

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Technical Coordinating Committee**

1 Fenton Main St.
Suite 201
Cary NC 27511

Thursday, August 3, 2023

10:00 AM

Conference Room

1. Welcome and Introductions

Present: 28 - Paul Black, Bryan Coates, Travis Crayton, Brandon Watson, James Salmons, Luana Deans, Jenna Shouse, Matt Day, Brad West, Tracy Stephenson, Danielle Kittredge, Emma Linn, Akul Nishawala, Kenneth Richie, Catherine Farrell, Jay Sikes, Michael Frangos, Dennis Jernigan, Bynum Walter, Barry Baker, Terry Nolan, Jones Jeff, Benjamin Howell, Chris George, Chris Garcia, Andrew Spiliotis, Jeannine Ngwira, and Lucy Garcia

Absent: 8 - Bryan Chadwick, Braston Newton, Anita Davis-Haywood, Bo Carson, Scott Hammerbacher, Zach Steffey, David Walker, and Pam Perry

2. Adjustments to the Agenda

Item 5.5 LAPP Additional Funding Request was added to the agenda.

3. Public Comments

There were no public comments.

4. Minutes

4.1 Minutes - June 1, 2023 TCC Meeting

Requested Action: Approve minutes

Attachments: [June Minutes](#)

Luana Deans motioned to approve the June 1, 2023 minutes.

Tracy Stephenson seconded that motion.

This item was approved by unanimous vote.

5. Regular Business

5.1 Resolutions of Support for US 1A Designation Removal and US 70 Rerouting

Shelby Powell, MPO Staff

Requested Action: Recommend the Executive Board adopt the Resolutions of Support as attached.

Attachments: [Resolution of Support - US 70 ReRouting](#)
[Resolution of Support - US 1A Designation Removal](#)
[Staff Report](#)

Shelby Powell, CAMPO, presented this item.

Ms. Powell stated that NCDOT had requested consideration of two Resolutions of Support for changes to some routes within the CAMPO region. One request was from the Town of Franklinton to removal of the designation of US 1 alternate on Main Street through Franklinton. The second request was a rerouting of US 70 and the replacement of the designation of NC 42 through Clayton and Johnston County.

She explained that Franklinton's reasoning for their request was to enable them to enact more strict truck route restrictions. She also provided maps to demonstrate the rerouting of NC 42 and the renaming of NC 42 to NC 36. Renaming NC 42 would help avoid the confusion of having to routes named 42 when US 70 later becomes Interstate 42.

*TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.*

*Paul Black motioned to recommend this item to the Executive Board to adopt the Resolutions of Support.
Akul Nishwala seconded that motion.*

This item was approved by unanimous vote.

5.2**Wake Bus Plan Update**

Michelle Peele, GoTriangle

Requested Action: Recommend the Executive Board adopt the 2025 - 2030 Wake Transit Bus Plan

Attachments: [Staff Report](#)
[Recommended FY25-30 Wake Bus Plan](#)

Michelle Peele, GoTriangle, presented this item.

Ms. Peele shared the final recommendations from the Wake Bus Plan that had been developed over the past few years. She stated that Wake Transit had worked with staff to develop several recommendations and policies to support the prioritization, funding and implementation of these policies within the Bus Plan.

Ms. Peele stated that a list of transit improvements that will increase transit operations within the region and connect all Wake County communities.

She also stated that the most recent round of engagements resulted in some changes within recommendations in which were presented.

Ms. Peele discussed next steps for the Wake Bus Plan. She stated that the plan would be presented to the Executive Board at their meeting on August 16, 2023. She also stated that GoTriangle would be ready to implement this plan early next year, if adopted.

*TCC Chair, Ben Howell, opened the floor for questions and/or comments.
There were none.*

*Brandon Watson motioned to recommend this item to the Executive Board for adoption.
Luana Deans seconded that motion.*

This item was approved by unanimous vote.

