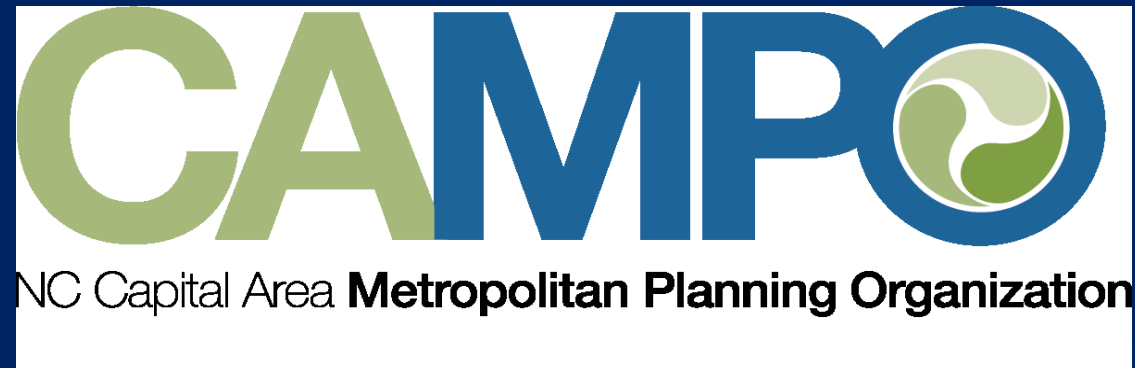


Note:  
Background map  
removed for web  
version



***WELCOME!***

*Today's Executive Board meeting is being held online.  
The meeting will begin shortly.*

***Please be prepared to mute your audio following roll call.***

Call In: 650-479-3208   Meeting Code: 474 734 329   Meeting Password: MEET

**PUBLIC COMMENTS SPEAKER SIGN UP SHEET:**

[https://docs.google.com/spreadsheets/d/1XjHIP9Jf5watekLVVFXHbtkfF86YVMbUTcZvP0q\\_INs/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1XjHIP9Jf5watekLVVFXHbtkfF86YVMbUTcZvP0q_INs/edit?usp=sharing)

Download Presentation Slides: <https://campo.legistar.com/Calendar.aspx>

Note:  
Background map  
removed for web  
version



# Executive Board Meeting

May 20, 2020

4:00 P.M.

1. Welcome and Introductions  
*Roll Call of Voting Members & Alternates*
2. Adjustments to the Agenda
3. Ethics Statement:

*In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest.*

*Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.*

### 3. Ethics con't.

Executive Board members and alternates are required by law to file certain financial disclosures called the **Statement of Economic Interest (SEI)** and **Real Estate Disclosure (RED)** forms with the State Ethics Commission.

These two forms are due within 60 days of appointment and then every year thereafter.

Failure to file may result in fines of up to \$500 annually for an Executive Board member.

As of 2019, the State Ethics Commission has a **new electronic filing system:**

<https://ef.ncsbe.gov/>

## 4. Public Comments

*This is an opportunity for comments by those in attendance. Please limit comments to three minutes for each speaker.*

## 5. Consent Agenda

### 5.1 Minutes

#### Requested Action:

**Approve the April 15, 2020 Meeting Minutes.**

### 5.2 FY 2020 Wake Transit Work Plan – 4<sup>th</sup> Quarter Amendment Request

#### Requested Action:

**Approval of the FY 2020 Wake  
Transit Work Plan 4<sup>th</sup> Quarter Amendment Request**

## 6. Public Hearings

## 6.1 FY2020-2029 Transportation Improvement Program Amendment #1

CAMPO has officially received notification that the FY2020-2029 Transportation Improvement Program has been formally approved by the Federal Highway Administration.

### Amendment #1:

- Reflects changes made to the TIP and STIP while they were pending Federal review.
- Brings GoTriangle's \$20 million BUILD grant funding for their Raleigh Union Station Bus Component to the current year.



## 6.1 FY2020-2029 Transportation Improvement Program Amendment #1

- Public comment period: April 17, 2020 to May 21, 2020\*
- Public hearing: May 20, 2020 Executive Board meeting\*
- Executive Board considers amendment approval: June 17, 2020

*\*State Law passed 5/4/2020 requires CAMPO public comment period to extend at least 24 hours after a public hearing has commenced during an active State of Emergency.*

### Requested Action:

**Conduct Public Hearing and Receive as Information Amendment #1 to the FY2020-2029 Transportation Improvement Program**

## 6.2 FY 2021 Recommended Wake Transit Work Plan

# FY 21 Recommended Work Plan Schedule

<b>ACTION</b>	<b>DATE</b>
<b>TCC Receives as Information</b>	<b>May 7</b>
<b>CAMPO 30-Day Public Comment Period</b>	<b>May 15 – June 14</b>
<b>Executive Board Receives as Information &amp; Public Hearing</b>	<b>May 20</b>
<b>TCC Considers Recommendation of Work Plan Adoption</b>	<b>June 4</b>
<b>CAMPO Executive Board Considers Adoption</b>	<b>June 17</b>
<b>GoTriangle Board of Trustees Considers Adoption</b>	<b>June 24</b>

