

## FY2024 Wake Transit Work Plan Agreement Groupings and Project Reporting Deliverables

### Groupings:

### Amount:

General Operating - Bus Operation	<a href="#">General Opt-Bus Operation</a>	29,351,535
General Operating - Transit Plan Admin	<a href="#">General Opt-Transit Plan Admin</a>	6,339,531
General Operating - Tax District Admin	<a href="#">General Opt-Tax Dist Admin</a>	635,733
Special Funding -YGP	<a href="#">Special Funding-Youth GoPass</a>	197,789
General Capital - Bus Infrastructure	<a href="#">General Capt-Bus Infrastructure</a>	5,200,034
General Capital - Bus Acquisition	<a href="#">General Capt-Bus Aquisition</a>	3,569,596
General Capital - Capital Planning	<a href="#">General Capital</a>	274,475
Special Capital - Bus Infrastructure- GoRaleigh	<a href="#">Special Capt-GoRaleigh</a>	20,000,000
Special Capital - Bus Infrastructure - GoCary	<a href="#">Special Capt-GoCary</a>	25,954,064
Special Capital-BRT Planning/Design - GoRaleigh	<a href="#">Special Capt-GoRaleigh</a>	57,252,485
Special Operating & Capital Technology	<a href="#">Technology</a>	170,170

<b>Total</b>		<b>148,945,411</b>
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Reserve : Unallocated Technology	N/A	1,124,864
Reserve : Hold Harmless Subsidy for Implementation of Countywide Fare Strategy	N/A	125,996
Reserve : Community Funding Area Program Reserve	N/A	837,785

<b>Total including Reserve</b>		<b>151,034,056</b>
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GoCary General Operating Funding Agreement: Bus Operations		
1)	Increase Midday Frequencies on Pre-Existing Routes - TO004-B	\$ 487,414
2)	Sunday and Holiday Service on All Pre-Existing Routes (Prior to FY 2018) - <i>TO004-A</i>	\$ 586,887
3)	Apex-Cary Express - <i>TO005-BE</i>	\$ 178,507
4)	GoCary Complementary ADA Services - TO005-BI	\$ 172,597
5)	Weston Parkway Route - <i>TO005-H</i>	\$ 1,104,985
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
GoRaleigh General Operating Funding Agreement: Bus Operations		
1)	Fuquay-Varina Express Route - TO003-A	\$ 593,395
2)	Increase Fequency on Route 7 (South Saunders) - TO004-D	\$ 136,885
3)	Increase Sunday Service Span - TO004-E	\$ 2,067,464
4)	Improvements to Route 21 - Caraleigh - TO005-AL	\$ 627,779
5)	Southeast Raleigh Route Package (4 Routes) - TO005-I	\$ 2,791,854
6)	Northwest Raleigh Route Package (4 Routes) - TO005-J	\$ 3,666,623
7)	Route 33 - New Hope - Knightdale - TO005-P	\$ 527,109
8)	New Route 401 - Rolesville Express - TO005-Q	\$ 155,062
9)	Routes 20: Garner - TO005-R	\$ 2,653,468
10)	GoRaleigh Complementary ADA Services - TO005-BJ	\$ 1,878,771
11)	New Route 9 - Hillsborough Street - TO005-AD	\$ 1,663,623
12)	Glenwood Route Package - TO005-AM	\$ 2,977,956
13)	Biltmore Hills - TO005-AP	\$ 164,988
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
14)	Rolesville Park-and-Ride Lease - TO005-S	\$ 10,250
<b><u>Deliverables</u></b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
15)	Maintenance of Bus Stops & Park-and-Ride Facilities - TO005-V	\$ 593,613
<b><u>Deliverables</u></b>		
1. General summary of quarterly maintenance and upkeep efforts		
2. Number of applicable sites maintained		
Wake Forest General Operating Funding Agreement: Community Funding Area/ Bus Operations		
1)	Wake Forest Loop: Reverse Circulator - <i>TO005-AA</i>	\$ 415,457
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		
Morrisville General Operating Funding Agreement: Community Funding Area/ Bus Operations		
1)	Operation of Node-Based Smart Shuttle - TO005-BG	\$ 375,012
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		

