

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Executive Board**

1 Fenton Main St.
Suite 201
Cary NC 27511

Wednesday, October 18, 2023

4:00 PM

Conference Room

1. Welcome and Introductions

Shelby Powell, CAMPO, conducted roll call.

Quorum was met.

- Present:** 20 - Sig Hutchinson, Blake Masegill, Harold Weinbrecht, Porter Casey, Joe Deloach, Corey Branch, Sean Mayefski, TJ Cawley, Chair Vivian Jones, Vice Chair RS "Butch" Lawter, Susan Evans, Scott Brame, Glenn York, Bob Smith, Ken Marshburn, Russ May, Lewis Weatherspoon, Jessica Day, Dennis Jernigan, and Joe Geigle
- Absent:** 9 - Ronnie Currin, Jacques Gilbert, Matt Mulhollem, Bobby Wheeler, Michael Schriver, Art Wright, Melvin Mitchell, Valerie Jordan, and Grady Hunt

2. Adjustments to the Agenda

Item 7.1 - Wake Transit Baseline Revenue Assessment Funding Agreement with GoTriangle was added to the agenda.

3. Ethics Statement:

There were no conflicts.

4. Public Comments

There were no public comments.

5. Consent Agenda

5.1 Minutes - Sept 20, 2023 Executive Board Meeting

Requested Action: Approve the September 20, 2023 minutes

Attachments: [September Minutes](#)

5.2 Contract - NW Harnett County Transit Feasibility Study

Gaby Lawlor CAMPO Staff

Requested Action: Review and approve the contract and scope for the NW Harnett County Transit Feasibility Study and authorize CAMPO Executive Director to execute the contract.

Attachments: [Staff Report](#)

[FY24-FY 25 NW Harnett Transit Study Contract & Scope](#)

5.3 Regional Multi-Modal Safety Action Plan - Contract Award

Kenneth Withrow, MPO Staff

Requested Action: Authorize the Executive Director to sign the contract with VHB, and the funding agreement with NCDOT.

Attachments: [Staff Report](#)

[Contract-Regional Multi-Modal Safety Action Plan-VHB-2023-10-18](#)

[ILA-Regional Multi-Modal Safety Action Plan-with NCDOT CAMP O-2023-10-18](#)

End of Consent Agenda

Glenn York motioned to approve the consent agenda.

Sig Hutchinson seconded that motion.

This item was moved to the slate vote.

All items on the Consent Agenda was approved by unanimous vote.

6. Public Hearing

6.1 Amendment #1 to FY2024-2033 Transportation Improvement Program (TIP)

Chandler Hagen / MPO Staff

Requested Action: Conduct public hearing. Approve Amendment #1 to the FY2024-2033 Transportation Improvement Program (TIP).

Attachments: [Staff Report](#)
[CAMPO 2024 2033 Amendment1](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard stated that when the FY2042-2033 Transportation Improvement Program (TIP) was released in June of this year, CAMPO-eligible statewide projects were not added. He noted that this was an oversight.

Mr. Rickard informed the Board that Amendment #1 is to add the missing statewide projects to the FY2024-2033 TIP. He also noted that the amendment had been posted online for public comment.

Vice Chair Butch Lawter noted that the public hearing is already opened. He opened the floor for comments.

There were none.

Vice Chair closed the public hearing on this item.

Bob Smith motioned to approve Amendment #1 to the FY2024-2033 TIP.

Susan Evans seconded that motion.

This item was added to the slate vote.

This item was approved by unanimous vote.

6.2 Prioritization 7.0 Modal Candidate Project Lists

Alex Rickard / MPO staff

Requested Action: Conclude the public hearing. Consider approval of the P7 candidate project lists for submittal to NCDOT's prioritization process and direct staff to maximize coordination with Division Engineers which may result in alternate projects being submitted with Chair approval.

Attachments: [Staff Report](#)
[SPOT 7 Project List](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard informed the Board that they would be working on Step 1 of the SPOT process. He stated that this step involves selecting projects to submit for scoring.

