

**NC Capital Area Metropolitan  
Planning Organization  
Meeting Minutes - Final  
Technical Coordinating Committee**

1 Fenton Main St.  
Suite 201  
Cary NC 27511

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Thursday, January 4, 2024

10:00 AM

Conference Room

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**1. Welcome and Introductions**

- Present:** 39 - Paul Black, Bradley Kimbrell, Travis Crayton, Joe Geigle, Scott Hammerbacher, David Keilson, Danielle Kittredge, Neil Perry, Pamela Perry, Jay Sikes, Andrew Spiliotis, Jeff Triezenberg, Bynum Walter, Vice Chair Luana Deans, Shaun McGrath, Chandler Hagen, Jenna Shouse, Het Patel, Michael Clark, Matt Day, Abby Manning, Tracy Parrott, Emma Linn, Akul Nishawala, Catherine Farrell, Barry Baker, Chris George, Lucy Garcia, Jonathan Jacobi, Bronwyn Redus, Chris Garcia, Bryan Chadwick, Michael Frangos, Juliet Andes, Steven Mott, David Talbert, James Salmons, Brandon Jones, and Dylan Bruchhaus
- Absent:** 19 - Jeff Jones, Bryan Coates, Tim Gardiner, Phil Geary, Meredith Gruber, Dennis Jernigan, Catherine Knudson, Michael Landguth, David Walker, Brandon Watson, Braston Newton, Bo Carson, Tracy Stephenson, Than Austin, Kenneth Ritchie, Jennifer Ganser, Kelly Blazey, Anita Davis-Haywood, and Drew Cox

**2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

**3. Public Comments**

*There were no public comments.*

**4. Minutes**

This was approved.

**4.1 Minutes - November 2, 2023 TCC Meeting**

**Requested Action:** Approve minutes

**Attachments:** [November Minutes](#)

*Juliet Andes motioned to approve the November 2, 2023 minutes.*

*Chris Garcia seconded that motion.*

**This item was approved by unanimous vote.**

**5. Regular Business**

## 5.1 Safety Performance Measure Targets 2024

Alex Rickard /CAMPO Staff

**Requested Action:** Review safety performance targets and recommend the Executive Board agree to plan and program projects that contribute toward the accomplishment of the State's targets.

**Attachments:** [Staff Report](#)  
[CAMPO PM1 Resolution](#)

*Alex Rickard, CAMPO, began the presentation reminding TCC members that every year in August, NCDOT publishes their targets for fatalities, serious injuries and non-motorized injuries in August. He noted that MPOs then have 6 months to either establish their own targets or to agree to plan and program projects in support of the state achieving their targets. He stated that there is an end of February deadline to adopt these targets.*

*Brian Murphy, NCDOT, provided the TCC with a presentation of both state and CAMPO traffic safety data trends and performance measures.*

*Mr. Murphy briefly discussed the NC Strategic Highway Safety Plan. He stated that the goal is to have reduced all fatalities and serious injuries by at least half, by the year of 2035.*

*Mr. Murphy presented graphs which demonstrated the trends and breakdowns of fatalities, serious injuries and non-motorized injuries trends amongst all of the different municipalities. He noted that numbers are already heading in the opposite direction of what their desired to be.*

*Mr. Murphy informed the TCC that based on the FHWA's review, North Carolina had not met or made significant progress toward achieving its safety performance targets. He noted that North Carolina does have aggressive targets.*

*He also noted that a list of resources related to safety were shared in the agenda packet and on NCDOT's website that included links and information.*

*TCC Vice Chair Luana Deans opened the floor for questions and/or comments.*

*Jenna Shouse requested more information on the definition change made in 2016. Mr. Murphy stated that this was a federal change that better defined exactly what serious injury entails.*

*Bradley Kimbrell asked are there caveats for high speed fatalities versus lower speeds. Mr. Murphy responded that everything was pretty much trending upward.*

