

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Wednesday, May 18, 2022

4:00 PM

Conference Room

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## **1. Welcome and Introductions**

*Shelby Powell conducts roll call.*

**Quorum was met.**

**Present:** 36 - William Allen III, Shannon Baxter, Teresa Bruton, Bobby Bunn, TJ Cawley, Alan Coats, Jessica Day, Don Frantz, Joe Geigle, Jimmy Gooch, Cedric Jones, Ken Marshburn, Sig Hutchinson, Brooks Matthews, Jennifer Robinson, Neena Nowell, John Sullivan, Terry Turner, Lewis Weatherspoon, Harold Weinbrecht, Porter Casey, Andria Archer, Avery Everett, Montell Irvin, Sean Mayefski, Shaun McGrath, Deans Eatman, Joe Deloach, Larry Smith, Bob Smith, Jacques Gilbert, Melvin Mitchell, Dennis Jernigan, Corey Branch, Cat Redd, and Georgana Kicinski

**Absent:** 12 - Scott Brame, Grady Hunt, Vice Chair Vivian Jones, Valerie Jordan, RS "Butch" Lawter, Blake Massegill, Russ May, Matt Mulhollem, Michael Schriver, Art Wright, Glenn York, and Mary-Ann Baldwin

## **2. Adjustments to the Agenda**

*There were no changes made to the agenda.*

## **3. Ethics Statement:**

*Chair Hutchinson reads ethics statement.*

**There were no conflict of interest.**

## **4. Public Comments**

*There were no sign ups or voice mails for public comments.*

## **5. Consent Agenda**

*Chair Hutchinson request motion to approve items on consent agenda.*

*Will Allen motioned to approve all items on consent agenda. Motion was seconded by Lewis Weatherspoon.*

**This item was approved by unanimous vote.**

**Aye:** 37 - William Allen III, Shannon Baxter, Teresa Bruton, Bobby Bunn, TJ Cawley, Alan Coats, Jessica Day, Don Frantz, Joe Geigle, Jimmy Gooch, Cedric Jones, Catherine Knudson, Ken Marshburn, Sig Hutchinson, Brooks Matthews, Jennifer Robinson, Neena Nowell, John Sullivan, Terry Turner, Lewis Weatherspoon, Harold Weinbrecht, Porter Casey, Andria Archer, Avery Everett, Montell Irvin, Sean Mayefski, Shaun McGrath, Deans Eatman, Joe Deloach, Larry Smith, Bob Smith, Jacques Gilbert, Melvin Mitchell, Dennis Jernigan, Corey Branch, Cat Redd, and Georgana Kicinski

**5.1 Minutes - April 20, 2022 Executive Board Meeting**

**Requested Action:** Approve minutes

**Attachments:** [April-20 Minutes](#)

**5.2 Wake Transit FY 22, 4Q Amendments**

Shelby Powell, MPO Staff

**Requested Action:** Approve the FY 22, 4Q amendment requests.

**Attachments:** [Staff Report](#)  
[FY2022 Q4 Amendment List -Final](#)  
[FY22 Q4 Amendments Comments FINAL](#)

**5.3 FFY 2022 FTA Section 5307, 5340, and 5339 Distribution  
Crystal Odum, MPO Staff**

**Requested Action:** Approve the sub-allocation of FFY 2022 Section 5307, 5340, and 5339 funds in the amounts shown in the attached split letter to the FTA.

**Attachments:** [Staff Report](#)  
[Attachment B - 2022-CAMPO FTA Funding Sub-Allocation Split Letter](#)  
[Attachment C- FY 2022 FTA Section 5307 Worksheet for Raleigh UZA - Full Year.xls](#)  
[Attachment D - FY 2022 FTA Section 5339 Worksheet for Raleigh UZA - Full Year](#)

**5.4 Wake Transit Financial Review - Wake County ILA**

Chris Lukasina, MPO Staff

**Requested Action:** Authorize the CAMPO Executive Director to execute the ILA with Wake County.

**Attachments:** [Staff Report](#)  
[Wake County Transit Financial ILA](#)

**End of Consent Agenda****6. Public Hearing**

**6.1****Strategic Plan Update**

Chris Lukasina, MPO Staff

**Requested Action:** Conduct public hearing. Consider approval of the strategic plan update.

**Attachments:** [Staff Report](#)  
[CAMPO Strategic Plan 2022\\_Draft](#)

*Chris Lukasina, CAMPO gives a brief overview of the strategic plan update that were presented during last month meeting.*

*Chris shares that the agenda packet has a link to a draft of the Strategic Plan Update. Plan includes a few new items. He points out that a draft of implementation steps for the strategic plan update has been added.*

*Chris goes over some new focus areas and goal statements that were added to the plan which included, Increased Land Use and Transportation Coordination; Increased Focus on Diversity, Equity and Inclusion; Enhanced Bike-Ped Coordination; Active Role as Transit Champion and Coordinator Regionally and Locally; Prepared for the Future.*