Mr. Rickard provided the Board with an overview of the overall Prioritization schedule. He stated that he anticipates having a SPOT item on the agenda, every other month to provide updates to the Board.

Mr. Rickard informed the Board that at the end of October CAMPO would be submitting all projects to NCDOT, and all statewide-tier programming should be done by March 2024. He noted that in the Summer of 2024, a recommendation would be made of how to assign the 2500 points at the regional level, and then another recommendation on how to assign the 2500 points at the Division level in Fall of 2024.

Mr. Rickard provided an overview of the STIP funding distribution, reminding the Board that there are multiple funding competitions within SPOT.

Mr. Rickard stated that some projects had been programmed previously in the 2020-2029 STIP, and will automatically compete in SPOT 7 for new funding. He noted that these projects were previously pulled, due to being over budget in the last prioritization cycle.

Mr. Rickard provided a breakdown of the new projects that were being presented for approval. He noted that the projects were posted on CAMPO's website.

Mr. Rickard noted that the public hearing opened back in September, and due to NCDOT extending the deadline through October, the public hearing was held open through today.

Vice Chair opened the floor for public comments.

There were none.

Vice Chair closed the public hearing.

Vice Chair opened the floor for questions and/or comments.

There were none.

Sig Hutchinson motioned to approve the P7 candidate lists for submittal to NCDOT's prioritization process.

Glenn York seconded that motion.

This item was added to the slate vote.

This item was approved by unanimous vote.

End of Public Hearings

7. Regular Agenda

7.1

Wake Transit Baseline Revenue Assessment Funding Agreement with GoTriangle

Ben Howell CAMPO Staff

Requested Action: Review and approve the Funding Agreement with GoTriangle for the Wake Transit Baseline Revenue Assessment and authorize the CAMPO Executive Director to execute the Agreement.

Attachments: [Staff Report](#)
[Baseline Revenue Assessment Funding Agreement](#)

Ben Howell, CAMPO, presented this item.

Mr. Howell provided an overview of the Wake Transit Baseline Revenue Assessment. He stated that this assessment would result in the development of a Wake Transit Baseline Policy to serve as a guide for Wake Transit decision making.

Mr. Howell noted that CAMPO would be the lead agency for the baseline revenue assessment. He also noted that the assessment work would include: the process and documentation of the assessment; A gap analysis to identify inconsistencies and gaps in policies and procedures related to baseline revenue assessment across agencies funded through Wake Transit; And interviews with identified Wake Transit agency staff, which includes Raleigh, Cary, GoWake Access, GoTriangle, Wake County and CAMPO.

Mr. Howell informed the Board that GoTriangle and CAMPO has agreed to contribute \$30,000 each, towards the cost of the assessment.

Chair Vivian Jones motioned to approve the funding agreement with GoTriangle for the Wake Transit Baseline Revenue Assessment and authorize the CAMPO Executive Director to execute the agreement.

Ken Marshburn seconded that motion.

This item was moved to the slate vote.

Shelby Powell conducted a roll call vote for the slate of action items.

This item was approved by unanimous vote.

7.2 NC 540 Bonus Allocation Projects Update

Alex Rickard, CAMPO Staff & NCDOT Staff

Requested Action: Receive as information**Attachments:** [Staff Report](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard provided a refresher on CAMPO's bonus allocation process, and its guiding principles. He noted that the Strategic Transportation Investment (STI) law provides bonus allocation funding for local funding participation, highway tolling and programming limitations. He also noted that there are certain limitations and caps on how the funding could be used.

Mr. Rickard reminded the Board that with the STI project, the Town of Cary is submitting a \$15M project to SPOT, with \$4M being attached to that project with Cary. He stated that if that project gets programmed through SPOT, CAMPO would receive \$2M of Bonus Allocation funding, that would go toward another roadway project.

Mr. Rickard stated that the MPO's Executive Board adopted bonus allocation guiding principles to help direct staff on how to recommend projects for programming bonus allocation funds. He noted the guiding principles:

- Inclusion in the Metropolitan Transportation Plan (MTP)*
- Logical Nexus to Generating Source of Bonus Allocation Funds*
- Recognition of funding challenges with STI law*
- Recognition of funding opportunities with STI law*

Mr. Rickard informed the Board that when there's local contribution, the MPO works with the contributing local government to determine existing MTP projects suitable for programming with bonus allocation funds. He noted that the MPO's Executive Board approves all bonus allocation funding, and that the projects must go through the SPOT process.

