

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

One Fenton Main St.  
Suite 201  
Cary NC 27511

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Thursday, February 2, 2023

10:00 AM

Conference Room

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## **1. Welcome and Introductions**

*Shelby Powell conducted roll call.*

*Quorum was met.*

**Present:** 29 - Paul Black, Paul Black, Jennifer Collins, Bob Deaton, Tim Gardiner, Joe Geigle, Benjamin Howell, Brandon Jones, Justin Jorgensen, Jason Myers, Akul Nishawala, Jay Sikes, Tracy Stephenson, Darius Sturdivant, Jeff Triezenberg, BRANDON WATSON, Paul Black, Paul Black, Daniel Spruill, Luana Deans, Braston Newton, Het Patel, Jenna Shouse, Sandi Bailey, Brad West, Aaron Chalker, Kevin Bowen, Matt Day, and Dennis Jernigan

**Absent:** 19 - Travis Crayton, Michael Frangos, Phil Geary, Meredith Gruber, Paul Kallam, Erin Klinger, Michael Moore, Neil Perry, Andrew Spiliotis, Nick Morrison, Andrea Neri, Zach Steffey, Zach Steffey, Randy Cahoon-Tingle, Julie Maybee, Pam Perry, Michael Landguth, Anita Davis-Haywood, and Bo Carson

## **2. Adjustments to the Agenda**

*There were no adjustments.*

## **3. Public Comments**

*There were no public comments.*

## **4. Minutes**

### **4.1 Minutes - January 5, 2023 TCC Meeting**

**Requested Action:** Approve minutes

**Attachments:** [January Minutes](#)

*Daniel Spruill made a motion to approve the January 5, 2023 minutes.*

*Luana Deans seconded that motion.*

*Item was moved to the slate vote.*

**This item was approved by unanimous vote.**

## **5. Regular Business**

**5.1 FY 2024 Draft Unified Planning Work Program**

Shelby Powell, MPO Staff

**Requested Action:** Recommend the Executive Board adopt the FY 2024 UPWP.**Attachments:** [Staff Report](#)  
[UPWP FY 2024 Draft](#)*Shelby Powell, CAMPO, presented this item.**Ms. Powell reminded the TCC that this item was presented last month and is currently out for the public comment period. She informed the TCC that there had not been any public comments submitted thus far.**Ms. Powell stated that the one change to this item, since presented last month, was that there had been some allocated funding to participate in Wake County updating their collector street plan. But, Wake County isn't planning on doing this in FY 2024 anymore, therefore the funding has been moved over to the operational contingency budget line item.**Ms. Powell briefly goes over information on the budget, MPO self-certification and other reminders that were presented at the last TCC meeting on the FY 2024 Draft Unified Planning Work Program.**Ms. Powell informed the TCC that next steps for this item is to continue the public review and comment period which opened on January 13th and will close February 14th. Then hold the public hearing at the February 15th Executive Board meeting and anticipate the adoption of the document at that time.**TCC Chair opened the floor for questions and/or comments.**Jason Myers made a motion to recommend adoption of this document.**Paul Black seconded that motion.**This item was moved to the slate vote.***This item was approved by unanimous vote.**

**5.2****Locally Administered Projects Program (LAPP) Investment Program  
Chandler Hagen, MPO Staff**

**Requested Action:** Recommend the Executive Board approve the FFY24 Locally Administered Projects Program (LAPP) Investment Program.

**Attachments:** [Staff Report](#)  
[LAPP Selection Panel Meeting](#)  
[LAPP FFY24 Recommended Investment Program](#)  
[LAPP FFY24 Funded Projects Map](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen began her discussion on the FY 2024 Locally Administered Projects Program (LAPP) Investment Program reminding the TCC of the Call for Projects FFY 2024 LAPP funds application period which opened August 2022 and closed the end of October 2022. She stated that 21 projects were submitted in total.*

*She briefly discussed information that was previously presented to the TCC at January's meeting.*

*Ms. Hagen informed the TCC that the scores for the two Wake County projects, NC 50/Mt. Vernon Church Turn Lanes project and the Rolesville/Riley Hill Intersection Realignment project, were updated since last month's meeting. She stated that originally, the two projects were scored going to construction and then they were scored as just funding design and right of way. This change caused their score to decrease and that moved the US 15/Hester Road Roundabout project to the third spot.*

*Therefore, Six Forks Road Improvements, NC 50/Old Weaver Trail EB Right Turn Lane, and US 15/Hester Road Roundabout are the top three projects being funded.*

*Ms. Hagen presented a map of the roadway, transit and bike/pedestrian projects.*

*She informed the TCC that the next steps for this item is to complete the public comment period which started on January 3rd and will close on February 14th. Then the public hearing and requested adoption is scheduled at the February 15th Executive Board meeting. Lastly, she stated that the LAPP Project Manager Training, which is mandatory for all funded projects, has been scheduled for March 21, 2023 from 9am to 3pm. She stated that project managers should have already received an invite to this training.*

