

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

1 Fenton Main St.  
Suite 201  
Cary NC 27511

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Wednesday, June 18, 2025

3:00 PM

Conference Room

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## **1. Welcome and Introductions**

*Chair Vivian Jones called the meeting to order at 3:00 p.m.*

*New member Anne Robotti, Alternate for the Town of Morrisville, introduced herself.*

**Present:** 21 - Blake Massengill, Harold Weinbrecht, Sean Mayefski, Ronnie Currin, Chair Vivian Jones, Vice Chair Butch Lawter Jr., Susan Evans, Scott Brame, Deans Eatman, Stephen Morgan, Elmo Vance, Katie Kenlan, John Adcock, Jacques Gilbert, Russ May, Melvin Mitchell, Anne Robotti, Alan Shapiro, Art Wright, Glenn York, and Jennifer Robinson

**Absent:** 12 - Bobby Wheeler, Janet Cowell, Teresa Bruton, Porter Casey, Bob Jusnes, Chris Coats, Neil McPhail, Yolanda Jordan, Duncan "Eddie" Jaggars, Valerie Jordan, Michael Schriver, and Ralph Huff

## **2. Adjustments to the Agenda**

*Chair Vivian Jones noted the following adjustment to the Agenda:*

*Item #9.1 – Project Updates: The “Project Updates – June 18, 2025” attachment has been updated to reflect the transfer of \$13,338 from the FY 2025 UPWP to the FY 2026 UPWP for the Wake Transit Concept of Operations Study. This update does not change the overall project cost.*

## **3. Ethics Statement:**

*Vice Chair Butch Lawter read the required Ethics Statement.*

*No conflicts of interest were declared.*

## **4. Public Comments**

*There were no public comments.*

## **5. Minutes**

**5.1 Minutes - May 21, 2025**

Susan A. Owens, MPO Staff

**Requested Action:** Approve the Minutes of May 21, 2025**Attachments:** [Staff Report](#)[Minutes - May 21, 2025](#)*There were no questions and/or comments.***Board Member Susan Evans** motioned to approve the Minutes of May 21, 2025.**Board Member Deans Eatman** seconded the motion. The motion carried unanimously.**6. Public Hearing****6.1 2025 (Section 5310) Enhanced Mobility of Seniors and Individuals with Disabilities Program Project Selection**

Crystal Odum, MPO Staff

**Requested Action:** Hold a Public Hearing and approve the attached Program of Projects for the 2025 Section 5310 Program.**Attachments:** [Staff Report](#)[Grant Applications Summary with Recommendations](#)*Ms. Odum provided an overview of the Section 5310 Program and the 2025 Call for Projects and a snapshot of the grant applications, recommendations, and funding summary. She noted that the Program Management Plan prohibits applicants who have not previously received federal funding from being awarded funds to purchase vehicles; so, two applications were rejected, and one award was reduced accordingly.**Chair Vivian Jones opened the public hearing.**After no public comments were received, Chair Jones closed the public hearing.**There were no questions and/or comments.***Board Member Jacques Gilbert** motioned to approve the attached Program of Projects for the 2025 Section 5310 Program. **Board Member Stephen Morgan** seconded the motion. The motion carried unanimously.**End of Public Hearings****7. Regular Agenda**

## 7.1

**CAMPO Blueprint for Safety Plan and Final Report**

Catherine Saine, VHB Staff

**Requested Action:** Adopt the Blueprint for Safety Plan as included within the accompanying report.

**Attachments:** [Staff Report](#)

[CAMPO Blueprint for Safety](#)

*Lauren Blackburn, VHB, on behalf of Catherine Saine, VHB, provided an overview of the development of the Plan, the diverse safety issues throughout the CAMPO region, the crash data analysis that led toward the identification of a High Injury Network (HIN), High Injury Intersections (HII), Bike/Ped HIN, and Bike/Ped HII, available safety resources for agencies, the Safety Scoping Process, the Countermeasure Library, CAMPO's Safety Goal, the three Safety Pillars and their associated strategies, and examples of near-term actions for all strategies. She noted that the public comment period ended on June 17, 2025, and that there are several local government grant opportunities available for safety projects.*