## Original FY 21 Draft Work Plan Proposed Revenues and Expenditures

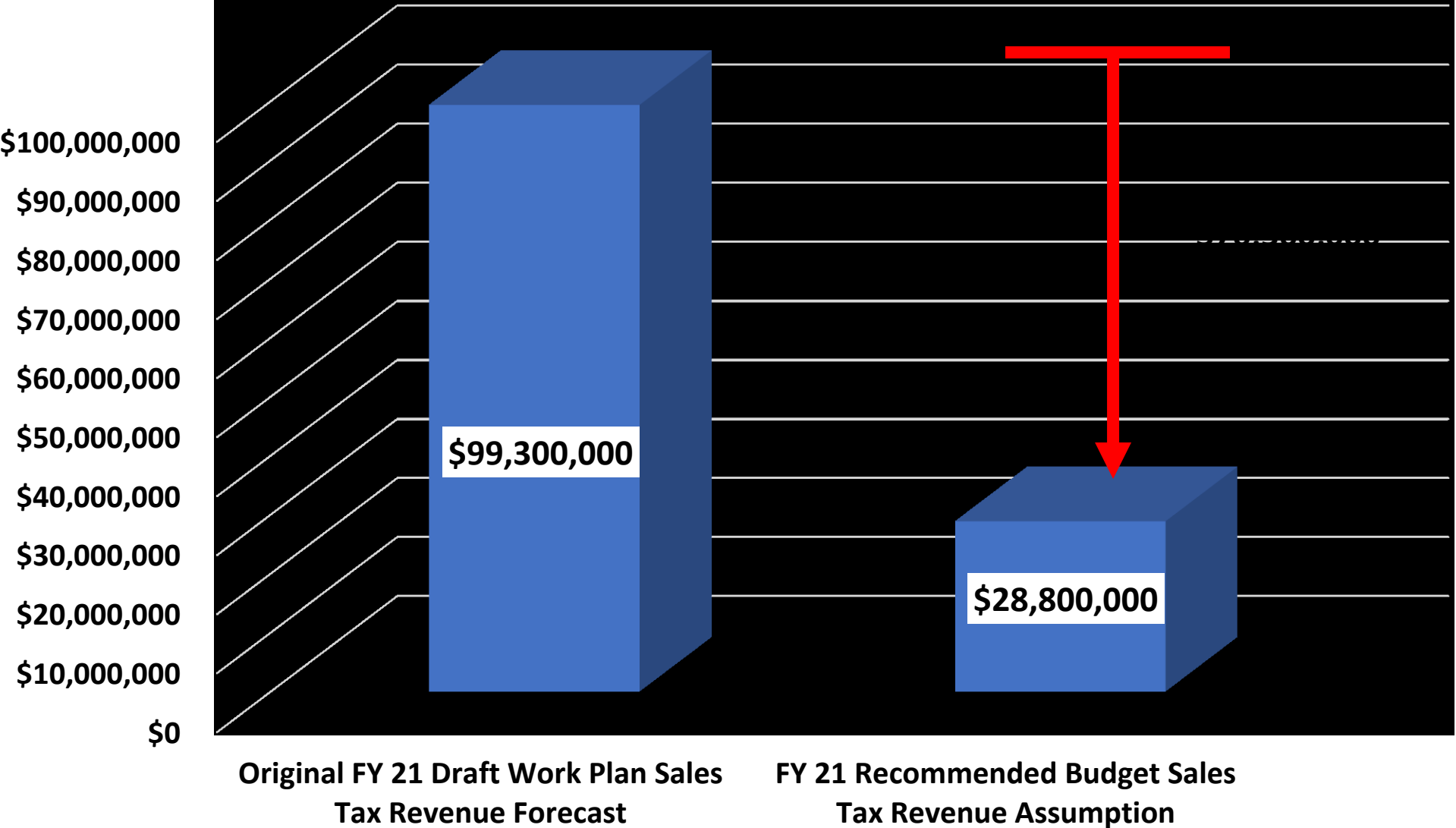
Revenue Source	Amount
Half-Cent Local Option Sales Tax	\$99.3 million
Vehicle Rental Tax	\$4.5 million
\$7 Vehicle Registration Tax	\$6.8 million
\$3 Vehicle Registration Tax	\$2.9 million
Other (Federal, State, Fares, Debt Proceeds, Transit Provider Contributions, Allocation from Capital Fund Balance)	\$36.8 million
<b>TOTAL</b>	<b>\$150.3 million</b>

Expenditure Category	Amount
Bus Rapid Transit	\$71.6 million
Bus Infrastructure	\$37.1 million
Bus Operations	\$23.7 million
Vehicle Acquisition	\$9.9 million
Transit Plan Administration	\$4.0 million
Debt Service	\$2.7 million
Capital Planning	\$0.8 million
Tax District Administration	\$0.5 million
<b>TOTAL</b>	<b>\$150.3 million</b>

## FY 21 WORK PLAN KEY POINTS

- COVID-19 → Immediate Revenue Reduction → **CAUTION!!**
- We Have Anecdotal Data but No Empirical Data for Sales Tax Collections
- Revenue Reductions → Cannot Fund All Projects in Draft FY 21 Work Plan
- Revenue Reductions → Impacts to Balance of Revenues/Expenditures for Future-Year Projects (FY 22 and Beyond)
- With Uncertainty, Focus on What is Needed July 1, 2020
- Set Assumed FY 21 Revenue to Amount Sufficient to Cover These Project Costs

