

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

1 Fenton Main St.
Suite 201
Cary NC 27511

Thursday, March 2, 2023

10:00 AM

Conference Room

1. Welcome and Introductions

Shelby Powell, CAMPO, conducted roll call.

Quorum was met.

Present: 37 - Paul Black, Paul Black, Bryan Coates, Jennifer Collins, Travis Crayton, Tim Gardiner, Phil Geary, Joe Geigle, Meredith Gruber, Benjamin Howell, Justin Jorgensen, Jason Myers, Akul Nishawala, Neil Perry, Andrew Spiliotis, Tracy Stephenson, Darius Sturdivant, Courtney Tanner, Jeff Triezenberg, Nick Morrison, BRANDON WATSON, Paul Black, Paul Black, Daniel Spruill, Zach Steffey, Zach Steffey, Randy Cahoon-Tingle, Luana Deans, Michael Landguth, Michael Landguth, Bryan Chadwick, Jenna Shouse, Het Patel, Aaron Chalker, Matt Day, Brad West, and Danielle Kittredge

Absent: 16 - Michael Frangos, Paul Kallam, Erin Klinger, Michael Landguth, Michael Landguth, Michael Moore, Jay Sikes, Andrea Neri, Braston Newton, Julie Maybee, Zach Steffey, Zach Steffey, Pam Perry, Bo Carson, Juliet Andes, and Anita Davis-Haywood

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Public Comments

There were no public comments.

4. Minutes

Akul Nishawala motioned to approve the February 2, 2023 minutes.

Luana Deans seconded that motion.

Item was moved to slate vote.

This item was approved by unanimous vote.

4.1 Minutes - February 2, 2023 TCC Meeting

Requested Action: Approve minutes

Attachments: [February Minutes](#)

5. Regular Business

5.1 Recommended FY 2025 - 2030 Wake Bus Plan

Jennifer Green, GoTriangle

Requested Action: Receive as information.

Attachments: [Staff Report](#)

[Recommended FY 2025-2030 Wake Bus Plan](#)

[Regional Service Assessment Market Analysis](#)

[Regional Service Assessment Route Performance](#)

[Regional Service Assessment COVID Impacts](#)

[Regional Service Assessment Gap Analysis](#)

[Service Projects Prioritization Results](#)

[Draft GoCary Short Range Transit Plan 2025-2027](#)

[Draft GoRaleigh Short Range Transit Plan 2025-2027](#)

[Draft GoTriangle Short Range Transit Plan Wake County](#)

Jenny Green, GoTriangle, presented this item.

Ms. Green informed the TCC that this plan was developed over the last 19 months. She stated that this plan is currently available for public review and comment through March 22, 2023. Ms. Green provided some background context about the many plans that are developed within Wake County to define transit services expansion. She began her presentation with an overview of the Wake Transit Plan.

Ms. Green gave a brief overview of the 2024 Work plan, informing the TCC that it consists of two parts, the actual Work Plan itself and then the Appendix. She stated that the engagement efforts for the Draft Work Plan and the Wake Bus Plan have been developed in a coordinated fashion. Therefore, there is joint public engagement effort which started February 20th through March 22 of 2023.

Ms. Green provided the TCC with a roadmap of where they are in the process of the Draft Wake Bus Plan. She then presented slides in which discussed the themes of the projects to include Invest in Frequency, All-Day Service, and Improve Service Performance. She wrapped things up discussing the next steps in the process after the close of the public comment period. Following the engagement period, the project team and working groups will review the comments and make adjustments to the final plan. Which will then be brought to the Executive Board for consideration of adoption. Ms. Green stated that copies of the plans in the meeting attachments and on the Go Forward Get Involved webpage.

TCC Chair opened the floor for questions and/or comments.

Jason Myers, asked were there any before and after maps available.

Ms. Green responded stating yes, there are a series of maps within the recommended Wake Bus Plan, to include one for the base year, 2023, and then also maps for 2025, 2027 and 2030.

