

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Executive Board

1 Fenton Main St.
Suite 201
Cary NC 27511

Wednesday, August 20, 2025

3:00 PM

Conference Room

1. Welcome and Introductions

Vice Chair Butch Lawter Jr. called the meeting to order at 3:05 p.m. The following individuals were introduced:

- Board Member Lisa Mathis, N.C. BOT – Division 8
- Matt Clarke, NCDOT – Division 4 Engineer

Present: 18 - Janet Cowell, Russ May, Vice Chair Butch Lawter Jr., Susan Evans, Sheveil Harmon, Harold Weinbrecht, Marc Powell, Elmo Vance, Sean Mayefski, Stephen Morgan, Neil McPhail, TJ Cawley, Ronnie Currin, Deans Eatman, Scott Brame, Glenn York, Lisa Mathis, and Alan Shapiro

Absent: 15 - Bobby Wheeler, Katie Kenlan, Michael Schriver, Duncan "Eddie" Jaggars, Jacques Gilbert, Teresa Bruton, Porter Casey, John Allers, Blake Massengill, Chair Vivian Jones, Yolanda Jordan, Patrick Hannah, Melvin Mitchell, Valerie Jordan, and Ralph Huff

2. Adjustments to the Agenda

There were no adjustments to the Agenda.

3. Ethics Statement:

Vice Chair Butch Lawter Jr. read the required Ethics Statement.

No conflicts of interest were declared.

4. Public Comments

There were no public comments.

5. Consent Agenda

There were no questions and/or comments.

Board Member Susan Evans motioned to approve the Consent Agenda. Board Member Deans Eatman seconded the motion. The motion carried unanimously.

5.1

Minutes - June 18, 2025

Susan A. Owens, MPO Staff

Requested Action: Approve the Minutes of June 18, 2025

Attachments: [Staff Report](#)

[Minutes - June 18, 2025](#)

This item was approved unanimously as part of the Consent Agenda.

5.2 FY 2026 Unified Planning Work Program - Amendment #1

Shelby Powell, MPO Staff

Requested Action: Adopt Amendment #1 to the FY 26 Unified Planning Work Program.

Attachments: [Staff Report](#)

[FY 2026 UPWP-Amendment #1](#)[Resolution](#)

This item was approved unanimously as part of the Consent Agenda.

5.3 Records Retention and Disposition Schedules

Susan A. Owens, MPO Staff

Requested Action: Approve DNCR's *Records Retention and Disposition Schedule - General Records Schedule-Local Government Agencies* and *Records Retention and Disposition Schedule-Regional Councils*

Attachments: [Staff Report](#)

[Agreement – General Records Schedule-Local Government Agencies](#)[General Records Schedule-Local Government Agencies](#)[Agreement - Regional Councils Records Schedule](#)[Regional Councils Records Schedule](#)

This item was approved unanimously as part of the Consent Agenda.

5.4 FFY 2025 FTA Section 5307, 5340, and 5339 Raleigh Urbanized Area Sub-Allocations

Crystal Odum, MPO Staff

Requested Action: Approve the sub-allocation award for the Raleigh Urbanized Area funding partners for FFY 2025 Section 5307, 5340, and 5339 FTA funds per the attached split letter.

Attachments: [Staff Report](#)

[FFY24-26 MOU](#)[2024 Split Letter-Clarified](#)[2025 Split Letter](#)[FFY25 Regional Sub-Allocation Funding Split](#)[FFY25 5307 Sub-Allocations](#)[FFY25 5339 Sub-Allocation Funding Hold Harmless](#)

This item was approved unanimously as part of the Consent Agenda.

End of Consent Agenda**6. Public Hearing**

**6.1 2050 Metropolitan Transportation Plan Amendment #2 & Air Quality
Conformity Determination Report**

Alex Rickard, MPO Staff

Requested Action: Conduct Public Hearing. Approve Amendment 2 to the 2050 Metropolitan Transportation Plan and the Air Quality Determination Report.

Attachments: [Staff Report](#)
[2050 MTP Amendment #2 - Project List](#)
[Air Quality Conformity Determination Report](#)
[Resolution](#)

Mr. Rickard provided an overview of the purpose of the 2050 Metropolitan Transportation Plan amendment, noting the need to move some project schedules to match the TIP. He highlighted several of the amendments, including the addition of the tolling of US-1 and several projects moving up and down the schedule.