*Mr. Kimbrell asked, with City of Raleigh doing Vision Zero projects, would the investments in Vision Zero be evaluated for effectiveness. Mr. Murphy answered that HSRP has Vision Zero community for sharing strategies and data. He stated that they will be evaluating during the Safety Action Plan for CAMPO.*

*Evan Koff noted that there had been recent press on Bike/Ped safety at day versus night. He asked is NC following night trends of higher crashes. Mr. Murphy answered yes, stating that there would be more emphasis on vulnerable users because of that.*

*Mr. Rickard noted that a safety plan effort is in the works which is specific to CAMPO based on crash patterns and recommendation, in an effort to improve current trends.*

*There were no further questions and/or comments.*

*Paul Black motioned to recommend the Executive Board agree to the Safety Plan and program projects that contribute toward the accomplishment of the State's targets.*

*Danielle Kittredge seconded that motion.*

**This item was approved by unanimous vote.**

## 5.2

### **Election of Chair & Vice Chair for 2024**

Chris Lukasina, MPO Executive Director

**Requested Action:** Conduct elections for Chair and Vice Chair of the TCC for 2024.

**Attachments:** [Staff Report](#)

*Luana Deans motioned to nominate Tracy Stephenson as the 2024 Chair.  
Juliet Andes seconded that motion.*

*Paul Black motioned to nominate Luana Deans as the 2024 Vice Chair.  
Bynum Walter seconded that motion.*

**Tracy Stephenson was elected as the 2024 TCC Chair, by unanimous vote.  
Luana Deans was elected as the 2024 Vice Chair, by unanimous vote.**

### 5.3 **Wake Bus Plan Service Standards and Performance Guidelines and ADA Funding Policy**

Ben Howell, CAMPO and Michelle Peele, GoTriangle

**Requested Action:** Recommend approval of the updated Wake Bus Plan Service Standards and Performance Guidelines and the ADA Funding Policy to the CAMPO Executive Board.

**Attachments:** [Staff Report](#)  
[Summary of Bus Plan Service Standards & Performance Guidelines and ADA Funding Policy](#)  
[Service Guidelines and Performance Measures](#)  
[ADA Policy](#)

*Michelle Peele, GoTriangle, presented this item.*

*Ms. Peele gave an overview of the ADA Funding Policy and the Service Standards and Performance Guidelines. These 2 policies are the final elements of the Wake Transit Bus Plan.*

*She explained that the ADA Funding Policy was developed to provide a process for budgeting funds for ADA related expenses, and also a process for reimbursing ADA funds associated with Wake Transit Plan.*

*Ms. Peele also noted that the policy offers a way for Wake Transit to have a budgeting plan for cost in order to properly plan for future funding. She explained that a percentage of ADA costs would be formulated from the anticipated total cost of operations from each provider. These estimates will be carried forward into future year reserved funds to ensure that ADA costs are accounted for.*

*Ms. Peele stated that due to the difficulty in data available over the years and extreme impact that the pandemic caused on ADA trips, it was recommended that Wake Transit partners use a fixed percentage approach. This approach allows a simple way for providers to be reimbursed and allow a budget option for the Wake Transit model. She informed the TCC that TPAC would be able to review this data in future years, and identify any necessary changes.*

*Ms. Peele stated that after policy review, additional changes were made to the policy. These changes included TPAC recommendation that community funding area partners be exempt from this policy, and to also require all reimbursement request that exceeds 15% report to TPAC with a valid justification.*

*Ms. Peele explained that the service guidelines and performance measures were developed as a combination of framework intended to communicate a clear, consistent, and equitable investment strategy that is understandable to the Wake Transit Bus Plan's stakeholders, including riders, transit operators, elected officials, and taxpayers.*

*She noted that as part of updating the service guidelines and performance measures, the Wake Bus Plan working group recommended adjusting the 2018 measures to focus on Service Quality, Service Effectiveness and Service Impact.*

*Ms. Peele informed the TCC that during the development, the team of stakeholders involved recommended incorporating CAMPO's community of concerns for environmental*

*justice analysis, into the performance metrix.*

*She also noted that the document identifies how service impact bonuses can be awarded to routes, and that an additional bonus will be offered to Wake Transit funded routes.*

