

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Executive Board**

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Wednesday, June 21, 2017

4:00 PM

Conference Room

Minutes were approved at the August 16, 2017 Meeting

1. Welcome and Introductions

Dick Sears, Executive Board Chair opened with a welcome and introductions. Mr. Dave Anderson introduced himself as a Representative for the Triangle-Off Road Cyclist.

Present: 19 - Vice Chair Harold Weinbrecht, John Byrne, Terry Hedlund, Don Bumgarner, Tom Jackson, Sig Hutchinson, Frank Eagles, Ronnie Williams, Russ Stephenson, William Allen III, Michael Grannis, Gordon Springle, Art Wright, Mike Gordon, Mark Stohman, Chair Dick Sears, Vivian Jones, Lance Olive, and Lewis Weatherspoon

Absent: 11 - Terry Hutchens, Gus Tulloss, Virginia Gray, John Sullivan, Perry Safran, James Roberson, Timothy Karan, Michael Schriver, Valerie Jordan, Nina Szlosberg, and Larry Wood

2. Adjustments to the Agenda

No adjustments were made to the agenda

3. Ethics Statement

Vice Chair Harold Weinbrecht read the standard ethics statement, and noted that no members expressed a conflict of interest for this meeting.

4. Public Comments

Mr. Dave Anderson Represented for Triangle-off Road Cyclist - Mr. Anderson stated this is the Reedy Creek road corridor between Black Creek greenway and Umstead State Park and also right near Lake Crabtree County Park the most visited park in the county and I-40. It's the main greenway to Morrisville, Cary and Raleigh. A large public data site shows this is the most heavily used corridor for cycling and for bike commuting in the Triangle. You may also be aware of the current RDU vision plan 2045 designates land along and next to old Reedy Creek road this corridor could possibly be used as a new Rock Quarry. If we preserve this corridor it's an opportunity here and it's an opportunity to build on it further west in RTP into Durham which could involve our lands making this possible. We feel that the proposed new quarry pit adjacent to old Reed Creek would harden the lake screen corridor in addition to the proposed Raleigh bikeway project would also transit this area and we feel there's a better shot at holding land for this bike way if we could preserve the proposed quarry land. We encourage you to help us protect this corridor.

Mr. Joey Hopkins, NCDOT 5 - Mr. Hopkins stated that he spoke with Mr. Anderson a few days ago. We have plans to pave the unpaved portion of old Reedy Creek Road which could be a good thing but it could be a bad thing. Spoke with Mr. Anderson about this and Spoke Dr. Spooner with the Umstead Coalition about the same thing and what we have done temporarily we have halted these plans to pave and have had a contractor out there grading the road and pave and grading the stone and preparing the road bid. But we are going to coordinate with Dr. Spooner to make sure that we don't have some of the same things and issues that we had when we paved Grayland road on the other end of Umstead. There's an old section of Grayland road it's a great connect to the park and the trails are a lot roadside parking now. But when we paved Grayland a lot of it went away and it was loss of parking. The Town of Cary has a trailhead that is almost finished that looks like it will allow some on street parking or off street parking right beside which is a good thing. But we have some coordination that we need to do before we pave our project or before we do anything else out there.

Mayor Mark Strohlman, Town of Morrisville –Question: I'm not familiar with the road but it's over 40 and it's a couple of residences down there. Why pave it with two residences, hiking and biking.

Mr. Joey Hopkins: Answered: This was funded under a secondary road paving program. That law was created in a 1989 trust fund and through STI and though there were some major changes basic parts of that law still exists. The big change in that was it went from this much funding across the state to this much for paving secondary roads, paving dirt roads and it went from countywide prioritization basics to a statewide prioritization basics. The trick with old Reedy Creek Road is it came up before the STI law. So we had already prioritized and had it funded and never finished the step to get it paved. We have funding set up to get the previous and we got it going. It's not just the houses, business which don't have any on that end, its churches, and school bus routes. Its traffic counts. The traffic count was the driver here because of the users we have at the park.

Commissioner Sig Hutchinson, Wake Co. made a comment and stated that this was excellent. Commissioner Hutchinson stated if you paved it then the parking is heavily used for parking for recreation that would be significantly reduced. So it might be creating more harm by taking away from those folks.

