

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

1 Fenton Main St.
Suite 201
Cary NC 27511

Thursday, June 5, 2025

10:00 AM

Conference Room

1. Welcome and Introductions

Present (XX): Chair Tracy Stephenson, Vice Chair Kenneth Ritchie, ...

Absent (XX): ...

Chair Tracy Stephenson called the meeting to order at 10:01 a.m. Introductions were then made.

2. Adjustments to the Agenda

Chair Tracy Stephenson announced that Item #5.6, FFY 2025 FTA Section 5307, 5340, and 5339 Raleigh Urbanized Area Sub-Allocations, was deferred to the August 7, 2025, TCC meeting.

3. Public Comments

There were no public comments.

4. Minutes

4.1 Minutes - May 1, 2025

Requested Action: Approve the Minutes of May 1, 2025

Requested Action: Approve the Minutes of May 1, 2025

Attachments: [Staff Report](#)

[Minutes - May 1, 2025](#)

Het Patel motioned to approve the May 1, 2025 TCC Meeting Minutes. Bynum Walter seconded the motion. The motion carried unanimously.

5. Regular Business

5.1 Complete NC 540 - Status Update

Alan Shapiro, NC Turnpike Authority Staff

Requested Action: Receive as Information

Attachments: [Staff Report](#)

[Complete 540 Phase 2 Presentation](#)

This item was received as information only.

5.2 CAMPO Blueprint for Safety Plan and Final Report

Catherine Saine, VHB Staff

Requested Action: Adopt the Blueprint for Safety Plan as included within the accompanying report.

Attachments: [Staff Report](#)

[CAMPO Blueprint for Safety](#)

Lucy Garcia motioned to recommend the Executive Board adopt the Blueprint for Safety Plan as included within the accompanying report. Emma Linn seconded the motion. The motion carried unanimously.

5.3 Recommended FY 2026 Wake Transit Work Plan and Project Groupings and Deliverables

Steven Mott, MPO Staff

Requested Action: Recommend the Executive Board 1) Approve the FY 2026 Recommended Wake Transit Work Plan; 2) Approve the proposed project agreement groupings and deliverables; and 3) Authorize the Executive Director to execute all FY 2026 Work Plan project-level agreements to which CAMPO is a party

Attachments: [Staff Report](#)

[Recommended FY26 Wake Transit Work Plan \(WTWP\)](#)

[FY2026 WTWP Agreement Groupings & Project Reporting Deliverables](#)

Tim Gardiner motioned to recommend the Executive Board: 1) approve the FY 2026 Recommended Wake Transit Work Plan, subject to any VRT decisions made by the Conference Committee, 2) approve the proposed project agreement groupings and deliverables, and 3) authorize the Executive Director to execute all FY 2026 Work Plan project-level agreements to which CAMPO is a party. Het Patel seconded the motion. The motion carried unanimously.

5.4 Adoption of Revised Wake Transit Lead Agency Responsibility Matrix

Ben Howell, MPO Staff

Requested Action: Recommend approval of the revised Lead Agency Responsibility Matrix by the Executive Board.

Attachments: [Staff Report](#)

[2018 Adopted Lead Agency Assignments Matrix](#)

[Revised Lead Agency Assignments Matrix](#)

DRAFT TEXT ONLY:

Tim Gardiner motioned to recommend the Executive Board approve the revised Wake Transit Lead Agency Responsibility Matrix, with the exception of Item J, which will be tabled to the August TCC meeting to better define the scope of duties and how they will be carried out. Paul Black seconded the motion. The motion carried unanimously.

5.5 2025 (Section 5310) Enhanced Mobility of Seniors and Individuals with Disabilities Program Project Selection

Crystal Odum, MPO Staff

Requested Action: Recommend the Executive Board hold a Public Hearing and approve the attached Program of Program for the 2025 Section 5310 Program.

Attachments: [Staff Report](#)
[Grant Applications Summary with Recommendations](#)

DRAFT TEXT ONLY:

Thanh Schado motioned to recommend the Executive Board approve the amended distributed Program of Projects for the 2025 Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program, which includes the reduction of the City of Raleigh's award by the \$50,690 needed to meet the 55% minimum federal share threshold. Ryan Eldridge-Burch seconded the motion. The motion carried unanimously.

5.6 FFY 2025 FTA Section 5307, 5340, and 5339 Raleigh Urbanized Area Sub-Allocations

Crystal Odum, MPO Staff

Requested Action: Recommend the approval of the final sub-allocation for the Raleigh urbanized area funding partners for FFY 2025 Section 5307, 5340, and 5339 FTA funds and the accompanying split letter.