*Ms. Peele provided an overview of reporting requirements.*

*She stated that public engagement was held for both documents from November 6th through 20th of 2023. There were 17 written comments received.*

*Ms. Peele informed the TCC that in December both documents were recommended by TPAC to move forward to the Boards for adoption. She stated that both documents were also presented to a subcommittee for the GoTriangle Board of Trustees, and they were voted unanimously for consideration.*

*TCC Vice Chair opened the floor for questions and/or comments.*

*There were none.*

*Het Patel motioned to recommend approval of the Wake Bus Plan Service Standards and Performance Measures, and the ADA Funding Policy to the CAMPO Executive Board.*

*Bynum Walter seconded that motion.*

**This item was approved by unanimous vote.**

**5.4 Amendment #2 to FY2024-2033 Transportation Improvement Program (TIP)**

Chandler Hagen / MPO Staff

**Requested Action:** Conduct public hearing. Approve Amendment #2 to FY2024-2033 Transportation Improvement Program (TIP).

**Attachments:** [Staff Report](#)  
[CAMPO 2024 2033 Amendment2](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen reminded the TCC that this item was presented in November. She stated that this amendment includes changes made from July 1, 2023 through September 30, 2023, and both CAMPO and statewide CAMPO-eligible projects.*

*Ms. Hagen noted that projects HN-0013 and HN-0014 were incorrectly assigned to CAMPO, and had been removed.*

*TCC Vice Chair opened the floor for questions and/or comments.*

*There were none.*

*Paul Black motioned to recommend approval of Amendment #2 to FY2024-2033 Transportation Improvement Program (TIP).*

*Jay Sikes seconded that motion.*

**This item was approved by unanimous vote.**

**5.5 FFY 2025 LAPP Program**  
Chandler Hagen, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)  
[FFY25 LAPP Recommended Investment Program](#)  
[FFY25 LAPP Recommended Projects Map](#)  
[FFY25 LAPP Selection Panel Discussion](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen stated that 19 projects were submitted. She provided an overview of the 2025 LAPP Target Modal Mix.*

*She explained the project selection process. She noted that if projects were less than 50% of the points awarded to the top-scoring projects in their mode they are considered ineligible.*

*Ms. Hagen noted that the recommended investment program was \$1.5M over the recommended target modal mix, but the selection panel committee is comfortable with this because the recommended \$25M does not use the full 20% of over-programming allowed by NCDOT, and the \$25M amount was adopted prior to IJA passage, which increased the amount of funding designated for LAPP.*

*She reminded TCC members that last year, the City of Raleigh was offered \$14M for the Six Forks Road Improvement Project, but since Raleigh was unable to confirm that they would be able to authorize the construction funding prior to the end of September 2024, they were not able to accept the funds and the \$14M was returned and redistributed to the remaining FFY 24 LAPP projects. This is why the Selection Panel is recommending that Raleigh be asked to confirm that they will be able to authorize the FFY 25 LAPP funds before the end of June 2024..*

*Ms. Hagen provided an overview of the next steps for the LAPP Investment program. She noted that the public comment period opened January 3rd and will be open through February 20th, then presented to the Executive Board on February 21st.*

*TCC Vice Chair opened the floor for questions and/or comments.*

*Cate Farrell asked for clarification on how the Six Forks Road project timeline would affect other project's funding, and how they would know prior to June.*

*Bradley Kimbrell responded stated that they are meeting this afternoon on how to trim the scope, and hope to get direction from counsel within the next two counsel meetings to get a definite answer prior to June.*

*Jenna Shouse asked is there an opportunity in the future that Division 5 would sponsor Garner's bicycle/pedestrian projects .*

*David Keilson stated that they are open to working with municipalities.*

*Chris Lukasina noted that there is a strong history of partnering amongst the Division and Towns on delivery of projects.*

*There were no further questions and/or comments.*

**This item was received as information only.**

## 5.6

### **LAPP Funding Report**

Chandler Hagen, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)

