

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Final
Executive Board**

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Wednesday, August 17, 2022

4:00 PM

Conference Room

1. Welcome and Introductions

Shelby Powell conducted roll call.

Quorum was met.

Present: 20 - William Allen III, Scott Brame, T.J. Cawley, Joe Geigle, Vice Chair Vivian Jones, RS "Butch" Lawter, Blake Massegill, Sig Hutchinson, Lewis Weatherspoon, Glenn York, Porter Casey, Montell Irvin, Sean Mayefski, Deans Eatman, Mary-Ann Baldwin, Bob Smith, Jacques Gilbert, Harold Weinbrecht, Ken Marshburn, and Ben McDonald

Absent: 8 - Grady Hunt, Valerie Jordan, Art Wright, Matt Mulhollem, Bobby Wheeler, Michael Schriver, Russ May, and Melvin Mitchell

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Ethics Statement:

Mayor Vivian Jones read the ethics statement.

There were no conflicts of interest.

4. Public Comments

There were no public comments.

6. Consent Agenda

Vivian Jones motioned to approve the consent agenda.

Glenn York seconded that motion.

6.1 Minutes - Jun15, 2022 Executive Board Meeting

Requested Action: Approve minutes

Attachments: [June Executive Board Minutes](#)

The Minutes were approved by unanimous vote.

6.2 Funding Agreement with Upper Coastal Plain RPO/Nash County for Southeast Area Study

Shelby Powell, MPO Staff

Requested Action: Authorize the Executive Director to sign the funding agreement.

Attachments: [SPR Funding Agreement - CAMPO / Nash County](#)

This item was approved by unanimous vote.

6.4 Locally Administered Projects Program Additional Funding Request

Chandler Hagen, MPO Staff

Requested Action: Approve additional funding requests from the Town of Rolesville and Town of Clayton.

Attachments: [Staff Report](#)
[LAPP Project Adjustments 8-4-2022](#)

This item was approved by unanimous vote.

6.5 Western Wake Traffic Signal System Integration Study

Alex Rickard, CAMPO Staff

Requested Action: Endorse the recommendations and findings of the study in the development of the 2055 MTP.

Attachments: [Staff Report](#)

This item was approved by unanimous vote.

End of Consent Agenda

7.1 Locally Administered Projects Program (LAPP) FFY 2024 Program and Target Modal Investment Mix

Chandler Hagen and Chris Lukasina, CAMPO Staff

Requested Action: Conduct Public Hearing. Consider approval the FFY 2024 LAPP Program and open of the annual One Call for All for LAPP and UPWP projects.

Attachments: [Staff Report](#)
[FY2024 LAPP Potential Changes Memo](#)

Chris Lukasina presented this item.

Chris reminded the board that this item was originally presented at the June Executive Board meeting, and that it had been open for public comments throughout the summer. The public comments period closed August 16, 2022. The Item was brought to the executive board at this meeting for a public hearing and consideration for adoption.

Chris stated that the three items that were reviewed this year included the Target Model Investment Mix, looking at how we could incorporate equity into the LAPP scoring criteria and the LAPP Selection Panel. Along with policy recommendations that was discussed at the Executive Board's December meeting.

He shared that CAMPO staff recommends that the FY24 Target Investment Mix stay the same as last year. In reference to equity in the LAPP scoring process, he stated that the recommendation is also to stick to the plan. This plan was to finish the strategic plan update, and to update the public participation plan which is on the horizon. He informed the board that the strategic plan update had been completed at this time. He stated that once these two tasks are both completed, it could help guide considerations for the LAPP program.

Chris shared that the requested action was to conduct a public hearing, approve the FFY 2024 program and open the annual One Call for All for LAPP and UPWP projects.

Chair Hutchinson opened the floor for questions.

There were no questions.

Chair Hutchinson opened the floor for public hearing.

No one spoke on the item.

Chair Hutchinson closed the public hearing.

Will Allen motioned to move the item to the slate vote. Jacques Gilbert seconded the motion.

The item was moved to the slate vote.

The Item was approved by unanimous vote.

End of Public Hearings

8. Regular Agenda**8.1 CAMPO Organizational Study**

Chris Lukasina, CAMPO Staff

Requested Action: Receive as information.**Attachments:** [Staff Report](#)[Executive Board Summary](#)

Julie Brenman, FountainWorks presented this item.

