

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

Raleigh Convention Center
500 Salisbury Street,
Room 402
Raleigh NC 27601

Thursday, April 7, 2016

10:00 AM

Conference Room

Minutes were approved at the May 5, 2016 meeting.

1. Welcome and Introductions

Chairman Howell opened the meeting with a Welcome and Introduction.

Russell Dalton introduced the New Transportation Planner for Apex Ms. Shannon Cox

Candace Davis introduced the New Transportation Planner for Wake Forest Mr.

John-Paul Zitta

Present: 31 - Todd Delk, Tim Maloney, Tim Gardiner, Corey Liles, Scott Hammerbacher, Eric Lamb, Rupal Desai, Justin Jorgensen, Chair Benjamin Howell, Danny Johnson, David DeYoung, David Eatman, Darcy Downs, Candace Davis, Michael Frangos, Kevin Lewis, Jimmy Eatmon, Jay Sikes, Tyler Bray, Jason Brown, Joe Bailey, David Keilson, Don Belk, Susan Wilson, Sean Johnson, Brandon Watson, Russell Dalton, Matt Day, Mark Locklear, Jimmy Eatmon, and Aaron Levitt

2. Adjustments to the Agenda

An adjustment was made to the agenda to add item 7.2 Fastlane Grant / U-4437 / H090472

3. Public Comments

There were no public comments to the agenda

4. Minutes

4.1 TCC Minutes: March 3, 2016 meeting

Requested Action: Approve the March 3, 2016 meeting minutes.

Attachments: [TCC Minutes March 3, 2016](#)

A motion was made by Member Darcy Downs, seconded by Member David DeYoung, that this item be approved.

5. Regular Business

5.1 Raleigh-Cary Rail Crossing (RCRX) Study
Shelby Powell, MPO Staff

Requested Action: Recommend that the Executive Board endorse the recommendations from the RCRX Study pending no adverse comments from the public, the City of Raleigh, Town of Cary or other project partners and stakeholders.

Attachments: [RCRX Executive Summary](#)

Ms. Powell noted that the recommendations for the RCRX Study had been presented to the TCC at their March meeting, and a public comment period was underway. The Executive Board will conduct a public hearing on this item at their April 20 meeting, and will be presented with recommendations at that time. The draft report is on the website.

A motion was made by Member Todd Delk, seconded by Member Tyler Bray, that this item be recommended for approval pending the April 20 public hearing. The motion carried by a unanimous vote.

5.2 Public Participation Plan Update
Paul Black, MPO Staff

Requested Action: Conduct public hearing on updates to the Public Participation Plan and approve the update with incorporated comments from the hearing as needed.

Attachments: [Pages from CAMPO Public Participation Plan ONLY-post First FHWA review](#)

Mr. Black described how the MPO involves the public in the developing transportation plans and related policy documents. Mr. Black also had looked at the "best-practices" plans from around the state and similar MPOs around the nation.

The document presented here today does 4 things:

- Consolidates the 2 plans into a single document*
- Updates the format of the documents to be more user-friendly and easy to understand*
- Updates specific parts of the document to reflect improvements in the planning process and recognize changes in modern communication and media.*
- Every plan needs a goal, and our already adopted Strategic Plan and draft MTP have PPP goals to inform this plan; Strategic Plan goals/measures folded in by reference*

Placeholder reference for 2045 MTP goals & measures; draft goals have PPP-specific goal and related objectives/measures to tie in once adopted

Under the last bullet, substantive changes include:

- Revision of the methodology to determine "Communities of Concern" for the Title VI/Minority/Low-income/LEP Plan*
- Adding or making clearer what the public participation requirements are for adopting, amending, or correcting plans or other required documents. This was mostly clarifying application to sub-plans or processes not directly addressed in the current plan.*
- Staff released the draft Public Involvement Plan Update for public review and comment from February 25, 2016 through April 20, 2016 and is preparing for the public hearing at the April 20, 2016 Executive Board meeting.*

A motion was made by Member Danny Johnson, seconded by Member David DeYoung, that this item be recommended for approval.

5.3 **FY 2016-2025 Transportation Improvement Program - Amendment #3**
Danna Widmar, MPO Staff

Requested Action: Receive as information.