Responding to Board Member Susan Evans, Chris Lukasina stated that the State House passed a budget that prohibited the tolling of US-1; however, that provision was not included in the State Senate's version. There has been no resolution on the State budget yet and the NC Board of Transportation has included the US-1 project in the STIP. In the meantime, we need to match the STIP. If there is any movement regarding US-1, we have the ability to amend the TIP at that time.

Vice Chair Butch Lawter Jr. opened the public hearing.

After no public comments were received, Vice Chair Lawter closed the public hearing.

There were no further questions and/or comments.

Board Member Deans Eatman motioned to approve Amendment #2 to the 2050 Metropolitan Transportation Plan and the Air Quality Determination Report. Board Member Sean Mayefskie seconded the motion. The motion carried unanimously.

6.2**FY 2026-2035 Transportation Improvement Program**

Alex Rickard, MPO Staff

Requested Action: Conduct Public Hearing. Approve the FY 2026-2035 Transportation Improvement Program.

Attachments: [Staff Report](#)
[FY 2026-2035 Transportation Improvement Program](#)
[Resolution](#)
[Public Comments Distributed at Meeting](#)

Mr. Rickard distributed a public comment email received earlier in the day opposing the expansion of Airport Boulevard in the Town of Morrisville (see attachment #4 to this item). He provided an overview of the FY 2026-2035 Transportation Improvement Program, noting that the STIP was informed by SPOT 7. He added that there were a few minor corrections from the version presented in June, highlighting the projects added by NCDOT.

Responding to Board Member Susan Evans, Mr. Rickard stated that the public comment email is in regard to the Phase 1 Airport Boulevard Expansion Project in the Town of Morrisville. He added that the project is included in the TIP and that he will forward the comments to Morrisville and NCDOT Division 5.

Board Member Cawley stated that Morrisville recognizes the valid concerns from the public and noted that the issue is one of connectivity. This project is important for the Town's progress toward a second bridge for NC 54 and its need for economic development; however, it also recognizes the need for balance and will take the comments into consideration.

Vice Chair Butch Lawter Jr. opened the public hearing.

After no further public comments were received, Vice Chair Lawter closed the public hearing.

There were no further questions and/or comments.

Board Member Deans Eatman motioned to approve the FY 2026-2035 Transportation Improvement Program. Board Member TJ Cawley seconded the motion. The motion carried unanimously.

6.3 Locally Administered Projects Program (LAPP) FY2027 Target Modal Mix

Alex Rickard, MPO Staff

Requested Action: Conduct Public Hearing. Approve the FFY 2027 LAPP Program and opening of the annual One-Call-for-All for LAPP and UPWP projects.

Attachments: [Staff Report](#)
[FFY2027 Potential LAPP Changes Memorandum](#)

Mr. Rickard provided an overview of the LAPP Committee recommendations. He stated that the LAPP Committee looked at a request to reconsider allowing transit agencies to submit projects for rolling stock, but that CAMPO Staff and the LAPP Committee are not recommending approval of this change. CAMPO also received a request for it to provide a cost estimate tool to assist with preparing more accurate project estimates, for which Staff is recommending the inclusion of a cost estimate template provided by NCDOT in the FFY 2027 cycle. Another request was received for CAMPO staff to further explore options for a multi-year phasing approach for LAPP. Staff is not recommending any changes related to multi-year phasing; however, they will work with NCDOT to develop design-build project submittal options for consideration in FFY 2028.

Mr. Rickard stated that the only recommendations that need Executive Board action today are the proposed target modal investment mix, which is the same as it has been for the last six years, and the inclusion of a cost estimate template in the FFY 2027 cycle.

Mr. Rickard announced that this item also seeks to open the annual One-Call-for-All for LAPP and UPWP projects. He noted that this is the time for jurisdictions to submit any requests for studies. Agencies can email their requests to Shelby Powell. All that is needed is a brief one-two sentence project overview and a reasonable budget estimate. Staff will incorporate requests as best as they can after all requests have been reviewed. He stated that all applications are due by October 31, 2025.

Vice Chair Butch Lawter Jr. opened the public hearing.

After no public comments were received, Vice Chair Lawter closed the public hearing.

There were no questions and/or comments.

Board Member TJ Cawley motioned to approve the FFY 2027 LAPP Program and open the annual One-Call-for-All for LAPP and UPWP projects. Board Member Scott Brame seconded the motion. The motion carried unanimously.

