the 2024 APA award for comprehensive plan.*

**11. Adjournment**

## Upcoming Meetings/Events

<i>Joint MPO Boards Meeting Central Pines Regional Council 4307 Emperor Blvd Suite 110 Durham, NC 27703</i>	<i>May 31, 2024 8:30am - 11:00am</i>
<i>Capital Area MPO TCC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i>	<i>June 6, 2024 10:00am - 12:00pm</i>
<i>Capital Area MPO TAC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i>	<i>June 12, 2024 4:00pm - 6:00pm</i>