[Unobligated Funding - STOPLIGHT Report 2024-01-06](#)

*Chandler Hagen, CAMPO, presented this item.*

*Ms. Hagen stated that this is a 6 month check in, since the last LAPP Funding Report presented in June of 2023.*

*She presented a "spotlight" report to the TCC.*

*Chris Lukasina noted that at some point we will need to do something to reduce exposure to the recision rate.*

*TCC Vice Chair opened the floor for questions and/or comments.*

*Bryan Coates, stated that the info for the Town of Wendell was incorrect on the slide, and noted that it needs to be updated before the Executive Board.*

*Mr. Lukasina encouraged Mr. Coates to check in with Ms. Hagen.*

*Luana Deans asked for clarification on the color coding on the report provided, asking what was the difference between the yellow and orange.*

*Ms. Hagen stated that the yellow projects are partially funded, and the orange projects has not been obligated yet.*

*Mr. Lukasina noted that these are FFY 23 projects, therefore the obligation deadline has passed.*

*Luana Deans recommended that the context of what has been obligated for each year be reflected in future data.*

*There were no further questions and/or comments.*

**This item was received as information only.**

**5.7 Unified Planning Work Program FY 2025**

Shelby Powell, MPO Staff

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)  
[Draft UPWP - FY 2025](#)*Shelby Powell, CAMPO, presented this item.**Ms. Powell stated that every year the Unified Planning Work Program (UPWP) is prepared for the upcoming FY.**She discussed a few FY2024 studies which would be continued through FY25 in the UPWP, along with several new FY 2025 studies proposals.**Ms. Powell noted that public review and comment period would be January 22nd through February 21st of this year, followed by the public hearing which would be held on February 21st.**TCC Vice Chair opened the floor for questions and/or comments.**There were none.***This item was received as information only.**

**5.8 US 1 North (U-5307) - Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as Information.

**Attachments:** [Staff Report](#)  
[Town of Wake Forest Resolution](#)  
[Town of Franklinton Resolution](#)

*Chris Lukasina, CAMPO, presented this item.*

*Mr. Lukasina provided an update on the US-1 North corridor, which is also known as project U-5307. He stated that during the Summer of 2023, Executive Board members asked CAMPO staff to work with partners to identify options to move the project forward.*

*He informed the TCC that the A-segment of the project has committed funding through the TIP that was adopted in Fall of 2023. The remaining segments (B, C & D) would require to re-compete through SPOT 7 round of Prioritization to get committed funding or keep their programmed right-of-way funding.*

*Mr. Lukasina provided the TCC with an overview of the history of this project, which covered about a 30 year time span.*

*He stated that they have come up with 3 options to move forward.*

*Option 1 : Stay the Course, meaning wait for B,C and D segments to compete and be programmed through normal TIP/STIP process*

*Option 2 : Non-Freeway, meaning study options to improve the corridor with non-freeway improvements. For example RCI/Superstreet, operational improvements, some interchanges, etc.)*

*Option 3 : Convert the corridor to a toll project, meaning it would still be a freeway cross section, but incorporate tolls in order to fund this project.*

*Mr. Lukasina explained how each option would work.*

*Neil Perry asked had locals considered a huge bond to reduce NCDOT cost.*

*Mr. Lukasina responded that NC build bonds may be considered.*

*He stated that they would be talking to the Executive Board to determine whether they would like to consider this as a toll project or not.*

*TCC Vice Chair opened the floor for questions and/or comments.*

*Luana Deans asked if it is decided to be a toll road, would it be entered into SPOT.*

*Mr. Lukasina answered that it would compete in SPOT if its determined to be a whole new project. If its determined to be only a funding change, then it could move forward as a YIP amendment without SPOT scoring.*

*Travis Crayton asked how could Multimodal be addressed.*

*Mr. Lukasina responded that the US-1 corridor goal is to implement vision of corridor*

study and is not precluded by the freeway conversion.

TCC member asked what about North of Segment D.