5.3 FY 2023 Period of Performance Extension Requests

Evan Koff, MPO Staff

Attachments: [Staff Report](#)
[FY2023 POP Extension Request](#)

Evan Koff, CAMPO, presented this item.

Mr. Koff provided a summary of Special Period of Performance Schedule. He stated that this is the first fiscal year in which the Period of Performance extensions were presented separate from Work Plan amendments.

He stated that this cycle of the Period of Performance extensions doesn't require subcommittee or public engagement review. He also informed the TCC that this item would be presented to the Executive Board at their August meeting.

*TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.*

*Kenneth Richie, City of Raleigh, motioned to recommend this item to the Executive Board for approval.
Akul Nishawala seconded that motion.*

This item was approved by unanimous vote.

5.4 Replace with title to show on the agenda

Replace with presenter/contact

Requested Action: Replace with requested action to show on the agenda

Attachments: [Staff Report](#)
[FFY 2025 LAPP Potential Changes Memo](#)

Chandler Hagen, CAMPO, presented this item.

Ms. Hagen reminded the TCC that this item had been presented in June and is now back for recommendation to the Executive Board.

She announced that the One-Call-for-All new change is anticipated to open at the August 16, 2023 Executive Board meeting.

Ms. Hagen also informed the TCC that mandatory FFY 2025 LAPP applicant training would be held on August 17, 2023 at 9am to 12 noon.

*TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.*

*Tracy Stephenson motioned to recommend this item to the Executive Board for approval.
Luana Deans seconded that motion.*

This item was approved by unanimous vote.

5.5 Locally Administered Projects Program Additional Funding Request
Chandler Hagen, MPO Staff

Attachments: [Staff Report](#)
[Additional Funding Request EB-6021](#)

Chandler Hagen, CAMPO, presented this item.

Ms. Hagen informed the TCC that the EB-6021 Beaver Creek Greenway Extension project had already committed \$1.3 million in funds and that the Town of Apex is requesting a 50/50 match for the remainder of the original project costs. She also noted that based on the lowest bid received for the project, there was a shortfall of \$1.6 million from the original project costs as line-item costs have continued to increase due to inflation. This request also included additional funds for construction to address the funding shortfall.

*TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.*

*Cate Farrell, Town of Zebulon, motioned to recommend this item to the Executive Board for approval.
Kenneth Richie seconded that motion.*

This item was approved by unanimous vote.

5.6 Amendment #13 to FY2020-2029 Transportation Improvement Program (TIP)
Chandler Hagen / MPO Staff

Requested Action: Receive as information.

Attachments: Staff Report
CAMPO TIP Amendment 13

Chandler Hagen, CAMPO, presented this item.

Ms. Hagen stated that the changes to regional projects that require amending the FY 2020-2029 TIP are included in the agenda attachments. She informed the TCC that the item would be posted August 3, 2023 through September 20, 2023 for public review and comment. The public hearing is scheduled for September 20, 2023.

*TCC Chair Ben Howell opened the floor questions and/or comments.
There were none.*

This item was received as information only.

5.7 **2050 Metropolitan Transportation Plan Amendment
Air Quality Conformity Determination
Triangle Regional Model Update**

Alex Rickard, CAMPO Staff

Requested Action: Recommend the Executive Board approve Amendment 1 to the 2050 Metropolitan Transportation Plan, the Air Quality Determination Report, and adopt the Triangle Regional Model G2 platform as the official travel demand model for the MPO region.

Attachments: [Staff Report](#)

[Triangle 2050 MTP Amendment 1 CDR August 2023](#)

[TRMG2 Fact Sheet & Exec Summary](#)

[TRMG2 Planners Guidebook](#)

[TRMG2 Detailed Reports](#)

Alex Rickard, CAMPO, presented this item.

Mr. Rickard stated that the majority of the MTP amendment consists of schedule changes, project scope changes and a few request to remove some projects.

