

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Technical Coordinating Committee

1 Fenton Main St.
Suite 201
Cary NC 27511

Thursday, August 7, 2025

10:00 AM

Conference Room

1. Welcome and Introductions

Vice Chair Kenneth Ritchie called the meeting to order at 10:00 a.m. Introductions were then made.

Present: 35 - Dallas Baker, Dylan Bruchhaus, Kenneth Ritchie, Matt Klem, Regan Buchanan, Thanh Schado, Barry Baker, Jay Sikes, Akul Nishawala, Brandon Watson, Melanie Rausch, Paul Black, Andrea Neri, Ron McCollum, Kesha Smith, Tracy Parrott, David Keilson, Robert Stone, Neil Perry, Anne Calef, Jason Kress, Juliet Andes, Conrad Olmedo, Chris George, Matt Poling, Erin Joseph, Sarah Lipkin Sularz, Tucker Fulle, Jillian Brookshire, Tanner Hayslette, Emma Linn, Lucy Garcia, Matt Day, Bret Martin, and Shannon Cox

Absent: 20 - Britt Davis, Bradley Kimbrell, Scott Hammerbacher, Braston Newton, Tim Gardiner, Joe Geigle, Anita Davis-Haywood, Reuben Blakely, Nick Morrison, Phil Geary, Riley Stout, Michael Landguth, Jeff Jones, Dorothy Taylor, Jennifer Ganser, Sandi Bailey, Barbara Hollerand, Bryan Coates, Matt Lower, and Bo Carson

2. Adjustments to the Agenda

There were no adjustments to the Agenda.

3. Public Comments

There were no public comments.

4. Minutes

4.1

Minutes - June 5, 2025

Susan A. Owens, MPO Staff

Requested Action: Approve the Minutes of June 5, 2025

Attachments: [Staff Report](#)
[Minutes - June 5, 2025](#)

There were no questions and/or comments.

**Akul Nishawala motioned to approve the June 5, 2025 TCC Meeting Minutes.
Emma Linn seconded the motion. The motion carried unanimously.**

5. Regular Business

5.1**North Harnett Transit Study Recommendations**

Shelby Powell, MPO Staff & Shivang Shelat, WSP

Requested Action: Recommend the Executive Board endorse the North Harnett Transit Study Recommendations for use in the Metropolitan Transportation Plan.

Attachments: [Staff Report](#)
[North Harnett Transit Study Executive Summary Report](#)
[Appendix A: Public Engagement Report](#)
[Appendix B: Stakeholder Engagement Report](#)

Ms. Powell introduced Shivang Shelat of WSP.

Mr. Shelat provided a presentation of the North Harnett Study Recommendations. He provided a timeline and overview of activities since the previous meeting, public engagement and stakeholder efforts and their results, and the proposed service of microtransit with external connections, the executive summary, annual operating costs, transit demand analysis and the data used, the four transit service options evaluated, the report's technical memoranda and appendices, and the next steps in the process.

Responding to Conrad Olmedo's inquiry as to how many stakeholders were engaged, Mr. Shelat stated that the number varied during the process, but there were approximately 40-50 stakeholders engaged.

There were no further questions and/or comments.

Jay Sikes motioned to recommend the Executive Board endorse the North Harnett Transit Study Recommendations for use in the Metropolitan Transportation Plan. Chris George seconded the motion. The motion carried unanimously.

5.2**FY 2026 Unified Planning Work Program - Amendment #1**

Shelby Powell, MPO Staff

Requested Action: Recommend the Executive Board adopt Amendment #1 to the FY 26 Unified Planning Work Program.

Attachments: [Staff Report](#)
[FY 2026 UPWP-Amendment #1](#)
[Resolution](#)

Ms. Powell provided an overview of the amendment, including the following, and stated that the public comment period ends on August 19, 2025:

- *Reduce budget for Non-Motorized Volume Data Count Program*
- *Increase budget for Triangle Bikeway General Engineering Services (FY 25 carryover)*
- *Carry over from FY 25 for North Falls Lake Area Study local contribution*
- *Minor corrections to budget table for Central Pines Regional Council work plan*

There were no questions and/or comments.

Paul Black motioned to recommend the Executive Board adopt Amendment #1 to the FY 26 Unified Planning Work Program. Barry Baker seconded the motion. The motion carried unanimously.

