

# **NC Capital Area Metropolitan Planning Organization**

*One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601*



## **Meeting Minutes**

**Thursday, September 7, 2017**

**10:00 AM**

**Minutes were approved at the October 5, 2017 meeting**

**Conference Room**

**Technical Coordinating Committee**

## 1. Welcome and Introductions

*Chairman Ben Howell welcomed attendees to the meeting.*

**Present:** 33 - Tim Gardiner, Scott Hammerbacher, Eric Lamb, Rupal Desai, Justin Jorgensen, Chair Benjamin Howell, Danny Johnson, David Bergmark, David DeYoung, Darcy Downs, Michael Frangos, John Hodges-Copple, David Keilson, Sean Johnson, Adam Mitchell, Shannon Cox, Jeff Triezenberg, Sandi Bailey, Sandi Bailey, Jason Myers, Jason Myers, Jay Sikes, Jay Sikes, Darius Sturdivant, Brandon Watson, Brandon Watson, Tim Jacobs, Michael Rogers, Tracy Stephenson, Bynum Walter, Jimmy Eatmon, Eric Kerauvouri, and Eddie Dancausse

**Absent:** 11 - Berry Gray, David Eatman, Michael Landguth, Chris Hills, MacKenzie Day, Bob Clark, Tim Maloney, Juliet Andes, Kelly Blazey, Cathy Reeves, and Jason Brown

## 2. Adjustments to the Agenda

*No adjustments to the agenda were made.*

## 3. Public Comments

*There were no Public Comments received.*

## 4. Minutes

### 4.1

#### **TCC Minutes: August 3, 2017 meeting**

**Attachments:** [TCC minutes for August 3, 2017](#)

*Chairman Howell noted that the TCC minutes required a correction to reflect the absence of Jason Brown from Knightdale. Member Jason Myers stated that several comments in the minutes had been attributed to Jason Brown instead of Jason Myers.*

**A motion was made by Member Jason Myers, seconded by Member Darcy Downs, that the August 3 TCC Minutes be approved with the noted corrections. The motion carried unanimously.**

## 5. Regular Business

## 5.1

**Prioritization 5.0 Modal Candidate Project Lists**

Alex Rickard / MPO Staff

*CAMPO Staff and the TIP/SPOT subcommittee developed the attached lists of candidate projects for Prioritization 5.0 (SPOT 5). These projects, along with the Existing Projects in the SPOT database, will be given technical scores by NCDOT and be eligible for local input points from the MPO next spring. The project lists have been posted to the CAMPO website for public comment and review. A public hearing was called at the August 16th Executive Board meeting and will be held open until the September 20th meeting.*

*Alex Rickard reviewed the updated SPOT schedule, and reviewed the scoring criteria for this round of prioritization. Mr. Rickard indicated that the MPO staff worked with other MPO and RPO staff and NCDOT in our divisions and funding regions, and that there were alternate criteria produced for Region A, Division 5 and Division 6. There was a discussion of alternate criteria for Region C, but the Cape Fear RPO in the Wilmington area was opposed to the alternate criteria, so it could not move forward without unanimous support from all planning organizations in that Region.*

*Mr. Rickard reviewed the project lists for each mode. He noted a new policy in SPOT that no local match is required for aviation projects in the Division needs category, and that would be good for the Franklin County Triangle North airport project. There was one change in the bicycle/pedestrian project list to adjust the cost of the Triangle Bikeway to \$7 million. Mr. Rickard noted that several public comments had been received in support of this project. Member Sandi Bailey asked if this new cost included PE, right-of-way and construction, and Alex indicated that it did, for a portion of the trail. Member Eric Lamb noted that this project was originally conceived without all the grade separations now being considered, and that the new concept will be much more expensive than the original idea. Member Tim Gardiner stated the County is working through the design concept to get a better idea of how this project will actually look. Mr. Rickard noted that he needed a cost and concept for SPOT scoring, and that this would not lock the project into a certain design. Mr. Lamb requested that the City of Raleigh be included in discussions so they could coordinate other projects underway along the proposed Triangle Bikeway corridor; Ms. Bailey asked for Cary to be included as well. Mr. Gardiner assured them they would be included.*

*Mr. Rickard reviewed the road project lists, noting several changes to the last version of the list. The I-540 managed shoulder project was removed. The US 1 project between I-440 and I-540 was split into two projects. A managed motorways project was included. A project to extend Judd Parkway at NC 55 in Fuquay-Varina was now included, as were several other road projects that could compete for Division Needs level funding. Mr. Lamb asked about the need for the project to widen future I-87 to eight lanes, and whether there was a higher need project we could submit, such as the eastern portion of future I-87. Mr. Rickard noted that the future I-87 corridor is eligible for statewide funding, and all other statewide funding projects in the CAMPO area were already in the SPOT database. The project to the east of the US 64/US 264 split is outside the CAMPO planning area. Member Jeff Triezenberg noted that the future I-87 corridor is highly congested during peak commute times.*

*Mr. Rickard reviewed the transit project list, noting that project ideas came from the transit providers, and from the Wake Transit plan to evaluate the competitiveness of those projects.*

**A motion was made by Member David DeYoung, seconded by Member Darcy**

Downs, that the alternative criteria as presented by staff for Division 5 and 6 and Regions A and C, and that the candidate project lists be recommended for approval to the Executive Board. The motion carried by a unanimous vote.