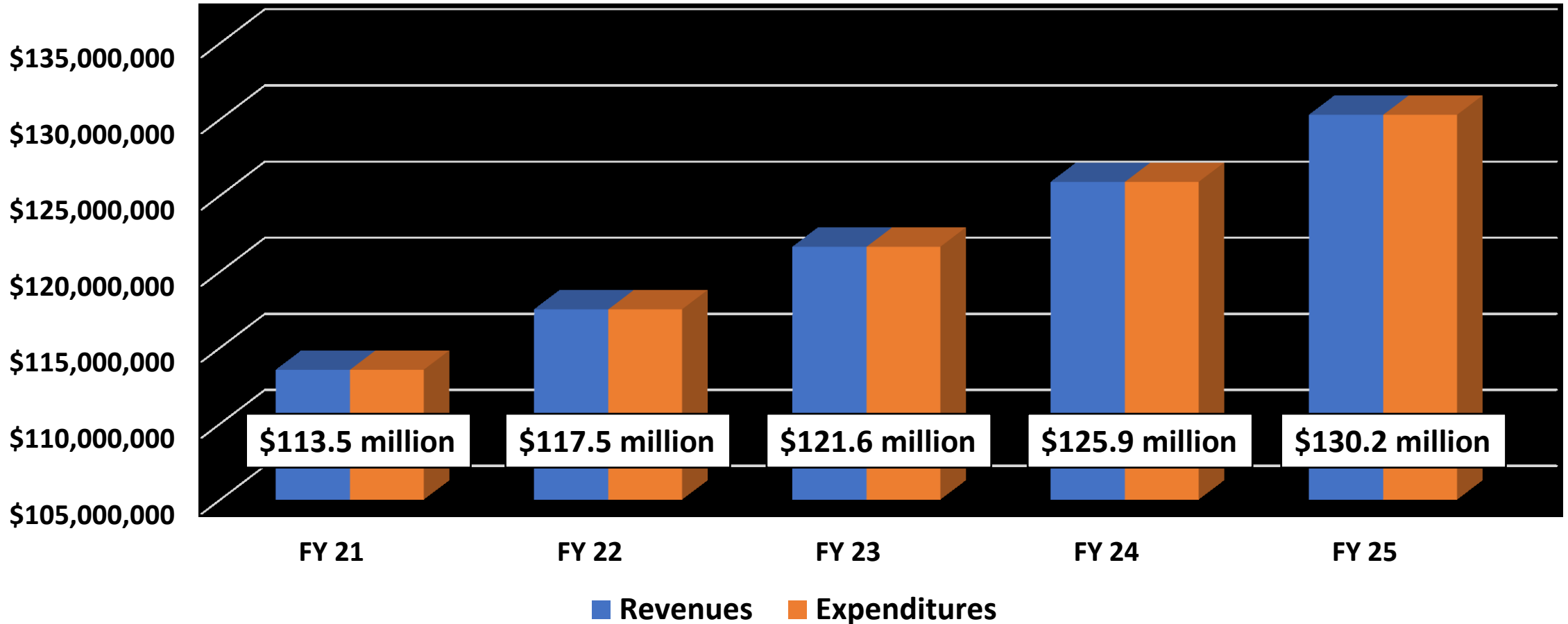
# FY 21 Sales Tax Revenue Assumption



- Not Informed by Revenue Forecasting Data
- Stopgap Revenue Assumption to be Revisited in Q2
- Revenue Assumption Inaccurate but Intentional for Circumstances
- Likely Somewhere Between the Two