*Board Member Stephen Morgan noted that support of this Plan is crucial and beneficial to all agencies.*

*There were no further questions and/or comments.*

**Board Member Stephen Morgan motioned to adopt the Blueprint for Safety Plan as included within the accompanying report. Board Member Scott Brame seconded the motion. The motion carried unanimously.**

**7.2 Complete NC 540 - Status Update**

Alan Shapiro, NC Turnpike Authority Staff

**Requested Action:** Receive as Information

**Attachments:** [Staff Report](#)

[Complete 540 Phase 2 Presentation](#)

*Alan Shapiro, NCTA, provided a status update on Phase 2 of the Complete NC 540 Project, the work the two teams are doing, bridge and culvert construction statuses, the anticipated Project schedule, R-2829A design concepts and designs, R-2829B design concepts and designs, several other Project highlights, toll technology improvements, toll collection loop advancements, DBE participation, gravesite avoidance and relocation efforts, Neuse River construction activities, the Neuse River Safety Plan, Neuse River safety and Greenway Trail precautions, bike/pedestrian/multi-use accommodations, Phase 2 outreach efforts, and additional resources available, including an interactive map and the Complete 540 webpage. He also requested that everyone stop by the NC Quick Pass table in the lobby before they leave.*

*Board Member Jennifer Robinson inquired if East Garner Road is moving closer to the railroad corridor right-of-way.*

*Mr. Shapiro responded that NCTA is staying outside of the right-of-way and that the Project will accommodate all future MTP projects.*

*Alex Rickard added that East Garner Road will be three lanes in the future.*

*There were no further questions and/or comments.*

**This item was received as information only.**

**7.3 Adoption of Revised Wake Transit Lead Agency Responsibility Matrix**

Ben Howell, MPO Staff

**Requested Action:** Recommend approval of the revised Lead Agency Responsibility Matrix by the Executive Board.

**Attachments:** [Staff Report](#)

[2018 Adopted Lead Agency Assignments Matrix](#)

[Revised Lead Agency Assignments Matrix](#)

*Mr. Howell provided an overview of the proposed revisions to the Lead Agency Responsibility Matrix. He presented other Lead Agency updates, including GoTriangle's request to transfer their Lead Agency responsibility for program-level communications and engagement to CAMPO beginning in FY 2026. He noted that CAMPO is reviewing the impacts of taking on these responsibilities and that the TCC tabled consideration of the transition in order to provide CAMPO the time needed to better define the scope of duties and how they will be carried out.*

*There were no questions and/or comments.*

**Board Member Jacques Gilbert motioned to approve the revised Lead Agency Responsibility Matrix. Board Member Deans Eatman seconded the motion. The motion carried unanimously.**

## 7.4

**Recommended FY 2026 Wake Transit Work Plan and Project Groupings and Deliverables**

Steven Mott, MPO Staff

**Requested Action:** 1) Approve the FY 2026 Recommended Wake Transit Work Plan; 2) Approve the proposed project agreement groupings and deliverables; and 3) Authorize the Executive Director to execute all FY 2026 Work Plan project-level agreements to which CAMPO is a party

**Attachments:** [Staff Report](#)

[Recommended FY 2026 Wake Transit Work Plan](#)

[FY 2026 WTWP Agreement Groupings & Project Reporting Deliverables](#)

*Mr. Mott noted the issue regarding the inclusion of vehicle rental tax (VRT) revenue in the FY 2026 Work Plan and the Conference Committee's decisions to not include any VRT revenue for FY 2026 and to leave the amount of VRT revenue for future years as TBD. He stated that the Conference Committee's decision supersedes TPAC's recommendation to include \$2.591 million in VRT revenue for FY 2026. He provided an overview of the community engagement efforts and the common themes from the public comments received. He next presented the project agreement groupings and reporting deliverables and key dates for the Work Plan.*

