



NC Capital Area Metropolitan Planning Organization

Staff Report

One City Plaza
421 Fayetteville Street
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Agenda Date: 4/15/2020
To: Executive B

Agenda Item:

Delegation of Authority to Execute FY 20 Wake Transit Work Plan Project Agreements Bret Martin, CAMPO Staff

Each year, an annual Wake Transit Work Plan that authorizes funding for a range of projects is considered for adoption by the Executive Board. A number of agreements that tie to these projects are also developed, and CAMPO is a signing party for many of them. When the Executive Board took action to adopt the fiscal years (FYs) 2018 and 2019 Wake Transit Work Plans, the actions included express authorization for the CAMPO Executive Director to execute/sign any corresponding project-level agreements to which CAMPO is a party.

While staff intended for the same level of authorization to be included in the Executive Board's adoption of the FY 2020 Wake Transit Work Plan, staff did not include this authorization language in the requested action presented to the Executive Board at the time. As a result, the Executive Board did not expressly authorize the Executive Director to execute any of the agreements that tie to the FY 2020 Wake Transit Work Plan. Out of an abundance of caution, CAMPO staff is requesting that the Executive Board take a retroactive action to expressly authorize the Executive Director to execute all of the FY 2020 Work Plan agreements to which CAMPO is a signing party, including applicable agreements that tie to any subsequent approved Work Plan amendments. A listing of these agreements is provided in **Attachment 1**. In the future, CAMPO staff will include this or very similar language in requested actions for annual Wake Transit Work Plan adoption.

Requested Action: Authorize the Executive Director to execute all project-level agreements to which CAMPO is a party that tie to the FY 2020 Wake Transit Work Plan, and any amendments thereto.