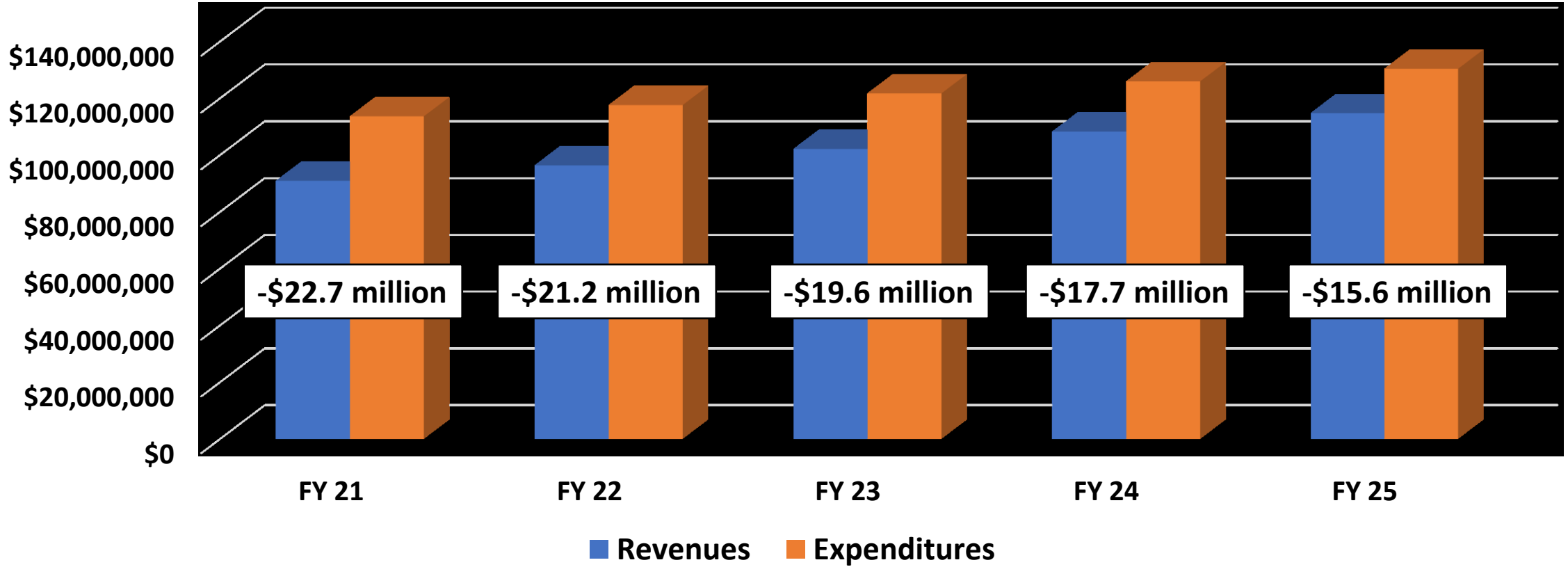
# Impact on Future-Year Programming

Original Expected Revenues and Programmed Expenditures Balanced



# Impact on Future-Year Programming

## Hypothetical Modified Expected Revenues and Programmed Expenditures



**Overrun of ~\$97 million over 5-year period**



# Overall Approach to FY 21 Work Plan

- Projects Included in FY 21 Budget:
  - Recurring Operating Projects Initiated in Prior Fiscal Years
  - Time-Sensitive Projects
  - Projects Involving External Time-Sensitive Grants
  - Community Funding Area Projects (Based on Readiness)
- Projects With Pressing or Special Need to Receive Authorization for Funding in July vs. Later in Fiscal Year
- Set Tax Revenues to Amount Sufficient to Cover These Project Costs (~38% of Draft Work Plan Assumption)
- Remaining Projects in Unbudgeted Reserve Queue to be Revisited in Q2 → Sales Tax Data for March – July Available
- Multi-Year Operating Program/CIP = Illustrative and Tentative Guide for Future-Year Investment That Does Not Account for Rebalancing of Assumed Expenditures with Revenues

## FY 21 Recommended Revenues and Expenditures

Revenue Source	Amount
Half-Cent Local Option Sales Tax	\$28.8 million
Vehicle Rental Tax	\$4.5 million
\$7 Vehicle Registration Tax	\$7.1 million
\$3 Vehicle Registration Tax	\$3.0 million
Other (Federal, State, Fares, Transit Provider Contributions, Allocation from Capital Fund Balance)	\$47.6 million
<b>TOTAL</b>	<b>\$91.0 million</b>

Expenditure Category	Amount
Bus Rapid Transit	\$67.1 million
Bus Infrastructure	\$0.5 million
Bus Operations	\$18.4 million
Vehicle Acquisition	\$0
Transit Plan Administration	\$3.9 million
Capital Planning	\$0.6 million
Tax District Administration	\$0.5 million
<b>TOTAL</b>	<b>\$91.0 million</b>

# FY 21 Recommended Bus Service Expansion



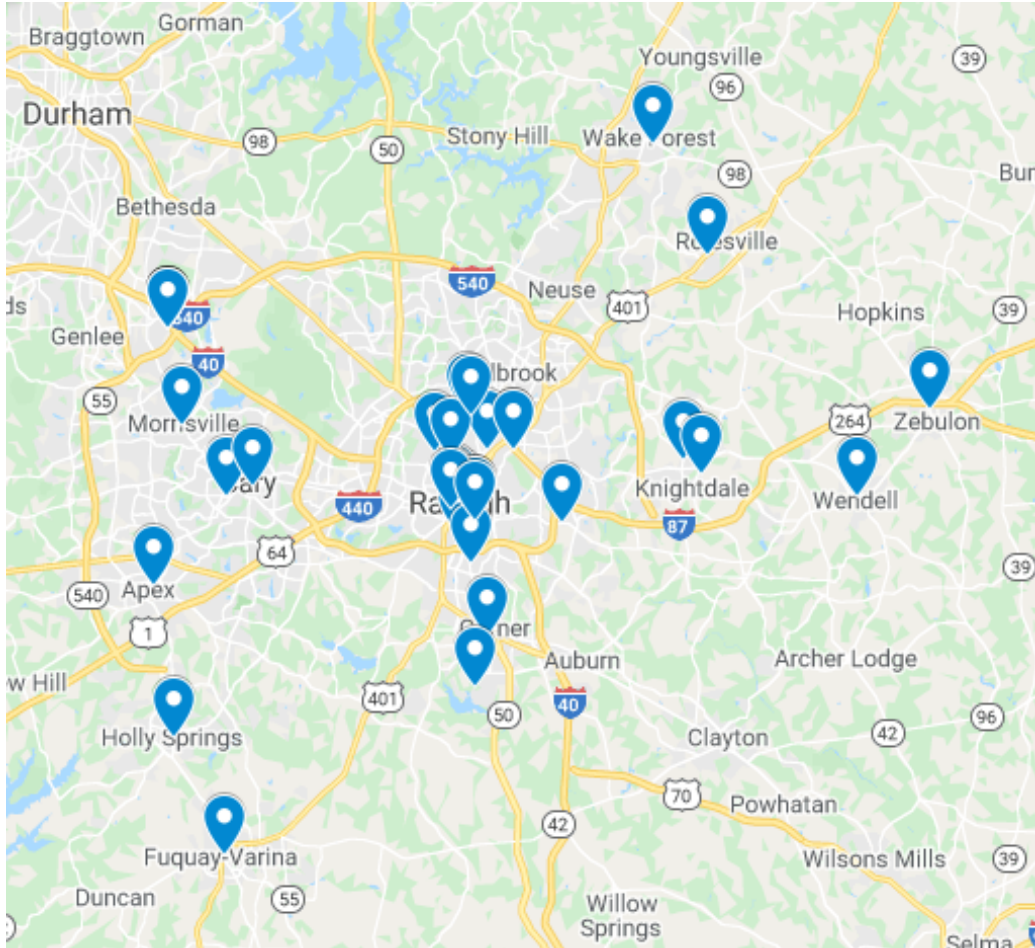
- **Route 21: Caraleigh Improvements (South Raleigh)**
  - Existing Capacity Overloaded
  - Increased Off-Peak Frequency
- **GoApex Route 1 (Town of Apex)**
  - Intra-Community Circulator
  - Monday-Saturday
  - All Day Hourly Frequencies