5.3 FFY 2025 FTA Section 5307, 5340, and 5339 Raleigh Urbanized Area Sub-Allocations
Crystal Odum, MPO Staff

Requested Action: Recommend the Executive Board approve the sub-allocation award for the Raleigh Urbanized Area funding partners for FFY 2025 Section 5307, 5340, and 5339 FTA funds per the attached split letter.

Attachments: [Staff Report](#)
[FY 2024-2026 MOU for Section 5307, 5340, 5339 Sub-Allocations](#)
[FFY 2025 Section 5307, 5340, 5339 FTA Split Letter](#)
[New FY 2025 FTA Section 5307 Full Apportionments](#)
[New FY 2025 Section 5339 Sub-Allocations](#)
[Corrected Attachments #3 & #4 \(Distributed at Meeting\)](#)

Ms. Odum provided an overview of the annual FTA apportionment process for the area and stated that the methodology was based on the "hold harmless" 2024 MOU between the City of Raleigh, GoTriangle, the Town of Cary, Wake County and CAMPO. The proposed sub-allocations now include funding for the Towns of Apex and Morrisville, and they will also be suballocated funding based on their FTA reporting values so that they are, in a way, held harmless as well. She noted that the City of Raleigh is the designated recipient and is responsible for developing the sub-allocation of the funding for the Raleigh Urbanized Area (UZA). CAMPO is required to formally concur with the City of Raleigh's sub-allocations and make sure that the proposed projects are programmed. She provided an overview of the FTA's annual split letter requirements. She then noted that there were a couple minor errors in the letter for the City of Raleigh and Town of Cary Section 5307/5340 sub-totals, but that the final totals are still correct and that those sub-totals will be corrected in the split letter before the item comes before the Executive Board (see Attachment #6 to this item). She stated that, in light of potential FTA staffing changes, the split letter only lists the direct recipients. NCSU, JCATS and Wake County are sub-splits through Raleigh, the Town of Cary draws down for The Towns of Apex and Morrisville, and GoTriangle is a direct recipient.

Bret Martin thanked CAMPO Staff for revisiting the issues with the Towns of Apex and Morrisville so that the funding they receive is equal to the level they contribute at. He also thanked the Staff for making the \$333.00 City of Raleigh and Town of Cary Section 5307/5340 sub-total and split letter corrections. He noted that it is clear who is a direct recipient.

In response to Paul Black's question regarding the years of the MOU included, Ms. Odum stated that these sub-allocations are being made under the FFY 2024-2025 MOU. She noted that a new five-year MOU for FFY 2026-2031 is being worked out in collaboration with the other providers, and that Staff is preparing a comment resolution for the other partners to continue the discussion.

Responding to Bret Martin's comment regarding the FFY 2024 split letter including sub-recipients, Ms. Odum stated that, pursuant to FTA's FFY 2024 direction, the Town of Morrisville and JCATS were included in the FFY 2024 split letter; however, officially, sub-splits should not be shown. She noted that a corrected FFY 2024 split letter will be submitted along with the FFY 2025 letter.

There were no further questions and/or comments.

Bret Martin motioned to recommend the Executive Board approve the sub-allocation award for the Raleigh Urbanized Area funding partners for FFY 2025 Section 5307, 5340, and 5339 FTA funds per the corrected split letter. Paul Black seconded the motion. The motion carried unanimously.

(CLERK'S NOTE 1: The revised FFY 2025 split letter distributed at the meeting, along with the corrected sub-allocations worksheet, are incorporated herein to these Minutes as Attachment #6 to this item.)

(CLERK'S NOTE 2: CAMPO Staff will resubmit a corrected FFY 2024 split letter that does not show any of the sub-allocations.)

5.4

2050 Metropolitan Transportation Plan Amendment #2 & Air Quality Conformity Determination Report

Alex Rickard, MPO Staff

Requested Action: Recommend the Executive Board approve Amendment 2 to the 2050 Metropolitan Transportation Plan and the Air Quality Determination Report.

Attachments: [Staff Report](#)
[2050 MTP Amendment #2 - Projects List](#)
[Air Quality Conformity Determination Report](#)

Mr. Rickard noted that the amendments are based on project schedule changes in NCDOT's Draft FY 2026-2035 STIP and the Executive Board's action on the tolling of US 1. Since CAMPO's MTP is required to conform to the proposed STIP, several projects needed to be adjusted. He also noted that the Air Quality Conformity Report is required by the federal government to ensure air quality conformity for MTPs and TIPs. He highlighted some of the amendments, noting that some projects are moving up the schedule to the first decade and that some are moving back to the second decade.