*Chris shared that the Public Comment period closed May 17th.*

*Chair Hutchinson opened the floor for the Public Hearing of this item.*

*No one signed up to speak during the public hearing. Public hearing was closed.*

*A motion was made by Will Allen to adopt the Strategic Plan update. Motion was seconded by Georgana Kicinski.*

**This item was approved by unanimous vote.**

**Aye:** 37 - William Allen III, Shannon Baxter, Teresa Bruton, Bobby Bunn, TJ Cawley, Alan Coats, Jessica Day, Don Frantz, Joe Geigle, Jimmy Gooch, Cedric Jones, Catherine Knudson, Ken Marshburn, Sig Hutchinson, Brooks Matthews, Jennifer Robinson, Neena Nowell, John Sullivan, Terry Turner, Lewis Weatherspoon, Harold Weinbrecht, Porter Casey, Andria Archer, Avery Everett, Montell Irvin, Sean Mayefski, Shaun McGrath, Deans Eatman, Joe Deloach, Larry Smith, Bob Smith, Jacques Gilbert, Melvin Mitchell, Dennis Jernigan, Corey Branch, Cat Redd, and Georgana Kicinski

**6.2 Wake Transit FY 23 Work Plan**

Shelby Powell, MPO Staff

**Requested Action:** Conduct Public Hearing**Attachments:** [Staff Report](#)

*Shelby Powell, CAMPO, begins presentation on this item. She shares important dates for the annual Wake Transit FY 2023 Work Plan; To include:*

*April 20th- TPAC Considers Recommending Plan for Adoption*

*April 29th-May 29th- CAMPO/GoTriangle Public Comment Period for Recommended plan*

*May 18th (TODAY) - FY23 Recommended Wake Transit Work Plan Public*

*Hearing-Executive Board*

*June 2nd- CAMPO TCC Considers Recommendation of Adoption*

*June 15th- CAMPO Executive Board Considers Adoption*

*June 22nd- GoTriangle Board of Trustees Considers Adoption*

*Shelby introduces Steven Schlossberg, GoTriangle to take over presentation of slides. Steven gives background information on funding the work plan. He discusses the modeled revenues and expenditures that had been budgeted in the FY 2023 Work Plan. Steven opened up the floor for questions.*

*Will Allen noted that there has been much discussion at the GoTriangle board meetings about recovering the vehicle rental tax from each of the three counties. He states that a decision had been made some time ago, to voluntarily give away half of that rental car tax to Orange and Durham County. Five years later Wake Transit Plan was approved, and all of that money was distributed to Wake County as well. He states that a year from now in FY24 we may not see this funding in the budget any longer.*

*Corey Branch follows Will statement, with a follow up question, asking that with not having this money come over, how does this impact the overall transit plan and implementation?*

*Steven responds stating that if what Will mentioned happens, it will only impact a small amount. He said that it will take monies from projects, but the sales tax should offset that lost.*

*Shelby Powell discusses the projects that are included in the FY23 Wake Transit Work Plan, starting with the noticeable modifications from the original draft. She finishes up with the items that were originally included in the plan and still are being continued. Shelby highlighted a few capital projects included in the plan.*

*Shelby shares that the requested action is that a public hearing be conducted. She notes that the public comment period will close May 29th, and that CAMPO and GoTriangle consider final adoption in June meeting.*

*Chair Hutchinson opens the floor for questions.*

*There were no questions.*

*He opens the floor for public hearing.*

*No one signed up to speak on this item.*

*Public hearing closes.*

**End of Public Hearings****7. Regular Agenda****7.1 Triangle Regional Travel Survey Update**

Nita Bhawe, TRM Service Bureau

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)

*Si Shi gives a presentation on the Impact of COVID on Household Triangle in the Triangle.*

*Si states that they conducted recurring travel survey which collected data in both 2018 and 2021. She shared that they did a comparative analysis to see what changed or has not changed.*

*Si presents a slide show primarily focusing on: What is the Survey? What are the findings? What does this mean for us as a triangle transportation planner or modeler? The survey captures unique characteristics of the people living in the region. The survey reflects both demographic and geographic breakdown of the region. The survey data is used to focus on unique travel behavior. Traffic counts and transit used to validate model results to observe conditions such as traffic on the roadway or riders on the transit system. More than 150 variables is included in the data. Si shares that they primarily focus on three variables, Household info such as household size, number of workers, income, vehicle availability. Personal info such as gender, age, race, education level, license status, employment status, and commute info. Trips as far as travel date and time, Origin, and destination, and parking and tolling.*