End of Public Hearing**7. Regular Agenda**

7.1 Federal Functional Classification Changes

Alex Rickard, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)

[Recommended FFC Changes](#)

Mr. Rickard provided an overview of the federal functional classification changes. He noted that CAMPO conducted a full review after NCDOT-led training in Spring 2025 and that Staff has documented a number of proposed changes that are being provided to CAMPO members and the public for review and comment at: <https://experience.arcgis.com/experience/9a77aab327884e1d831cd037af7998ca>. He added that this item is before the Board for public comment only at this time and that Staff will bring the item back before the Board in September for approval. He demonstrated a few highlights of the website, and the proposed changes, and stated that any questions can be emailed to him.

There were no questions and/or comments.

This item was received as information only.

7.2**North Harnett Transit Study Recommendations**

Shelby Powell, MPO Staff & Shivang Shelat, WSP

Requested Action: Endorse the North Harnett Transit Study Recommendations for use in the Metropolitan Transportation Plan.

Attachments: [Staff Report](#)
[North Harnett Transit Study Executive Summary Report](#)
[Appendix A: Public Engagement Report](#)
[Appendix B: Stakeholder Engagement Report](#)

Ms. Powell provided an overview of the purpose of the study and introduced Shivang Shelat, of WSP, who provided an overview of the North Harnett Transit Study Recommendations.

Mr. Shelat presented the North Harnett Study Recommendations. He provided a timeline and overview of activities since the previous meeting, public engagement and stakeholder efforts and their results, and the proposed service being microtransit with external connections. He noted that these recommendations were endorsed by the Harnett County Board of County Commissioners and provided an overview of the option's benefits and the Final Report. He illustrated the final recommendations and proposed implementation plan, noting years zero-two as the Pre-Pilot phase, year three being Pilot Implementation, and years four onward being a Transition to a Permanent Program.

Ms. Powell requested that Harnett County move forward with the Study's recommendations and stated that the next step is for Harnett County to work with the Town of Fayetteville's local MPO for possible expansion of service.

Board Member Sheveil Harmon commented on behalf of the three towns involved with this project, thanking everyone for their efforts and stating their appreciation for the work done toward the potential extension of service.

Several Board Members spoke regarding the success of microtransit programs in their areas.

There were no further questions and/or comments.

Board Member Sheveil Harmon motioned to approve the endorsement of the North Harnett Transit Study recommendations for use in the Metropolitan Transportation Plan. Board Member Janet Cowell seconded the motion. The motion carried unanimously.

7.3

SPOT 8 Update: Draft Project Submittal Lists

Daniel Spruill, MPO Staff

Requested Action: Authorize Staff to consider anticipated Draft 2055 MTP Projects for the development of Prioritization 8 Project Lists

Attachments: [Staff Report](#)

[P8 Schedule](#)

[P8 Carryover Map](#)

[P8 Holding Tank Map](#)

[Roadway Projects](#)

[Aviation Projects](#)

[BikePed Projects](#)

[Rail Projects](#)

[Transit Projects](#)

Mr. Spruill provided an overview of the STI Programming Process, STIP funding distributions for statewide mobility, regional impact, and division needs projects, the regions and divisions CAMPO competes in, and the schedule of upcoming SPOT actions. He stated that CAMPO is allowed 34 project submittals per mode this round and noted that any carryover projects already funded and scheduled to start do not count towards the 34 projects per mode cap. He provided an overview of the Executive Board's adopted methodology for project selection and CAMPO's plan to only submit projects in those buckets where they will be the most competitive. He noted that the project submission period ends September 30, 2025. He then presented the P8 Schedule, showing the Draft 2028-2037 STIP being released in Winter/Spring 2027. He illustrated the estimated funding availabilities as of July 9, 2025, noting that these estimates will continue to change throughout the process and the changes will most likely include decreases. He noted the significant differences in funding availability versus submitted needs in Region C and Division 5 for the last cycle. He presented the next steps, noting that updates will be posted online at <https://www.campo-nc.us/funding/spot/prioritization-8>, and that the public comment period ends on September 16, 2025. He reminded the Board that they went through three different versions of the project submittal list before it was approved last cycle. He added that Staff is also requesting authorization to consider anticipated draft 2055 MTP projects in the development of the Prioritization 8 Project Lists and noted that all projects submitted must be included in the MTP.

Responding to Board Member Stephen Morgan's inquiry regarding questions on the project lists, Mr. Spruill stated that they went through three versions of the lists during the last cycle and that there is time to make changes if needed.