*TCC Chair Howell opened the floor for questions and/or comments.*

*Jason Myers asked for clarification on the dates of training.*

*Ms. Hagen stated that the training is scheduled for March 21st from 9am to 3pm.*

*Luana Deans pointed out that the presented slides and the PDF documentation had two different percentages for the Bike/Ped local match. The slides stated that the local match was 34% and the documentation stated that the local match was 21%.*

*Chandler Hagen stated that on the slide, the numbers are reflecting the cost for all of the projects. But, for the agreement on their specific projects is indeed 21%.*

*Luana Deans motioned to recommend approval of this item.*

*Tracy Stephenson seconded that motion.*

*This item was moved to the slate vote.*

**This item was approved by unanimous vote.**

### 5.3

#### **Draft 2024-2033 TIP/STIP Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)

*Chris Lukasina, MPO Director, presented this item.*

*Mr. Lukasina presented a few refresher slides on this item, in which has been presented a few times previously. He informed the TCC that a recommendation for two ""swaps"" were made based on Regional Impact and Division Needs.*

*Mr. Lukasina stated that the next steps for this item was the TCC and Executive Board review throughout February and March. Once the "swaps" are known that may be approved, steps toward TIP/STIP adoption can continue. This does require an MTP amendment. He informed the TCC that the pre-steps are happening now.*

*Mr. Lukasina stated that the hope is that public involvement and comment period can began on both the MTP amendment and TIP adoption in June, with action in the adoptions in August.*

*He informed the TCC that the plan is to bring this item back to the TCC in March for recommendation of approval.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information.**

**5.4****TIP Amendment #11**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)  
[Changes to Existing Projects](#)  
[New Projects](#)

*Chris Lukasina, MPO Director, presented this item.*

*Mr. Lukasina informed the TCC that this item is an informational update. As stated in previous meetings, CAMPO had received notification from NCDOT of changes to regional projects that require amending the Transportation Improvement Program (TIP).*

*Mr. Lukasina stated that TIP amendment #11 will be posted to CAMPO's website for public review and/or comment on February 13th and will be posted through March 15th. He informed the TCC that the public hearing and anticipated adoption is scheduled for March 15th.*

*TCC Chair Ben Howell opened the floor for questions and/or comments.*

*Jason Myers asked what was the relationship between this TIP amendment and the STIP process, in terms of how changes to funding will effect the other.*

*Chris Lukasina responded stating that the TIP Amendment #11 to the current 2020-2029 TIP. That is the official TIP, until we superceed it with the adoption of the Draft TIP. He stated that the cost should be consistent in the file version of the new TIP and STIP if there is a project included in any current TIP amendment.*

*Mr. Lukasina informed the TCC that NCDOT keeps up with these program changes and will include it into the final STIP and CAMPO would then include those into the final TIP.*

**This item was received as information.**

**5.5 CAMPO SRTS Program - Road Safety Audit Report Review**

Kenneth Withrow, MPO Staff

**Requested Action:** Receive as Information.

**Attachments:** [Staff Report](#)

[VSE School Focused Road Safety Assessment-2022-08-10](#)

*Kenneth Withrow, CAMPO, presented this item.*

*Mr. Withrow informed the TCC that through the UPWP in 2021, CAMPO was able to support and sponsor the state's first road safety audit for a Safe Routes to School project in the state of North Carolina. He stated that the first school that was awarded this project was Vandora Springs Elementary School.*

*Mr. Withrow passed the presentation to Jennifer Delcourt, who is the Safe Routes to School Coordinator for Wake County and the CAMPO Safe Routes to School Subcommittee Chair.*

*Ms. Delcourt gave a broad overview of what was done in partnership with Vandora Springs Elementary School, NCDOT, Town of Garner, CAMPO and Safe Routes to School Wake County. She stated that one advantage that they had in this process was that the NCDOT Traffic Safety Unit had additional funding available through FHWA's STEP Program, to pay for training at the Town of Garner.*

*Ms Delcourt discussed improvements brought on by this program. She informed the TCC that the next step in this project is to maintain relationship with school- Walk to School Days, follow up with Core Team, and to identify opportunities for more RSAs via SRTS subcontract.*

*Ms. Delcourt stated that CAMPO SRTS Subcommittee meeting is Friday, March 17, 2023 at 10am. She also informed the TCC that they are in the process of applying for additional Safe Routes to School funding from NCDOT. She stated that the Wake County project is currently funded through the end of this year but NCDOT just opened up a new round of funding and stated that there would not be another round for another three years. Ms. Delcourt clarified that funding cannot be used on infrastructure but it can be spent on work to support infrastructure projects.*

*TCC Chair opened the floor for questions and/or comments.*

*Jason Myers wanted to know the benefits of this process other than the infrastructure itself.*

*Ms. Delcourt responded that this was considered a pilot process and learn from there. SHe stated that everyone has a vague understanding of the issue but sometimes getting to the next steps in a process warrants getting everyone in the same room and opening discussion.*

