

**NC Capital Area Metropolitan  
Planning Organization  
Meeting Minutes - Final  
Technical Coordinating Committee**

1 Fenton Main St.  
Suite 201  
Cary NC 27511

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Thursday, October 3, 2024

10:00 AM

Conference Room

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**1. Welcome and Introductions**

**Present:** 31 - Dylan Bruchhaus, Paul Black, Bradley Kimbrell, Tim Gardiner, Neil Perry, Andrew Spiliotis, Bynum Walter, Brandon Watson, James Salmons, Caleb Allred, Jenna Shouse, Melanie Rausch, Matt Day, Tracy Stephenson, Alan Shapiro, Tracy Parrott, Emma Linn, Catherine Farrell, Barry Baker, Lucy Garcia, Chris Garcia, Austin Keefer, Anne Calef, Jason Kress, Philip Hart, Audrey Duchesne, Ryan Eldridge-Burch, Dana Smith, Chance Mullis, Jillian Brookshire, and Erin Joseph

**Absent:** 20 - Jeff Jones, Bryan Coates, Phil Geary, Joe Geigle, Scott Hammerbacher, Catherine Knudson, Michael Landguth, Jay Sikes, Vice Chair Luana Deans, Braston Newton, Het Patel, Anita Davis-Haywood, Than Austin, Akul Nishawala, Jennifer Ganser, Nick Holcomb, Brennan Fuqua, Britt Davis, Michael Frangos, and Bo Carson

**2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

**3. Public Comments**

*There were no public comments.*

**4. Minutes**

**4.1 Minutes - Sept 5, 2024 TCC Meeting**

**Requested Action:** Approve minutes

**Attachments:** [September Minutes](#)

*Paul Black, GoTriangle, motioned to approve the September 5, 2024 TCC meeting minutes.*

*Bynum Walter, City of Raleigh, seconded that motion.*

**This item was approved by unanimous vote.**

**5. Regular Business**

**5.1****Update to CAMPO's Title VI and Limited English Proficiency Plans**

Bonnie Parker, CAMPO

**Requested Action:** Recommend the Executive Board approve the updated Title VI and Limited English Proficiency Plans.

**Attachments:** [CAMPO Title VI LAP Plan FINAL DRAFT Update Rev 2024\\_09\\_26](#)

*Bonnie Parker, CAMPO, presented this item.*

*Mrs. Parker reminded the TCC that they received this presentation last month.*

*Ms. Parker stated that the Draft Title VI Plan updates included updates of all maps for the latest MPO boundary, updates to all data on demographic categories to include additional demographic tables in appendices, NCDOT guidance included additional language reiterating compliance requirements, and updates to general format and grammar.*

*She stated that all updated documents are available on CAMPO's website.*

*Ms. Parker informed the TCC that the public comment period is still open and will be open through October 15th. She noted that since last month's meeting there had been comments received but none significant enough to result in changes.*

*TCC Chair Tracy Stephenson opened the floor for questions and/or comments.*

*There were none.*

*Paul Black motioned to recommend the Executive Board's approval of the updated Title VI and Limited English Proficiency Plans.*

*Lucy Garcia seconded that motion.*

**This item was recommended for approval by unanimous vote.**

**5.2 Congestion Management Process Update**

Evan Koff / MPO Staff

**Requested Action:** Conduct a Public Hearing and approve the Congestion Management Process (CMP) FY 2025 update.

**Attachments:** [Staff Report](#)  
[Congestion Management Process Public Comment Draft 09242024](#)

*Evan Koff, CAMPO, presented this item.*

*Mr. Koff reminded the TCC that this item was presented last month. He provided a brief refresher on the Congestion Management Process (CMP).*

*Mr. Koff provided background information on the CMP. He informed the TCC that a "Lunch & Learn" was held on September 13th and that it was very successful with much participation from local jurisdictions.*

*Mr. Koff stated that since the "Lunch & Learn," and September Executive Board, some language had been updated based off public comments made at the September Executive Board meeting by Mason Rizzo, a resident of the Town of Youngsville. During his public comment, Mr. Rizzo expressed how he and his family had been significantly affected by traffic and congestion concerns.*

*He noted that the public comment period on this item opened on September 16th and close on October 15th. He stated that there had yet to be any significant feedback received as of yet. He also noted that the public hearing will be held on October 16th.*

*TCC Chair opened the floor for comments and/or questions.*

*Lucy Garcia, Town of Youngsville, expressed gratitude for considering and addressing the public comments made by the citizen, Mr. Rizzo, at the September Executive Board when making updates. She stated that he has been very significant at recent Town meetings.*

*There were no further comments and/or questions.*

*Lucy Garcia motioned to recommend the Executive Board endorsement of the Congestion Management Process (CMP) final report and recommendations.*

*Chris Garcia, Town of Holly Springs, seconded that motion.*

**This item was approved by unanimous vote.**

**5.3                      Amendment #6 to FY2024-2033 Transportation Improvement Program (TIP)**

Chandler Hagen / MPO Staff

**Requested Action:** Conduct public hearing. Consider approval Amendment #6 to FY2024-2033 Transportation Improvement Program (TIP).