Mr. Joey Hopkins stated it was potential for that to be reduced and thinks that where it

may need to circle back over the next few weeks and figure out what that impact would be and what the need is.

Mayor John Byrnes, Town of Fuquay-Varina asked was this in the City of Raleigh or Town of Cary and how far out?

Mr. Joey Hopkins state he didn't know what the town limits were and thought it would be right there at I-440 but not sure.

Mayor John Byrnes encouraged to visit with the Town of Cary to get some comments about the town and the road and also stated that you certainly would want the park to be as natural as you can and don't want to have it as a thoroughfare too. He thinks the Town of Cary is a good spot since they have the greenway in there.

Dr. Jean Spooner, Chair of Umstead Coalition, stated that the State Park in NC is the most visited with 1.8 million visitors. The old Reedy Creek corridor with Lake Tree County Park and Tobacco trail and beyond Cary, Clayton and Raleigh have over 5 million users and that there are a lot of valuable corridors that have a lot of different opportunities with the Airports Master Plan. The Airport is going to come back to talk about the Airport Master Plan. Dr. Spooner stated that there is a controversial proposed dissuasion to a new port that they believe is not compatible with the greenway connections with the flood control of Crabtree creek with the environment of Umstead State Park instead an alternative development to bring people to the airport instead of scaring them away with trucks.

Very supportive of the TIP funding for the replacement loan and NC legislative money for the replacement for the development of the runway and another development that grew the airport forward in terms of community assets and look forward on that regarding Wake County studies with greenway connective and master plans development on the airport that has substantiality long term income for the airport. When the RDU Master Plan is delivered we hope this is considered.

No further comments were received.

Chairman Sears closed the public hearing

5. Minutes

5.1

Executive Board Minutes: April 19, 2017 meeting

Requested Action: Approve the April 19, 2017 meeting minutes.

Attachments: [Executive Board Minutes for April 19, 2017](#)

Approve the April 19, 2017 meeting minutes.

A motion was made by Board Member Vivian Jones, seconded by Board Member Ronnie Williams, that this item be approved. The motion carried by a unanimous vote.

5.2 Executive Board Minutes: May 17, 2017

Requested Action: Approve the May 17, 2017 meeting minutes

Attachments: [Executive Board Minutes for May 17, 2017](#)

Approve the May 17, 2017 meeting minutes

A motion was made by Board Member Vivian Jones, seconded by Board Member Ronnie Williams, that this item be approved. The motion carried by a unanimous vote.

6. Public Hearing

Chairman Sears opened the Public Hearing.

6.1 FY 2016-2025 TIP Amendment #6

Shelby Powell, MPO Staff

Requested Action: Conduct Public Hearing. Consider adoption of TIP Amendment #6.

Attachments: [TIP Amendment #6 4-26-17](#)

[Adoption Resolution](#)

NCDOT's STIP Unit notified the MPO of amendments to the 2016-2025 State TIP. The MPO should update the TIP to reflect these changes in order to meet federal regulations stating that the TIP and STIP must be identical. Additionally, amendments to the 2016-2025 TIP are necessary to accommodate funding for the addition of one FFY 18 LAPP Projects, GoRaleigh's Certified Natural Gas fueling station.

Staff released FY 2016-2025 Transportation Improvement Program - Amendment #6 for public review and comment from May 4, 2017 to June 5, 2017 and scheduled a public hearing at the June 21, 2017 Executive Board meeting. The TCC reviewed the Amendment and forwards a recommendation of approval.

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Dr. Jean Spooner, Chair of the Umstead Coalition, stated that it was important to keep greenways connections in mind when designing the Aviation and Airport Boulevard interchanges.

Chairman Sears closed public hearing.

A motion was made by Board Member William Allen, III, seconded by Board Member Ronnie Williams, that this item be approved. The motion carried by a unanimous vote.

6.2

FY 2018 Wake Transit Work Plan and Financial Policies and Guidelines

Bret Martin, MPO Staff

Requested Action: Continue and close the public hearing, consider approval of the FY 2018 Wake Transit Work Plan and Wake Transit Plan implementation financial policies, and authorize the CAMPO Executive Director to sign any agreements that are part of the Work Plan in which CAMPO is a party.