Jason Myers asked the process to generate and evaluate route adjustments.

Ms. Green responded stating that during the initial 6 months to a year, the focus was on doing regional service assessments. That assessment included analysis on market conditions, and transit propensity using the 2020 Census data, the 2040 projected

population figures that were provided by Triangle J, trends that were seen during COVID in terms of how people were using transit and also route performance. From there, there were discussions with the transit providers and stake holders in the communities where the routes were serving, of how services could be adjusted. This was in order to improve performance, or to respond to public comments. These initial concepts were brought to the public last Spring and presented in the April/May time frame last year. Two 2-day workshops were held in June and September of last year where the discussed at length about each projects that would be included in the final plan.

Jason Myers asked if he could infer that most of the adjustments were made in response to routes not meeting performance targets, and that we are not focused improvements on routes that are doing well but more on the places where issues are seen.

Ms. Green answered stating that she would say that they are doing both. She informed the TCC that some routes were over performing and there are some specific areas where the City of Raleigh is looking to increase frequency on more routes in an attempt to address some of the routes that are doing well.

Ms. Green wanted to ensure that everyone is aware that they are also looking at routes that are already in place that are not attracting the desired riders and therefore not meeting the goals of the Wake Transit Plan. Therefore, they are looking for ways to mitigate that issue and ways to adjust and respond to changing conditions.

Jason Myers commented stating that there is a need to be more aggressive in making changes to the network structure in order to get more service miles out of our limited ability to provide service hours.

Ms. Green informed the TCC that they are working on a remix map that would provide a higher level of details that may be desired. This map would be posted to their website.

5.2 Rapid Bus Extension Major Investment Study Update

Shelby Powell, MPO Staff

Requested Action: Receive as information.**Attachments:** [Staff Report](#)
[Western Extension Project Profile](#)
[Southern Extension Project Profile](#)*Jimi Mitchell presented this item.*

Shelby Powell, CAMPO, gave a brief introduction to the TCC explaining that this is a study of expanding the Bus Rapid Transit (BRT) Projects that were included in the original Wake Transit Plan. There were four of those core BRT projects, in which one went from Raleigh to Cary and this extension is looking at extending that from Cary out to RTP. Another one went from South, from Raleigh to Garner and this extension is looking at extending that from Garner out to Clayton. She informed the TCC that this was included in the adopted STIP for funding.

Mr. Mitchell discussed the overall goal of the Bus Rapid Transit/Rapid Bus service. He explained that Rapid bus transit service has four key elements to include reliability, speed, comfort and convenience. He stated that Bus Rapid Transit (BRT) is a high quality bus-based transit system that delivers fast and efficient service that may include dedicated lanes, busways, traffic signal priority, off-board fare collection, elevated platforms and enhanced stations. He presented maps of the project areas for the western and southern extensions which gave a visual of the initial and potential alignments in the study areas.

Mr. Mitchell presented slides, that framed the overall approach for the rapid bus extension, the desired outcomes to develop, evaluate and recommend high-capacity transit investments in BRT corridors identified in the Wake County Transit Plan. He discussed their alternatives analysis milestones which included a 3 phase process for the study in which began Fall of 2021 and will continue through Spring of 2023. Mr. Mitchell provided a community engagement summary which included public and stakeholder engagement, launching of public websites, pop up events, and social media methods.

Mr. Mitchell stated that there were fourteen public comments received, eight specific to the Western corridor, two specific to the Southern corridor, and three general comments in which were very supportive and interest in when this service will be implemented. He informed the TCC that NC Department of Natural and Cultural Resources responded providing typical and natural environmental clearance guidelines. Also that, the Town of Morrisville wrote a letter of support of the Western Alternative recommendation.

He provided information and details on alternative development and evaluation framework to show how they arrived at the final recommendations from a technical perspective.

