



NC Capital Area Metropolitan Planning Organization

Staff Report

1 Fenton Main St.
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Agenda Date: 3/19/2025
To: Executive Board

Agenda Item: 5.6

Contract Amendment for Wake Transit Plan Update

Ben Howell, CAMPO

In order to ensure broad community and stakeholder engagement for the Wake Transit Plan Update, CAMPO is requesting to amend the contract with Nelson/Nygaard Consulting Associates to add \$100,000, increasing the contract total to \$700,000, for increased support from the consultant team for community and stakeholder engagement, including developing engagement materials, staffing engagement events, and coordinating with partners and other outreach activities. This work was originally envisioned to be completed by staff from the Lead Agencies, but due to vacancies and the need to ensure broad community engagement, additional support from the consultant team is needed. The additional funding for this amendment is being approved through a project funding amendment in the FY 2025 Wake Transit Work Plan. The consultant team will complete their work by June 30, 2025 as required in the executed project contract.

Requested Action: Approve the Wake Transit Plan Update Contract Amendment with Nelson/Nygaard Consulting Associates in the amount of \$100,000 and authorize the Executive Director to execute the Contract Amendment.