Attachments: [Att A - Draft FY 2018 Wake Transit Work Plan](#)
[Att C - Wake Transit Financial Policies and Guidelines](#)
[Attachment B - FY 18 Work Plan Agreement Structure](#)

The Wake County Transit Planning Advisory Committee (TPAC) released a draft FY 2018 Wake Transit Work Plan to be reviewable for agency and public comment from February 17th through April 3rd, 2017 (a 45-day public comment period). Following the April 3rd public/agency comment period deadline, the TPAC considered the incorporation of public and agency comments received that are feasible to implement in FY 2018 and made adjustments to the work plan to reflect these suggested action items. The TPAC also made additional budget and project description refinements to the work plan based on updated information received during the months following the release of its initial public review draft.

The Wake County TPAC then recommended a final FY 2018 Wake Transit Work Plan (Attachment A) to the CAMPO Executive Board and GoTriangle Board of Trustees at its April 25th regular meeting for consideration by those boards in June. In addition to the FY 2018 Wake Transit Work Plan, the TPAC produced and recommended Wake Transit Plan implementation financial policies and guidelines to set parameters and rules for future work plan development to address issues of fund balance and liquidity, debt, billing, payment and reimbursement (Attachment C).

The FY 2018 Wake Transit Work Plan and Wake Transit implementation financial policies and guidelines were released for a 30-day CAMPO public comment period on May 3rd to run through June 2nd. No public comments were received. These materials were presented to the TCC and Executive Board as information at their May meetings and are returning to the Executive Board for its consideration of approval at its June 21st meeting. To provide additional opportunity for public comment, the Executive Board opened a public hearing at its May 17th regular meeting and will continue and close the public hearing at its June 21st meeting in advance of its consideration of approval of the FY 2018 Wake Transit Work Plan.

Annual Wake Transit Work Plans contain a number of elements that work to authorize and institutionalize Wake County Transit Plan implementation investment decisions, including:

- 1) Annual operating and capital budgets and corresponding ordinances;*
- 2) Annual updates to a 10-year multi-year operating program for future operating expenditures;*
- 3) Annual updates to a 10-year capital improvement plan for future capital expenditures;*
- 4) Annual updates to the transit plan's supporting financial plan and model assumptions; and*
- 5) Capital and operating funding agreements that support and are supported by the annual budgets.*

For the April 25th TPAC-recommended FY 2018 Wake Transit Work Plan, all of the

aforementioned elements are included in Attachment A with the exception of the annual capital and operating funding agreements. Attachment B contains the agreement structure as approved and recommended by the TPAC. High-level details of the FY 2018 Wake Transit Work Plan and the Wake Transit financial policies and guidelines will be presented to the Executive Board at its June 21st meeting.

Mr. William Allen, III made a comment and pointed out how remarkable the amount of work was done in the first fiscal year and thinks it's a great start. He also wanted to thank everyone for being so cooperative in sharing so much team work and to thank the Lawyers for putting these agreements.

Mr. Michael Grannis asked a question: There is an Administrative person that is going to be hired and that in first year they will be paid \$150,000 and the second year \$153,000. Could you explain to me & the Executive Board what that money is for. Is that only salary or salary and other things and if so what are those other things.

Mr. Bret Martin answered: It's included in the budget amount, it's not the amount we know but a conservative budget amount. This will include salary, benefits and will also include indirect or incidentals with that person's work. They will need to have office space, computer and IT services. CAMPO had taken on TPAC Administrator duties and a lot of printing cost for printing agendas was not currently being reimbursed for that. So some of that cost can be attached to this position and that might be another thing that we can hit for that budget line.

Public Hearing was continued from the May meeting and closed with no further comment.

Chairman Sears closed public hearing

A motion was made by Board Member Sig Hutchinson, seconded by Board Member John Byrne, that this item be approved. The motion carried by a unanimous vote.

End of Public Hearings

7. Regular Agenda

7.1

Transit Asset Management Performance Measures and Targets for State of Good Repair

Bret Martin, MPO Staff

Attachments: [Attachment A - NCDOT Asset Management Performance Measures](#)
[Attachment B - Asset Management Performance Targets](#)

In its rule making for MAP-21 and the FAST Act, the Federal Transit Administration (FTA) continues to advance efforts to implement a performance-based approach to planning. In its final rulemaking on Transit Asset Management (TAM), the FTA required transit providers to set performance targets for state of good repair related to their assets by January 1, 2017. A separate planning rule for Metropolitan, Statewide and Nonmetropolitan Transportation Planning required MPOs to establish targets not later than 180 days after the date on which the State or providers of public transportation established its performance targets, which places CAMPO's deadline at June 30, 2017.

