

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Wednesday, November 15, 2017

4:00 PM

Conference Room

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## 1. Welcome and Introductions

*Chairman Sears welcomed attendees to the meeting. Ms. Nina Nowell introduced herself as a City Commissioner-elect for the City of Creedmoor.*

**Present:** 18 - Vice Chair Harold Weinbrecht, Nancy McFarlane, Don Bumgarner, Tom Jackson, Sig Hutchinson, Lewis Weatherspoon, Frank Eagles, Ronnie Williams, William Allen III, Michael Grannis, Gordon Springle, Art Wright, Timothy Karan, Mike Gordon, Mark Stohlman, Chair Dick Sears, Vivian Jones, and Lance Olive

**Absent:** 12 - Terry Hutchens, John Byrne, Gus Tulloss, Virginia Gray, Terry Hedlund, John Sullivan, Perry Safran, James Roberson, Michael Schriver, Valerie Jordan, Nina Szlosberg, and Larry Wood

## 2. Adjustments to the Agenda

## 3. Ethics Statement:

*Vice Chair Weinbrecht read the standard ethics statement. No ethics concerns were voiced by members.*

## 4. Public Comments

*No public comments were received.*

## 5. Minutes

### **5.1 Executive Board minutes: October 25, 2017 meeting**

**Requested Action:** Approve the October 25, 2017 meeting minutes.

**Attachments:** [Meeting Minutes-October 25, 2017 Executive Board](#)

*Mr. Grannis noted that he had misspoken during the October 25, 2017 public hearing for the 2018-2027 Transportation Improvement Program (TIP); he stated that the Falls of Neuse Project had received 688 unfavorable comments, but the correct number of unfavorable comments was 344. He asked that minutes be updated to reflect this change.*

**Since the October 25, 2017 meeting minutes were distributed during this meeting, the Chair tabled the vote on approving the minutes to give the Board members adequate time for review.**

## 6. Consent Agenda

**A motion was made by Board Member Eagles, seconded by Board Member Grannis, that the items in the Consent Agenda be approved. The motion carried unanimously.**

**6.1 FY 2018 Unified Planning Work Program Amendment #1**

Shelby Powell, MPO Staff

**Requested Action:** Recommends the adoption of the FY 2018 UPWP Amendment #1**Attachments:** [FY18-UPWP AMENDMENT #1](#)

This UPWP Item was approved as part of the Consent Agenda. The motion carried by a unanimous vote.

**6.2 Approve corrected minutes - August**

Gretchen Vetter, MPO Staff

**Requested Action:** Recommend approving revised minutes**Attachments:** [Draft Executive Board Minutes for August 16, 2017](#)

This item was approved as amended as part of the Consent Agenda. The motion carried by a unanimous vote.

**6.3 FY 2018 NCDOT Bicycle and Pedestrian Planning Grant Applications**

Kenneth Withrow, MPO Staff

**Requested Action:** Consider adoption of resolution to endorse the submitted applications by the Towns of Angier and Archer Lodge for NCDOT's FY 2018 Bicycle and Pedestrian Planning Grant Initiative.**Attachments:** [Bicycle & Pedestrian Plan Grant-MPO Resolution-Angier & Archer Lodge-CAMPO-2017-10-16](#)

This item was approved as part of the Consent Agenda. The motion carried by a unanimous vote.

**End of Consent Agenda****7. Regular Agenda****7.1 Potential Federal Rescission Update**

Gretchen Vetter, MPO Staff

**Requested Action:** Receive as information.

*Ms. Gretchen Vetter, MPO Staff, noted that the Senate budget resolution did not contain the rescission that had been recommended in the House budget. The House adopted the Senate version of the budget in October 2017, so there was no pending federal rescission of transportation funds as part of the budget. There is still a built-in rescission in the FAST Act that will occur in July 2020.*

**Received as information.**

**7.2 Wake Transit Plan Implementation Update**

Adam Howell, TPAC &amp; MPO Staff

**Requested Action:** Receive as information**Attachments:** [Wake Transit Work Plan Amendment Process](#)

*Mr. Adam Howell, MPO Staff, gave an update on current Wake Transit efforts. There are currently public meetings underway, with two occurring this week in Cary. The survey for Wake Transit implementation priorities and input on the FY 19 work plan is online through the end of the month: [www.publicinput.com/waketransit](http://www.publicinput.com/waketransit). Mr. Howell encouraged all Board members to take the survey and help spread the word locally that the survey is available.*

*Mr. Howell also provided an update on the Wake Transit implementation planning studies that are underway, including the public engagement policy, the staffing plan, the Community Funding Area Program Management Plan, the multi-year bus implementation plan, the major investment study, and the transit customer survey efforts.*

*Mr. Howell noted that the FY 2019 Wake Transit Work Plan is currently under development. The TPAC recently approved a process to deal with scope and budget amendments to the Work Plan, and noted that the amendment process would come to the CAMPO Board for approval in December or January. Mr. Will Allen asked if the amendment process would focus more on budget than on scope changes, and expressed an interest in making sure the Executive Board has a chance to review scope amendments as well. Mr. Howell responded that that issue was brought up at TPAC yesterday, and the wording is being refined to make the scope change discussion more prominent. Mr. Lukasina added that it is difficult to build a ship while sailing the voyage, but that is what we are doing as we develop Wake Transit processes.*

**Received as information.**

**7.3****2045 Metropolitan Transportation Plan Update**

Chris Lukasina, MPO Executive Director

**Requested Action:** Receive as information. Schedule a public hearing to receive comment on the draft 2045 MTP at the December 13, 2017 Executive Board meeting.