**Attachments:** [Staff Report](#)  
[2024-2033 TIP Amendment 6](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen informed the TCC that this is their first look at Amendment #6 of the FY2024-2033 Transportation Improvement Plan (TIP).*

*She stated that Amendment #6 includes changes made from June 1, 2024 through September 30, 2024. The changes included moving additional LAPP projects from FFY24 to FFY 25, moving BA projects from FY24 to FFY25, and the addition of project breaks to project HS-2405 (Safety Improvements in Division 5).*

*Ms. Hagen noted that the public comment period opened today, and runs through November 19, 2024. The public hearing will be held on November 20th.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information only.**

**5.4 SPOT 7 Update & Division Needs Phase**

Daniel Spruill, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)

[CAMPO Regional Impact Tier Programmed](#)

[Draft 2026-2035 STIP Funding Availability for Selecting Division Needs Projects from Prioritization 7.0 9-18-24](#)

*Daniel Spruill, CAMPO, presented this item.*

*Mr. Spruill stated that we are currently in the "Division needs" phase of the SPOT 7 process. He provided the TCC with a quick update on SPOT 7. He informed the TCC that on August 19, 2024, NCDOT released updated technical scores which altered programmed Statewide Projects. He noted that this change ultimately led to changes to CAMPO's point assignment.*

*He also stated that Version 6 of Local Impact Points were developed and submitted to NCDOT. He noted that as of August 19th, project U-5307 sections B,C and D is now programmed for \$717.2M. He also noted that project H192736 was also added into programming.*

*He discussed Division needs Target Modal Mixes and noted that the current recommended target modal mix for the Division is as follows:*

*Aviation: 400*

*Bicycle: 600*

*Transit: 200*

*Rail: 100*

*Highway: 1200*

*TCC Chair opened the floor for questions and/or comments.*

*Tim Gardiner, Wake County, asked if the focus primarily on Division 6.*

*Mr. Spruill answered yes, that other Divisions would receive some points.*

*Bynum Walter asked could she assume that the recent Hurricane would affect funding.*

*Ms. Powell responded that it probably would, based on how things usually happened in the past.*

**This item was received as information only.**

**5.5 Regional Multi-Modal Safety Action Plan - Project Update**

Kenneth Withrow

**Requested Action:** Receive as Information.**Attachments:** [Staff Report](#)[Blueprint for Safety CAMPO TCC 100324 update](#)

*Lauren Blackburn, VHB, presented this item.*

*Ms. Blackburn discussed the progress made thus far on the Blueprint for Safety. She stated that the study looks at data surrounding crashes, roadway information, community insight, proven counter-measures and also current projects. She stated that all of this data creates the basis for the questions that are asked during the planning process.*

*Ms. Blackburn informed the TCC that a meeting with CAMPO was held a few weeks ago, and that the planning effort is now at its halfway point. She noted that most of the data analysis required for the planning effort has been completed.*

*Ms. Blackburn stated that the first phase of public engagement was completed and they are identifying strategies and types of safety improvements that would best address safety needs.*

*She informed the TCC that the project is anticipated to be completed by June of 2025.*

*Ms. Blackburn provided an overview of the steps taken during the Safety Planning Process.*

- Establish Partners and process*
- Analyze safety data and input*
- Determine safety problems and emphasis areas*
- Identify strategies and projects*
- Implement plan*
- Evaluate and update plan*

*She noted that there was a project website created as part of the engagement effort during phase 1. She also noted that there was a very high level of responses from the online survey, which is no longer live.*

*Ms. Blackburn stated that another round of public engagement would begin in the upcoming months.*

*She informed the TCC that October is known as Pedestrian Safety Month, therefore there is a lot of information that can be found online for anyone who is interested.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information only.**

**6. Informational Item: Budget**

**This item was received as information only.**

**6.1 Operating Budget, FY2025**

Brenda Landes, MPO Staff

**Requested Action:** Received as information.**Attachments:** [Staff Report](#)  
[2025 Operating Budget Projection Q1](#)**6.2 Member's Shares FY2025**

Brenda Landes, MPO Staff

**Requested Action:** Received as information.**Attachments:** [Staff Report](#)  
[2025 Member Dues Projection Q1](#)**7. Informational Item: Project Updates**

This item was received as information only.

**7.1 Project Updates - October 2024****Requested Action:** Receive as information.**Attachments:** [October Project Updates](#)  
[Division 6, October Project Report](#)**7.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.**Attachments:** [TCC Public Engagement Updates 2024\\_09\\_26](#)

**8. Informational Item: Staff Reports***MPO Report:*

*Shelby Powell stated that one on one meetings with local jurisdictions have been ongoing and very beneficial.*

*She informed the TCC that the LAPP and UPWP Call for Projects close at the end of this month.*

*She also stated that there would be one final UPWP amendment coming in October, so if anyone needed anything to add to that amendment she requested that they reach out as soon as possible.*

*Ms. Powell noted that Daniel Spruill of CAMPO was promoted a few months back, therefore his previous position is now open and will be posted. She stated that this would be the final vacancy at CAMPO, once filled, CAMPO would be fully staffed.*

*NCDOT Transportation Planning Division:  
Absent.*

*NCDOT Division 4:  
No report.*

*NCDOT Division 5:  
No report.*

*NCDOT Division 6:  
No report.*

*NCDOT Division 8:  
Absent.*

*NCDOT Rail Division:  
No report.*

*NC Turnpike Authority:  
Alan Shapiro informed the TCC that Phase 1 of re-opening 540 was success. He stated that 3 ramps are delayed until maybe November due to contractors being called West.*

*NCDOT Integrated Mobility Division:  
Absent.*

*TCC Members:  
No additional report.*

**9. Adjournment**



## Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>October 16, 2024</i>
<i>1 Fenton Main Street</i>	<i>4:00 - 6:00</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	

<i>Capital Area MPO TCC Meeting</i>	<i>November 7, 2024</i>
<i>1 Fenton Main Street</i>	<i>10:00 - noon</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	