## FY 21 Recommended Capital Investments



- **Bus Stop Improvements for GoApex Route 1**
- **Bus Stop/Node Improvements for Morrisville Smart Shuttle**
- **Completion of New Bern Avenue BRT**

# Community Engagement



- **22** community events
  - 14 pop-ups
  - 8 presentations
- **12** planning meetings
  - Morrisville, Wake Forest, Zebulon, Fuquay-Varina, Holly Springs, Rolesville, Wendell, Knightdale, Garner, Apex
  - GoRaleigh, GoCary
- **370** in-person interactions

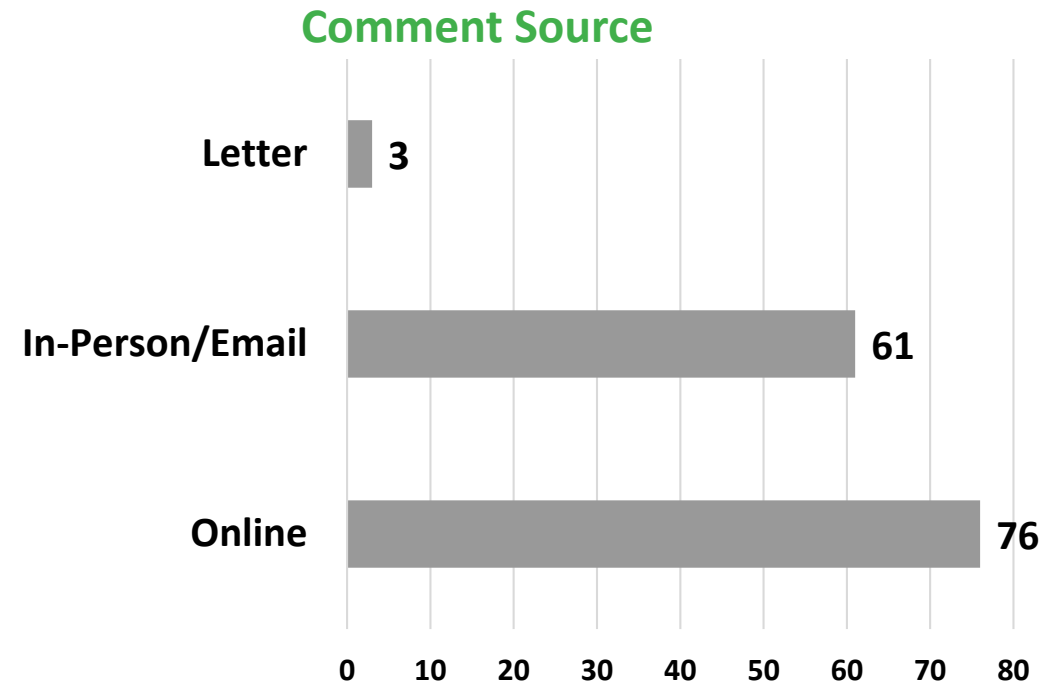
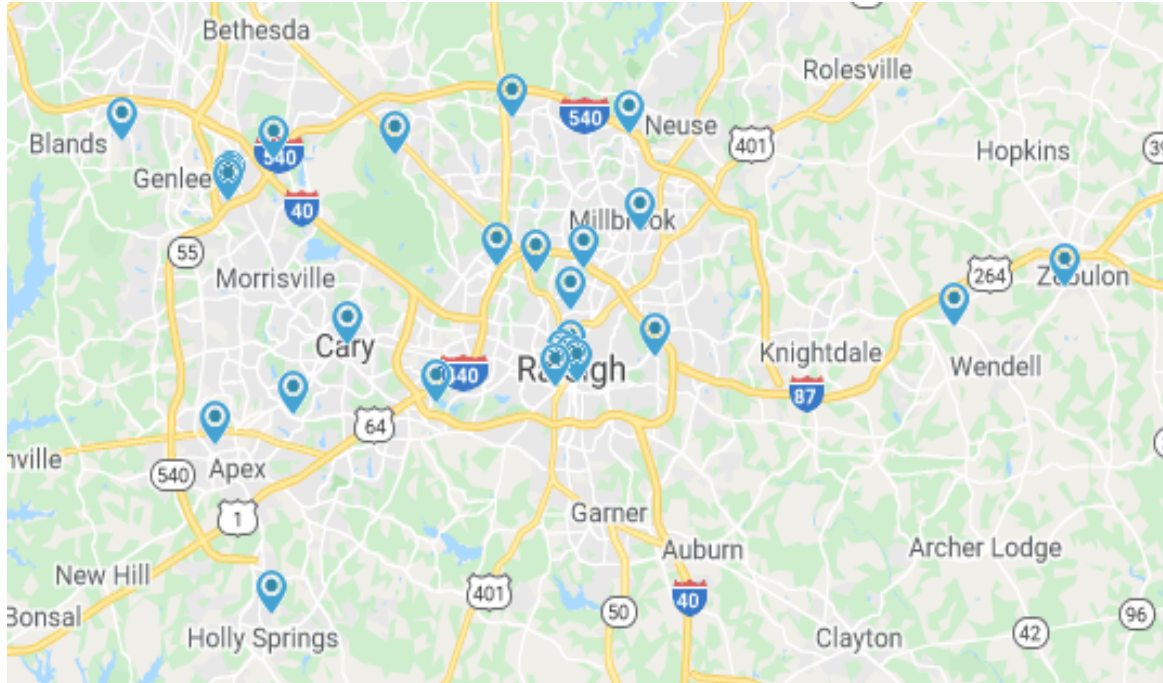
*FY21 Draft Wake Transit Work Plan Public  
Comment Period 1/28/20 – 2/29/20*

