

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Executive Board**

1 Fenton Main St.
Suite 201
Cary NC 27511

Wednesday, August 21, 2024

4:00 PM

Conference Room

1. Welcome and Introductions

Present: 26 - Bobby Wheeler, Blake Massengill, Lewis Weatherspoon, Harold Weinbrecht, Andria Archer, Cat Redd, Sean Mayefski, TJ Cawley, Ronnie Currin, Chair Vivian Jones, Vice Chair RS "Butch" Lawter, Susan Evans, Stephen Morgan, Elmo Vance, Katie Kenlan, John Allers, Neil McPhail, Harry Foy, Jacques Gilbert, Alan Shapiro, Joe Geigle, Russ May, Marc Powell, Glenn York, James Salmons, and John Adcock

Absent: 9 - Teresa Bruton, Corey Branch, Deans Eatman, Bob Jusnes, Patrick Hannah, Valerie Jordan, Catherine Knudson, Grady Hunt, and Melvin Mitchell

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Ethics Statement:

Vice Chair Butch Lawter read the ethics statement.

There were no conflicts.

4. Public Comments

There were no public comments.

5. Consent Agenda

Susan Evans motioned to approve all items on the Consent Agenda.

Katie Kenlan seconded that motion.

5.1 Minutes - June 12, 2024 Executive Board Meeting

Requested Action: Approve the June 12, 2024 minutes

Attachments: [June Minutes](#)

5.2 Morrisville Parkway Access Management Study Recommendations
Crystal Odum, MPO Staff

Requested Action: Endorse the Morrisville Access Management Study and its recommendations.

Attachments: [Staff Report](#)
[Morrisville Parkway Access Management Study - Draft Final Report - 6-18-2024](#)

5.3 Functional Classification Change - Ligon Mill Road, Wake Forest, NC
Daniel Spruill - MPO Staff

Requested Action: Approve the federal functional classification change.

Attachments: [Staff Report](#)
[Map - Functional Classification Change for Ligon Mills Rd](#)

5.4 Triangle Bikeway Design & NEPA documentation: NCDOT Review & Oversight Agreement
Cara Russell, MPO Staff

Requested Action: Approve Review & Oversight Agreement and authorize Executive Director to sign the Review and Oversight Agreement with NCDOT.

Attachments: [Staff Report](#)
[NCDOT Review & Oversight Agreement](#)

5.5 Triangle Bikeway Design & NEPA documentation: Contract
Cara Russell, MPO Staff

Requested Action: Approve the contract and scope for task order one. Authorize the Executive Director to sign the contract.

Attachments: [Staff Report](#)
[TBE Contract CAMPO McAdams FY25 8.8](#)
[AGREEMENT EXHIBIT 1 SCOPE OF SVCS.](#)
[AGREEMENT EXHIBIT 2 FEDERAL REQUIREMENTS](#)

5.6 FY 2024 Wake Transit Work Plan Period of Performance Extension Requests
Steven Mott, MPO Staff

Requested Action: Approve the thirty-one (31) recommended period of performance extensions for project agreements set to expire in 2024.

Attachments: [Staff Report](#)
[FY2024 Period of Performance - Compiled Amendment Requests - TCC](#)

- 5.7** **Locally Administered Projects Program Additional Funding Request**
Chandler Hagen, MPO Staff
- Requested Action:** Approve the additional funding request for the Town of Garner’s U-6225 White Oak, Hebron, and Ackerman Roundabout project.
- Attachments:** [Staff Report](#)
[Garner - Additional Funding Request 08-21-24](#)

- 5.8** **Locally Administered Projects Program (LAPP) Prior Year Project Move Forward Request**
Chandler Hagen, CAMPO Staff
- Requested Action:** Approve the LAPP project requests to move forward after the FFY2021 authorization deadline.
- Attachments:** [Staff Report](#)
[Prior Year Project Move Forward Request](#)

End of Consent Agenda

This item was approved by unanimous vote.