*Board Member Deans Eatman asked if the Conference Committee's decision means that no decision has been made regarding last year's or future year's VRT revenues.*

*Mr. Mott responded that the Conference Committee's decision on VRT was for FY 2026 alone. The assumption about future VRT issues is still outstanding.*

*Board Member Eatman inquired if there is a point at which we need to have extra conversation on the VRT matter.*

*Vice Chair Butch Lawter responded that the plan was to make a decision for one year only, while we figure out a path forward. He noted that it appears the new GoTriangle leadership is receptive to getting the VRT issue worked out and is more collaborative and agreeable than the previous leadership.*

*Board Member Susan Evans added that the Conference Committee also approved certain goals for GoTriangle and that it is her understanding the Conference Committee will meet again when there is more data to make more informed decisions.*

*Chair Vivian Jones noted that the goal is to fix the VRT issue before next year.*

*There were no further questions and/or comments.*

**Board Member Harold Weinbrecht motioned to 1) Approve the FY 2026 Recommended Wake Transit Work Plan; 2) Approve the proposed project agreement groupings and deliverables; and 3) Authorize the Executive Director to execute all FY 2026 Work Plan project-level agreements to which CAMPO is a party. Board Member Glenn York seconded the motion. The motion carried unanimously.**

**7.5****2055 MTP/CTP Update**

Chris Lukasina, MPO Executive Director

**Requested Action:** Receive as information. Consider action on the recommended Preferred Alternative to use in the next phase of the MTP development.

**Attachments:** [Staff Report](#)  
[Alternatives Analysis Technical Guide](#)  
[Alternatives Analysis Results Summary](#)  
[Community Engagement Survey & Pop-Ups Presentation](#)  
[Alternatives Scorecard - Performance Measures](#)  
[2055 MTP Development Schedule](#)

*Mr. Lukasina provided an update on the MTP Process and an overview of the projected growth in the region, the four scenarios studied, public engagement activities conducted, and public comment survey results and the common themes. He noted that the public feedback leads towards the All Together Scenario alternative and provided an overview of that Scenario, the local work that will need to be done if the Scenario is selected, projected travel times under the Scenario, the Opportunity Places Development Foundation, and the changes in growth under it, and the major roadway and transit investments included in the Scenario. He noted that additional revenue assumptions are needed for this Scenario, including additional local sources of revenue. He then presented a key performance measures matrix for each scenario and how they perform relative to each other and an overview of the All Together Scenario's connections to the community input received. He noted where we are in the process and the TCC recommendation to select the All Together Scenario as the Preferred Alternative for use in the next phase of the MTP development.*

*In response to Board Member Susan Evans' inquiry as to how public input is being used to steer the plan, Mr. Lukasina stated that the process starts with trying to get a preferred scenario, then we apply the budget to the scenario. He noted that there are limitations on transit versus roadway investments without the future revenue assumptions and that Staff will work with the Executive Board to figure out what the right investment mix will be. He spoke regarding CAMPO's strong track record of identifying additional revenue sources and the fact that it typically does not plan to use those revenues until the second or third decade of the Plan in order to give it more time to realize the additional revenues.*

*Responding to Board Member Stephen Morgan's inquiry regarding tools for tracking success, Mr. Lukasina stated that CAMPO has already started some of that with its Area Studies. He added that it will continue to review those studies, and the To-Do Lists created from them, as well as periodically reviewing forecasts to see what has actively been developed versus what was planned and any unexpected changes in density and land use forecasts.*

*Responding to Board Member Deans Eatman's request for clarification on the action being requested today, Mr. Lukasina stated that Staff is requesting that the Board help Staff continue working on the Plan with additional revenue assumptions. He added that a decision on where that additional revenue will go will be made at a future meeting, likely in Fall 2025.*

*There were no further questions and/or comments.*

**Board Member Susan Evans motioned to approve the All Together Scenario as**

the recommended Preferred Alternative to use in the next phase of the MTP development. Board Member Scott Brame seconded the motion. The motion carried unanimously.