In response to Connor Olmedo's question regarding the US 70 Widening Project, Mr. Rickard stated that it included the section of US 70 from I-540 northwest towards Durham.

There were no further questions and/or comments.

Thanh Schado motioned to recommend the Executive Board approve Amendment #2 to the 2050 Metropolitan Transportation Plan and the Air Quality Determination Report. Bret Martin seconded the motion. The motion carried unanimously.

5.5 FY 2026-2035 Transportation Improvement Program

Alex Rickard, MPO Staff

Requested Action: Recommend the Executive Board approve the FY 2026-2035 Transportation Improvement Program.

Attachments: [Staff Report](#)
[FY 2026-2035 Transportation Improvement Program](#)

Mr. Rickard spoke regarding the FY 2026-2035 Transportation Improvement Program (TIP) including updated project scopes schedules, and costs for the FY 2024-2033 TIP/STIP and the recommendations being informed by SPOT 7.0 prioritization. He highlighted the three projects added and the one correction being made and noted that the public comment period ends on August 19, 2025.

Bret Martin noted a couple corrections needed regarding the GoTriangle Smart Shuttle and the Church Street project and asked if he can send them to Mr. Rickard.

Mr. Rickard responded in the affirmative, noting than minor technical amendments can still be made. He noted that some of the incorrect items were correct the last time.

Shannon Cox noted that Project EB 5895 is in the Town of Apex, not the Town of Holly Springs.

Mr. Rickard stated that he will follow up with Ms. Cox after the meeting to make that correction.

Sarah Lipkin Sularz motioned to recommend the Executive Board approve the FY 2026-2035 Transportation Improvement Program. Bret Martin seconded the motion. The motion carried unanimously.

5.6 Locally Administered Projects Program (LAPP) FY2027 Target Modal Mix

Alex Rickard, MPO Staff

Requested Action: Recommend the Executive Board approve the FFY 2027 LAPP Program and opening of the annual One-Call-for-All for LAPP and UPWP projects.

Attachments: [Staff Report](#)
[FFY2027 Potential LAPP Changes Memorandum](#)

Mr. Rickard provided an overview of the LAPP Committee recommendations, noting that the target modal mix is the same as for the last six years and that public comment ends on August 19, 2025. He added that the requested Executive Board action will be to also open the One-Call-4-All and that if any jurisdictions have requests for next year's budget, this is the time of year to make them. The deadline to submit requests will be October 31, 2025.

There were no questions and/or comments.

Paul Black motioned to recommend the Executive Board approve the FFY 2027 LAPP Program and opening of the annual One-Call-for-All for LAPP and UPWP projects. Lucy Garcia seconded the motion. The motion carried unanimously.

5.7 Federal Functional Classification Changes

Alex Rickard, MPO Staff

Requested Action: Receive as information.**Attachments:** [Staff Report](#)

Mr. Rickard provided an overview of the federal functional classification changes. He noted that CAMPO conducted a full review after NCDOT-led training in Spring 2025 and that Staff has documented a number of proposed changes that are being provided to CAMPO members and the public for review and comment at:

<https://experience.arcgis.com/experience/9a77aab327884e1d831cd037af7998ca>. He added that the public comment period closes on August 19, 2025. He demonstrated a few highlights of the website, and the changes proposed, and stated that any questions can be directed to the individual TCC members' CAMPO liaison or him.

There were no questions and/or comments.

This item was received as information only.

5.8

2055 MTP/CTP Update

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information and provide feedback on additional revenue assumptions.

Attachments: [Staff Report](#)
[Preferred Scenario Summary](#)
[2055 MTP Schedule](#)
[2055 MTP Public Involvement Update](#)

Mr. Lukasina provided an update on the 2055 MTP/CTP, noting that the Executive Board approved the All Together Scenario as the preferred option and Staff is now applying the fiscal constraints. This is the point where we take the Scenario and right-size it to the budget, which generally means removing projects. He emphasized that the forecasts are not the final draft and that changes are possible. He urged members to contact Staff if they have any changes to their development plans in order to see if they can be accommodated. He stated that the results of all scenarios considered can be found on the MTP landing page at