Attachments: [Staff Report](#)
[Sub-Allocation of FTA Formula Grants to Raleigh Urbanized Area](#)
[MOU](#)
[FFY 2025 Section 5307/5340, Section 5339 Apportionments Letter to FTA](#)
[FFY 25 5307/5340 Sub-Allocations](#)
[FY 25 5339 Sub-Allocations](#)

Item was deferred to the August 7, 2025, TCC meeting.

5.7**2055 MTP/CTP Update**

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information. Consider action on a recommended Preferred Alternative to use in the next phase of the MTP development.

Attachments: [Staff Report](#)
[Alternatives Analysis Technical Guide](#)
[Alternatives Analysis Results Summary](#)
[Community Engagement Survey & Pop-Ups Presentation](#)
[Alternatives Scorecard - Performance Measures](#)
[2055 MTP Development Schedule](#)

Paul Black motioned to recommend the Executive Board approve the All Together Scenario as the Preferred Alternative for use in the next phase of the MTP development. Tim Gardiner seconded the motion. The motion carried unanimously.

5.8**Federal Certification Review**

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information

Attachments: [Staff Report](#)

This item was received as information only.

5.9**Prioritization 8.0 Modal Candidate Project Lists**

Alex Rickard, MPO Staff

Requested Action: Receive as information. Submit requested bicycle & pedestrian, public transit, and aviation projects to the MPO for consideration.

Attachments: [Staff Report](#)
[SPOT 8 Schedule](#)

This item was received as information only.

5.10**Locally Administered Projects Program (LAPP) FFY2027 Target Modal Mix**

Alex Rickard, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)
[FFY2027 Potential LAPP Changes Memorandum](#)

This item was received as information only.

5.11 **2050 Metropolitan Transportation Plan Amendment #2 & Air Quality
Conformity Determination Report & FY2026-2035 Transportation
Improvement Program (TIP)**

Alex Rickard, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)
[CAMPO Draft 2026-2035 TIP](#)
[CDR Document for 2026-2035 TIP & 2050 Amendment](#)
[2050 MTP Amendment #2 Projects List](#)

This item was received as information only.

5.12 **Network Analyst - TRMG2v3 2025 Base Year**

Alex Rickard, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)

This item was received as information only.

6. Informational Item: Budget

6.1 **Operating Budget, FY2025**

Brenda Landes, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[2025 Projected Budget Q3](#)

This item was received as information only.

6.2 **Member's Shares, FY2025**

Brenda Landes, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)
[2025 Member's Dues Q3](#)

This item was received as information only.

7. Informational Item: Project Updates

7.1 Project Updates

Requested Action: Receive as information

Requested Action: Receive as information

Attachments: [Staff Report](#)

[CAMPO Project Updates - June 5, 2025](#)

[NCDOT-Division 6 Project Updates - June 2025](#)

This item was received as information only.

7.2 Public Engagement Updates

Bonnie Parker, MPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)

[Public Engagement Updates - June 5, 2025](#)

This item was received as information only.

8. Informational Item: Staff Reports*MPO Report*

Chris Lukasina reported on the following items:

- *CAMPO selected for grant for adv air mobility plan. Few rcvd. Questns-Daniel proj mgnr*
- *Susan hired full time. Welcome.*
- *Sarah Williams-getting married this weekend. Congrats.*
- *Two open postins-on website.*
- *Safe Strts fo All closes 6/26. If want ltr of supp let us know ASAP. Needs to be in MTP or it may take more action.*
- *SPOT 8 cycle beginning. 6/30 sub cmte mtg.*

NCDOT Transportation Planning Division

No report provided.

NCDOT Division 4

No report provided.

NCDOT Division 5

?Joseph-440? Open 2ln rmap patter 440 west to W? Ave. Work cont on bridg constr. 440 to north-intst mntc, w/end close west bound in next mns. Shortly after final component,

NCDOT Division 6

?-annual rpt.

NCDOT Division 8

No report provided.

NCDOT Rail Division

No report provided.

NC Turnpike Authority

Alan Shapiro-shut down old stg rd north of 540 intstct-signht issue. Fri at 8pm. Detour. Open sun morning.

NCDOT Integrated Mobility Division

No report provided.

TCC Members

Paul Black-GOT fully staffed, intro'd 2 new staff, new intern, and returning intern. Rust bust proj near comp 7/10? At 10am. Week ltr begin srvc. Ahd sched and under budget.

9. Adjournment

Chair Tracy Stephenson adjourned the meeting at 12:12 p.m.

(CLERK'S NOTE: After adjournment, at 12:23 p.m., Chair Tracy Stephenson exercised his authority to cancel the July 3, 2025, TCC meeting, pursuant to the TCC By-Laws, and directed Staff to notify the TCC members of said cancellation.)

Upcoming Meetings/Events