## COMMUNICATION PUSHES

- **200+** media, public officials, agency partners, TAC received news release (English & Spanish)
- **600+** community organizations, elected officials and individual subscribers received email announcements
- **30+** TPAC representatives, partners and staff received electronic materials for distribution

# Public Comments

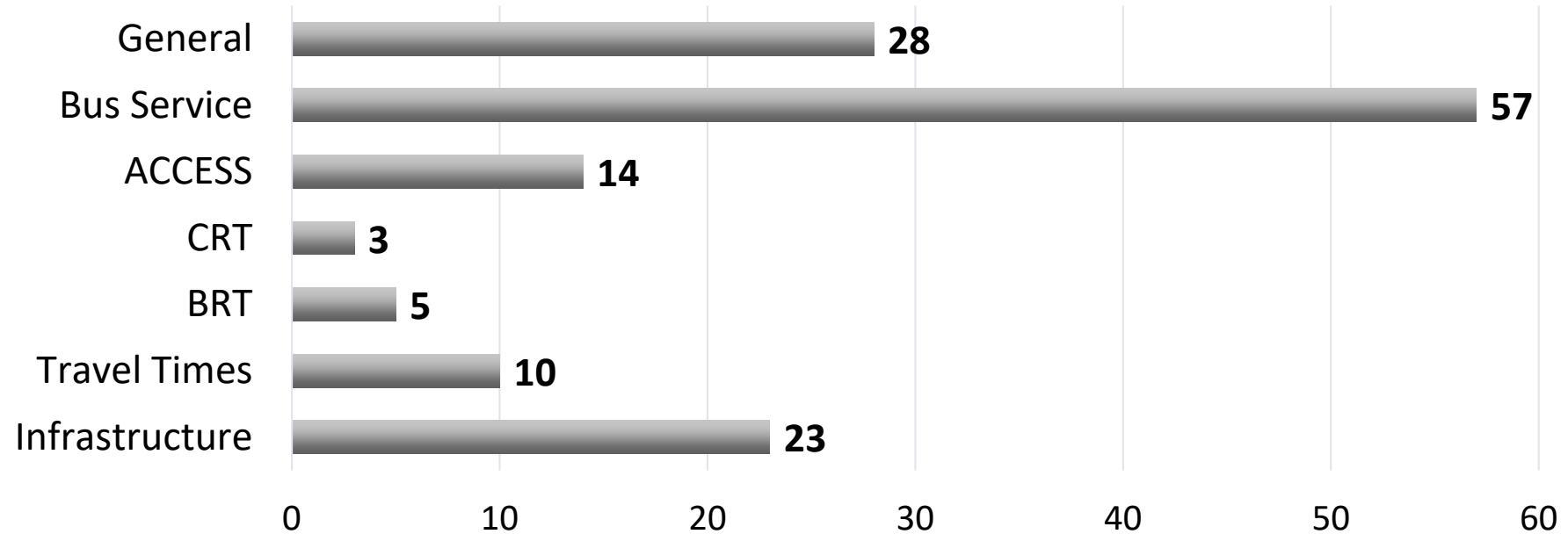
140 comments



*FY21 Draft Wake Transit Work Plan Public  
Comment Period 1/28/20 – 2/29/20*

# Themes

## Comment Tags: By Theme

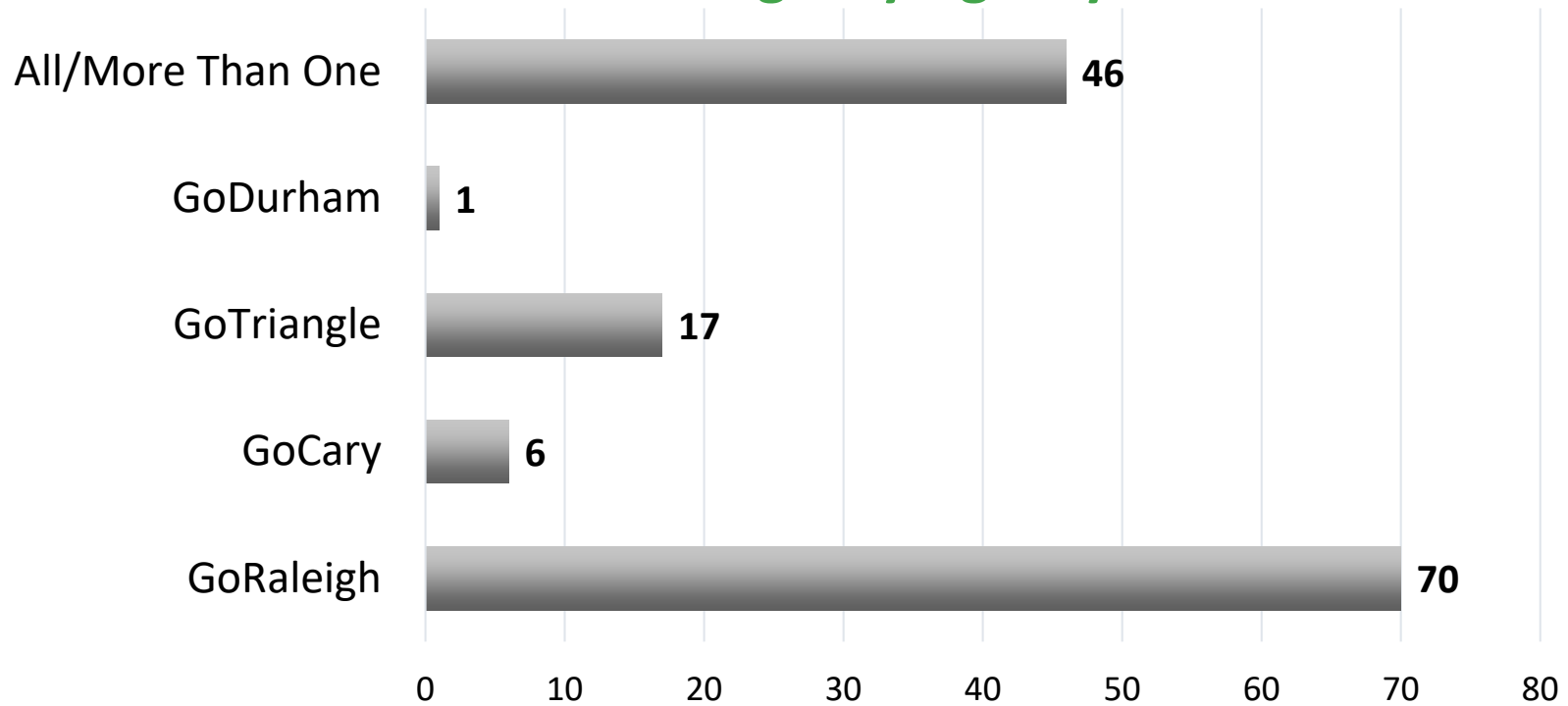


*FY21 Draft Wake Transit Work Plan Public  
Comment Period 1/28/20 – 2/29/20*



# Themes

## Comment Tags: By Agency



## 6.2 FY 2021 Recommended Wake Transit Work Plan

### Requested Action:

**Conduct Public Hearing and Receive as Information the FY 2021  
Recommended Wake Transit Work Plan.**

## 6. End of Public Hearings

# 7. Regular Business

# 7.1 CAMPO Projects and Programs Funding Update

# May 4, 2020 NCDOT Press Release

## Revenue Decline Due to COVID-19 Depletes NCDOT Cash Reserve

### What we know:

- NCDOT legally-required minimum cash balance has been reached
- According to state law, once the department falls below the cash floor, they can no longer enter into new contracts that spend money on transportation projects.

<https://www.ncdot.gov/news/press-releases/Pages/2020/2020-05-04-revenue-decline-depletes-ncdot-cash.aspx>

# May 4, 2020 NCDOT Press Release (cont.)

## What NCDOT CAN do while below the cash floor:

- Continue active projects
- Maintain existing infrastructure with existing supplies and staff