<https://www.campo-nc.us/transportation-plan/in-development-2055-mtp>. He spoke regarding the key performance measures that will continue to be used. He reminded all that the All Together Scenario utilized the Development Foundation: Opportunity Places and the Mobility Investment Foundation: Complete Communities. He noted that the preferred alternative requires local action and potential changes and that it also assumes additional local/regional funding sources. He provided an overview of the major roadway and transit investments included in the Scenario, revenue forecasts and their sources and timing, and the preliminary financials. He provided further detail on the new revenue assumptions process and the 2050 new regional/local revenue options explored. He highlighted the fact that this is a 30-year plan and approach that requires assumptions to be made before they happen. We are taking a conservative approach by assuming that the new revenue sources will not be available until the second decade of the program. He noted that FTA requires that all revenue assumptions be reasonable and provided some historical context regarding past regional/local revenue assumptions and options explored. Moving forward, the question is how much should be invested amongst transit, bike/pedestrian, complete streets/capacity, road O & M, and road system operations. He solicited feedback from the members regarding any different thoughts they might have on including the additional 1 cent sales tax revenue assumption as such thoughts will help Staff nail down the fiscal constraints.

Responding to Barry Baker, Mr. Lukasina stated that the additional sales tax will require enabling legislation from the General Assembly. He noted that Mecklenburg County has successfully had a sales tax option enabled and that fact puts CAMPO on stronger footing than the last time. He noted that the reasonableness of the proposed assumptions just has to be realized at some point in the next 30 years and that it does not mean there will be referendums tomorrow. He spoke regarding how the revenue assumptions for those counties that lay partly outside CAMPO's boundaries were calculated based upon their percentage of the population that resides within CAMPO's boundaries and that sales tax equivalent and how those funds will be used for projects in those areas of those counties. He noted that there has been more interest in a 1 cent sales tax since Mecklenburg County's option was enabled and that there are some efforts to look at state-wide legislation.

Bret Martin noted that the 1 cent sales tax is a reasonable assumption and inquired as to

when that assumption is calculated to occur. Mr. Lukasina affirmed that it would start in the last two decades, from 2036-2055.

In response to Melanie Rausch's inquiry, Mr. Lukasina stated that the proposed 25% share investment shown in the pie chart only includes assumed revenue from an additional 1 cent sales tax and/or other new revenue sources.

In response to Mr. Martin's question regarding federal funding assumptions for a future fixed guideway project, Mr. Lukasina reported that projects had been funded at 50% in the past and that they are going to continue with a blanket assumption of 50% unless another decision is made. He reminded members that, although these numbers seem aggressive, this is a 30-year plan.

Mr. Lukasina inquired as to whether there were any members opposed to continuing with a full cent sales tax equivalent revenue assumption to prepare for the fiscal constraint exercise in the 2055 MTP. No opposition was expressed.

By consensus, the TCC supported using a full cent sales tax equivalent revenue assumption to prepare for the fiscal constraint exercise in the 2055 MTP.

Mr. Lukasina stated that the next conversation will be regarding how to divide the investments amongst transit, bike/pedestrian, complete streets/capacity, road O & M, and road system operations. He added that they will be looking at options for the September 4, 2025, TCC meeting and noted that they also have the option to refer discussions to a sub-committee first. There was no interest expressed in forming a sub-committee first.

By consensus, the TCC decided not to refer consideration of investment allocation options to the sub-committee first.

Mr. Lukasina reminded members that the results for all scenarios reviewed are available on the MTP landing page (referenced above) and that now is the time to think about when projects in their jurisdiction may occur. He also encouraged feedback regarding what projects they view as priorities. He then provided an overview of the schedule, showing planned adoption in Fall 2025.

There were no further questions and/or comments.

Upon inquiry and subsequent consensus, the TCC supported using a full cent sales tax equivalent revenue assumption to prepare for the fiscal constraint exercise in the 2055 MTP.

Upon inquiry and subsequent consensus, the TCC decided not to refer consideration of investment allocation options to the sub-committee first.

After the above feedback was received, the item was then received as information.

