

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

1 Fenton Main St.
Suite 201
Cary NC 27511

Wednesday, March 15, 2023

4:00 PM

Conference Room

1. Welcome and Introductions

Shelby Powell, CAMPO, conducted roll call.

Quorum was met.

Present: 24 - Sig Hutchinson, Alan Coats, Terry Mahaffey, Harold Weinbrecht, Glenn York, Porter Casey, Montell Irvin, Shaun McGrath, Deans Eatman, Georgana Kicinski, Corey Branch, Sean Mayefski, TJ Cawley, Ronnie Currin, Chair Vivian Jones, Susan Evans, Bob Smith, Jacques Gilbert, Michael Schriver, Art Wright, Russ May, Lewis Weatherspoon, Jessica Day, and Joe Geigle

Absent: 7 - Blake Massegill, Vice Chair RS "Butch" Lawter, Matt Mulhollem, Ken Marshburn, Melvin Mitchell, Valerie Jordan, and Grady Hunt

2. Adjustments to the Agenda

Added item 6.6 : ACT 23-352- LAPP Additional Funding Request for the Mingo Creek Greenway Extension Project.

3. Ethics Statement:

Chair Vivian Jones read the ethics statement.

There were no conflicts.

4. Public Comments

There were no public comments.

5. Minutes

6. Consent Agenda

*Susan Evans motioned to approve the consent agenda.
Sig Hutchinson seconded that motion.*

Item was moved to the slate vote.

This item was approved by unanimous vote.

6.1 Minutes - February 15, 2023 Executive Board Meeting

Requested Action: Approve minutes

Attachments: [February Minutes](#)

This item was approved by unanimous vote.

6.2 NCLM Insurance Pool Program

Chris Lukasina, MPO Staff

Requested Action: Approval of the interlocal agreement and resolutions and enter into NCLM insurance pool program.

Attachments: [Staff Report](#)
[2022 IRFFNC Governing Body Resolution and Interlocal Agreement with no signatures](#)
[2022-23 NCIRMA Governing Body Resolution](#)
[NCIRMA interlocal agreement](#)

This item was approved by unanimous vote.

6.3 Draft 2024-2033 TIP/STIP Update

Alex Rickard, MPO Staff

Requested Action: Approve the swap of U-5966 for U-5751 at the Regional Impact level and U-6193 for U-6117, U-6119, and TD-5307 at the Division Needs level in the 2024-2033 Transportation Improvement Program.

Attachments: [Staff Report](#)

This item was approved by unanimous vote.

6.4 Enhanced Mobility of Seniors and Individuals with Disabilities Section 5310 Program Memorandum of Understanding_ City of Raleigh/CAMPO

Crystal Odum, MPO staff

Requested Action: Authorize the CAMPO Executive Director to execute the MOU.

Attachments: [Staff Report](#)
[MOU 5310 20230307 final](#)

This item was approved by unanimous vote.

6.5 Mobility Management Program Implementation Study

Crystal Odum, MPO Staff

Requested Action: Endorse the MMIS framework and Phase 1 recommendations.

Attachments: [Staff Report](#)
[Attachment B - 2022 12 02 Mobility Management Framework White Paper](#)
[Attachment C - Recommended Endorsement Language](#)

This item was approved by unanimous vote.

6.6 Locally Administered Project Program Additional Funding Request

Chris Lukasina, MPO Staff

Requested Action: Approve additional funding request for the Mingo Creek Greenway Extension project.

Attachments: [Staff Report](#)
[LAPP Project Adjustments March 2023](#)

This item was approved by unanimous vote.

End of Consent Agenda**7. Public Hearing**

7.1 TIP Amendment #11 to FY 2020-2029 Transportation Improvement Program (TIP)

Alex Rickard, MPO Staff

Requested Action: Conduct public hearing. Consider approval of Amendment #11 at the conclusion of the public comment period, pending no negative comments

Attachments: [Staff Report](#)
[Existing Projects](#)
[New Projects](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard highlighted the updates made within TIP Amendment #11 since originally being presented in February. He stated that this item is out for public comment, until next Friday, March 24, 2023.

One update made was that three more intersection projects with the 540 Bonus Allocation funding under HL-0008 were added. He stated that another update was that NC 540 project had been split into phases (Phase A and Phase B).

Mr. Rickard informed the Executive Board that HL-0033 LAPP Project has been withdrawn from the amendment, and that the plan is to revisit this project at a later date as part of amendment #12.