- Pay incoming invoices from private sector companies as long as funds exist
- Continue operating DMV functions
- Respond to emergency situations (with existing staff and materials)
- Hire new employees for critical, safety-related positions or DMV functions

## May 4, 2020 NCDOT Press Release (cont.)

### What NCDOT CANNOT do while below the cash floor:

- Negotiate right of way purchases on projects not underway
- Purchase additional equipment, supplies or services for transportation projects unless obligated to make such a purchase in an existing contract
- Award new construction, engineering or repair contracts



# Move Forward List

- Response to cash floor requirements
- NCDOT has released a list of SPOT projects that **CAN** move forward
- Living list, most-recently updated May 8, 2020 (in agenda attachments)
- <https://connect.ncdot.gov/projects/Project-Management/Pages/default.aspx>

# LAPP Project Guidance

- All work associated should stop if it can be stopped, even if previous approvals were given to defer payments.
- If construction contract has not been awarded, delay advertisement & stop work.
- If a consultant has not been procured to perform PE work, stop PE procurement.
- If ROW activities have not begun, do not start them.
- For any projects that have been awarded, consultants procured and work is moving forward, understand the deferral period is now indeterminate.
- Local jurisdictions need to understand they proceed at their own risk if they continue to move forward with any project phases after NCDOT has recommended they stop.