Responding to Board Member Susan Evans, Mr. Spruill clarified that the motion being requested is only for authorization to include anticipated draft 2055 MTP projects during project list development.

There were no further questions and/or comments.

Board Member Marc Powell motioned to authorize Staff to consider anticipated Draft 2055 MTP Projects for the development of Prioritization 8 Project Lists. Board Member Susan Evans seconded the motion. The motion carried unanimously.

7.4

2055 MTP/CTP Update

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information and provide feedback on additional revenue assumptions.

Attachments: [Staff Report](#)
[Preferred Scenario Summary](#)
[2055 MTP Schedule](#)
[2055 MTP Public Involvement Update](#)

Mr. Lukasina provided the monthly 2055 MTP/CTP Update, noting that the Executive Board approved the All Together Scenario as the preferred option in June and that Staff is now applying the fiscal constraints. He stated that the results of all scenarios considered can be found on the MTP landing page at <https://www.campo-nc.us/transportation-plan/in-development-2055-mtp>. He spoke regarding the key performance measures that will continue to be used and reminded the Board that the All Together Scenario utilizes a framework that includes the Development Foundation: Opportunity Places and the Mobility Investment Foundation: Complete Communities. He noted that the plans included are all based on assumptions and that local development plans may need to be amended over time. He provided an overview of the major roadway and transit investments included in the Preferred Alternative and stated that this scenario assumes additional future revenue above and beyond the forecast for traditional revenue sources. He noted that these assumptions and methodologies are in line with past Board decisions. He provided further detail on where the revenue forecasts are derived from, when certain revenues will be realized, and the requirement for all assumptions to be deemed "reasonable". He stated that the available funding from traditional sources does not align with the region's identified needs and that additional revenue assumptions can address this. He presented the preliminary 2055 MTP financials, illustrating where the additional/new funding is being assumed and where there are revenue updates pending. He spoke regarding past successes in realizing additional revenue assumptions, past revenue sources, and the final 2050 new regional/local revenue assumptions and the revenue distributions amongst transit, bike/ped, Complete Streets/capacity, road O & M, and road system operations. He added that Mecklenburg County recently received enabling legislation for an additional full cent sales tax and that they are working towards a referendum to approve it. He also noted the 2050 CAMPO Executive Board requirement that all projects be Complete Streets compliant. Moving forward, the question is not really how much money there will be, but rather how much should be invested amongst transit, bike/pedestrian, complete streets/capacity, road O & M, and road system operations. He solicited feedback from the members regarding their thoughts on including the additional full cent sales tax equivalent revenue assumption. He noted the need to account for maintenance costs in the plan as well and stated that Staff can come back next month with three or four options for divvying up the amounts invested amongst transit, bike/pedestrian, complete streets/capacity, road O & M, and road system operations.

By consensus, the Executive Board supported using a full cent sales tax equivalent revenue assumption to prepare for the fiscal constraint exercise in the 2055 MTP.

Mr. Lukasina again noted that the full analysis for all scenarios reviewed is available online at the aforementioned site URL and stated that the next step over the following months will be to cut back on the projects proposed for inclusion.

Board Member Janet Cowell asked how this information and our fiscal constraints can be shared with the General Assembly.

Mr. Lukasina responded that CAMPO has provided technical information to them on occasion; however, CAMPO is barred from lobbying the General Assembly.

Mr. Lukasina reported that we are actually a month ahead of schedule compared to last cycle and that the public hearing is scheduled for November. He explained that it will be part one of the approval process. The plan will next go through technical air quality conformity review; and, following that process, the plan will come back before the Board in January/February 2026 for final Board approval.

Board Member Stephen Morgan commended the emphasis on budgeting for operations and maintenance and noted that it is important not to underestimate those costs.

Responding to Vice Chair Butch Lawter Jr., Mr. Lukasina stated that the projects for Johnston County at NC-42 and NC-36 are both included in the Preferred Scenario.

There were no further questions and/or comments.

By consensus, the Executive Board supported using a full cent sales tax equivalent revenue assumption to prepare for the fiscal constraint exercise in the 2055 MTP.

After the above feedback was received, this item was then received as information.

8. Informational Item: Budget

8.1 Operating Budget, FY25 Brenda Landes, MPO Staff

Requested Action: Received as information.

Attachments: [Staff Report](#)
[2025 Projected Operating Budget Q4](#)

There were no questions and/or comments.