6. Public Hearing

6.1 FFY 2026 Locally Administered Projects Program (LAPP)

Chandler Hagen, CAMPO Staff

Requested Action: Conduct the public hearing and consider approval of FFY 26 LAPP program and open the One Call for All.

Attachments: [Staff Report](#)
[FY2026 LAPP Potential Changes Memo](#)

Chandler Hagen, CAMPO, presented this item.

Ms. Hagen provided an overview of the August 2024 Call for Projects for FFY 2026. She noted the proposed changes to approve the accuracy of project schedules which included funding can only be requested for one phase, unless an exception is approved by the Executive Director; If requesting Right-of-Way (ROW), the project must be at 65% design and NEPA must be completed by the application deadline for the FFY award cycle; And if requesting Construction (CON), the project must receive ROW authorization by the application deadline for the FFY award cycle.

Ms. Hagen also noted that the CAMPO staff incorporated an equity metric into the LAPP scoring criteria for the FFY 25 project cycle in a testing capacity only. She stated that as a result of the proposed methodology, including the equity score resulted in no changes to the final project rankings. This was due to almost every project receiving a similar number of points based on the methodology. She also noted that an adjusted version of the methodology and a similar metric for evaluating equity will be designed and used again in the testing capacity for FFY 26 project applications. Those results would be shared with the LAPP Steering Committee in FFY 25.

Ms. Hagen stated that during the FFY 25 LAPP Selection Panel meeting, panel members requested that CAMPO staff consider additional ways to support more bicycle and pedestrian projects as LAPP is currently their best opportunity to be funded. She discussed the 3 proposed options, and noted that the decision was made to stick to traditional funding.

Chair Vivian Jones opened the floor for questions and/or comments.

There were none.

Chair Jones opened the public hearing.

Blake Massengill commented that the original proposal was 65% design and with it now being 30% to do Right-of-Way (ROW) Construction (CON), this is a significant change. He noted that the Town's budget had not been set up this way.

Ms. Hagen responded that scheduling may not had required it, but that the schedule would dictate that 30% design be achieved in order to reasonably reach the ROW schedule.

Mayor Massengill commented that he did not want to see funds rescinded. He asked had funds been rescinded before.

Ms. Hagen answered that they had been at risk for rescission but was able to avoid it.

Chair Jones stated that the Board can motion to set aside funding for PE if they want to.

Chris Lukasina presented a scenario for making that happen. He discussed the history of the program and its goals of meeting project goals and funding goals.

Jacques Gilbert agreed with Mayor Massengill and commented that the current recommendations present challenges to municipalities.

Mayor Massengill suggested making changes for next year, to give a year's notice. He suggested completing LAPP FY 27 rules earlier in the year.

Katie Kenlan commented that the TCC had reviewed and gone over this for next year's implementation. She expressed concerns about redoing work that TCC has already completed.

Chair Jones suggested that they ask TCC and Staff to study this for implementation next year.

Mayor Massengill motioned to make no changes to TCC's LAPP recommendations, approve the Modal Target Mix and open the Call for Projects.

Mayor Gilbert seconded that motion.

This item was approved by unanimous vote.

6.2 Amendment #5 to FY2024-2033 Transportation Improvement Program (TIP)

Chandler Hagen / MPO Staff

Requested Action: Conduct public hearing. Approve Amendment #5 to FY2024-2033 Transportation Improvement Program (TIP).

Attachments: [Staff Report](#)
[TIP_Amendment5_CAMPO](#)

Chandler Hagen, CAMPO, presented this item.

Ms. Hagen stated that the Board had seen this item before as information. She stated that the amendment includes NCDOT's changes made from April 1st - May 31st, CAMPO actions which included the R-2829 bonus allocation projects, LAPP FFY 24 to FFY 25 swaps, addition of projects with Earmarked funds, and acceleration of W-5805E at the request of NCDOT.

Ms. Hagen stated that the public comment period started on June 5th and ended on August 20th.

Chair Jones opened the floor for questions and/or comments.

