

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Executive Board**

One Bank of America Plaza
421 Fayetteville Street,
Suite 203
Raleigh, NC 27601

Wednesday, February 17, 2016

4:00 PM

Conference Room

1. Welcome and Introductions

Mayor Byrne, Fuquay-Varina introduced their New Town Manager, Adam Mitchell, Fuquay-Varina, Butch Lawter, Clayton introduced himself as an Alternate for Mayor Pro-Tem Michael Grannis with Clayton, Mayor James Roberson, Knightdale introduced Pete Mangum, as Alternate for Knightdale and Mayor Art Wright introduced himself as Mayor of Franklinton.

- Present:** 25 - Chair Dick Sears, Mike Gordon, Harold Weinbrecht, Michael Grannis, John Byrne, Gordon Springle, Mark Stohlman, Terry Hutchens, Nancy McFarlane, Vivian Jones, Terry Hedlund, Don Bumgarner, Richard Hancock, Tom Jackson, Art Wright, James Roberson, Sig Hutchinson, Lewis Weatherspoon, Virginia Gray, Danny Johnson, Pete Mangum, Joey Hopkins, Lance Olive, Ken Marshburn, and William Allen III
- Absent:** 6 - Cedric Jones Sr., Gus Tulloss, Frank Eagles, John Sullivan, Perry Safran, and Zelodis Jay

2. Adjustments to the Agenda

No adjustments were made to the agenda

3. Ethics Statement:

Vice Chair Harold Weinbrecht read the standard ethics statement, and noted that no members expressed a conflict of interest for this meeting.

4. Public Comments

No Public comments were made

5. Minutes

5.1 Meeting Minutes - January 20, 2016

Requested Action: Approve minutes from January 20, 2016 meeting.

Attachments: [Meeting Minutes - January 20, 2016.pdf](#)

A motion was made by Board Member Sig Hutchinson, seconded by Board Member William Allen, III, that this item be approved. The motion carried by a unanimous vote.

6. Public Hearing

Chairman Sears opened the public hearing

6.1 Unified Planning Work Program - FY 2017

Shelby Powell, MPO Staff

Requested Action: Adoption of the FY 2017 UPWP, and Adoption of Resolution Certifying the Capital Area MPO's Transportation Planning Process for FY 2017.

Attachments: [FY 2017 Unified Planning Work Program](#)
[FY 17 MEMBER DUES Projection](#)

Chris Lukasina, Executive Director presented the agenda item for Shelby Powell, MPO Staff.

Mr. Lukasina, stated in the packet there is a full draft of the UPWP for the next fiscal year. A listing of all work activities that the MPO will undergo starting July 1, 2016 through June 30, 2017 and that this is also the budget. No changes have been made since last month and no public comments were received on this during the public comment period. The biggest things listed the UPWP that CAMPO will be on working include the upcoming 2045 MTP update work, the continuation and the conclusion of the Southeast Area Study, and, in partnership with DCHC MPO, a Corridor Study for NC 98, with a joint Study of the CSX railroad corridor between Durham, Cary and Apex, and the regional Tolling Study.

Mr. Lukasina, noted that the staff released this draft for public review and comment from January 18, 2016 through February 17, 2016, and the MPO Executive Board scheduled a public hearing at the at their February 17, 2016 Executive Board meeting.

A motion was made by Board Member Vivian Jones, seconded by Board Member William Allen, III, that this item be approved. The motion carried by a unanimous vote.

6.2 Locally Administered Projects Program FFY17 Investment Program

Danna Widmar, MPO Staff

Requested Action: Adopt the FFY 2017 LAPP Investment Program.

Attachments: [MEMORANDUM](#)

[Recommended FFY17 LAPP Investment Program](#)

[FFY17 Target vs Actual Investment Summary](#)

[FFY17 All Projects](#)

Ms. Danna Widmar, MPO Staff, presented the agenda item.

For FFY17, we received a lot of really great projects! We received 29 eligible submissions.

Consistent with prior years, for FFY17, the Executive Board approved a target modal investment mix including 65% roadway, 20% bicycle and pedestrian, and 15% transit. Actual recommended modal investment mix is 61% roadway, 34% bicycle and pedestrian, and 5% transit.