GoTriangle General Operating Funding Agreement: Bus Operations		
1)	Route 100 Frequency and Sunday Span Improvements - <i>TO005-A</i>	\$ 622,180
2)	Route 300 Improvements - <i>TO005-B</i>	\$ 698,636
3)	Additional Trips for Durham-Raleigh Express - <i>TO005-C</i>	\$ 322,045
4)	Reliability Improvements for Chapel Hill-Raleigh Express - <i>TO005-D</i>	\$ 70,515
5)	Improvements to Route 305 - Holly Springs- Apex-Raleigh - <i>TO005-AC</i>	\$ 487,900
6)	GoTriangle Complimentary ADA Services - <i>TO005-BH</i>	\$ 492,097
7)	Route NRX/ North Raleigh Express - <i>TO005-AS</i>	\$ 78,888
8)	Savings from Replacement of Existing GoTriangle Service - N/A*	\$ (355,146)
9)	New Route 310: RTC-Cary - <i>TO005-X</i>	\$ 1,401,009
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
10)	Extensional of Regional Information Center Hours - <i>TO005-E</i>	\$ 27,595
<b><u>Deliverables</u></b>		
1. Phone Call Report		
2. Results of customer satisfaction survey		
11)	Park-and-Ride, Facilities and Bus Stop - Leases and O&M - <i>TO005-F</i>	\$ 99,000
<b><u>Deliverables</u></b>		
1. Status of executed lease agreement		
2. Utilization of facility (report what is known about utilization on a rolling quarterly basis); if available, measured at each site by applying drive-to access mode percentage to stop ridership based on percentages observed from rider surveys		
* - <i>Route Reallocation will be assigned to current Wake Transit project in the Bus Operating Agreement</i>		
Wendell General Operating Funding Agreement: Bus Operations		
1)	Contribution toward Zebulon-Wendell Express Park and Ride - <i>TO003-G</i>	\$ 4,752
1. Status of executed lease agreement		
2. Utilization of Park-and-ride facility (report what is known about utilization on a rolling quarterly basis); if available from Bus Operater, Boardings and Alightings at the Park-and-Ride Stop		
Zebulon General Operating Funding Agreement: Bus Operations		
1)	Contribution toward Zebulon-Wendell Express Park and Ride - <i>TO003-H</i>	\$ 6,397
1. Status of executed lease agreement		
2. Utilization of Park-and-ride facility (report what is known about utilization on a rolling quarterly basis); if available from Bus Operater, Boardings and Alightings at the Park-and-Ride Stop		
Wake County General Operating Funding Agreement: Bus Operations		
1)	Rural General Public and Elderly and Disabled Demand Response Service Expansion - <i>TO005-G1</i>	\$ 687,000
2)	Northeast Wake County Microtransit Service - <i>TO005-G3</i>	\$ 400,000
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery		
6. On-time performance		
3)	Demand Response Service Expansion - TO005-G2	\$ 38,361
<b><u>Deliverables</u></b>		
1. Status of hire		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
3. Average Queue Time (Minutes)		
Apex General Operating Funding Agreement: Community Funding Area/ Bus Operations		
1)	GoApex Route 1: Fixed-Route Circulator - <i>TO005-BF</i>	\$ 440,607
<b><u>Deliverables</u></b>		
1. Revenue hours of service		
2. Ridership		
3. Passenger boardings per revenue hour		
4. Operating cost per passenger boarding		
5. Farebox recovery (N/A on this project)		
6. On-time performance		