*Chair Jones opened the floor for questions and/or comments.
There were no questions.*

Chair Jones opened the public hearing for this item.

Shaun McGrath asked for clarification on which jurisdiction HL-0033 fell under. Mr. Rickard responded stating that HL-0033 is the Airport Road sidewalk project in Morrisville. He also stated that the project was funded through the LAPP. He explained that NCDOT had ran some cost estimates and then sent CAMPO some information. The project was then pulled to give time to verify that this information was valid, prior to seeking approval.

Chair Jones closed the public hearing.

Corey Branch motioned to approve the TIP Amendment #11, as revised, at the conclusion of the public comment period, pending no negative comments are received. TJ Cawley seconded that motion.

This item was approved by unanimous vote.

End of Public Hearings

8. Regular Agenda

8.1 Recommended FY 2025 - 2030 Wake Bus Plan

Michelle Peele, GoTriangle

Requested Action: Receive as information.

Attachments: [Staff Report](#)

[Recommended FY 2025-2030 Wake Bus Plan](#)

[Regional Service Assessment Market Analysis](#)

[Regional Service Assessment Route Performance](#)

[Regional Service Assessment COVID Impacts](#)

[Regional Service Assessment Gap Analysis](#)

[Service Projects Prioritization Results](#)

[Draft GoCary Short Range Transit Plan 2025-2027](#)

[Draft GoRaleigh Short Range Transit Plan 2025-2027](#)

[Draft GoTriangle Short Range Transit Plan Wake County](#)

Michelle Peele, GoTriangle, presented this item.

Ms. Peele provided the Executive Board with an overview of the recommended FY 2025-2030 Wake Bus Plan. She stated that the Wake Bus Plan project team and working groups had been working together over the past 19 months to develop the plan.

Ms. Peele stated that public review on this item is available, now through March 22, 2023. She provided the Executive Board members with background contexts about the plans that were developed within Wake County to define transit service expansion.

Ms. Peele stated that currently, the Wake Bus Plan and the Draft FY 2024 Wake Transit Work Plan are available for public comment. She informed the Executive Board that the Wake Bus Plan is a document that focuses on bus service improvements that are recommended for Wake County between the years of 2025 and 2030. It will build on the bus service expansion projects that had been implemented since 2018, including those included in the Draft Work Plan for 2024.

Ms. Peele stated that the Wake Bus Plan provides detailed information about the future bus projects to be implemented starting in 2025-2027. These are bundled into short range transportation plans for each implementing agency. It also defines operating and capital projects for the labor years of the Wake Bus Plan.

She provided information on how the Wake Bus Plan was prepared, what is included in the plan and how it will change transit in Wake County.

Ms. Peele informed the Executive Board that the Wake Bus Plan is part of the Wake Transit Plan. It is a year by year plan for how tax payer's money will be spent to improve bus services. The Wake Bus Plan includes investments in bus service and capital projects to support these bus routes.

Ms. Peele reminded the Executive Board that the Wake Bus Plan is currently out for public engagement. She stated that this is the third round of engagement, where GoTriangle is sharing their draft recommendations for investments in bus service. She stated that previous rounds of engagements were held in 2021 and 2022.

Ms. Peele stated that the project has been ongoing since July of 2021, when GoTriangle held their first kick off meeting. She informed the Executive Board that working groups were held once per month with staff from partner transit agencies, municipalities, the county and the metropolitan planning organizations. She stated that there had been 15 technical and stakeholder meetings, 10 engagement team meetings, as well as several drop in sessions and other meetings between the project team and transit providers, to further refine project concepts and how they appear in the plan.

Ms. Peele provided an overview of the themes of the projects that are included in the recommended Wake Bus Plan. She stated that the plan invests in more frequent services. She informed the Executive Board that the routes that operates every 15 minutes or better, has been performing well, even during COVID. Ms. Peele explained that the Wake Bus Plan includes more frequent routes. Since these services will improve the quality of transit for riders, GoTriangle expects ridership to continue and increase in these corridors.

Ms. Peele stated that following the public comment period, the bus plan project team and the working groups will review the comments and respond to any comments received. She informed the Executive Board that the final draft of the 2025-2030 Wake Bus plan will be prepared by June 2023. GoTriangle plans to then present it to the Wake TPAC and eventually process the plan through the GoTriangle Board and the CAMPO Executive Board to consider for adoption.