## 7.6 Locally Administered Projects Program (LAPP) FFY2027 Target Modal Mix

Alex Rickard, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)

[FFY2027 Potential LAPP Changes Memorandum](#)

*Mr. Rickard stated that, prior to the next LAPP project cycle, Staff met with the LAPP Committee to discuss any proposed changes and review the Target Modal Investment Mix. He provided the following summary of the resulting recommendations for FFY2027:*

- 1. Equity Component in LAPP Scoring Criteria: CAMPO staff and the LAPP Committee recommend not including equity criteria into the project scoring for the FFY2027 cycle. Instead, CAMPO Staff will continue to research best practices and investigate ways to improve scoring. Staff will continue to monitor how submitted projects would be impacted if equity criteria was included and report the findings.*
- 2. Accuracy of Cost Estimates: CAMPO Staff recommend including a cost estimate template provided by NCDOT in the FFY2027 cycle.*
- 3. Multi-Year Phasing/Programming: No changes were recommended for FFY2027; instead, CAMPO Staff will work with NCDOT to develop Design-Build project submittal options for consideration in FFY2028.*
- 4. Rolling Stock as Eligible Projects: No changes were recommended for FFY2027.*
- 5. FFY2027 Recommended Target Modal Investment Mix: No changes were recommended for FFY2027. The recommended Target Modal Investment Mix will remain at 65% Roadway, 27% Bicycle/Pedestrian, and 8% Transit.*

*Mr. Rickard concluded by noting that the public comment period ends on August 19, 2025, and summarizing the remaining steps in the process.*

*There were no questions and/or comments.*

**This item was received as information only.**

**7.7 2050 Metropolitan Transportation Plan Amendment #2 & Air Quality  
Conformity Determination Report & FY2026-2035 Transportation  
Improvement Program (TIP)**

Alex Rickard, MPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)

[CAMPO Draft 2026-2035 TIP](#)

[CDR Document for 2026-2035 TIP & 2050 Amendment](#)

[2050 MTP Amendment #2 Projects List](#)

*Mr. Rickard provided an overview on how the different Plans have to conform and noted that project delays and the Executive Board's action on tolling US 1 have caused the FY2026-2035 TIP to no longer match up with the 2050 MTP. He stated that the need to amend the MTP and TIP accordingly also requires an Air Quality Conformity Determination and added that the public comment period ends on August 19, 2025.*

*There were no questions and/or comments.*

**This item was received as information only.**

**7.8 Prioritization 8.0 Modal Candidate Project Lists**

Alex Rickard, MPO Staff

**Requested Action:** Receive as information. Submit requested bicycle & pedestrian, public transit, and aviation projects to the MPO for consideration.

**Attachments:** [Staff Report](#)

[SPOT 8 Schedule](#)

*Mr. Rickard stated that these project lists are for the 2028-2037 TIP/STIP and provided an overview of the selection and adoption processes, noting that projects need to be submitted by September 2025. He next provided an overview of the STI Programming Process, STI Categories, and STIP Funding Distributions. He stated that CAMPO will be prioritizing projects based on funding availability and project competitiveness. He concluded with a summary of the P8 Schedule and next steps.*

*There were no questions and/or comments.*

**This item was received as information only.**

**8. Informational Item: Budget**



**8.1 Operating Budget, FY2025**

Brenda Landes, MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)[2025 Projected Budget Q3](#)*There were no questions and/or comments.***This item was received as information only.****8.2 Member's Shares, FY2025**

Brenda Landes, MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)[2025 Member's Dues Q3](#)*There were no questions and/or comments.***This item was received as information only.****9. Informational Item: Project Updates****9.1 Project Updates****Requested Action:** Receive as information**Attachments:** [Project Updates - June 18, 2025 - Updated 6/16/25](#)[Division 6 Project Report - June 2025](#)