Mr. Rickard provided an overview of the four phases of analysis for candidate project prioritization for tolling. He noted that after the project goes through the four phases, the Executive Board makes the decision and programs the project.

Mr. Rickard stated that the section of the NC 540 that is under construction, has provided \$100M of bonus allocation funds, and that the Division Staff will be providing updates on where these projects are within the process.

Ben Upshaw, NCDOT, provided a status update on a list of projects that would be funded with the award of \$100M.

Mr. Upshaw shared a National Highway Construction Cost Index (NHCCI) with the Board to show the challenge of funding the maximum amount of projects with \$100M.

He provided an update on the HL-0006 project, which is the US 401 Hilltop-Needmore Road/Hilltop Road/Airpark Road intersection and Lake Wheeler Road intersection in Fuquay-Varina. He stated that this project will convert to reduced conflict intersections and realign Hilltop Road to intersect opposite of Lake Wheeler Road.

Mr. Upshaw noted that right-of-way acquisition for this project is about to start, with a tentative let of March 2025. He also noted that there was a lot of public support on this project.

Mr. Upshaw provided an update on the HL-0007 project, which is the NC 55 at Technology Drive/East Williams Street in Apex. He stated that this project will convert the intersection of NC 55 at Technology Drive/East Williams Street to a reduced conflict intersection. It will also widen NC 55 to a 6-lane divided median, and widen East Williams Street to a 4-lane divided median. She stated that there would also be construction of a westbound right turn lane on Sunset Lake Road/Old Smithfield Road at Williams Street.

Mr. Upshaw noted that right-of-way acquisition for this project is scheduled to begin next month, and that the tentative let date is March 2025. He noted that the overall need for this project was highly supported. He also noted that there were some neighborhoods that expressed concerns of these intersections being placed in front of their neighborhood.

Mr. Rickard noted that originally an interchange was proposed at this location, but the budget was far beyond the budget for bonus allocation. Therefore this was the best alternative that worked within the budget.

Mr. Upshaw provided an update on the HL-0008C project, which is the NC 50/Benson Rd at Timber Drive and Timber Drive East which will extend north bound right turning lane on NC 50 from State Employee Credit Union to existing right turning lane at New Rand Road.

He stated that the right-of-way acquisition is complete on this project and that the let will be combined with the let date for the HL-0008H project, which is tentatively set for May 2024.

Mr. Upshaw provided an update on the HL-0008D project, which is Sunset Lake Road improvements that stretch from Holly Springs Road and Lockley Road. He stated that the project will expand the roadway to a 4 lane divided median.

He noted that the right-of-way acquisition is set to begin later this year, with a let tentatively set for April 2025. He also noted that there was great neighborhood support on this project.

Mr. Rickard noted that to the west of this project Sunset Lake is being widened to 4 lanes, through the 540 project, and to the East of this project, the Holly Springs corridor is being widened to 4 lanes through a LAPP Project. He stated that due to these noted projects, there would be a really small 2 lane bottle neck directly in the middle, without the HL-0008D project.

Mr. Upshaw provided an update on the HL-008F project, which includes improvements to Old Stage Road at the Ten Ten Road intersection. This project will add a north bound right turning lane onto Old Stage Rd. and an east bound right turning lane on Ten Ten Road.

He noted that right-of-way acquisition on this project begins next month, with a tentative let date of March 2025. He also noted that there was an overwhelming amount of public support on this project, and that this project was completely designed by NCDOT.

Mr. Upshaw provided an update on the HL-008G, which is improvements to Lake Wheeler Rd and Hilltop Needmore Road intersection. This project consists of the construction of left turning lanes on each approach at the intersection of Lake Wheeler and Hilltop

Needmore Road. He stated that it also will improve intersection radii to accommodate larger truck turns.