**NCDOT to provide funding report to Executive Board on June 17, 2020.**

## 7.1 CAMPO Projects and Programs Funding Update

### Requested Action:

Receive as information.

## 7.2 Update to Public Participation Plan – Electronic Meetings

# Update to Public Participation Plan – Electronic Meetings

## Federal Highway Administration (FHWA) Guidance in April:

MPOs can hold public meetings and accept public comments during meetings that are solely held online, or electronically, and that such information should be reflected in the MPO's Public Participation Plan (PPP).

## CAMPO's Current PPP:

1. Follow NC Open Meetings Law, at a minimum\*
  - Permits electronic meetings, but didn't specifically address meetings held solely electronically with no physical access
2. Most actions have more extensive requirements for public comment periods and public notices

*\* State Law passed 5/4/2020 permitting remote, electronic, meetings with requirements for public comment periods, notices for public hearings, and access to the meeting during State of Emergency.*

# PPP Update – Proposed Changes

Out of an abundance of caution, MPO staff are recommending adding language to the PPP that:

- Permits solely electronic meetings
- Requires public notifications and means to access (view or listen to) meeting
- Requires publicly posting of meeting materials

# Timeline – PPP Update

Dates	Activity
May 1 – June 18	Public Comment Period (45 days req'd in PPP)
May 20	Executive Board (Information)
June 4	TCC Action (Recommendation)
June 17	Public Hearing (45 day Notice req'd in PPP*)
July 15	Executive Board (Action)

## 7.2 Update to Public Participation Plan – Electronic Meetings

**Requested Action:**  
**Receive as information.**



## 8. Informational Item: Budget

8.1 Operating Budget – FY 2020

8.2 Member Shares – FY 2020

**Requested Action:**  
**Receive as information.**

## 9. Informational Item: Project Updates

- (SRTS) John Rex Endowment Grant
- Triangle Regional ITS
- R.E.D. Priority Bus Lanes Study
- Fayetteville/Raleigh Passenger Rail Study
- Triangle TDM Program
- Triangle Bikeway Implementation Study
- Non-Motorized Volume Data Program
- Mobility Coordination Committee
- NCDOT Highway Project U-2719
- Wake Transit Vision Plan Update
- Northeast Area Study Update

**Requested Action:**  
**Receive as information.**

## 10. Informational Item: Staff Reports

- MPO Executive Director
- TCC Chair
- NCDOT Transportation Planning Division
- NCDOT Division 4
- NCDOT Division 5
- NCDOT Division 6
- NCDOT Rail Division
- NC Turnpike Authority
- NCDOT Bicycle & Pedestrian Planning Division

**Requested Action:**  
**Receive as information.**

# Northeast Area Study Update

## How can you get involved right now?

- Visit Project Website: [www.NEASUpdate.com](http://www.NEASUpdate.com)
- Take the Online Survey
- Interactive mapping tool online
- Encourage others to do the same
- Virtual Public Symposium – Save the Date!
  - **Tuesday, June 9<sup>th</sup> at 5:30 PM**
  - **Saturday June 13<sup>th</sup> at 10:00 AM**

### Contact:

Brandon Watson

[brandon.watson@campo-nc.us](mailto:brandon.watson@campo-nc.us)

(919) 996-4397



**Online Map**

Visit the interactive online map to leave comments and suggestions for the Northeast Area Study. In the map, you'll be able to make comments directly onto a map of your comment by zooming in to areas, streets, or specific intersections. Once you leave your comment, other respondents will be able to view, like, or reply to your comment. This creates valuable feedback that is already linked directly to locations in our study area.

If you leave your comment early on in the planning process, be sure to come back again to see how the map grows over time!

[Go to Map](#) >>>

**To add point features to the map:**

- Find your area of interest:
  - Use the map to pan and zoom to areas of interest to you.
  - You may also search for an address using the "Find address or place" box.
  - As you zoom in, additional map details will appear.
- Click the "Add Comments" button in the upper right corner of the map.
- Select a type of feature you would like to add by clicking on the corresponding symbol for Points of Interest, or Issues to be Addressed.
- For a Point:
  - Click **once** on the location in the map.
  - Add any additional comments to the pop-up to help describe your feature.
- When finished, click Save.

# ADJOURN

## Upcoming Events

Date	Event
June 4, 2020	<b>Technical Coordinating Committee</b> Online Only or One City Plaza - TBD
June 9, 2020 (Tues.) @ 5:30 p.m. June 13, 2020 (Sat.) @ 10:00 a.m.	<b>NEAS Update Virtual Public Workshops</b> Online – Both meetings the same
June 17, 2020 4:00 p.m.	<b>Executive Board</b> Online Only or One City Plaza - TBD