*Mr. Lukasina provided an overview of the 2045 MTP, and explained that it is the long range plan for the region to prepare our transportation system to accommodate expected growth. The growth trends in the plan indicate that in 2013 there were 1.2 million people in the region and 625,000 jobs in the region; by 2045, there will be 2 million people and 1.1 million jobs. He explained the Traditional Funding map versus the Additional Funding map, and explained that the Board will be asked to choose a scenario to establish funding revenue projections for the final plan. He also stated that these projections could vary by county if the Board wished to take that approach, if some counties were more comfortable with additional revenue assumptions such as VMT tax or additional tax revenue from other sources. The traditional revenue assumption is \$14.9 billion; the additional revenue assumption is \$18.1 billion. Mr. Allen asked if the MPO has authority to enact any of these revenue sources, or if this is merely stating support for these revenue sources to be developed. Mr. Lukasina stated that this decision does not tie anyone to implementing anything, but is a first step toward working with partners at advocacy organizations or the legislature to enable some of the sources, depending on which revenue sources the Board is comfortable with. He reminded the Board that the Wake Transit tax had once been only an assumption, and now it is a reality. That is why new revenue assumptions are assumed in later decades in the plan - they take time to implement.*

*Mr. Lukasina reviewed the maps for each mode, and explained the tiering for bicycle projects and the additional transit projects beyond Wake Transit.*

*After the vote, Mr. Stohlman updated the group on the Town of Morrisville's decision at their last meeting to support the Morrisville Parkway Extension option defined as #3 in the CAMPO hot spot study, which would connect it to Davis Drive. This will alleviate pressure on Town Hall Drive. He asked that this alternative be reflected in the MTP.*

**A motion was made by Board Member Sig Hutchinson, seconded by Board Member Michael Grannis, that the MTP Public Hearing be scheduled for December 13, 2017. The motion carried by a unanimous vote.**

**8. Informational Items****9. Informational Item: Budget****9.1**

Member Shares - FY 2018

Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [FY 18 Projected Member Dues QTR 1](#)

**Received as information.**

**9.2**                      **Operating Budget - FY 2018**  
Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [FY 18 Projected Budget QTR 1](#)

Received as information.

**10. Informational Item: Project Updates**

**10.1**                      **Project Updates**

**Requested Action:** Receive as information.

**Attachments:** [Project-Updates-2017-11-15-Executive Board.pdf](#)

Received as information.

**11. Informational Item: Staff Reports**

*Chris Lukasina, MPO Director - Mr. Lukasina reminded the Board that Bret Martin's vacant position was posted on the CAMPO website and would be open until November 29. He also reminded the Board that he would be requesting two additional staff positions to handle the MPO's Wake Transit responsibilities, one program manager position, and one junior level planning position. Hopefully these will come forward at the December meeting. Mr. Lukasina reminded the Board about the upcoming Joint MPO Board meeting on November 30 at the Apex Town Hall. Ms. Jones requested that the Board be give additional notice on these meetings so that they could reserve time on their calendars well in advance. Mr. Hutchinson asked if an annual calendar of meetings could be produced. Mr. Lukasina said he will work with the MPO staff at DCHC to attempt to set that schedule in advance.*

*Mr. Lukasina also reminded the Board that their December meeting will be held on Dec. 13 at 4:00.*

*TCC Chair - absent*

*NCDOT Transportation Planning Branch - absent*

*NCDOT Division 4 - absent*

*NCDOT Division 5 - Joey Hopkins, Division Engineer, reminded everyone about the upcoming Raleigh project area meeting at McKimmon Center on Nov. 16 from 5:00 - 8:00 p.m.*

*Rail Division - absent*

*Turnpike Authority - no report*

*Executive Board Members - Chairman Sears noted that there were two Executive Board members for whom this would be their last meeting. He recognized Creedmoor representative Tom Jackson, who thanked the board for being a hard working and diverse group; and he recognized Morrisville representative Mark Stohlman, who noted that it has been an honor to serve in this capacity, and that he has enjoyed being on the MPO board for four years and felt the many transportation projects approved by this Board have really helped Morrisville.*

Received as information

**12. Adjournment**

*There being no further business, the meeting was adjourned.*