CAMPO General Operating Funding Agreement: Transit Plan Administration			GoTriangle General Operating Funding Agreement: Transit Plan Administration		
1) CAMPO Wake Transit Staff - TO002-BE	\$	789,034	1) Transit Plan Administration Staffing - TO002-BD	\$	2,190,000
2) Administrative Expenses (Legal, Technical Support, Financial Review Services) - TO002-AY	\$	35,875	<b><u>Deliverables</u></b>		
<b><u>Deliverables</u></b>			1. Status of hire		
1. Status of hire			2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)		
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)			2) Outside Legal Counsel - TO002-C	\$	27,595
			<b><u>Deliverables</u></b>		
			1. Report on Miscellaneous Administrative Expenses		
			2. Report on Outside Legal Counsel		
			3) Transit Customer Surveys - TO002-F	\$	141,426
			<b><u>Deliverables</u></b>		
			1. Summary reports of completed surveys		
			4) Outreach / Marketing / Communications for Transit Plan Administration - TO002-D	\$	153,750
			<b><u>Deliverables</u></b>		
			1. Report on outreach efforts		
			2. Report on miscellaneous marketing efforts		
			5) Property Maintenance, Utilities, Repairs, & Appraisals - TO002-I	\$	77,500
			<b><u>Deliverables</u></b>		
			1. Summary of maintenance efforts		
			2. Report on appraisal activities		
			6) Customer Feedback Management System - TO002-J	\$	26,266
			<b><u>Deliverables</u></b>		
			1. Response volume		
			2."Themes" or common comments		
			7) Paratransit Office Space Lease - TO002-AA	\$	102,305
			<b><u>Deliverables</u></b>		
			1. Date of office space occupation		
			2. General ongoing status update of space utilization		
			8) NCSU Triangle Regional Model Service Bureau Contract Share - TO002-AX	\$	26,266
			<b><u>Deliverables</u></b>		
			1. Quarter Wake Transit Funded share submitted.		
			2. Report on material activities in regards to the Wake Transit Funded Share (if any)		
GoCary General Operating Funding Agreement: Transit Plan Administration					
1) 5.5 FTE	\$	815,474			
-Transportation Analyst - TO002-AC					
-Transportation Program Coordinator - TO002-AD					
-(0.5 FTE) Position Upgrade & Reorganization - Deputy Transit Administrator - TO002 -AE					
-Coordination/Management of Capital Projects - TO002-N					
- Transportation Outreach and Communications Coordinator- TO002-AR					
- Transit Planner - TO002-AV					
<b><u>Deliverables</u></b>					
1. Status of hire					
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)					
2) Marketing of New Bus Services - TO002-M	\$	68,874			
<b><u>Deliverables</u></b>					
1. Report on funded outreach and marketing efforts					
GoRaleigh General Operating Funding Agreement: Transit Plan Administration					
1) 11.0 FTE	\$	1,516,579			
-Transportation Analyst - TO002-AG					
-Transit Planner - TO002-AH					
-Traffic Signal Timing Analyst - TO002-AI					
-Service Planning - T-0002P					
-Senior Engineer - TO002-AJ					
-Procurement Analyst - TO002-AO					
-Transportation Planning Analyst (Paratransit) - TO002-AP					
- Fiscal Analyst - TO002-AZ					
-Engineering & Construction Management - TO002-BA					
-Senior Real Estate Analyst - TO002-BB					
-Transit Planner/Analyst - TO002-BF					
<b><u>Deliverables</u></b>					
1. Status of hire					
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)					
2) Marketing for Bus System Expansion - TO002-AK	\$	200,000			
<b><u>Deliverables</u></b>					
1. Report on funded outreach and marketing efforts					
3) Transit Office Space Lease for Transit Staff - TO002-AS	\$	168,587			
<b><u>Deliverables</u></b>					
1. Status of executed lease agreement					
2. Date of office space occupation					
3. General ongoing status update of space utilization					

**GoTriangle Tax District Administration General Operating Agreement**

1) 3.0 FTE: Tax District Administration Finance Team - TO001-F \$ 470,000

**Deliverables**

1. Status of hire
2. Quarterly staff highlights (functions, deliverables, or accomplishments – may be provided as single report by project sponsor for all staff)

2) Financial Consulting; Overhead Administrative Costs – Tax District Audits - *TO001-C / TO001-B* \$ 165,733

**Deliverables**

1. Report on Debt Issuance
2. Audit Progress

GoCary General Capital Funding Agreement: Bus Infrastructure			GoRaleigh General Capital Funding Agreement: Bus Infrastructure		
1)	Bus Stop Improvements for New and Existing Routes - <i>TC002-R</i>	\$ 517,340	1)	Systemwide Bus Stop Improvements - <i>TC002-I</i>	\$ 1,169,859
<b><u>Deliverables</u></b>			<b><u>Deliverables</u></b>		
1. Contract award date for site or program of sites			1. Contract award date for site or program of sites		
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.			2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.		
GoTriangle Capital Funding Agreement: Bus Infrastructure					
1)	Expansion of Bus Operations and Maintenance Facility (Wake County Share) - TC002-B	\$ 1,650,000			
2)	Existing Park-and-Ride Lot Improvements - TC002-K	\$ 355,000			
3)	Bus Stop Improvements for New Stop Locations - TC002-M	\$ 577,910			
4)	Systemwide Bus Stop Improvements - TC002-Y	\$ 292,465			
<b><u>Deliverables</u></b>					
1. Contract award date for site or program of sites					
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.					
Apex Capital Funding Agreement: Community Funding Area/ Bus Infrastructure					
1)	Saunders Street & Hinton Street Pedestrian Improvements - TC002-BJ	\$ 294,800			
2)	GoApex Route 1 : Bus Stop Enhancements - TC002-BK	\$ 110,000			
<b><u>Deliverables</u></b>					
1. Contract award date for site or program of sites					
2. Project Stage and Percent Complete					
3. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.					
Knightdale Capital Funding Agreement: Community Funding Area/ Bus Infrastructure					
1)	Knightdale Boulevard Corridor Pedestrian Improvements - TC002-BL	\$ 232,660			
<b><u>Deliverables</u></b>					
1. Contract award date for site or program of sites					
2. Number of sites with improvements completed/constructed per quarter (on a rolling quarterly basis for multiple sites wrapped into single Work Plan project; as a proportion of total site improvement budget when alternate funding sources apply). If none completed for a quarter, report on the phase (planning, design, right-of-way, etc.) of ongoing site improvements.					