Attachments: [TIP Amendment #3](#)

Ms. Widmar presented an updated spreadsheet and explained the only difference is the addition of CTran projects at the end of the spreadsheet. Ms. Widmar explained the format of the amendment and indicated that most of the projects included on the first several pages were requests made by NCDOT. She also indicated that three project amendments requested by NCDOT were excluded from CAMPO TIP Amendment #3, pending additional information. This includes the Morrisville project, which is a joint effort between Division 5 and Morrisville. Danny Johnson asked if R-5705 (NC 55) reflected the most current thinking. Ms. Widmar indicated that R-5705 Part C is included in this amendment and there will be a Part D, pending additional discussions with NCDOT. Mr. Johnson asked for more clarification and Ms. Widmar indicated she would follow up by providing NCDOT email communications with Mr. Johnson which reflect current thinking on the project. With no additional questions, the agenda item was received as information with the public comment period opening on April 18, 2016.

This TIP Item was received as information.

5.4 **FY 2016 Enhanced Mobility of Seniors and Individuals with Disabilities
(Section 5310) Program “Call” for Projects**
Kenneth Withrow, MPO Staff

Requested Action: Receive as information.

Attachments: [Draft 5310 Application 2016](#)

Mr. Withrow presented background information on the Raleigh Urbanized Area Section 5310 program, the intent of the Section 5310 program and provided an update on the FY 2016 call for projects and process for project selection. Mr. Martin then mentioned that CAMPO is in the process of putting together a project selection committee that will review project applications following the call for projects and present those recommendations for consideration to the TCC and Executive Board at their May meetings.

This Informational Report was received as information.

5.5 FFY 2016 FTA Section 5307, 5340, and 5339 Distribution

Bret Martin, MPO Staff / David Eatman, GoRaleigh

Requested Action: Recommend the Executive Board consider approval of the sub-allocation of FFY 2016 Section 5307, 5340, and 5339 funds in the amounts shown in the attached letter.

Attachments: [CAMPO FTA Distribution Funds 2016 Signed Executive Board Chair](#)
[FY 2016 Section 5307-5340 Worksheets for Raleigh UZA Only - Agenda](#)
[FY 2016 5339 Worksheets for Raleigh UZA Only - FULL](#)

Mr. Martin presented the item and mentioned that the federal formula transit grant sub-allocation methodology MOU determining distribution of the Raleigh UZA's Section 5307, 5339, and 5340 funding will be revisited between November 2016 and March 2017. The purpose of the review will be to make adjustments to account for a potentially new local revenue source that may be decided by Wake County voters that would be used to support projects for which federal funding tiers are not included in the existing intra-UZA sub-allocation formula. It would also be updated to account for changes that have occurred to the federal inter-UZA sub-allocation funding formulas based on changes to programs from SAFETEA-LU to MAP-21 to the FAST Act.

A motion was made by Member David Eatman, seconded by Member Darcy Downs, that this item be recommended for approval.

5.6 P4.0 (SPOT) Regional Impact Point Assignment

Alex Rickard, MPO Staff

Requested Action: Receive as information.

Attachments: [Regional Impact Handout](#)

Mr. Rickard reported that the NCDOT had yet to release the DRAFT Statewide Mobility projects or the technical scores for all of the SPOT projects. Mr. Rickard reported that NCDOT has not provided any comment on the delay but that adjustments to the prioritization schedule are anticipated.

Mr. Rickard provided a brief explanation of how the MPO staff creates the initial Regional Impact point assignment. These steps include reviewing the estimated amounts of available funding for each of the separate funding competitions (Regions A & C and Divisions 4,5,& 6), reviewing Statewide Mobility projects for the potential to cascade, applying the adopted Target Modal mixes, then calculating the minimum competitive scores for each funding competition.

Mr. Rickard reported that the DRAFT Regional Impact point assignment would be posted to the CAMPO website and sent to the membership as soon as possible once the technical scores are released.

CAMPO will hold a Prioritization Training Session on April 20th from 2:00 to 3:15 PM in the large conference room prior to the Executive Board meeting. Interested parties are asked to RSVP to Mr. Rickard.

This Informational Report was received as information.