As of the end of May, the transit providers in the CAMPO planning area had not yet completed provider-specific asset management performance measures or targets and associated transit asset management plans. GoRaleigh's asset management plan is currently under development and should be completed within the next few months. GoCary and GoTriangle will also begin the development of their targets and plans over the coming year. In order to meet the deadline for MPOs to establish targets by June 30, 2017, CAMPO staff recommends that the Executive Board approve the State's established performance measures and easily attainable targets as a stopgap solution until the transit providers within the CAMPO planning area establish theirs. Accordingly, CAMPO will revisit these targets over the coming year once the transit providers complete this exercise.

The State's Transit Asset Management Plan Performance Measures are attached as Attachment A. The State has established state of good repair measures for equipment, rolling stock and facilities and has set very basic measures that are easy to track and report. CAMPO-staff and CAMPO TCC-recommended targets that correspond with each of the State-adopted performance measures are provided in Attachment B. CAMPO staff will provide a brief overview of these measures and targets at the Executive Board's June 21st meeting.

Mr. Will Allen, III asked if FY 2018 could be used as a baseline for future target setting.

Mr. Bret Martin replied that our transit providers report this data to the National Transit Database and we can use that reported information to see how the data looks at the end of FY 2018.

Mr. John Hodges-Copple questioned whether the staff-proposed targets adequately address the need for transit assets to be maintained in a state of good repair.

Mr. Bret Martin responded by mentioning the proposed targets are a stopgap until MPO staff can convene the transit providers to establish more realistic targets based on a closer analysis of their current condition and future goals.

A motion was made by Board Member Lance Olive, seconded by Board Member Will Allen, III, that this item be approved. The motion carried by a unanimous vote.

7.2 FFY 2019 Locally Administered Projects Program

Gretchen Vetter, MPO Staff

Requested Action: Recommend approval of the FFY 2019 Target Modal Investment Mix and Recommended Changes to the FFY 2019 LAPP Program.

Attachments: [FFY19 Locally Administered Projects Program Changes Executive Board 2017_08_16](#)
[MEMORANDUM-FFY19_LAPP_Investment_Mix_2_Alternatives_2017_08_08](#)

As part of the LAPP Program, an annual modal investment mix is established to guide how available LAPP funding is programmed to meet the variety of needs in our regions multi-modal transportation network. Federal legislation provides for the continuation of federal transportation funds directly attributable to the Capital Area MPO. Additionally, the MPO receives an allocation from the Congestion Management and Air Quality (CMAQ) which is appropriated to the State of North Carolina. These federal sources will be incorporated into the funding program for FFY 2019.

Staff anticipates releasing the FFY 2019 Target Modal Investment Mix and the Recommended Changes to the FFY 2019 LAPP Program for public review and comment from June 16th through August 16th, 2017, with a public hearing tentatively scheduled at the regular Executive Board meeting on August 16th, 2017.

Commissioner Hutchinson noted his support of adopting the alternative Target Modal Investment Mix for the LAPP FFY2019 program, which would add an additional \$1 million to the bicycle and pedestrian mode and remove \$250 thousand from roadway and \$750 thousand from transit.

Received as information.

7.3 Prioritization 5.0 Modal Candidate Project Lists

Alex Rickard / CAMPO Staff

Requested Action: Release the Prioritization 5.0 Candidate Project lists for public review and comment beginning June 22nd and ending August 15, 2017, with a public hearing to be conducted at the August 16, 2017 Executive Board meeting.

Attachments: [CAMPO_P5_Projects_v2_1](#)

CAMPO Staff and the TIP/SPOT subcommittee have developed the attached lists of candidate projects for Prioritization 5.0 (SPOT 5). These projects, along with the Existing Projects in the SPOT database, will be given technical scores by NCDOT and be eligible for local input points from the MPO next spring. There was also discussion about the Triangle Bikeway, and question about the BRT/CRT projects being coordinated with Wake Transit and TPAC.

Commissioner Hutchinson added the Triangle Bikeway project to the list of Bike/ped candidate lists for public review and comment.