## 5.2 FFY2017 LAPP Available Funding Report

Gretchen Vetter, MPO Staff

*The LAPP Program includes a tracking system of project specific funding obligation, as well as total available MPO funds, including CMAQ funds sub-allocated by the state. This allows staff to anticipate the amount of available MPO funding at risk due to project schedule changes that extend beyond the awarded LAPP funding year. Ms. Gretchen Vetter reviewed the LAPP spending and authorizations, noting there was a 115% exposure rate for FFY 2017 funds. Ms. Vetter pointed out that there is still one month left in the fiscal year, so there could still be some funding obligations before the end of the year. Ms. Vetter also noted the upcoming deadline of September 15 for FFY 2018 LAPP recipients to get their funding agreements with NCDOT signed and executed so that the FFY 2018 projects can stay on schedule.*

**Received as information.**

## 5.3 FY2016-25 Transportation Improvement Program- Amendment #7

Gretchen Vetter, MPO Staff

**Attachments:** [TIP Amendment #7 9-12-2017](#)

*NCDOT's STIP Unit notified the MPO of amendments to the 2016-2025 State TIP. The MPO should update the TIP to reflect these changes in order to meet federal regulations stating that the TIP and STIP must be identical. Additionally, amendments to the 2016-2025 TIP are necessary to accommodate funding for LAPP Projects.*

*Staff released the draft FY 2016-2017 Transportation Improvement Program - Amendment #7 for public review and comment from September 7, 2017 through October 8, 2017 and will request the Executive Board to schedule a public hearing at the October 2017 Executive Board meeting.*

*Ms. Vetter reviewed the TIP Amendment, noting the creation of several umbrella numbers to assist in programming Wake Transit projects into the TIP for the transit agencies. Member Adam Mitchell asked a question about the US 401 schedule shifting. Ms. Vetter responded that this schedule matches the new scheduled for that project in the STIP.*

**Received as information.**

**5.4 FY2018-2027 Transportation Improvement Program**

Gretchen Vetter, MPO Staff

**Attachments:** [Draft 18-27 Public Comment Received](#)

*CAMPO staff updates the Transportation Improvement Program (TIP) every two years. A draft TIP has been completed that meets the federal requirement stating that the TIP and STIP must be identical.*

*CAMPO's public involvement policy requires that the draft TIP be released for a public review and comment period and that a public hearing be conducted to receive comment on the draft TIP. Ms. Vetter noted that the new FY 2018-2027 TIP is on the MPO's website for review, and that it includes projects programmed through SPOT 4.*

*Staff will release the Draft 2018-2027 Transportation Improvement Program for public review and comment from September 7, 2017 to October 8, 2017 and request that the Executive Board schedule a public hearing at the October Executive Board meeting.*

**Received as information.**

## 5.5 NCDOT Public Transportation Strategic Plan

Bret Martin, MPO Staff

**Attachments:** [Draft CAMPO Comments on Strategic Plan](#)

*The North Carolina Department of Transportation - Public Transportation Division (NCDOT-PTD) is currently developing a strategic public transportation plan to improve communities' access to opportunities. As NCDOT-PTD works through the development of this plan, it is soliciting input from elected officials, community leaders, transportation professionals and public transportation customers to shape the plan's outputs and to identify the best ways for NCDOT-PTD to work in partnerships to improve the effectiveness and reach of the state's public transportation systems. Prior to NCDOT-PTD's community meetings scheduled for October, it is soliciting feedback from boards and commissions statewide with an interest in public transportation planning and services.*

*Specific questions NCDOT-PTD is asking CAMPO and other organizations' boards and commissions to answer are:*

- 1) *Why is public transportation important to your community?*
- 2) *How can we build stronger and more effective partnerships?*
- 3) *What programs or initiatives should be included in the Strategic Plan?*