Ms. Peele stated that the full Wake Bus Plan can be found on the GoForward website.

Chair Jones opened the floor for questions.

There were none.

This item was received as information only.

8.2 Draft FY 2024 Wake Transit Work Plan

Anna Stokes, MPO Staff

Requested Action: Receive as information**Attachments:** [Staff Report](#)[Draft FY24 Wake Transit Work Plan For Public Review](#)

Anna Stokes, CAMPO, presented this item.

Ms. Stokes presented key dates in the development of the Draft FY24 Work Plan Development. She stated that the next iteration of the annual Wake Transit Work Plan outlines transit investments that will receive funding in the upcoming fiscal year which runs July 1, 2023 through June 30, 2024.

Ms. Stokes presented a broad calendar of the process in which the Draft FY2024 Work Plan has been undergoing. She reminded the Executive Board that the plan was released by the TPAC for public comment at its February 15, 2023 meeting, and that this public comment period is joint with the FY 2024 Draft Work Plan and the Recommended FY 2025-2030 Wake Bus Plan.

Ms. Stokes stated that this public comment period closes March 22, 2023. She informed the Executive Board that following the closing of the public comment period, the intent is to iterate and adjust the plan based on new funding requests submitted by project sponsors, in which are due today; As well as any public comments that needs to be addressed.

Ms. Stokes stated that the recommended plan will then be distributed to the TPAC in April, to be reviewed before going through its second public review period in May for 14 days. She stated that it will then be presented to the Executive Board in June for adoption.

*Chair Jones opened the floor for questions and/or comments.
There were none.*

This item was received as information only.

8.3 Rapid Bus Extension Major Investment Study Update

Shelby Powell, MPO Staff

Requested Action: Receive as information.**Attachments:** [Staff Report](#)
[Western Extension Project Profile](#)
[Southern Extension Project Profile](#)

Jimi Mitchell, Nelson Nygaard Consulting, presented this item.

Shelby Powell, CAMPO, gave a brief introduction to the Executive Board explaining that this is a study of expanding the Bus Rapid Transit (BRT) Projects that were included in the original Wake Transit Plan. There were four of those core BRT projects, in which one went from Raleigh to Cary and this extension is looking at extending that from Cary out to RTP. Another one went from South, from Raleigh to Garner and this extension is looking at extending that from Garner out to Clayton. She stated that this was included in the adopted STIP for funding.

Mr. Mitchell discussed the overall goal of the Bus Rapid Transit/Rapid Bus service. He explained that Rapid bus transit service has four key elements to include reliability, speed, comfort and convenience. He stated that Bus Rapid Transit (BRT) is a high quality bus-based transit system that delivers fast and efficient service that may include dedicated lanes, bus ways, traffic signal priority, off-board fare collection, elevated platforms and enhanced stations. He presented maps of the project areas for the western and southern extensions which gave a visual of the initial and potential alignments in the study areas.

Mr. Mitchell presented slides, that framed the overall approach for the rapid bus extension, the desired outcomes to develop, evaluate and recommend high-capacity transit investments in BRT corridors identified in the Wake County Transit Plan. He discussed their alternatives analysis milestones which included a 3 phase process for the study in which began Fall of 2021 and will continue through Spring of 2023. Mr. Mitchell provided a community engagement summary which included public and stakeholder engagement, launching of public websites, pop up events, and social media methods.

Mr. Mitchell stated that there were fourteen public comments received, eight specific to the Western corridor, two specific to the Southern corridor, and three general comments in which were very supportive and interest in when this service will be implemented. He informed the Executive Board that NC Department of Natural and Cultural Resources responded providing typical and natural environmental clearance guidelines. Also, that the Town of Morrisville wrote a letter of support of the Western Alternative recommendation.

He provided information and details on alternative development and evaluation framework to show how they arrived at the final recommendations from a technical perspective.

Mr. Mitchell discussed the capital cost and provided a comparison of cost for the different alternatives. He noted the recommended locally preferred alternative. Mr. Mitchell discussed the pathway to project development. He stated that this item was presented to the TCC on March 2nd, and the DCHC on March 8th.

Chair Jones opened the floor for questions and/or comments.

Sig Hutchinson expressed his appreciation for how the presentation was done and stated that he looks forward to more involvement and information.

This item was received as information only.

9. Informational Item: Budget

This item was received as information only.