Thanks to our excellent GIS staff members we are catching up on our mapping. Paul prepared this LAPP map which does a great job of depicting the range of project locations throughout the metro. Roadway is in the purple shade and bike/ped in green. Please also note that the two longer roadway projects, in Downtown Raleigh and in Wake Forest, have major bike/ped elements. There are 8 roadway projects recommended. There are 7 Bike/Ped projects recommended. As has been the case historically, bicycle and pedestrian applications were very competitive. Also, please let your project managers know that programming recommendations will be made in the next several weeks. Particularly for greenway projects that historically score well for air quality improvement, please be prepared to complete CMAQ applications at the end of the month. Also, we anticipate project manager training will occur the second, third or fourth week of March. There's one transit project recommended for funding. Once the current transit planning initiative reaches approval, we may see future increases in transit requests for funding. Outside of LAPP, transit continues to receive the full transit specific funding allocated to the metropolitan area.

The requested action is recommending Executive Board adopt the FFY17 LAPP Investment Program.

Ms. Widmar, noted that the staff released this draft for public review and comment from January 18, 2016 through February 17, 2016, and announced a public hearing at the at their February 17, 2016 Executive Board meeting.

A motion was made by Board Member Don Bumgarner, seconded by Board Member John Byrne, that this item be adopted. The motion carried by a unanimous vote.

6.3 FY 2016-2025 Transportation Improvement Program - Amendment #2

Danna Widmar, MPO Staff

Requested Action: Adopt FY 2016-2025 Transportation Improvement Program - Amendment #2.**Attachments:** [TIP Amendment #2](#)

Danna Widmar, MPO Staff presented this item. Ms. Widmar stated that NCDOT's STIP Unit notified the MPO of amendments to the 2016-2025 State TIP. The MPO should update the TIP to reflect these changes in order to meet federal regulations stating that the TIP and STIP must be identical. Additionally, amendments to the 2016-2025 TIP are necessary to accommodate funding for the Recommended FFY17 LAPP Projects.

Ms. Widmar, noted that the staff released the draft FY 2016-2025 TIP Amendment #2 for public review and comment from January 18, 2016 through February 17, 2016, and announced a public hearing at the February 17, 2016 Executive Board meeting.

A motion was made by Board Member John Byrne, seconded by Board Member William Allen, III, that this item be adopted. The motion carried by a unanimous vote.

End of Public Hearings

Mayor Sears ended the public hearings

7. Regular Agenda

7.1

LAPP Project Amendment

Danna Widmar, MPO Staff

Requested Action: Review & consider approval of the LAPP Project Amendment:

- **Requested Action 1:** FFY13 LAPP awarded Holly Springs Main Street Extension Project Amendment including:
 - a. Additional STP-DA ROW funding of \$449,386 with 50% local match requirement, and
 - b. Programming in FFY16, and
 - c. Contingent upon NCDOT approval of right-of-way reimbursable amounts.
- **Requested Action 2:** FFY14 LAPP awarded Holly Springs Main Street Extension Project Amendment including:
 - a. Additional STPDA CON funding of \$1,250,888 with 50% local match requirement, and
 - b. Programming in FFY16.

Attachments: [LAPP Project Adjustments](#)

The CAMPO LAPP program allows requests for modifications to funding, schedule and scope. Most are minor and approved at the staff level, while others require board review and approval. Currently, there is one project with a funding change request that warrants Board review and action:

U-5318 Holly Springs Main Street Extension – This project received design funds in FFY11, right-of-way and additional design funds in FFY13 and construction funds in FFY14. Due to delays in the right-of-way acquisition process (there were close to 100 ROW transactions), the project only recently received authorization to construct. In 2015, right-of-way settlement negotiations were finalized, with costs significantly higher than the 2013 projections. Additionally in December 2015, bids were received, with the low bid significantly higher than the engineer's estimates. Holly Springs, NCDOT and CAMPO have been working to resolve these issues since December. The CAMPO LAPP Program allows requests for additional funding, with a minimum 50% match from other sources, on projects which also meet all other LAPP criteria. This request includes additional funds for right-of-way and construction as referenced in the attachment for U-5318: Holly Springs Main Street Extension.

Requested Action: Review & consider approval of the LAPP Project Amendment:

- *Requested Action 1: FFY13 LAPP awarded Holly Springs Main Street Extension Project Amendment including:*
 - a. *Additional STP-DA ROW funding of \$449,386 with 50% local match requirement, and*
 - b. *Programming in FFY16, and*
 - c. *Contingent upon NCDOT approval of right-of-way reimbursable amounts.*
- *Requested Action 2: FFY14 LAPP awarded Holly Springs Main Street Extension Project Amendment including:*
 - a. *Additional STPDA CON funding of \$1,250,888 with 50% local match requirement, and*
 - b. *Programming in FFY16.*

A motion was made by Board Member John Byrne, seconded by Board Member Ken Marshburn, that this item be approved. The motion carried by a unanimous vote.