Mr. Mitchell discussed the capital cost and provided a comparison of cost for the different alternatives. He noted the recommended locally preferred alternative. Mr. Mitchell discussed the pathway to project development. He stated that this item will be presented to the DCHC on March 8th and 22nd. This item will also be taken to the Executive Board on March 15th. Mr. Mitchell expects that there will be many opportunities to incorporate these rapid bus extensions and recommended alignments into future bus planning efforts.

TCC Chair opened the floor for questions and/or questions.

Jason Myers asked what will be done in the areas where the alternatives are with bus plans to modify them to expand service to be feeders for this?

Shelby Powell responded stating she believes that there is opportunity to do that, she stated that these recommendations came about at the tail end of the Bus Plan update so it wasn't fully incorporated in that. But, the Wake Transit Vision Plan Update will start next fiscal year, and these recommendations can be considered in that planning process. Then, the next Bus Plan update would come after that as the implementation phase.

Shannon Cox asked for understanding on why the recommendations seem different between the Rapid Bus Extension Study and the Wake Bus Plan for the Western corridor.

Ms. Powell responded stating that the recommendations from this study was not available as the bus plan recommendations were coming online. But, that she couldn't speak specifically to the reasons why certain services in the bus plan was not prioritized.

Shannon Cox stated that it seems some comparison between the two should be made.

Mr. Mitchell commented that this is a long range project that is over 10 years out.

5.3

Draft FY 2024 Wake Transit Work Plan

Anna Stokes, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)

[Draft FY24 Wake Transit Work Plan For Public Review](#)

Anna Stokes, CAMPO, presented this item.

Ms. Stokes gave a brief overview of the Draft FY 2024 Wake Transit Work Plan, which outlined the transit investments that will receive funding in the upcoming fiscal year that runs from July 1, 2023 to June 30, 2024. She informed the TCC that this work plan balances the careful use of tax payer's dollars with a thoughtful investment in transit.

Ms. Stokes stated that at the February Executive Board, the Draft FY 2024 Transit Work Plan was released for public comment, which will last 30 days, ending March 22, 2023. Upon completion of this comment period, comments will be collected by the GoTriangle team and shared with CAMPO for any potential edits to be included in the updated recommended version of the work plan.

She also informed the TCC that there is a March 15th deadline for updated/modified work plan funding requests. In April, the recommended work plan will be distributed and reviewed by the Executive Board before going out for it's second public review and comment period which is from May 1-14, 2023.

The Draft FY 2024 Wake Transit Plan will be considered for adoption by the Wake Transit governing boards in June.

TCC Chair opened the floor for questions and/or comments.

There were none.

**5.4 Enhanced Mobility of Seniors and Individuals with Disabilities Section
5310 Program 2023 Call for Projects**

Crystal Odum, MPO staff

Requested Action: Receive the Call for Projects as information.

Attachments: [Staff Report](#)
[MOU_5310_20230307 final](#)

James Farrell, City of Raleigh's Planning Communities, presented this item.

Mr. Farrell provided an overview of the program, the roles of different agencies managing and administering the program, and shared details of the current call for projects. He informed the TCC that Section 5310 program provides capital and operating grants to non-profit organizations, private operators and public agencies. It also provides coordinated transportation services. Mr. Farrell explained that the program is planned, designed and carried out to meet the needs of elderly persons and persons with disabilities.

He stated that funding is for the Raleigh-Cary urban area.

Mr. Farrell stated that there are three organizations who has major roles in the 5310 program. Those organizations are FTA, GoRaleigh, and CAMPO. He briefly summarized these roles.

Call for Projects applications will be accepted through March 24, 2023. Applications started being accepted on February 27, 2023. This item will be briefed at the Executive Board on March 15, 2023. In April, CAMPO TCC Subcommittee will review applications, and on May 4, 2023 the TCC will review the subcommittee's recommended program of projects and decide if they will go before the Executive Board on May 17, 2023. On June 21, 2023, the Executive Board will approve the final program of projects.