5.7 Wake County Transit Investment Strategy Update

Bret Martin, MPO Staff

Mr. Martin distributed the most recent draft of the Wake County transit governance interlocal agreement to the TCC, as well as a sheet with a summary of changes between the last draft released and the most recent draft. Mr. Martin then proceeded to present information on:

- 1) Previous points of discussion regarding governance between the Executive Board and TCC;*
- 2) A review of transit/transportation tax district models applicable to Wake County;*
- 3) A review of the components of the draft transit governance interlocal agreement, including roles and responsibilities of each party or other implementing entity and the roles and responsibilities of a transit planning advisory committee;*
- 4) A summary of what has not been determined by the draft interlocal agreement or governance structure discussions to date; and*
- 5) A proposed schedule for public comment and action to be taken on the Wake County Transit Financial Plan and the interlocal agreement by the three parties.*

A motion was made by Member Danny Johnson and seconded by Member Eric Lamb to recommend that the Executive Board set a public hearing date for its consideration of the Wake County Transit Financial Plan and Interlocal Agreement.

A motion was made by Member Danny Johnson, seconded by Member Eric Lamb, that this item be discuss and provide comments on potential schedule, draft plan, and draft ILA and recommended that the Executive Board set a public hearing date for its consideration of the Wake County transit Financial Plan and Interlocal Agreement for approval.

6. Informational Item: Budget

6.1

Requested Action: Receive as information

Attachments: [FY 16 PROJECTED Budget Review QTR 2](#)

This Informational Report was received as information.

6.2

Member Shares - FY 2016
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 16 Member Dues Projection 2nd QTR](#)

This Informational Report was received as information.

7. Informational Item: Project Updates

7.1 Project Updates

Requested Action: Receive as information.

Attachments: [Project Updates](#)

This Informational Report was received as information.

**7.2 FASTLANE Grant Endorsement: U-4437 - Blue Ridge Rd / Hillsborough St
Grade Separation**

Kenneth Withrow, MPO Staff

Requested Action: Endorse the Letter of Support

Attachments: [U-4437 FastLane Grant Support Letter](#)

Chris gave an updated on the FASTLANE Grant. This is a Grant program from the USDOT and is simulate to the Tiger Grant program. NCDOT leadership will be applying for both FASTLANE and TIGER grants in the next few weeks for both rail and highway projects.

NCDOT is considering submitting the Blue Ridge Road/Hillsborough Street project (U-4437/H090472).

Need for project first identified in 2001 City of Raleigh planning study; and was included in the TIP/STIP in 2002

Letter of Support for the grant application is being drafted and will ask for a recommendation from the Executive Board to endorse the letter of support.

A motion was made by Member Eric Lamb, seconded by Member Tim Maloney, that this item be recommended for approval.

8. Informational Item: Staff Reports

Mr. Lukasina gave reminders and upcoming events:

** Construction to elevators / upgrade to bathrooms have begun and will continue for 6-8 weeks and we are working on the 3rd week and hopefully this will be done before May*

** Reminded TCC members to sign in or they will not be counted as being at the meeting.*

** Parking passes - you can see Valorie*

** NCAMPO Conference in Greensboro, NC on May 11-13, 2016
(Block has been filled but they are trying to get them expanded).
to register online you will need to go to - ncampo.org*

TCC Chair - No Report

NCDOT TPB - No Report

NCDOT Division 4 - No Report

NCDOT Division 5 - No Report

NCDOT Division 6 - No Report

NCDOT Rail Division - No Report

NC Turnpike Authority - No Report

Mr. Withrow informed TCC members that Mr. Matthew Albee of VHB Engineering is currently evaluating replacing several bridges in Wake County. VHB Engineering has been retained by NCDOT to perform Community Impact Assessments (CIAs) for the bridge projects; which are in Cary, Garner, Morrisville, and Raleigh. Mr. Withrow wanted the staff members of those respective communities to know that Mr. Albee will be contacting them concerning the CIAs for specific bridges.

Mr. Withrow also reminded TCC of the Wake County Advocates for Health in Action luncheon at Marbles Kids Museum on Friday, April 15; and encouraged them to sign up.

This was received as information.

9. Adjournment

There being no further business, the Chair adjourned the meeting at 11:06 am.