Mr. Rickard noted that there is a new TRMG2 model, which was not ready in time for the 2050 MTP, therefore the MTP was developed with the V6 model. Now that the new model is ready, request is to adopt the new TRMG2 model as the official model for travel demand forecasting for the CAMPO region.

He also noted that there was a slight change to the A418b1 project, in which extended Cedar Creek Rd. to Tarboro Rd.

Mr. Rickard also discussed CAMPO's new FY2024-2033 TIP, which is also requested for recommendation to the Executive Board for approval.

He stated that all items were posted online since June for public comment and would be available online through August 16, 2023. Public hearing is scheduled to be held at the Executive Board meeting on August 16, 2023.

*TCC Chair opened the floor for questions and/or comments.
There were none.*

*Jay Sikes motioned to approve amendment #1 to the 2050 Metropolitan Transportation Plan, the Air Quality Determination Report, and adopt the Triangle Regional Model G2 platform as the official travel demand model for the MPO region.
Paul Black seconded that motion.*

This item was approved by unanimous vote.

5.8 FY 2024-2033 Transportation Improvement Program

Alex Rickard/MPO Staff

Requested Action: Recommend the Executive Board adopt the Transportation Improvement Program 2024-2033

Attachments: [Staff Report](#)
[CAMPO 2024 2033 TIPv2](#)

Jay Sikes motioned to recommend all items to the Executive Board for approval and adoption.

Paul Black seconded that motion.

This item was approved by unanimous vote.

5.9 Prioritization 7.0 Modal Candidate Project Lists

Alex Rickard / MPO staff

Requested Action: Receive as information.

Attachments: Staff Report

Alex Rickard, CAMPO, presented this item,

Mr. Rickard stated that SPOT 7 had begun. He reminded the TCC of the actions that the MPO takes pertaining to SPOT actions. He discussed the SPOT 7 scheduling timeline.

Mr. Rickard informed the TCC that by next Winter, there should hopefully be a Draft 2026-2035 STIP.

Mr. Rickard provided an overview of the SPOT 7 preliminary budget.

Brandon Jones, Division 5, noted an error that was found in their calculations in the preliminary budget calculations. He stated that it is now -\$16M.

Mr. Rickard stated that the public comment period will run through September 20, 2023, which is when the public hearing would be held at the September Executive Board.

He also noted that project must be submitted through SPOT Online by September 29, 2023, alternate criteria weights are due by then as well.

Mr. Rickard commented that the next subcommittee meeting would be held August 9, 2023.

*TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.*

This item was received as information only.

5.10 2020 Urbanized Area and MPO Boundary Update

Chris Lukasina, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)
[CAMPO Boundary 2022 Updates](#)

Chris Lukasina, CAMPO, presented this item.

Mr. Lukasina noted that MPO boundaries are determined by federal regulation. He stated that boundaries are reviewed every ten years based on census.

Mr. Lukasina stated that CAMPO had been evaluating potential changes to the MPO boundary based on the new urbanized area boundary, the 20 year growth forecast, and travelshed. He noted that the potential boundary changes include expansion in Chatham, Harnett and Johnston County. These would include both required changes and voluntary additions to the MPO boundary.

Mr. Lukasina provided an overview of CAMPO's Chatham County region. He noted that CAMPO met with Chatham County Board of Commissioners (BOCC) yesterday, June 20, 2023. Chatham County's BOCC voted to request membership into CAMPO. That area covers Cary and Apex growth areas, Moncure area and Triangle Innovation Point Megasite area.

Mr. Lukasina provided an overview of CAMPO's Harnett County region. He noted that growth in southern Wake County had begun to expand into northern Harnett County. He also stated that potential boundary change includes the Town of Coats and Lillington.

Mr. Lukasina noted that Harnett County BOCC, Coats and Lillington have requested membership in CAMPO.