Mr. Farrell informed the TCC that further information about the call for projects is available on GoRaleigh's website.

*TCC Chair opened the floor for questions and/or comments.
There were none.*

5.5 Mobility Management Program Implementation Study

Crystal Odum, MPO Staff

Requested Action: Endorse the MMIS framework and Phase 1 recommendations.**Attachments:** [Staff Report](#)[Attachment B - 2022 12 02 Mobility Management Framework White Paper](#)[Attachment C - Recommended Endorsement Language](#)*Crystal Odum, CAMPO, presented this item**Ms. Odum reminded the TCC that this item was presented last month, and is now seeking endorsement by the Executive Board of Mobility Management Implementation Study (MMIS) Phase I Mobility Management Program Framework and recommendation.**She reminds the TCC that the key recommendations of the program is to recruit a full time mobility manager, use the Mobility Coordination Committee as a mobility management steering committee, and to fund the program with Federal Transit Administration (FTA) 5310 program funds.**Ms. Odum stated that they have received all endorsements in the region. She stated that the next steps are to complete the operational review and analysis, and additional recommendations. Also to do the public outreach and engagement strategy, presentations and study final report.**Ms. Odum stated that the MMIS is to be completed by June 30, 2023, and that the hope is to rollout a mobility management program some time in early FY 2024.**Jason Myers motioned to endorse the MMIS Phase I Mobility Management Program Framework.**Brandon Watson seconded that motion.**Item was moved to slate vote.***This item was approved by unanimous vote.**

5.6 TIP Amendment #11 to FY 2020-2029 Transportation Improvement Program (TIP)

Alex Rickard, MPO Staff

Requested Action: Recommend the Executive Board adopt Amendment #11

Attachments: [Staff Report](#)
[Existing Projects](#)
[New Projects](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard stated that Transportation Improvement Program (TIP) Amendment #11 to the 2020-2029 TIP includes NCDOT Board action from October 2022 through January 2023. It also includes bonus allocation intersections in Southern Wake County, updates to the last section of NC 540, and additional allocated bond funds to accelerate that project.

He informed the TCC that the amendment was posted to the CAMPO website for it's public review and comment on February 24, 2023 and will be closed on March 24, 2023. The amendment is scheduled for a public hearing at the Executive Board on March 15, 2023.

Daniel Spruill motioned to recommend the Executive Board to adopt Amendment #11. Jason Myers seconded that motion.

Item was moved to slate vote.

This item was approved by unanimous vote.

5.7 Draft 2024-2033 TIP/STIP Update

Alex Rickard, MPO Staff

Requested Action: Recommend the Executive Board swap U-5966 for U-5751 at the Regional Impact level and U-6193 for U-6177, U-6119, and TD-5307 at the Division Needs level in the 2023-2033 Transportation Improvement Program.

Attachments: [Staff Report](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard stated that in a normal STIP cycle, the new TIP/STIP is developed based on the scoring from the previous version of SPOT or prioritization. He reminded the TCC that SPOT 6 was cancelled due to fund unavailability for new project programming.

Mr. Rickard gave a brief overview of the process of programming the Draft 2024-2033 STIP. He then gave an overview of the timeline and next steps for this item. Mr. Rickard stated that the NCDOT deadline is March 17, 2023, anticipates MTP Amendment for Spring of 2023, then TIP/STIP adoption in Summer of 2023.

Jason Myers motioned to recommend the Executive Board to swap U-5966 for U-5751 at the regional impact level, swap U-6193 for U-6177, U-6119, and TD-5307 at the division needs level in the 2024-2033 Transportation Improvement Program

Paul Black seconded that motion.

Item was moved to slate vote.

This item was approved by unanimous vote.

5.8 Locally Administered Project Program Additional Funding Request

Chris Lukasina, MPO Staff

Requested Action: Recommend approval of additional funding request for the Mingo Creek Greenway Extension project.

Attachments: [Staff Report](#)
[LAPP Project Adjustments March 2023](#)

Chris Lukasina, MPO Director, presented this item.