There were none.

Chair Jones opened the public hearing on this item.

There were no comments.

Chair Jones closed the public hearing.

Elmo Vance motioned to approve amendment #5 to FY2024-2033 Transportation Improvement Plan (TIP).

TJ Cawley seconded that motion.

This item was approved by unanimous vote.

6.3 Prioritization (SPOT) 7.0 - Regional Impact Local Input Point Allocation

Daniel Spruill - MPO Staff

Requested Action: Conduct a Public Hearing. Consider approval of recommended Regional Impact point assignment and direct staff to maximize coordination with Division Engineers which may result in point adjustments with Chair approval.

Attachments: [Staff Report](#)
[P7 Schedule - Revised 3-14-24](#)
[P7 RegionallImpact_LIP_v3](#)
[P7 RegionallImpact_LIP_MPO_Coordinated Projects](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard stated that this item is an update on the SPOT 7 process. He reminded the Board that the SPOT 7 is to develop the 2026-2035 TIP and STIP.

Mr. Rickard discussed the projects that were submitted for scoring in Fall of 2023. He reminded the Board that the assignment of local input points began in Summer of 2024.

Mr. Rickard stated that the TIP adoption is anticipated for the Summer of 2025.

He informed the Board that on Monday afternoon, Staff had received new scoring from NCDOT, stating that NCDOT had found some errors in the scoring that had previously been provided.

Mr. Rickard discussed the statewide funded CAMPO projects, US 1 Durant Rd. to Harris/Purnell, auxillary lanes on I-40 from NC 54 to Cary Towne Blvd interchanges, and DCHC and Goldsboro MPO donating non-highway points.

He reviewed the changes to the points as result of the new scoring.

Vice Chair Lawter commented that we have the best Staff to distribute points.

Chair Jones opened the floor for questions and/or comments.

There were none.

Chair Jones opened the public hearing on this item.

There were no comments.

Chair Jones closed the public hearing.

TJ Cawley motioned to approve the recommended Regional Impact Point Assessment and Direct Staff to maximize coordination with Division Engineers which may result in point adjustment with Chair approval.

Elmo Vance seconded that motion.

This item was approved by unanimous vote.

End of Public Hearings

7. Regular Agenda

7.1

Consideration of the revised Recommended FY 2025 Wake Transit Work Plan and associated Project Groupings and Deliverables

Ben Howell, CAMPO Staff

Requested Action: Consider the following three actions: 1) Approve the Recommended FY 2025 Wake Transit Work Plan, which has been revised based on action by the Wake Transit Conference Committee, and further revised to match the language approved by the GoTriangle Board of Trustees; 2) Approve the proposed project agreement groupings and deliverables, revised based on the Recommended FY 2025 Wake Transit Work Plan; and 3) Authorize the Executive Director to execute all FY 2025 Work Plan project-level agreements to which CAMPO is a party.

Attachments: [Staff Report](#)

[Revised Recommended FY 2025 Wake Transit Work Plan - Approved by GoTriangle Board of Trustees](#)
[GoTriangle Letter to TCC](#)

[Recommended FY 2025 Wake Transit Work Plan - TCC Recommendation](#)
[FY 2025 Wake Transit Work Plan Project Groupings and Deliverables](#)
[Memo from GoTriangle](#)

Ben Howell, CAMPO, presented this item.

Mr. Howell stated that the TPAC took action in May to recommend approval of the FY 2025 Wake Transit Work Plan to the Wake Transit governing boards with all Vehicle Rental Tax (VRT) revenue (\$5.056M) being included in the operating budget. This was with the understanding that the TPAC's recommendation would be revised to match any decision made by the Wake Transit Conference Committee on the inclusion of the VRT revenue in the FY 2025 Wake Transit Work Plan in advance of governing board consideration.

Mr. Howell noted that no conference committee decision had been made prior to the governing boards meeting in June, therefore TPAC's recommendation carried forward.