This item was received as information only.

8.2 Member's Shares, FY2025 Brenda Landes, MPO Staff

Requested Action: Received as information.

Attachments: [Staff Report](#)
[2025 Projected Member's Dues](#)

There were no questions and/or comments.

This item was received as information only.

9. Informational Item: Project Updates**9.1 Project Updates**

Requested Action: Receive as information

Attachments: [Staff Report](#)
[Project Updates - August 20, 2025](#)
[Division 6 Project Report - August 2025](#)

There were no questions and/or comments.

This item was received as information only.

9.2 Public Engagement Updates

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[Public Engagement Updates - August 20, 2025](#)

There were no questions and/or comments.

This item was received as information only.

10. Informational Item: Staff Reports

MPO Report:

Mr. Lukasina reported the following:

- *Susan Owens is now a permanent, full-time CAMPO employee.*
- *Caleb Allred has joined CAMPO from the Town of Morrisville to fill the vacant Senior Transportation Planner position. He added that all of the Transportation Planner positions are now filled.*
- *We are in the hiring process for the new HR/Operations Manager position and hope to have someone on board next month.*
- *There is a Joint MPO Rail Sub-Committee meeting on September 12, 2025, to discuss the Strategic Rail Infrastructure Investment Study. Staff will report back to the Executive Board soon after that meeting.*

TCC Chair:

No report provided.

NCDOT Transportation Planning Division:

No report provided.

NCDOT Division 4:

Kesha Smith, TCC Alternate, reported the following and introduced the Division's new Engineer, Matt Clarke:

- *All signage work for NC-42, NC-36, NC-70 and the NC-70 bypass was completed as of July 1, 2025.*
- *NCDOT will be conducting its semi-annual Litter Sweep event from September 13-27, 2025.*

NCDOT Division 5:

No report provided.

NCDOT Division 6:

Division 6 noted that their report was included in the Agenda package.

NCDOT Division 8:

Board Member Lisa Mathis reported the following:

- *Tropical Storm Chantal severely affected the area and disaster response costs totaled \$10 million.*

- The Hurricane Helene-related reconstruction permits for the temporary bridge on I-40 to move rock from Pisgah National Forest and help in the rebuilding efforts have been reviewed. She noted that \$950 million has been spent on Hurricane Helene repairs overall; however, that is only 20% of what will be needed. She added that only 10% of the funds spent so far have been reimbursed.
- NCDOT is joining several other states in a “Check Your Height, Know it’s Right” campaign encouraging drivers to pay attention to bridge height signage to prevent bridge damage.
- NCDOT is running a “Speeding Catches Up with You” campaign to remind drivers to slow down. She noted that North Carolina is not alone in having a speed culture and that the problem has increased since COVID.
- This year marks the one-year remembrance of Hurricane Helene.
- NCDOT is monitoring Hurricane Erin.
- The NC Transportation Summit will be held at the Raleigh Convention Center from September 3-4, 2025.

NCDOT Rail Division:

No report provided.

NC Turnpike Authority:

Board Member Alan Shapiro reported the following:

- NCTA is hosting two Phase 2 neighborhood meetings for the Complete 540 Project. The first will be on September 16, 2025, from 5-7:00 p.m. at Mt. Moriah Baptist and the second will be on September 22, 2025, from 5-7:00 p.m. at Barwell Community Center. Interested parties can attend either drop-in session.

NCDOT Integrated Mobility Division:

No report provided.

Executive Board Members:

Vice Chair Butch Lawter Jr. reported the following:

- Chair Vivian Jones could not make today’s meeting because she is recovering from knee surgery. He asked everyone to keep her in their thoughts.
- He noted that it’s hard to find and keep talent. He recognized CAMPO’s leadership for its ability to do so, noting that its efforts have not gone unnoticed.

11. Adjournment

Vice Chair Butch Lawter Jr. adjourned the meeting at 4:11 p.m.

Upcoming Meetings/Events

<i>Capital Area MPO TCC Meeting</i>	<i>September 4, 2025</i>
<i>CAMPO Board Room</i>	<i>10:00 am - Noon</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO Executive Board Meeting</i>	<i>September 17, 2025</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>October 2, 2025</i>
<i>CAMPO Board Room</i>	<i>10:00 am - Noon</i>
<i>1 Fenton Main Street, Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO Executive Board Meeting</i>	<i>October 15, 2025</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	