7.2

RDU Master Plan Update

Ellis Cayton, RDU Planning and Environmental Director

Requested Action: Receive as information.

Mr. Ellis Cayton with RDU was unable to attend meeting today.

Chris Lukasina, MPO Executive Director gave a brief update of the RDU Master Plan update. Mr. Lukasina stated that the terms for the next step will be heard in late summer or early fall before the final RDU Master plan is finished.

This Informational Report was received as information and will be heard in late summer or early fall before the final RDU Master plan is finished.

7.3 Complete 540 Informational Update

Joey Hopkins, NCDOT Division 5

Requested Action: Receive as information for discussion and comments.

Joey Hopkins, NCDOT Division 5

Mr. Hopkins gave a brief review of the project and discussed the following highlights from the powerpoint; Public meetings & Hearings, Results of most recent Public comment period, NCDOT's recommended preferred alternative, Project next steps, Complete 540 tolls and Project schedule.

** Public meetings and Hearings:*

Held Dec. 2015, Oct. 2013 and Sept. and Dec. 2010. In Dec 2015: Public meetings were held in three consecutive evenings at three different locations; just over 1, 000 attendees.

** Results of Most recent public comment period:*

*Overwhelming support for the Orange Corridor
Opposition to the Red, Lilac, and Purple / Blue Corridors
Support for the Green Corridor
Mirrors previous public comment*

** Results of most recent public comment period:{Summary of Local Governments}*

*Unanimous Support for the Orange Corridor from Holly Springs, Garner, Fuquay-Varina, Wake County, Raleigh, Benson, Wake County Mayor's Association and CAMPO (Capital Area Metropolitan Planning Organization)
Opposition to Purple / Blue by Wake County
Opposition to Red by Garner, Raleigh and Wake County
Opposition to Lilac by Garner, Raleigh and Wake County
Support for Mint by Raleigh
Support for Green by Wake County
Opposition to Green and Brown by Raleigh
Opposition to Tan by Raleigh, Wake County and Johnston County*

** Recommended Preferred Alternative: NCDOT staff recommends Alternative 2 as the Preferred Alternative: (Orange Green Mint Green)*

*Is formally supported by all local governments;
Minimizes the number of relocations of homes and businesses, compared to other alternatives;
Avoids impacts to the Swift Creek Watershed critical area (a source for Raleigh's drinking water);
Avoids the Clemmons Educational State Forest;
Avoid impacts to historic resources; and
Minimally affects only one local park.*

** Project Next Steps*

Winter 2016: Interagency coordination

NCDOT will work with federal and state environmental agency partners to select the official Preferred Alternative.

Winter/Spring 2016: Preparation of the Preferred Alternative Report

This report explains what NCDOT and FHWA are presenting as their Preferred Alternative.

Developing this report includes: summary of comments from the Draft Environmental Impact Statement and public meetings and further coordination with agency partners

Spring 2016: Public announcement of the Preferred Alternative

** Project Next Steps: Pre-construction steps*

Coordinate with the U.S. Fish and Wildlife Service to address potential effects of the project on the Dwarf Wedgemussel

Update Traffic Forecast

Analyze Quantitative Indirect & Cumulative Impacts & Effects

NCDOT will look at the effects of the project beyond the road's footprint including how this will affect the people, environment and future of the area with or without the project.

Final Environmental Impact Statement

Record of Decision

* Next Steps for Homeowners

It is too early to say exactly which homes or businesses might be impacted along the route.

There are still many study and design steps ahead for the corridor, once approved.

Efforts to reduce current estimates of impacts to homes (271) and businesses (6) will continue throughout final design.

NCDOT will host public meetings and notify impacted home and business owners directly once the final design is available.

Final route selection comes with the Federal Highway Administration's issuance of the Record of Decision (ROD).

The process can begin after the ROD: NCDOT will be in communication with homeowners and a right of way agent will let them know if/how the property is affected.

The process cannot begin until project is let: 2017 at the earliest.

* Next Steps for Homeowners

If you have questions, contact NCDOT:

Project Hotline: (800) 554-7849

Email: complete540@ncdot.gov

Website: www.ncdot.gov/projects/complete540

Once selection of preferred alternative is made, this isn't the final decision but it's more certain

FINAL decision comes with the record of decision (hopefully within the next year

ROW acquisition begins—this will take time; it's a huge area; we will be in communication with those and a right of way agent will let them know if/how the property is affected

Appraisal given; homeowner may have to relocate; additional assistance programs offered to help them find a new house

ROW acquisition cannot begin until project is let.- 2017

* Tolling Complete 540

Included in CAMPO's Metropolitan Transportation Plan (MTP)

Eligible for bonus allocation as part of Strategic Transportation Investments (STI)

Will operate as part of Tri-Ex

Tolling will function as it does now in Tri-Ex

Estimated cost: 17-30 cents per mile

In 2035, assuming the Complete 540 project is built and open to traffic, p.m. peak period Vehicle Miles Traveled (VMT) decreases by 26 percent and p.m. peak period vehicle hours traveled (VHT) decreases by 30 percent.