He stated that the GoTriangle Board of Trustees did not approve the recommended FY 2025 Wake Transit Work Plan at their June meeting, due to budget concerns and conflicts.

Mr. Howell stated that the Conference Committee reconvened on July 8th, and voted on an FY25 budget and to enter mediation to evaluate VRT inclusion in future years.

He presented the conference committee's 3 significant concerns and the resolution presented to address each, which were all subject to approval of the GoTriangle and CAMPO governing boards:

Significant Concern #1 - What Portion of the VRT revenue will be included in the FY 2025 Work Plan?

Resolution: GoTriangle would allocate \$2.528M of the VRT to the Wake Transit Plan in FY 2025, with the understanding that GoTriangle, CAMPO, and Wake County agree to select a mediator by August 30, 2024 through the Conference Committee in an effort to resolve all unresolved significant concerns raised between the parties no later than April

1, 2025.

(This resolution of significant concern #1 passed 4-1, with 1 member of the conference committee voting against it)

Significant Concern #2 - What portion of the VRT revenue would be allocated to Wake Transit Plan implementation from FY26-FY35 to establish capacity assumptions through the next 10-year Wake Transit planning horizon?

Significant Concern #3 - Presentation of GoTriangle's authority-controlled funds including FY23 actuals, FY24 budget and long range financial projections which are noted as the driver for GoTriangle's wanting to retain VRT revenue.

(The vote to defer resolution of both significant concerns #2 & #3 are pending the outcome of mediation. This motion passed unanimously)

Mr. Howell informed the Board that recommendations were then taken to the TPAC, and they recommended approval. He noted that based off of this action, there is a Work Plan Project modification to include mediation costs of \$50K that is expected for the Conference Committee. He also noted that this cost was split at \$25K each between two project allocations, CAMPO project TO002-AY and GoTriangle project TO002-C.

Mr. Howell provided a breakdown of the TPAC recommended budget option which included ALL VRT revenue (VRT: \$5.056M/Fund Balance Transfer: \$10.3M) and the Conference Committee recommended budget which only included a PORTION of the VRT revenue (VRT: \$2.528M/Fund Balance Transfer: \$12.8M).

Mr. Howell presented the revised FY2025 operating budget revenues which reflected the VRT revenue changes, and the corresponding capital budget revenues with the change in the allocation from the capital fund balance.

He stated that there were no changes to the FY 2025 Agreement Groupings & Reporting Deliverables, other than the number being updated to reflect the additional \$50K in the split between the CAMPO and GoTriangle projects.

Mr. Howell stated that following the TPAC meeting, GoTriangle voiced concerns that their Board would not approve the Work Plan with the Financial Model showing inclusion of the VRT revenue in FY2026 and beyond. Due to this concern, the Recommended Work Plan attached to the agenda did not include a Financial Assumptions Summary Table.

He stated that to address this disagreement, the following language had been offered by Wake County as a compromise:

"The TPAC recommended Work Plan for FY2025 included VRT funds in the Wake Transit Financial Plan assumptions commensurate with historic allocations. However, given that the 2024 Wake Transit Conference Committee has deferred the decision regarding what amount of VRT revenues should be programmed for FY 2026 and beyond, the financial assumptions related to VRT for FY 2026 and future years are listed as "TBD" and will be updated as soon as the Conference Committee provides further direction to TPAC regarding what amount should be included in the financial model."

Mr. Howell noted that GoTriangle approved the language. He stated that TPAC recommendation included the reduced portion of the VRT voted on by the Conference Committee for FY25.

Chair Jones opened the floor for questions and/or comments.

Jacques Gilbert asked for clarification on the recommendation that would enable moving forward for now.

Mr. Howell answered that the recommendation would be to adopt the recommendation that was approved by GoTriangle.

Susan Evans motioned to approve the Recommended FY2025 Wake Transit Work Plan, which had been revised based on the action by the Wake Transit Conference Committee, and further revised to match the language approved by GoTriangle Board of Trustees; Approve the proposed project agreement groupings and deliverables, revised based on the Recommended FY2025 Wake Transit Work Plan; And authorize the Executive Director to execute all FY2025 Work Plan project-level agreements to which CAMPO is a party.