*Si Shi passes the floor to Nita Bhawe, ITRE to take over presentation. Nita Bhawe goes over regional summaries from 2018 and 2021 to help identify patterns. The regional summaries includes regional trips, miles traveled and trip lengths. Nita identifies the substantial reductions in travel in 2021 during the pandemic. Nita expresses the importance to note the timing of the survey for 2021, which was around February/March of 2021. Stating that it is important to note what was going on in the world due to the pandemic. Nita expresses how we can use the data received from the survey. Nita concludes their presentation.*

*Chairman Si opens the floor for questions.*

*Shannon Baxter-Zebulon expresses her gratitude on individuals taking the time to conduct studies like these.*

**This item was for information only.**

## 7.2 Overview of the Joint Office of Energy and Transportation: Electric Vehicle and Infrastructure Updates

Sean Flaherty, Triangle J COG

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)

[Regional Electric Vehicle Planning Update](#)

*Sean Flaherty, of TJCOG gives a brief informative presentation on electric drive vehicles (EVs) and what that looks like when we are discussing transportation planning here in the Triangle and across the country. He shares info on the three different EV types, which are Hybrid Electric Vehicles (HEVs), Plug-In Hybrid Vehicles (PHEVs), and Fully/All-Electric Vehicles (EVs).*

*Sean gives an overview on charging options for these vehicles, which is broken down into three options:*

*AC Level 1, AC Level 2 and DC Fast Charge which is the focal point for manufacturers because it is discussing charging a plug in vehicle in about 20-30 minutes in oppose to about 8 hours when using AC Level 2 option.*

*Sean gives a quick overview of the Triangle Clean Cities Coalition, which promotes domestic alternative fuels and shift away from petroleum use where possible.*

*Sean gives an overview of the National Electric Vehicle Infrastructure (NEVI) Formula Program. He shares that the purpose/goal of the NEVI Formula Program, which is \$5B over next five years, is to provide dedicated funding to States to strategically deploy electric vehicle charging infrastructure and to establish an interconnected network to facilitate data collection, access and reliability. Sean shares that when the national network is fully built, funding may be used on any public road or in other publicly accessible locations.*

*He discusses a three year initiative program called DRIVE Electric USA, which is a partnership which started covering across 14 states, but has grown to about 30 states; To develop statewide, branded EV initiatives. He informs the board to be on the look out for them to revisit this around July 2022, to forecast the desire of engagements with this program.*

*Sean shares an community outreach opportunity being held June-July 2022.*

*Shannon Baxter ask what kind of upgrades are going to be required?*

*Sean responds stating that he cannot answer that question directly, due to it being more of an engineer steered question, but that he would be happy to seek the answer. He states from monthly conversations that they do have a plan on how to address this, but the plans have not been made public as of yet.*

*Shannon also ask, as far as the DC chargers, what kind of longevity maintenance is required.*

*Sean responds first stating that there are DC chargers already installed in North Carolina. He shares that they have not had any issues yet. He states that these were built to last. So, right now it is hard to say, but that as battery technology advances we can expect to be able to address issues pertaining to this as it arises.*

*Shaun McGrath states that we consider how this may affect us as far as an increase of*

traffic. He also shares that with the charging stations from a safety perspective, that the plugs are of high voltage and can be hazardous .

Sean F. responds that he likes to refer to the charging pyramid, and states that most charging occurs at home.

Glenn York wants to know how involved is Duke Energy in this project.

Sean responds stating that they work very closely with Duke Energy and works with their government affairs team. He states that they are also working with utility partners within rural areas as well.

Chair Hutchinson points out a comment that Georgana Kicinski comment made in the chat in reference to Creedmoor.

Sean responds stating that he will note her question and get back to her with an answer.

**This item was received as information.**

## **9. Informational Item: Budget**

**This was received as information.**

### **9.1**

**Requested Action:** Receive as information.

**Attachments:** [Q3 Budget Projection FY 2022](#)

### **9.2**

#### **Member Shares FY 2022**

Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information

**Attachments:** [Q3 Member Dues Projection FY 2022](#)

## **10. Informational Item: Project Updates**

**This was received as information.**

### **10.1**

#### **Project Updates - May 2022**

**Requested Action:** Receive as information.

**Attachments:** [Project Updates - May 2022](#)

**This Informational Report was received as information.**

### **10.2**

#### **Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Ex. Board Public Engagement Updates 2022\\_05\\_11](#)

**This Informational Report was received as information.**

**11. Informational Item: Staff Reports**

*Chris Lukasina expresses the importance of filing the ethics requirements for board members and their alternates.*

**This item was presented as information.**

**12. Adjournment****Upcoming Meetings/Events**

<i>Capital Area MPO TCC Meeting</i>	<i>June 2, 2022</i>
<i>One Bank of America Plaza</i>	<i>10:00 - noon</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	

<i>Capital Area MPO TAC Meeting</i>	<i>June 15, 2022</i>
<i>One Bank of America Plaza</i>	<i>4:00 - 6:00</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	

**This item was received as information.**