Mr. Upshaw noted that right-of-way acquisition on this project is already underway, with a tentative let of October 2024. He also noted that there was a lot of public support on this project.

Mr. Upshaw provided an update on the HL-008H project, which is improvement to Lake Wheeler Road at Simpkins Farm Road. This project is the construction of left turning lanes in both directions on Lake Wheeler Road at the intersection with Simpkins Farm Lane and Simpkins Road. It will also add a north bound right turning lane on Lake Wheeler Road and a west bound left turning lane on Simpkins Road.

He noted that right-of-way acquisition on this project is underway and almost complete, with a tentative let of May 2024.

Mr. Upshaw provided an update on the HL-008I project, which is the improvements on Old Stage Road at Rock Service Station Road. This project will widen Old Stage Road from Rock Service Station Road to Rolling Meadows Drive. It will also realign the intersection of Old Stage Road and Rock Service Station Road. He stated that a signal and partial RTI will be added as well.

He noted that public input on this project was highly supported. He stated that the public was understanding and agreed that this project was needed. Right-of-way acquisition will start by the end of this year, with a tentative let date of April 2025.

Mr. Rickard noted that this was one of the larger and more expensive projects.

Mr. Upshaw provided an update on the HL- 0008J project, which is NC 50 (Benson Road); Rand Road to Buffalo Road which will widen NC 50 to a 4-lane divided median, adding a second structure to the west of the current structure.

He noted that due to complications with the cost, right-of-way acquisition is anticipated for Summer of 2024, with a tentative let of early 2026. This will be funded with the second round of bonus allocation.

Mr. Rickard noted that building a 2nd bridge now, set the NC 50 corridor for another SPOT project in the future.

Mr. Upshaw provided an update on the HL-0008L project, which is the construction of left turning lanes on each approach at the intersection of Ten Ten Road at Bells Lake Road/Graham Newton Road.

He noted that right-of-way acquisition on this project is underway, with a tentative let of 2024. He also noted that there has been general good public support on this project.

Mr. Upshaw provided an update on the HL-0008O project, which is the construction of a left turning lane on NC42 at Johnston Road .

He noted that right-of-way acquisition on this project is underway, however with this project they have stopped at 90% plans after right-of-way acquisition. He stated that the construction of this project will be considered in the next round of bonus allocations.

Mr. Rickard noted that this project is considered one of the top safety area projects for

the bonus allocation programs.

Mr. Upshaw provided an update on the HL-0008P project, which is the construction of dual left turning lanes on north bound NC 50 and also widens Ten Ten Road for the receiving lanes.

Mr. Upshaw provided an update on the HL-0008Q project, which is the construction of left turning lanes on all legs of the intersection of Optimist Farm Road and Bell Lakes Road.

He noted that right-of-way acquisition on this project will begin by the end of this year, with a tentative let of April 2025.

Vice Chair opened the floor for questions and/or comments.

Mr. Rickard stated that the overall feedback on these project investments were positive. He also noted that Division 5 had been great partners during this process.

Mr. Rickard also provided an update on the 2nd round of Bonus Allocation Funding. He stated that the study area is roughly 3 miles. He also stated that he anticipates recommendations being made in Spring.

Susan Evans asked for clarification on how the revenue stream works.

Mr. Rickard responded that once the Division has secured the bonds or let the contract, NCDOT informs the MPO that the bonus allocation funding is available. He stated that they then have a 5 year window in which they can allocate the funds. He noted that this plays a role on what projects are recommended to the Board.

Corey Branch asked what is the submittal and identification process.

Mr. Rickard responded that they start with existing MTP projects that are in the plan and coding in their model, and evaluate those. He stated that they also look at traffic volumes, crash data at signal locations and delay on intersections to see which areas are most suited. He stated that recommendations also come from staff and the public.

This item was received as information only.

7.3 2055 MTP Update - CommunityViz

Alex Rickard, CAMPO Staff

Requested Action: Receive as information**Attachments:** [Staff Report](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard explained why the CommunityViz model is important to the Metropolitan Transportation Planning (MTP).