Mr. Lukasina stated that they received an additional funding request from the Town of Knightdale, for project C-5604A, the Mingo Creek Greenway Extension.

This funding request is for an additional amount of \$1.2M. He explained that this requires Executive Board approval and that this was the result of project bids coming in higher.

Akul Nishawala motioned to recommend to the Executive Board approve the additional funding request for the Mingo Creek Greenway Extension Project.

Aaron Chalker seconded that motion.

Item was moved to the slate vote.

This item was approved by unanimous vote.

6. Informational Item: Budget

This item was received as information only.

6.1

Requested Action: Receive as information.

Attachments: [2023 Operating Budget Projection Q2](#)

This item was received as information only.

6.2**Member Shares FY 2023**

Lisa Blackburn, MPO Staff

Requested Action: Receive as Information

Attachments: [2023 Member Dues Projection Q2](#)

This item was received as information only.

7. Informational Item: Project Updates

This item was received as information only.

7.1**Project Updates - March 2023**

Requested Action: Receive as information.

Attachments: [March Project Updates](#)

This item was received as information only.

7.2**Public Engagement Updates**

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Public Engagement Updates 2022 02 22](#)

This item was received as information only.

8. Informational Item: Staff Reports*MPO Director:*

Chris Lukasina informed the TCC that March 16 is the MPO 101 session. On March 29th the Joint MPO Board meeting will be at CAMPO office (in-person). April 26-28, 2023 is the Annual MPO Conference in Greenville, registration is still open and can be accessed on the NCAMPO.org website. He stated that there will be two invoices for the Local Share of the MPO Operational Budget, as part of the transition from City of Raleigh to Town of Cary's pay system. Mr. Lukasina stated that CAMPO is hiring for the positions of Transportation Planner, Wake Transit Planner, and Fiscal Analyst.

NCDOT Transportation Planning Division:

Phil Geary informed the TCC that the Draft NC Clean Transportation Plan came out yesterday. He stated that feedback will be taken over the next few weeks. Link was provided in the chat.

NCDOT Division 5:

Brandon Jones gave an update on the U-4437 Project. He stated that closing of Hillsborough Street at Blue Ridge Rd will be March 5th, Hillsborough Street is anticipated to stay closed for about 6months and have it opened back on a new bridge by the start of football season next year. He also provided an update on the I-5701/5703 stating that a public meeting will be March 14th, at Hoke Community Church from 4pm to 7pm. Mr. Jones reminded the TCC of the Spring Liter Sweep which will be held April 15-29th.

NCDOT Rail Division:

Neil Perry stated that the Rail Division has began discussions internally about projects that they are interested in having MPOs and RPOs to submit on their behalf. He informed the TCC that in the matter of weeks, they will began what they call a World Tour to visit various POs and Divisions. Mr. Perry stated that CAMPO will be one of the first that they visit.

NCDOT Turnpike Authority:

Alan Shapiro informed the TCC that on February 28, they received the statement of qualifications from the perspective design build teams for the R-2829A projects. He stated that these teams will be short listed later this month. Yesterday, through the DOT professional services management unit, they advertised the CIA contract administration RFLOs for the R-2829 B & A projects.

NCDOT Integrated Mobility Division:

Nick Morrison announced that this year's locations for the multi-level planning grant program are open, and that application will be open through April 10, 2023. A webinar will be hosted on March 14, 2023. Mr. Morrison stated that if anyone is interested, the registration link is available on their webpage.

TCC Members:

Jason Myers informed the TCC that they have open positions of Transportation Planner, that closes tonight and the Transportation Director.

9. Adjournment

Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>March 15, 2023</i>
<i>One Fenton Main St. Suite 201</i>	<i>4:00 - 6:00</i>
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>April 6, 2023</i>
<i>One Fenton Main St. Suite 201</i>	<i>10:00 - noon</i>
<i>Cary, NC 27601</i>	