Bob Wheeler seconded that motion.

Commissioner Evans stated that she would like to thank Vice Chair Butch Lawter and Mayor TJ Cawley for their Conference Committee participation.

This item was approved by unanimous vote.

7.2

MTP Bicycle/Pedestrian Element Update Study Recommendations

Gaby Lawlor, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[MTP Bike/Ped Element Update - Final Deliverable Documentation](#)

Gaby Lawlor, CAMPO, presented this item.

Ms. Lawlor provided a background on the MTP Bicycle/Pedestrian Element Update Study which concluded at the end of June 2024.

She provided a brief overview of the study and its purpose stating that the project purpose was to determine a better and more meaningful approach to documenting bicycle and pedestrian projects or corridors in the MTP.

Ms. Lawlor highlighted tools and templates created from the study which can be used in the MTP and other CAMPO mapping products.

She provided an overview of the next steps and priorities for the MTP 2055 data along with additional recommendations.

Chair Jones opened the floor for questions and/or comments.

There were none.

This item was received as information only.

8. Informational Item: Budget

This item was received as information only.

8.1 Operating Budget FY2024
Brenda Landes, MPO Staff

Requested Action: Received as information.

Attachments: [Staff Report](#)
[2024 Operating Budget Projection Q4](#)

8.2 Member's Shares FY2024
Brenda Landes, MPO Staff

Requested Action: Received as information.

Attachments: [Staff Report](#)
[2024 Projected Member's Dues Q4](#)

9. Informational Item: Project Updates

This item was received as information only.

9.1 Project Updates - August 2024

Requested Action: Receive as information.

Attachments: [August Project Updates](#)

9.2 Public Engagement Updates
Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Ex Board Public Engagement Updates 2024_08_07](#)

10. Informational Item: Staff Reports

MPO Executive Director:

Mr. Lukasina informed Board members that the updated MOU is at about 70% with signature completion.

He stated that CAMPO one on one meetings with local jurisdictions continue.

He also stated that there have been having public engagement efforts in support of the Strategic Plan.

Mr. Lukasina announced that effective July 1st, Daniel Spruill, CAMPO, was promoted to a Transportation Planner position.

He reminded members that the one call for all is also for special study request. He stated to email himself or Shelby Powell to submit any request.

TCC Chair:

No report.

NCDOT Transportation Planning Division:

Absent.

NCDOT Division 4

No report.

NCDOT Division 5

Brandon Jones stated that by Labor Day all lanes on I-40 would be open.

He provided an update on the Beltline project, stating that their was a major shift on Western Blvd to Wade/Hillsborough Street. He noted that the Hillsborough Street ramp would open before the 2nd NCSU home football game.

Mr. Jones stated that Fall Litter Sweep is scheduled for September 14th through the 28th.

He also informed the Board that NCDOT rolled out Advanced NC Transportation.com website to educate the public on funding issues.

NCDOT Division 6:

Absent.

NCDOT Division 8:

No report.

NCDOT Rail Division:

Absent.

NC Turnpike Authority:

Alan Shapiro provided an updated on Complete 540 stating that opening date of Aug 27th was pushed back due to Hurricane Debbie. He stated that they are deliberating on the updated date in which would cause less impact to public.

NCDOT Integrated Mobility Division:

Absent.

Executive Board Members:

Neil McPhail noted his appreciation for the CAMPO one on one meetings.

11. Adjournment

Upcoming Meetings/Events

<i>Capital Area MPO TCC Meeting</i>	<i>September 5, 2024</i>
<i>1 Fenton Main Street</i>	<i>10:00am - noon</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	

<i>Capital Area MPO TAC Meeting</i>	<i>September 18, 2024</i>
<i>1 Fenton Main Street</i>	<i>4:00pm - 6:00pm</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	