

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Technical Coordinating Committee

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Thursday, March 1, 2018

10:00 AM

Conference Room

1. Welcome and Introductions

Chairman Ben Howell welcomed attendees to the meeting and asked any newcomers to introduce themselves. Jay McLeod from Clayton stated he was attending for the Town today because their new Planning Director just started this week. Dirk Siebenbrodt stated that he was attending for Holly Springs today on behalf of Kendra Parrish.

Present: 30 - Coley Price, Justin Jorgensen, Chair Benjamin Howell, David Bergmark, Darcy Downs, Michael Frangos, John Hodges-Copple, Jason Myers, Jason Myers, Jay Sikes, Jason Brown, David Keilson, Brandon Watson, Brandon Watson, Shannon Cox, Jason Myers, Jason Myers, Darius Sturdivant, Brandon Watson, Brandon Watson, Tracy Stephenson, Bob Clark, Eddie Dancausse, Het Patel, Mark Eatman, Jay McLeod, Tim Gardiner, Suzette Morales, Tim Jacobs, and Dirk Siebeubuedt

Absent: 9 - Scott Hammerbacher, Ken Bowers, Eric Lamb, Berry Gray, Danny Johnson, Ellis Cayton, Mike Kennon, Christine Sondej, and Paul Kellam

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Public Comments

There were no public comments.

4. Minutes

4.1

TCC Minutes: February 1, 2018 meeting

Attachments: [TCC Draft Minutes February 2018](#)

A motion was made by Member Darcy Downs, seconded by Alternate Jason Brown, that the minutes as presented be approved. The motion carried by a unanimous vote.

5. Regular Business

5.1 FY2018-2027 Transportation Improvement Program Amendment #3

Gretchen Vetter, MPO Staff.

Attachments: [TIP Amendment #3 2-21-18.pdf](#)

Gretchen Vetter, CAMPO Staff, presented the TIP Amendment #3 as included in the agenda packet. The TIP is being amended to accommodate some changes by NCDOT on the STIP and to accommodate the FFY 2019 LAPP projects that were approved by the Executive Board in February. The 30-day public comment for the amendment will start today.

This was received as information.

5.2 LAPP Mid-Year Available Funding Report

Gretchen Vetter, MPO Staff

Gretchen Vetter, CAMPO Staff, reported that only 9% of the MPO's funds have been obligated thus far in FFY 2018. There is still a large gap in funding between what the MPO has programmed and what has been obligated. Due to the possibility of a rescission at the end of the FAST Act, and the possibility that a rescission could occur at any time as seen at the end of the last fiscal year, Ms. Vetter stated that she will be reporting quarterly to the TCC instead of bi-annually. This will help keep the TCC and Executive Board aware of the funds the MPO has exposed to rescission.

This Informational Report was received as information.

5.3 LAPP Project Adjustments

Gretchen Vetter, MPO Staff

Attachments: [LAPP Project Adjustments](#)

Gretchen Vetter, CAMPO Staff, reported that two municipalities have requested additional funding through LAPP for ongoing projects. Fuquay-Varina has requested an additional \$1 million in LAPP funds to cover escalated construction costs on the NE Judd Parkway intersection projects. The Town of Cary has requested an additional \$1.425 million in LAPP funds for the Panther Creek Greenway & Trailhead project to cover increased costs of construction and to add the trailhead portion of the project back into the funded scope.

Chairman Ben Howell asked if there was adequate fund balance available to cover these requests. Ms. Vetter stated there was. He asked if CAMPO staff has reviewed the requests and recommended approval. Ms. Vetter stated the staff has reviewed and recommends approval.

Member Mike Frangos asked what the threshold is for having Executive Board approval for increased funds. Ms. Vetter stated that the current practice is that the Board must review every request that is above 10% of the LAPP program, which currently means any request over \$2.5 million. However, the staff can recommend that funding requests be reviewed by the Board at any time, and CAMPO staff felt these two requests were large enough to merit that review by the Board.

A motion was made by Member Jason Myers, seconded by Member Michael Frangos, that this item be recommended for approval to the Executive Board. The motion carried by a unanimous vote.

5.4 Wake Transit Implementation: Updated Lead Agency Assignments

Adam Howell, TPAC & CAMPO Staff

Attachments: [Lead Agency Assignments - ILA Required](#)

Adam Howell, CAMPO Staff, presented information related to the assigned lead agencies for Wake Transit tasks. He noted that there are four new tasks that have been added to the list since original lead agencies were assigned. Three of these are recommended for CAMPO as lead agency: administration of the Community Funding Area Program; administration of the Project Level Concurrence Process; and administration of technical assistance for the Community Funding Area Program. One of the new tasks is recommended for GoTriangle as lead agency: administration of public engagement for Wake Transit. He noted that other lead agency assignments as adopted by the CAMPO and GoTriangle Boards last year have been cleaned up to reflect only one lead agency per task with the exception of the Multi-Year Service Implementation Plan that will still be jointly developed by CAMPO and GoTriangle.

Member Ricky Campbell asked if these were new tasks. Mr. Howell noted that the only new tasks were the four that were reviewed in the presentation and all other tasks had been previously approved by CAMPO and GoTriangle.

A motion was made by Member Shannon Cox, seconded by Member Darcy Downs, that this item be recommended for approval to the Executive Board. The motion carried by a unanimous vote.

6. Informational Item: Budget**6.1 Member Shares - FY 2018**

Lisa Blackburn, MPO Staff

Attachments: [FY 18 Projected Member Dues QTR 2](#)

Information was included in agenda packets. No members had questions about the material.

6.2 Operating Budget - FY 2018

Lisa Blackburn, MPO Staff

Attachments: [FY 18 Projected Budget QTR 2](#)

Information was included in agenda packets. No members had questions about the material.

7. Informational Item: Project Updates**7.1 Project Updates****Attachments:** [Project Updates](#)

Information was included in agenda packets. No members had questions about the material.

8. Informational Item: Staff Reports

The following staff reports were made:

MPO Director: CAMPO Staff Shelby Powell made the Director's report in Chris Lukasina's absence. She reported that the NCAMPO Conference registration is now open, and encouraged TCC members to attend. There will be interviews next week for the CAMPO planner position, and the CAMPO modeler position will remain advertised until March 9. The LAPP Committee will meet in the Spring to review possible changes to the program, so watch for notification from Gretchen Vetter for that committee to convene. The SPOT scores should be released in late March, and anyone on the SPOT/MTP Committee should watch for notification from Alex Rickard for that committee to convene to discuss the modal mix for local input points. Due to the staff expansion for Wake Transit, the CAMPO offices will undergo some construction to add office space. Anyone coming to a meeting at CAMPO should watch for changes in meeting room location when the construction starts in the next couple of weeks. There will be a Triangle Tolling Study Workshop at RTP Headquarters on March 7 from 3:00 - 5:00. Kenneth Withrow reported there will be a Triangle Bike-Ped Workshop in Chapel Hill on March 16, and a Safe Routes to Schools Workshop on March 21 in Greensboro.

TCC Chair - No report.

NCDOT Transportation Planning Division - No report.

NCDOT Division 4 - No report.

NCDOT Division 5 - No report.

NCDOT Division 6 - No report.

NCDOT Rail Division - absent

NC Turnpike Authority - absent.

9. Adjournment

There being no further business, the meeting was adjourned.

Upcoming Meetings/Events

Next TCC Meeting: April 5, 2018.