**GoRaleigh General Capital Funding Agreement: Bus Acquisition**

1)	Purchase 40-Foot Diesel, Compressed Natural Gas or Electric Buses - TC001-E	\$	714,769
2)	GoRaleigh Support Vehicles - TC001-L	\$	200,000
3)	Paratransit Replacement Vehicles - TC001-J	\$	427,448
4)	City of Raleigh's Paratransit Expansion Vehicles - TC001-M	\$	113,879

**Deliverables**

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

**GoTriangle General Capital Funding Agreement: Bus Acquisition**

1)	Purchase/Repower 40-Foot Diesel, Compressed Natural Gas, or Electric Vehicles - TC001-D	\$	1,762,500
2)	GoTriangle's Paratransit Expansion Vehicles - TC001-N	\$	351,000

**Deliverables**

1. Date of order / release of purchase order, indicating number of vehicles
2. Date of receipt and date vehicles accepted, indicating number of vehicles

**CAMPO General Capital Funding Agreement: Capital Planning**

- |    |  |    |         |
|----|--|----|---------|
| 1) | Extension of Planning Horizon for Wake Transit Vision Plan - TC003-F | \$ | 150,000 |
| 2) | Locally Coordinated Human Services Plan - TC003-U                    | \$ | 80,000  |
| 3) | Community Funding Area Program Management Plan Update - TC003-T      | \$ | 20,000  |

**Deliverables**

1. Date RFP/RFQ released for plan/study
2. Date contract awarded for plan/study
3. Estimation of percent completion of scope on quarterly basis
4. Results and/or recommendations of plan/study

**Apex General Capital Funding Agreement: Community Funding Area/Capital Planning**

- |    |   |    |        |
|----|---|----|--------|
| 1) | Future Transit Prioritization Study - TC003-V | \$ | 24,475 |
|----|---|----|--------|

**Deliverables**

1. Scope tasks/phases completed or percentage of scope tasks/phases completed by quarter
2. Date RFP/RFQ released for plan/study
3. Date contract awarded for plan/study
4. Estimation of percent completion of scope on quarterly basis
5. Results and/or recommendations of plan/study

**Special Operating Funding Agreement: Youth GoPass**

1) GoRaleigh - TO005-L3	\$	128,125
2) GoCary - TO005-L2	\$	15,759
3) GoTriangle - TO005-L1	\$	53,905

**Deliverables**

1. Youth Ridership (ages 13-18) - Totals & By Route
2. Number of Passes Provided by Transit Provider
3. Number of Passes Provided by Partner Agency



## GoRaleigh **Special** Capital Funding Agreement: Bus Infrastructure

1) GoRaleigh / GoWake Access Paratransit Maintenance & Operations Facility - TC002-V \$ 20,000,000

### **Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):

- a. Date RFP/RFQ released for professional services or construction
- b. Date contract awarded for professional services or construction
- c. Date of completion for each phase
- d. If land acquisition, date of closing on property

2. . If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoCary **Special** Capital Funding Agreement: Bus Infrastructure

1) Regional Bus Operations & Maintenance Facility - *TC002-E* \$ 25,954,064

**Deliverables**

1. For each project phase (planning, design, land acquisition, construction, etc.):
  - a. Date RFP/RFQ released for professional services or construction
  - b. Date contract awarded for professional services or construction
  - c. Date of completion for each phase
  - d. If land acquisition, date of closing on property
2. If concurrence framework applies, date of concurrence for established concurrence points/milestones

GoRaleigh Special Capital Funding Agreement: BRT Planning	
1) Southern Corridor Bus Rapid Transit Facility - TC005-A2	\$ 57,252,485
<b><u>Deliverables</u></b> <ol style="list-style-type: none"> <li>1. Date RFP/RFQ released for project development professional services for each BRT project/corridor</li> <li>2. Date contract awarded for project development professional services for each project/corridor</li> <li>3. Date of concurrence for established concurrence points/milestones for each project/corridor</li> <li>4. Date of completion of 30% design and NEPA for each BRT project/corridor</li> <li>5. Date of completion of final design for each BRT project/corridor</li> </ol>	

**Special Operating Funding Agreement: Web Hosting and Maintenance of Fare Collection Technology**

1)	GoRaleigh - Web Hosting and Maintenance of Fare Collection Technology - <i>TO005-U</i>	\$	105,287
	GoCary - Annual Maintenance for Fare Collection Technology - <i>TO005-O</i>	\$	11,038
	GoTriangle -Maintenance of Mobile Ticketing Software - <i>TO005-Y</i>	\$	53,845

**Deliverables**

1. Percentage of total trips using mobile ticketing