* Project Schedule

Preferred Alternative SelectionSpring 2016

Final EIS Approved To Be Determined

Record of Decision Published To Be Determined

Construction Contract Awarded for R-2721

(NC 55 Bypass to U.S. 401)Fiscal Year 2017- 2018

* Project Schedule

STIP Project Number STIP Funding Begins

R-2721 - NC 55 (South) to US 401 FY 2017/2018

R-2828 - US 401 to I-40 FY 2024/2025

R-2829 - I-40 to US 64 / US 264 Bypass Beyond FY 2025

We expect to complete 540 in as soon as 15 years, as the project stands now.

Question?

Mayor Sears of Holly Springs inquired as to how much time the proposed road would save. Mr. Hopkins responded that the current estimate is approximately ten minutes. Both Mayor Sears, Holly Springs, and Mayor John Byrne, Fuquay-Varina commented on the positive impacts of the existing NC 540 on their towns.

Tom Jackson of Town of Creedmoor inquired if the proposed road would be tolled forever? Mr. Hopkins responded that the project is expected to be tolled until the project costs are recovered which is estimated to be at least twenty years.

Ken Marshburn, Garner asked if it is reasonable to assume that the presented schedule could change if a different alternative was selected as the official corridor. Mr. Hopkins responded that was correct and the schedule might change with a different corridor.

Mayor Sears, Holly Springs spoke about the cooperation and regionalism among the southern Wake County municipalities and the impact that has had on dealing with NCDOT and the public.

Will Allen, III, Go Triangle stated he had heard rumors that the northern portion of I-540 would be tolled at some point and asked if this were true. Mr. Hopkins responded that current law prohibits interstates completely and as such, I-540 would continue to have general purpose lanes. Mr. Hopkins did clarify that the current MTP does contain proposed managed lanes along the northern portion of I-540 in future years.

This Informational Report was received as information.

Informational Items

8. Informational Item: Budget

8.1 Operating Budget -2016

Requested Action: Receive as information

Attachments: [Budget Summary](#)

This Informational Report was received as information.

8.2 Member Shares - FY 2016

Requested Action: Receive as information.

Attachments: [FY16 Member Dues](#)

This Informational Report was received as information.

9. Informational Item: Project Updates

9.1 Project Updates

Requested Action: Receive as information.

Attachments: [Project Updates](#)

Chris Lukasina, MPO Executive Director

Mr. Lukasina gave an updated about all the active projects that are going on with the MPO right now as well as a lead contact person on staff for each of those projects. If you have question this a great place to check in monthly and who to follow up with on staff.

This Informational Report was received as information.

10. Informational Item: Staff Reports

Chris Lukasina, MPO Executive Director

Later this week or early next week an email will be going out to jurisdiction Managers, Executive Board members and TCC counterparts indicating that the UPWP has been adopted for FY 2017 and the anticipated members share based on that adopted budget. Mr. Lukasina gave an overview of the budget and the member share portion of the budget. Item 8.2 of the agenda gives an overview of member shares including the population, total member share, and first quarter member share expenditures for all CAMPO members.

Mayor John Byrne, Fuquay-Varina - Stated that Raleigh used to foot the entire bill. Also stated that it is everybody's responsible in the room to make sure that this program works well and we owe a lot to the City of Raleigh for many years in helping coordinated transportation for our region and now we have more responsibilities to take on.

Mr. Lukasina stated that everyone has heard about Complete 540 and that NCDOT has released their preferred alternative and in the coming year we will have more on this and would ask Joey Hopkins to come back to update us on the project.

Mr. Lukasina talked about the Annual NCAMPO conference, this will be held on May 11-13, 2016, Greensboro, NC and they are still finalizing the program. This should be a great program and encouraged the members to attend

Mr. Lukasina also gave an update on the MPO 101 training for February 25, 2016 at 9:00am - 12pm and that everyone should have received an email for this training. This will be held in the Executive Conference room here at CAMPO and strongly encourage members to attend and to contact Valorie Lockhart to email or call to RSVP.