5.9 SPOT 8 Update: Draft Project Submittal Lists

Daniel Spruill, MPO Staff

Requested Action: Receive as Information.**Attachments:** [P8 Schedule](#)
[P8 Carryover Projects Map](#)
[P8 Holding Tank Projects Map](#)

Mr. Spruill provided an overview of the STI Programming Process, STIP funding distributions for statewide mobility, regional impact, and division needs projects, the regions and divisions CAMPO competes in, and the schedule of upcoming SPOT actions. He stated that CAMPO is allowed 34 project submittals per mode this round and noted that any carryover projects already funded and scheduled to start do not count towards the 34 projects per mode cap. He provided an overview of the Executive Board's adopted methodology for project selection and CAMPO's plan to only submit projects in those buckets where they will be the most competitive. He then presented the P8 Schedule, showing the Draft 2028-2037 STIP being released in Winter/Spring 2027. He illustrated the estimated funding availabilities last updated July 9, 2025, noting that these estimates will continue to change throughout the process and the changes will most likely include decreases. He noted the significant differences in funding availability versus submitted needs in Region C and Division 5 for the last cycle. He presented the next steps, noting that updates will be posted online at <https://www.campo-nc.us/funding/spot/prioritization-8>, and that the public comment period ends on September 16, 2025. He reminded the TCC that they went through three different versions of the project submittal list before it was approved last cycle and commented that it may happen again.

Responding to Barry Baker, Mr. Spruill stated that the slides comparing available funding to submitted needs were from the P7 cycle. He noted that cycle was a 10-year funding cycle and that P8 includes funding for the two years added on. The number of submittals will be less this year, so the need will appear less; however, the needs will still exceed the available funding.

Mr. Spruill responded in the affirmative to Bret Martin's inquiry as to whether the MPO's direct allocation funding is still being deducted from funding for the Division Needs buckets.

Shannon Cox commented that she had some questions regarding the map and Mr. Spruill responded that she could send her questions to him after the meeting, noting that this is just the first version.

There were no further questions and/or comments.

This item was received as information only.

6. Informational Item: Budget

6.1 Operating Budget, FY2025

Brenda Landes, MPO Staff

Attachments: [Staff Report](#)
[2025 Projected Operating Budget Q4](#)

*There were no questions and/or comments.***This item was received as information only.****6.2 Member's Shares FY2025**

Brenda Landes, MPO Staff

Requested Action: Receive as Information.

Attachments: [Staff Report](#)
[Projected Member's Shares FY2025](#)

*There were no questions and/or comments.***This item was received as information only.****7. Informational Item: Project Updates****7.1 Project Updates****Requested Action:** Receive as Information.

Attachments: [Staff Report](#)
[Project Updates - August 7, 2025](#)
[Division 6 Project Report - August 2025](#)

*There were no questions and/or comments.***This item was received as information only.****7.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[Public Engagement Updates - August 7, 2025](#)

*There were no questions and/or comments.***This item was received as information only.**

8. Informational Item: Staff Reports

MPO Report:

Chris Lukasina reported the following items:

- *The quadrennial Federal Certification Review has been completed. CAMPO received two commendations, and a copy of the 2025 Report is available online at <https://www.campo-nc.us/about-us/federal-certification>.*
- *Susan Owens is now a full-time employee with CAMPO.*

NCDOT Transportation Planning Division:

No report provided.

NCDOT Division 4:

No report provided.

NCDOT Division 5:

Tracy Parrot reported that the Division will be conducting P8 drop-in sessions at their office from August 11-15, 2025.

NCDOT Division 6:

Robert Stone noted that the Division's updates were included in the agenda package.

NCDOT Division 8:

No report provided.

NCDOT Rail Division:

Neil Perry reported that the Division has some positions opening up soon. One is for an engineer and two are for embedded consultant positions. He requested referrals if anyone knows of potential applicants with engineering, planning, and/or finance experience.

NC Turnpike Authority:

Ron McCollum reported that I-540 construction is ongoing and that detours will be coming up.

NCDOT Integrated Mobility Division:

No report provided.

*TCC Members:**Paul Black reported that the RUS bus opened and started service on Sunday.**Andrea Neri reported that NCSU will have a new Transportation Coordinator starting soon.**Bret Martin reported that Caleb Allred is leaving the Town of Morrisville and will be starting with CAMPO on Monday and that he will have an open Planner position coming up soon.***9. Adjournment***Vice Chair Kenneth Ritchie adjourned the meeting at 11:22 a.m.***Upcoming Meetings/Events**

<i>CAMPO Executive Board Meeting</i>	<i>August 20, 2025</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>CAMPO TCC Meeting</i>	<i>September 4, 2025</i>
<i>CAMPO Board Room</i>	<i>10:00 am - Noon</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>CAMPO Executive Board Meeting</i>	<i>September 17, 2025</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>CAMPO TCC Meeting</i>	<i>October 2, 2025</i>
<i>CAMPO Board Room</i>	<i>10:00 am - Noon</i>
<i>1 Fenton Main Street, Suite 201</i>	
<i>Cary, NC 27511</i>	