Mr. Lukasina provided an overview of CAMPO's Johnston County region. He noted that on June 19, 2023, Johnston County's BOCC decided to remain a part of CAMPO. Therefore the boundary has to be modified to incorporate the additional areas.

Mr. Lukasina stated that an invitation letter was sent to the Town of Willson's Mills and are awaiting to hear back from them.

Mr. Lukasina stated that the next steps include a public comment period from August 16 through September 20, 2023. The public hearing will be held on September 20, 2023. He stated that at that point the Executive Board can consider adopting the new boundary. After that occurs, the process of updating the CAMPO MOU can begin.

TCC Chair Ben Howell opened the floor for questions and/or comments.

*Sandi Bailey asked is Chatham County currently in the DCHC MPO.
Mr. Lukasina responded no they are not.*

Bynum Walter asked is the model showing growth in Sharon Harris and the growth in that area is encouraged.

Mr. Lukasina responded stating that a portion of Shearon Harris is already in CAMPO, but that using census geography is easiest for expansion purposes.

There were no further questions and/or comments.

This item was received as information only.

5.11 Update to the CAMPO Public Participation, Title VI, and Limited English Proficiency Plans

Bonnie Parker, CAMPO

Requested Action: Recommend the Executive Board adopt the updated Public Participation Plan, Title VI Plan, and Limited English Proficiency Plan.

Attachments: [Staff Report](#)
[CAMPO Public Participation Plan 2023 FINAL DRAFT Update August clean](#)
[CAMPO Public Participation Plan 2023 DRAFT Update August redline](#)
[CAMPO Title VI LEP Plan 2023 DRAFT Update August 2023 redline](#)
[CAMPO Title VI LAP Plan 2023 FINAL DRAFT Update August 2023 clean](#)

Bonnie Parker, CAMPO, presented this item.

Mrs. Parker stated that CAMPO has 3 plans that must be updated, which includes the Title VI, Public Participation Plan (PPP) and the Limited English Proficiency (LEP) Assistance Plan.

Mrs. Parker noted that all three plan updates are available online for viewing.

She informed the TCC that these three plans are the minimum requirements that CAMPO must follow. The goal is always to exceed the requirements.

Mrs. Parker explained that the purpose of the PPP, Title VI and the LEP Plans is to provide a framework to guide the public participation process in future transportation planning projects at CAMPO. They describe the importance of environmental justice and provides a framework for including it as part of the public participation process. She stated that they also list requirements for public comment periods, public notices, public participation based on meeting type.

Mrs. Parker noted that the Title VI document includes all of the non-discrimination assurance statement, complaint forms, etcetera.

Mrs. Parker also noted that the last update to the PPP was in 2019, then again during pandemic to accommodate virtual meetings.

She briefly discussed updates to the current 2019/2020 PPP. Updates were made to CAMPO's Title VI/LEP Outreach Program to be consistent with the most recent NCDOT, FHWA, and FTA guidance. She also noted that "transportation disadvantage" term has been officially put into practice by the Federal Government. Transportation Disadvantage is a term used as an index, looking at key populations and figuring out which neighborhoods are considered to have disadvantage. The Communities of Concern was updated with 2017-2021 ACS data. The latest Wake Transit Community Engagement Policy was also incorporated, as adopted.

Mrs. Parker informed the TCC that public participation performance measures were also added into the PPP. She stated that this item had been posted public comment since June 30, 2023. The public comment period ends on August 16, 2023.

TCC Chair Ben Howell opened the floor for questions and/or comments.

There were none.

Emma Linn motioned to recommend approval of the CAMPO Public Participation Plan, Title VI Plan and the Limited English Proficiency Plan.

Brandon Watson seconded that motion.

This item was approved by unanimous vote.

5.12

FY 24 UPWP - Amendment #1

Shelby Powell, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[FY-24-UPWP-Amendment-1-DRAFT](#)

Shelby Powell, CAMPO, presented this item.