**This item was received as information.**

**5.6 Mobility Management Implementation Study Update**

Crystal Odum, MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)[2022 12 02 Mobility Management Framework White Paper](#)[MMP Agency Endorsement Language](#)

*Crystal Odum, CAMPO, presented this item.*

*Ms. Odum reintroduced the Mobility Management Program and explain the Mobility Management Implementation Study. She shared the goals and visions for the program. She explained that Mobility Management connects people with disabilities, seniors, low-income individuals, and others with accessible, reliable transportation options. Ms. Odum stated that effective mobility management requires coordination and cooperation among a host of public and private entities, providing comprehensive and affordable service. She reminded the TCC that the Mobility Management Implementation Study was born out of the findings from the 2018 Coordinated Public Transit-Human Services Transportation Plan.*

*Ms. Odum summarized the outreach and engagement activities that has been completed thus far. She presented the recommended framework, timeline, source of funding and specific implementation steps.*

*Ms. Odum explained the timeline for completion and formal support from the agencies. She informed the TCC that they will be seeking written endorsement for this item by March 1, 2023. She also stated that the anticipated implementation date for this program is July 1, 2023.*

*TCC Chair opened the floor for questions and/or comments.  
There were none.*

**This item was received as information.**

**5.7 2020 Urbanized Areas Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)*Chris Lukasina, MPO Director, presented this item.**Mr. Lukasina informed the TCC that the Decennial Census released new definitions for classifying urbanized areas. He stated that these new definitions resulted in some changes in North Carolina's urbanized areas, as well as the actual growth in our region. He stated that after every decennial census, MPOs are required to review their boundaries.**Mr. Lukasina stated that currently the Capital Area MPO boundary contains approximately 1,603.53 square miles, and has a population of 1,380,426. He provided a link to the Census Bureau's Tiger Web where you can use to view the new 2020 urbanized area mapping.**Mr. Lukasina provided some updates to the urbanized areas.**TCC Chair opened the floor for questions and/or comments.  
There were none.***This item was received as information.****6. Informational Item: Budget****This item was received as information.****6.1****Requested Action:** Receive as information.**Attachments:** [2023 Operating Budget Projection Q1](#)**This item was received as information.****6.2****Member Shares FY 2023**

Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information**Attachments:** [2023 Member Dues Projection Q1](#)**This item was received as information.****7. Informational Item: Project Updates****This item was received as information.**



**7.1 Project Updates - February 2023**

**Requested Action:** Receive as information.

**Attachments:** [February Project Updates](#)

This item was received as information.

**7.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Public Engagement Updates for TCC Feb 2023](#)

This item was received as information.

**8. Informational Item: Staff Reports***MPO Director:*

*Chris Lukasina informed the TCC that CAMPO is officially moved into the new office and operating on regular in person business hours. Evan Koff has been promoted to Senior Wake Transit Planner and Lisa Blackburn has been promoted to the Finance Director and Operations Manager. Lastly, he stated that the registration for the annual NC AMPO conference is opening this week. The conference is April 26th-28th in Greenville.*

*NCDOT Division 4:*

*Jennifer Delcourt reminded the TCC that there is a public meeting tonight, at the Clayton Center in Clayton. This meeting is for R-3410, which is the proposal to widen NC 42 from NC 50 to US 70 BUS in Johnston County. Local officials meeting from 3pm to 4pm followed by an open house from 5pm to 7pm.*

*NCDOT Division 5:*

*Brandon Jones gave an update on the U-4437 Project. He stated that right after the State Fair last year, Blue Ridge railroad crossing was closed. Closing of Hillsborough Street at Blue Ridge Rd will be February 12th. Hillsborough Street is anticipated to stay closed for about 6months and have it opened back on a new bridge by August 31st. He also provided an update on the Spring Liter Sweep.*

*NCDOT Division 6:*

*Darius Sturdivant gave a brief update on the R-5705A and R-5705B project which is the NC 55 projects in Wake County. He reminded the TCC that a \$61M contract awarded for the R-5705B in October. He stated that a contractor is scheduled to start work in March and the scheduled completion date of Spring of 2027. Project letting for the A section was originally scheduled for March but is now delayed until September due to a delay with right of way acquisition.*

*NC Turnpike Authority:*

*Dennis Jernigan gave an update on Phase 2 of the 540. It is now in the procurement process. The first Q & A was this week and everything is on track for the let date in July for that 1st piece. Yesterday, a request for qualifications for the 2nd piece was advertised. Everything is on schedule.*

*TCC Members:*

*Shelby Powell stated that the in-person meetings are predicated on IT equipment that CAMPO is still waiting on to be installed. Stay tuned for dates and notifications on when in-person meetings will resume.*

**9. Adjournment**

## Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>Feb. 15, 2023</i>
<i>One Fenton Main St., Suite 201</i>	<i>4:00pm - 6:00pm</i>
<i>Cary, NC 27511</i>	

<i>Capital Area MPO TCC Meeting</i>	<i>Mar. 2, 2023</i>
<i>One Fenton Main St., Suite 201</i>	<i>10:00am - noon</i>
<i>Cary, NC 27511</i>	