9.1

Requested Action: Receive as information.

Attachments: [2023 Operating Budget Projection Q2](#)

9.2

Member Shares FY 2023

Lisa Blackburn, MPO Staff

Requested Action: Receive as Information

Attachments: [2023 Member Dues Projection Q2](#)

10. Informational Item: Project Updates

This item was received as information only.

10.1

Project Updates - March 2023

Requested Action: Receive as information.

Attachments: [March Project Updates](#)

10.2

Public Engagement Updates

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [EB Public Engagement Updates 2023 03 07](#)

11. Informational Item: Staff Reports

MPO Director:

Chris Lukasina congratulated GoRaleigh and City of Raleigh, that the Southern BRT Corridor has been included in the President's recommended budget. He stated that this is a huge win for the region because if approved, this would bring the total federal investment for the Southern BRT Corridor the project to \$85.9M.

He reminded the Executive Board that MPO 101 will be tomorrow morning. He also stated that, the Executive Board's Commuter Rail subcommittee will be meeting with the DCHC MPO's committee on the 23rd of March, and then on March 29th, is the CAMPO's Joint MPO Board meeting with the DCHC MPO Board.

Mr. Lukasina reminded the Executive Board members and their alternates to complete their ethics filing requirements for 2023, which has a deadline of April 17, 2023 before receiving a fine.

He reminded everyone that the updated links to CAMPO's meetings can always be found on CAMPO's website. Mr. Lukasina informed everyone that CAMPO hopes to have the ability to host April's Executive Board meeting in person at the CAMPO offices. This is dependent upon the technology installations for CAMPO's board rooms happening on time.

Mr. Lukasina stated that CAMPO still has 3 open positions posted online and that the application period closes for these positions next Thursday, March 23, 2023.

NCDOT Transportation Planning Division:

Phil Geary informed the Executive Board that the Draft NC Clean Transportation Plan came out a couple of weeks ago, in response to the Governor's executive order. He stated that it tries to accelerate de-carbonization and create a clear transportation future. He concluded stating that today is the last day to provide feedback, and that the link is in the chat for all who are interested.

NCDOT Division 4:

Jennifer Collins notified the Executive Board that their staff had a visit with Campo's staff last week, and that their new office space is very impressive. She stated that their staff looks forward to in person meetings. Ms. Collins informed the Executive Board that they hope to continue meeting with staff to ensure that any transportation needs in Division 4 are being addressed.

NCDOT Division 5:

Brandon Jones stated as part of the U-4437 Blue Ridge Rd/Hillsborough Street Grade Separation Project, Hillsborough street was closed last week and will be back open before NC State's football games this fall. He continued his updates, stating that as part of the U-2719 Beltline Project the Athens Drive Bridge is targeted to open this weekend.

Mr. Jones stated that the I-5701 and I-5703 projects had a great public meeting last night, and is accepting public comments through March 28, 2023. He stated that this is a late 2025 design build on that project.

Mr. Jones reminded the Executive Board of the Spring Litter Sweep coming up in April, on the dates of April 15-29, 2023.

12. Adjournment

Upcoming Meetings/Events

| | |
|--------------------------------------|------------------------|
| <i>Joint MPO Boards Meeting</i> | <i>March 29, 2023</i> |
| <i>One Fenton Main St. Suite 201</i> | <i>8:30am - noon</i> |
| <i>Cary, NC 27511</i> | |
| | |
| <i>Capital Area MPO TCC Meeting</i> | <i>April 6, 2023</i> |
| <i>One Fenton Main St. Suite 201</i> | <i>10:00am - noon</i> |
| <i>Cary, NC 27511</i> | |
| | |
| <i>Capital Area MPO TAC Meeting</i> | <i>April 19, 2023</i> |
| <i>One Fenton Main St. Suite 201</i> | <i>4:00pm - 6:00pm</i> |
| <i>Cary, NC 27511</i> | |
| | |
| <i>Capital Area MPO TCC Meeting</i> | <i>May 4, 2023</i> |
| <i>One Fenton Main St. Suite 201</i> | <i>10:00am - noon</i> |
| <i>Cary, NC 27511</i> | |
| | |
| <i>Capital Area MPO TAC Meeting</i> | <i>May 17, 2023</i> |
| <i>One Fenton Main St. Suite 201</i> | <i>4:00pm - 6:00pm</i> |
| <i>Cary, NC 27511</i> | |