Ms. Powell stated that the FY 24 UPWP was adopted in February of this year. She informed the TCC of the recommended adjustments to scheduling and budgeting.

Ms. Powell highlighted a few of those adjustments, to include that the Southeast Area Study was extended into FY24, and that the MPO had been requested by the Regional Transportation Alliance to participate in the FAST Study, which is a major regional transit/transportation study. She noted that the MPO had dedicated \$50,000 to that effort in FY24.

Ms. Powell noted that there was an update to the that MTP Bicycle/Pedestrian Element that spent less money in FY23 than originally anticipated and, as such, had \$18,344 of funding moved from FY23 to FY24 in the project budget. She informed the TCC that the overall project budget had not changed, and also that a kickoff steering committee workshop would be held followed the TCC meeting.

Ms. Powell also noted that the Apex Railyard Relocation Study would start later in FY24 than anticipated. Therefore, the MPO is allocating FY25 funding to the study, while the Apex partnership funds for the study would remain in FY24. She also stated that the study schedule was extended into FY25.

The public review and comment period for this item will begin August 21, 2023 and run through September 20, 2023. Then the amendment will be brought back to the TCC at their September meeting for recommendations.

TCC Chair Ben Howell opened the floor for questions and/or comments.
There were none.

This item was received as information only.

6. Informational Item: Budget

This item was received as information only.

6.1

Requested Action: Receive as information.

Attachments: [2023 Operating Budget Projection Q4](#)

This item was received as information only.

6.2**Member Shares FY 2023**

Brenda Landes, MPO Staff

Requested Action: Receive as Information

Attachments: [2023 Member Dues Projection Q4](#)

This item was received as information only.

7. Informational Item: Project Updates

This item was received as information only.

7.1**Project Updates - August 2023**

Requested Action: Receive as information.

Attachments: [August Project Updates](#)

This item was received as information only.

7.2**Public Engagement Updates**

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [TCC Public Engagement Updates 2023_07_27](#)

This item was received as information only.

8. Informational Item: Staff Reports*MPO Director:*

Chris Lukasina introduced CAMPO's new Wake Transit Planner, Suvir Venkatesh. He stated that there were some new positions created with the new budget year.

Mr. Lukasina informed the TCC that the community disk updates will begin in this fall to support the development the 2055 MTP.

He noted that the final invoices for member shares had gone out this week, payable through Town of Cary, and that the One-Call-for-All is anticipated to run through August 16, 2023 to end of September.

NCDOT Division 4:

Division 4 will be holding an open house to receive public input at their Division office in Wilson for STI projects, the week of August 21, 2023.

NCDOT Division 5:

Division 5 will be hosting their open house, the week of August 14, 2023 at their Division office.

The fall litter sweep will be held on September 16-30, 2023.

U-2719 beltline project has an upcoming 9 day closure of the Jones Franklin Loop on August 18.

NCDOT Division 6:

Division 6 will host their open house from August 7th through August 11th at their Fayetteville Division office.

Angier Bypass Project's initial construction has begun. It is 8% complete and scheduled completion date May 2027.

Letting is scheduled for next month for the A-section of the bypass from 210 South of Angier to Oak Grove Church Rd.

NCDOT Rail Division:

Division has been on a statewide tour visiting MPOs regarding STI potential project submittals.

NCDOT Turnpike Authority:

Presentations will be held on August 24, 2023, in advance of contract.

This item was received as information only.

9. Adjournment

Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>August 16, 2023</i>
<i>1 Fenton Main Street</i>	<i>4:00pm - 6:00pm</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>September 7, 2023</i>
<i>1 Fenton Main Street</i>	<i>10:00am - noon</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TAC Meeting</i>	<i>September 20, 2023</i>
<i>1 Fenton Main Street</i>	<i>4:00pm - 6:00pm</i>
<i>Suite 201</i>	
<i>Cary, NC 27511</i>	