*(CLERK'S NOTE: The "Project Updates – June 18, 2025" attachment revised on June 16, 2025, to reflect the transfer of \$13,338 from the FY 2025 UPWP to the FY 2026 UPWP for the Wake Transit Concept of Operations Study was the version received as information.)*

*There were no questions and/or comments.***This item was received as information only.****9.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)[Public Engagement Updates - June 2025](#)*There were no questions and/or comments.***This item was received as information only.**

**10. Informational Item: Staff Reports**

*MPO Report:*

*Mr. Lukasina reported that:*

- *The final draft of CAMPO's Federal Certification Review will be posted online later this week. CAMPO received zero corrective actions, one recommendation, and three commendations. This is a testimonial to the work of CAMPO Staff.*

*Chair Vivian Jones expressed her pride and noted that the processes that CAMPO follows should be used as a best practices model.*

*Mr. Lukasina continued his report with the following announcements:*

- *CAMPO was awarded a grant for the Advanced Air Mobility Plan Project and will be moving forward with the Project as early as possible in July 2025.*
- *Susan Owens has been hired as a full-time CAMPO employee.*
- *There are two open positions that close at the end of the month.*
- *Safe Streets for All applications are due by June 26, 2025. If any agencies need a CAMPO letter of support, please request one no later than Monday, June 23, 2025.*
- *The SPOT 8 cycle is beginning soon and there may be some money in play this cycle. The Technical Sub-Committee meeting will be on June 30, 2025. The goal is to have an initial draft ready for the August 2025 meeting.*

*TCC Chair:*

*No report provided.*

*NCDOT Transportation Planning Division:*

*No report provided.*

*NCDOT Division 4:*

*Board Member Melvin Mitchell was introduced by Chair Vivian Jones.*

*Kesha Smith, TCC Alternate, reported the following:*

- *The I-42 signage was somewhat delayed due to weather. The work is scheduled to be completed by June 27, 2025.*
- *The final pavement marking for the Ranch Road Project has been completed and final inspection is anticipated in Fall 2025.*
- *Shotwell Road water and sewer relocations, asphalt work, and signal upgrades are planned for July 2025, with completion anticipated in Fall 2025.*

*Vice Chair Butch Lawter complimented all of the road name changes.*

*NCDOT Division 5:*

*David Keilson, TCC Alternate, reported that final paving on I-440 at I-40 has begun on the main line.*

*NCDOT Division 6:*

*Division 6 noted that their report was included in the Agenda package and stated that they are here to answer any questions.*

*No inquiries were made.*

*NCDOT Division 8:*

*No report provided.*

*NCDOT Rail Division:*

*No report provided.*

*NC Turnpike Authority:*

*No report provided.*

*NCDOT Integrated Mobility Division:*

*No report provided.*

*Executive Board Members:*

*Chair Vivian Jones stated that, if there are no objections, the July 16, 2025, Executive Board meeting will be canceled.*

*No objections were voiced.*

**Chair Vivian Jones canceled the July 16, 2025, Executive Board meeting.**

## **11. Adjournment**

*Chair Vivian Jones adjourned the meeting at 4:42 p.m.*

## Upcoming Meetings/Events

<i>Capital Area MPO TCC Meeting</i>	<i>July 2025</i>
<i>CAMPO Board Room</i>	<i>MEETING CANCELED</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO Executive Board Meeting</i>	<i>MEETING CANCELED</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>August 7, 2025</i>
<i>CAMPO Board Room</i>	<i>10:00 am - Noon</i>
<i>1 Fenton Main Street, Suite 201</i>	
<i>Cary, NC 27511</i>	
<i>Capital Area MPO Executive Board Meeting</i>	<i>August 20, 2025</i>
<i>CAMPO Board Room</i>	<i>3:00 - 5:00 pm</i>
<i>1 Fenton Main St, Ste 201</i>	
<i>Cary, NC 27511</i>	