Mr. Lukasina provided an update on the development of the Wake Transit Strategy. He began by indicating this was another opportunity for the Executive Board to be updated on the status of the project and to provide ongoing input on the plan's development. In December the draft plan was released and the next big step was additional review of that plan and what the governance would look like. At the workshop in the fall Executive Board provided some general guidance on where they wanted to see things go. The Board indicated that they would want to either have the governance structure development completed or have a timeline for its development along with an understanding of key milestones and MPO decision points. He indicated there has not been as much discussion during the monthly Wake Transit Strategy updates by the Board but that this is continuing to happen and there are meetings at the staff level that are happening now in order to facilitate the action that would allow for a potential referendum. Mr. Lukasina indicated that if members have thoughts, items, or related issues that a member feels are important to the governance topic that now is the time to be sure we are aware of that. Mr. Lukasina indicated several of members have talked to us about this on a one on one basis and we understand from the staff perspective where some individual communities might be, but, as the Executive Board, the group has not said much yet. He stated that staff is not necessarily looking for a firm position today but if there are thoughts on things that it may be appropriate to start talking about it a bit more. He indicated additional time on the agenda or even another Board workshop could be scheduled. In order for the plan to move forward on some sort of schedule that would accommodate for a fall referendum we will need to do that sooner rather than later.

Mayor Sears stated that he wanted to talk about a separate and discrete taxing district. He stated that the group can talk about all different things that can go on with this kind

of project and he thinks most of us would support the plan but administration of the plan is an interesting topic. But his thought is the one group that he knows has impartiality in all of this is CAMPO. His thought is to open a discussion about CAMPO having a strong, if not leading, role in the administration of the Wake Transit Strategy and that he is interested in hearing others thoughts. Commissioner Hutchinson asked who is currently envisioned to be the administrator of the tax district. Mayor Sears stated that he did not think there is one currently. Commissioner Hutchinson, Wake Co asked if it is Go Triangle? Mr. Lukasina stated that it has not been identified yet. Mayor Sears stated that he did not think it's been resolved yet and this was the point of the having the discussion. Nobody has resolved this to his knowledge at this point again the one that eliminates others. The one board the one group of people sitting around this table I think that would be the best kind of decisions based upon all different towns. Mayor Byrne asked if he was talking about the Wake County members and Mayor Sears stated that while there are some people that are not in Wake County that doesn't mean that they couldn't help us with our thoughts or what have you. Mayor Byrne stated that it was an interesting idea and that further discussion was needed. Mr. Lukasina suggested that staff could provide some information about how other regions have dealt with this, both from a taxing district prospective and from the MPO prospective and that there have been many different structures used in other parts of the country. Some places are one in the same and some are not but they are closely linked. He stated many times these structure decisions are more of a policy choice than a technical one.

Mr. Allen stated that it would be interested in to knowing what roles and responsibilities related to tasks and decisions determines what governance is. He stated that not everyone may have the same thing in mind when we use the word "governance". He would like to know what governance in a context of Wake County transit plan is now and in the future. He asked for an update on ongoing discussions with participants that are having these meetings. Mayor McFarlane agreed and supported ongoing updates on the development of the governance piece. Mr. Lukasina stated that this element was under development in 2011 and that there were two interpretations of the enabling legislation at that time. When the 2011 transit planning effort stopped, the discussion on governance did as well. Mr. Allen also asked that examples from other regions outside of North Carolina be reviewed with an eye towards what the enabling legislation here might allow. He also asked Mr. Hodges-Copple for his thoughts on this topic. Mr. Hodges-Copple indicated that there were a few key areas of governance and that multiple agencies could have roles and responsibilities in any of these areas that included fiduciary, regulatory/administrative, and technical but that each agencies roles and responsibilities should be clearly delineated and understood.

In closing the discussion Mr. Lukasina summarized the discussion's key takeaways and items the Board would like more information on including:

- A desire for whatever governance structure may be that it is:
 - o streamlined, efficient, and effective
 - o Impartial
- They wanted to discuss a definition of "governance" and roles/responsibilities for each of a few key parts as discussed including:
 - o Fiduciary
 - o Regulatory/Admin.
 - o Technical (plan/program)
 - o Implementation of services/program/capital projects.
- The Board also indicated a desire to get some additional information on what other regions have developed in the context of what might be possible under the existing enabling legislation.

TCC Chair - No Report

NCDOT TPB - No Report

NCDOT Div 4 - No Report

NCDOT Div 5 - Joey Hopkins stated that Brandon Jones left Div 5 a few months ago and they have replaced him with Richard Hancock who was a Manager, with Project Development and Environmental Analysis

NCDOT Div 6 - No Report

NCDOT Rail Div - No Report

NC Turnpike Authority - No Report

Executive Board Members - No Report

This was received as information.