*CAMPO staff member Bret Martin reviewed a presentation that was produced by the NCDOT Public Transit Division, and opened the floor for discussion. Discussion included the need for more state contributions to expand transit, and the need to support BRT and CRT development with state funding. Discussion also identified a need to improve the technical capacity at the Public Transit Division to assist local transit agencies with their needs. A question was asked about the schedule for receiving comments, and Mr. Martin noted that he was unclear on the schedule for PTD to receive comments, but that he would like to carry forward comments from the TCC to the Executive Board in order to craft a single set of comments from the MPO. Mr. Martin committed to sending out the specific questions that PTD wants feedback on, and asked that members get comments to him by next Tuesday at noon. Member Tim Gardiner asked that the final comments be sent to interested TCC members. Member Michael Rogers noted that the survey doesn't seem geared to receive input from system users, and that feedback from the general public should be sought as well.*

**This item was received as information, and CAMPO staff will compile comments received from TCC members to forward to Executive Board.**

**5.6 Wake Transit Implementation Update**

Bret Martin, MPO Staff

*At their June meetings, the CAMPO Executive Board and GoTriangle Board of Trustees approved and adopted the FY 2018 Wake Transit Work Plan, which funded a number of bus service span and frequency improvements, as well as a number of capital design and construction projects, across Wake County. Throughout the summer and fall of 2017, the Wake County Transit Planning Advisory Committee (TPAC) has been and will continue to work through a number of studies and plans intended to inform future annual work plans, including:*

- 1) *Wake Transit Plan implementation public engagement strategy*
- 2) *Wake Transit Plan implementation staffing model and expectations plan*
- 3) *Multi-Year Bus Service Implementation Plan*
- 4) *Community Funding Area Program Management Plan*
- 5) *Fixed Guideway Transit Corridors Major Investment Study*

*Further, the TPAC will begin development of the FY 2019 Wake Transit Work Plan beginning in September, and work will continue throughout the fall, winter and spring to arrive at a recommended work plan for CAMPO's and GoTriangle's consideration in late spring of 2017.*

*Mr. Bret Martin updated the TCC on the progress of implementing the FY 2018 work plan, including that expanded Sunday service started in early August and was already seeing great ridership increases. Another success achieved by CAMPO was the hiring of a full-time TPAC Administrator, Adam Howell. Mr. Martin reviewed the schedules for the studies underway, and noted that there was a cost sharing agreement under development to allow the Durham County tax district to assist in funding the Commuter Rail portion of the Major Investment Study. Finally, Mr. Martin reviewed the most recent financial model forecasts for Wake Transit that will be used in the development of the FY 2019 Wake Transit Work Plan.*

**Received as information.**

**6. Informational Item: Budget****6.1 Member Shares - FY 2017**

Lisa Blackburn, MPO Staff

**Attachments:** [Member Dues Projection QTR 4 FY2017](#)

*Attachment shows the Member's Share for FY 17. Total member share match for the FY 2017 is \$569,297.50, and as of 06-30-2017 we have spent \$454,390.*

**Received as information.**

**6.2**                      **Operating Budget - FY 2017**  
Lisa Blackburn, MPO Staff

**Attachments:** [FY 17 PROJECTED Budget QTR 4](#)

*The FY 2017 UPWP Operating Budget is \$3,041,488, and as of 06-30-2017 we have spent \$2,285,948. Please see the attachment for more details*

**Received as information.**

**7. Informational Item: Project Updates**

**7.1**                      **Project Updates**

**Attachments:** [Project-Updates](#)

*Review the attachment for information related to ongoing projects and studies.*

**Received as information.**

**8. Informational Item: Staff Reports**

*MPO Director - Mr. Lukasina introduced Adam Howell, the new TPAC Administrator at CAMPO. He also reminded members that the "one call for all" was open for LAPP projects and UPWP study requests, and those requests were due on October 31. Mr. Lukasina reminded members that the National Association of MPO's Conference is scheduled for Savannah in October, and encouraged attendance by TCC members. He also announced that the 2018 NC MPO Conference will be held in Durham.*

*TCC Chair - Chairman Howell had no further report.*

*NCDOT Transportation Planning Branch - Ms. Rupal Desai announced that the Granville County CTP is almost completed, and that recommendations are being presented to the local boards in the coming weeks.*

*NCDOT Division 4 - Mr. Eatmon announced that Division Engineer Tim Little had been promoted to NCDOT Chief Engineer, and that Ronnie Keeter is the new Division Engineer for Division 4.*

*NCDOT Division 5 - Mr. Keilson stated he had no report.*

*NCDOT Division 6 - Mr. Sturdivant stated he had no report.*

*NCDOT Rail Division - No one from Rail Division was in attendance.*

*NC Turnpike Authority - Mr. Holliday stated he had no report.*

*Staff - Mr. Kenneth Withrow announced that on September 24, there would be a Capital Ride for Safety in Raleigh, and that national Walk to School Day is in early October.*

**9. Adjournment**