Mr. Lukasina responded that a Phase 2 corridor study was completed in Franklin County in FY 2013, and the corridor was extended further into the county. He stated that it also looks at future freeway opportunity as well.

Bradley Kimbrell asked was escalation looked at what the actual cost escalation issues resulted from.

Mr. Lukasina answered not specifically. He stated that right-of-way cost are higher, but cost of construction has significantly increased also.

Brandon Jones responded that a few things have been highlighted over the past few years. He stated that they did not have a good summary of unit costs. He stated that therefore they now do more express designs where they can place a better numbers on estimates. He also noted that this would start to drive P8 scoring and estimates.

Mr. Kimbrell noted that municipalities can get creative with right-of-way, not so much with construction costs.

Akul Nishawala asked if in the area South of I-540, is there a slight elevation?

Mr. Jones answered yes, and that it is considered the Capital North Study from the corridor.

There were no further questions and/or comments.

**6. Informational Item: Budget**

**6.1 Operating Budget - FY2024**

Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Operating Budget Q1 Projection 10.18.23](#)

**6.2 Member's Shares - FY2024**

Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Member Dues Projection 10.18.23](#)

**7. Informational Item: Project Updates**

**7.1 Project Updates - January 2024**

**Requested Action:** Receive as information.

**Attachments:** [January Project Updates](#)

**7.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [TCC Public Engagement Updates 2024\\_01\\_04](#)

**8. Informational Item: Staff Reports***MPO Report:*

*Mr. Lukasina informed the TCC that slide 45 of the presentation has links that will be useful.*

*He introduced Benjamin Maxson to the TCC, as a new GIS Technician.*

*Mr. Lukasina stated that we have entered into the ethics filing requirement window. He requested that members remind their Executive Board members and alternates of the requirement and the deadline.*

*Mr. Lukasina noted that the MPO Joint Board will be on January 31, 2024 at 9am.*

*He also noted that January 19, 2024 is Transportation Day, and will be hosted by Central Pines.*

*Mr. Lukasina advised TCC members to keep an eye out for upcoming announcements for dates of CAMPO 101 and the LAPP manager training.*

*NCDOT Transportation Planning Division:*

*No report.*

*NCDOT Division 4:*

*No Report.*

*NCDOT Division 5:*

*Brandon Jones updated the TCC on the U-4437, which is the Blueridge/Hillsborough Street Project, stating that trains were placed on the detour tracks, therefore building can begin on the permanent track.*

*NCDOT Division 6:*

*Alex Rickard informed TCC members of the updates provided by Darius Sturdivant. He stated that the R-5705A project, which is the Angier Bypass Project, had been Let and construction began in early December, with an estimated completion in Spring of 2028.*

*Mr. Rickard stated that work on R-5705B began in March of 2023, with an estimated completion in Spring of 2027.*

*He also stated that project HS-2006Q, which is a bridge replacement over Black River, work began in October of 2023, with an estimated completion of Fall of 2024.*

*NCDOT Rail Division:*

*Neil Perry stated that the Rail Division received \$1B from the Federal Government to design and construct the S-Line for passenger rail service between Raleigh and Richmond. He noted that \$1B would not be enough to complete the rail all the way to Virginia, but he anticipates future funding to complete the project. He also stated that they received funds for additional corridor plans.*

*NC Turnpike Authority:*

*No report.*

*NCDOT Integrated Mobility Division:*

*No report.*

*TCC Members:*

*The Town of Wendell reported that voters approved their first bonds, \$50M in November, \$38M for Parks & Recreational and \$12M for Transportation.*

**9. Adjournment**

Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>January 17, 2024</i>
<i>1 Fenton Main Street</i>	<i>4:00pm - 6:00pm</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>February 1, 2024</i>
<i>1 Fenton Main Street</i>	<i>10:00am - noon</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TAC Meeting</i>	<i>February 21, 2024</i>
<i>1 Fenton Main Street</i>	<i>4:00pm - 6:00pm</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>March 7, 2024</i>
<i>1 Fenton Main Street</i>	<i>10:00am - noon</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	