He provided a brief technical overview of the MTP process, noting that they are currently building the CommunityViz model. CommunityViz is the land use model that will form the development of the 2055 MTP.

Mr. Rickard stated that CommunityViz is a tool used to understand growth capacities and allocate future growth. He explained that using the CommunityViz tool provides an opportunity to better explore and study land use and transportation relationship. It allows the ability to explore the trade offs between different land use patterns and different mobility investments, which leads to better decisions and options for the MTP.

He informed the Board that there was a training exercise on October 13th at Central Pines Regional Council.

Vice Chair opened the floor for questions and/or comments.

Glenn York asked how much goes into the environmental protected areas, that may or may not continue to be protected in the future.

Mr. Rickard responded stating that certain layers such as water bodies or flood plans, where the model would reflect growth. He stated there are areas in the model where you can adjust the amount of growth in that area, and then there are some areas that are strictly prohibited for growth.

Mr. York what development may affect areas outside of the CAMPO region, but may be concerning to those outside of CAMPO region.

Mr. Rickard stated that there are density tables for each jurisdictions within the look-up tables. He stated that they have ways to control the amount of density and growth that happens in different areas. He noted that he would be happy to sit down with Zebulon's staff to go over this.

This item was received as information only.

8. Informational Item: Budget

This item was received as information only.

8.1**Attachments:** [2024 Operating Budget Projection Q1](#)

8.2

Attachments: [2024 Member Dues Projection Q1](#)

9. Informational Item: Project Updates

This item was received as information only.

9.1 **Project Updates - October 2023**

Requested Action: Receive as information.

Attachments: [October Project Updates](#)

9.2 **Public Engagement Updates**

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Ex. Board Public Engagement Updates 2023 10 10](#)

10. Informational Item: Staff Reports*MPO Executive Director:*

Shelby Powell reminded the Board of the US 401 corridor study has a survey online through November 5th. She stated that the next meeting would be on Monday, October 23rd in Fuquay-Varina. She also noted that there was a successful public meeting last night, in Lillington.

Ms. Powell stated that there is upcoming public engagement opportunities on an access management study on Morrisville Parkway.

She also stated that staff is currently working on crafting engagement strategies, goals and objectives for the upcoming MTP.

Ms. Powell informed the Board that in an effort to continue implementing the strategic plan, the MPO will be posting to new staff positions in the next 2 weeks.

NCDOT Transportation Planning Division:

Phil Geary stated that the Draft Carbon Reduction Strategies is out. Mr. Geary stated that he would be placing a link in the chat, which could be used for public comments through November 10th.

NCDOT Division 6:

Darius Sturdivant provided the following updates:

Angier Bypass Project: -R5705B- construction started and is 12% complete with an expected completion date of Spring 2027

-R5705A-40M contract was awarded to Barn Hill, construction starts soon with an expected completion date of Spring 2028

Mr. Sturdivant stated that the bridge project on Langdon Rd to replace the bridge on the Black River, contract was awarded in September and work is set to begin soon.

NC Turnpike Authority:

Dennis Jernigan stated that they have opened bids on the B portion of the Phase Two of Complete 540. He stated that the contract was awarded. He also stated that construction should begin sometime next year.

Mr. Jernigan informed the Board that a bid opened yesterday on the A project of R2829. He stated that this is the last piece of Complete 540. He stated that the low bid came in at 8.7% under engineers estimate.

Executive Board Members:

Vice Chair gave thanks NCDOT Division 4 for their help with educating the public on re-designating and renaming HWY 70, 70 Business and HWY 42.

11. Adjournment

Upcoming Meetings/Events

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| <i>Capital Area MPO TCC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i> | <i>November 2, 2023 10:00am - noon</i> |
| <i>Capital Area MPO TAC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i> | <i>November 15, 2023 4:00pm - 6:00pm</i> |
| <i>Capital Area MPO TCC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i> | <i>December 7, 2023 10:00am - noon</i> |
| <i>Capital Area MPO TAC Meeting 1 Fenton Main Street Suite 201 Cary, NC 27511</i> | <i>December 20, 2023 4:00pm - 6:00pm</i> |