A second motion was made by Board Member Sig Hutchinson, seconded by Board Member Michael Grannis to add the Triangle Birkeway project to the list of candidate projects. The motion carried by a unanimous vote.

A motion was made by Board Member Vivian Jones, seconded by Board Member William Allen, III, to approve the list of candidate SPOT projects as amended. The motion carried by a unanimous vote.

7.4 2045 Metropolitan Transportation Plan Update

Chris Lukasina, MPO Staff

Requested Action: Receive as information.**Attachments:** [Aspirational Scenario Bundle](#)
[Moderate Scenario Bundle](#)
[Tomato Maps](#)

The Executive Board has received an update on the development of the 2045 Metropolitan Transportation Plan (2045 MTP/CTP). The updates were focused on:

- § A presentation of the results of Alternatives Analysis phase
- § Moderate network, Alternatives Analysis Aspiration Network, Evaluating the Alternatives, Volume/Capacity measurements and travel time metrics.
- § Anticipated 2045 MTP agenda items are:
 - Alternatives Analysis Review - April -June 2017
 - Revenue Forecast Updates - April - Aug. 2017
 - Preliminary Draft Financial Plan - June 2017
 - Public Involvement - Summer 2017
 - "Final" Draft Plan - August September 2017
 - Public Hearing - September 2017
 - Adopt 2045 Plan - October / November 2017

Received as information.**7.5 Request to Designate Critical Urban Freight Corridors**

Paul Black, MPO Staff

Requested Action: Approve the corridors for designation and certification as CAMPO's Critical Urban Freight Corridors as recommended by NCDOT, and recommend that FHWA update the national Primary Highway Freight System to include all Interstates in the CAMPO planning area.**Attachments:** [CUFC Memo from NCDOT](#)
[Resolution](#)

In the FAST Act, Section 1116 National Highway Freight Program (NHFP) requires the designation and certification of Critical Urban Freight Corridors (CUFC). CAMPO and DCHC MPO developed a Triangle Regional Freight Plan that will come before this Board in the near future. NCDOT is asking for us to go ahead and designate and certify our corridors early in order to meet a June 30 federal deadline for CUFC designation. The materials before you today represent the small parts of the draft freight network that NCDOT is designating as critical for the federal definition.

A motion was made by Board Member Vivian Jones, seconded by Board Member Sig Hutchinson, that this item be approved as amended. The motion carried by a unanimous vote.

8. Informational Items: Budget

- 8.1** **Member Shares - FY 2017**
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [Member Shares Projection QTR 3 FY2017](#)

This Informational Report was received as information.

- 8.2** **Operating Budget - FY 2017**
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 17 PROJECTED Budget QTR 3](#)

Received as information.

9. Informational Item: Project Updates

- 9.1** **Project Updates**

Attachments: [Project Updates](#)

Received as information.

10. Informational Item: Staff Reports

Shelby Powell, MPO Deputy Director

Ms. Powell reminded the board that there are two open positions at the MPO. Interviews are being held next week for the Public Engagement Planner position, and the TPAC Administrator position was closed and applications are being review.

As Mr. Rickard noted earlier, we are still waiting for the new draft STIP to be released. We expect it will be released. We expect it will be release prior to the next meeting of this Board, and we will send it out as soon as we can.

Ms. Powell gave a report that CAMPO had passed along other comments that were made by this Board to the City of Raleigh regarding the compensation study and the classification of the CAMPO positions and we are still waiting to hear back from them relating to those comments.

TCC Chair - Executive Board Chairman Sears and TCC Chairman Howell reported that the TCC Vice Chair, Kendra Parrish with Holly Springs has been named Government Engineer of the year for the State of North Carolina.

NCDOT Transportation Planning Branch - No Report

NCDOT Division 4 - No Report

NCDOT Division 5 - Joey Hopkins gave a report on a ceremony that he had been to earlier today in Thomasville, NC. Mr. Hopkins stated that NCDOT will recognized those that have lost their lives while working for NCDOT and will be placing placards for the 180 people in all the rest areas in NC.

NCDOT Division 6 - No Report

NCDOT Rail Division - No Report

NC Turnpike Authority - No Report

Executive Board - Chairman Dick Sears, determined that there were no agenda items for July, and cancelled the July 19, 2017 Executive Board meeting.

Mayor Lance Olive wanted to thank everyone that came out and participated with the NC 55 discussion.