She shared that this organizational study was conducted in an attempt to look at the staffing needs and restructuring in an attempt to help improve services to CAMPO's members. She shared recent findings from interviews and studies.

Ms. Brenman stated that there is a shortfall in about 4 positions at CAMPO, at current capacity, without adding new responsibilities outlined in the strategic plan. When looking at CAMPO's salaries, she stated that the organization is behind their peers. She stressed the importance of getting the lead planning agency arrangement right.

Chris Lukasina, stated that in his opinion, that there aren't many surprises with the findings discussed.

Chair Hutchinson opened the floor to questions.

Mayor Harold Weinbrecht stated that the findings were very alarming, expressing that he was supportive of moving to approve this quickly.

Will Allen stated that the findings discussed were very consistent with what has been seen over the past few years.

Chair Hutchinson stated that the report was great.

This item was received as information.

8.2

CAMPO Decennial Administrative Review & Update

Chris Lukasina, MPO Staff

Requested Action: Review information provided by submitting agencies on financial and administrative structures. Consider action on future CAMPO LPA/host agency.

Attachments: [Staff Report](#)
[Estimated Operating Expense Comparison](#)
[CAMPO Decennial Administrative Review Memo](#)
[CAMPO LPA Interest Letters 2022](#)

Chris Lukasina presented this item.

He shared that there were three letters of interest received from agencies who desired to be CAMPO's Lead Planning Agency (LPA), or "host agency". They were from the Town of Cary, City of Raleigh and Triangle J Council of Governments.

Further information was gathered from each agency to present to the Executive Board. Mr. Lukasina explained how a financial comparison of typical estimated MPO operating costs was conducted with information provided by all three agencies. The results showed that all cost were fairly close.

Mr. Lukasina explained that the Town of Cary was the lowest estimated annual operating cost for LPA services and that both the Town of Cary and TJCOG have agreed in principle to the major elements of draft agreement. He stated that if the Executive Board decided to designate a new LPA, staff would target a January 1, 2023 transition date.

Chair Hutchinson opened the floor for questions and/or comments.

Chair Hutchinson stated that the Town of Cary has been very flexible in terms of positions and salaries that we are looking for. He stated that in terms of officers, they are very comfortable with the Town of Cary.

Chair Hutchinson opened the floor for further comments.

Mayor Vivian Jones stated that she would be comfortable with either of the three organizations. She stated that she felt that there was not a significant cost difference, therefore the financial aspect should not be a factor in making a determination of a new LPA. She stated that everyone should be comfortable with all of the other factors such as how employees are treated.

Harold Weinbrecht agreed with Vivian Jones. He stated that it is about the flexibility and the future of CAMPO. He also stated that Raleigh has done a fantastic job over the years. He shared that he does think that the flexibility side of things would be favorable if we went with Town of Cary. He stated that he would motion to change the host agency to Town of Cary.

Harry Weinbrecht made a motion to change the Lead Planning Agency to the Town of Cary.

Will Allen stated that all three agencies seems fairly equivalent quantitatively.

Will Allen then seconded the motion.

Chair Hutchinson moved this item to the slate vote.

The motion was approved by unanimous vote designating the Town of Cary as the new Lead Planning Agency for CAMPO.

8.3 Wake Transit: Greater Triangle Commuter Rail Update

Katharine Eggleston, GoTriangle

Requested Action: Receive as information.**Attachments:** [Staff Report](#)[GTCR Feasibility-Study-Report-Summary-Access](#)[GTCR Feasibility-Study-Report-Summary-Memo](#)[GTCR Feasibility-Study-Report-Summary-Presentation](#)

Katharine Eggleston and Charles Lattuca presented this item.

Mr. Lattuca began the presentation by describing GoTriangle's feasibility study that had been underway for two years. He shared that the final study would be delivered on August 24th to the GoTriangle Board of Trustees. He also stated that there would be changes made based on comments received thus far.

Mr. Lattuca stated that there's a projection to add 800,000 new jobs to the region by the year 2050. 350,000 of those jobs would be close to rail. The majority of the growth would occur in Downtown Raleigh.

Ms. Eggleston continued the presentation, further explaining why as a result of the challenges that comes with being a rapidly growing region, GoTriangle had been tasked with studying feasibility of implementing commuter rail service. She briefly described findings, options and scenarios for the amount of service to be provided by the overall corridor.

She explained that Option One would be service for the entire corridor that could start between 2033-2035, with a cost of \$2.8 to \$3.2 billion in year of expenditure, and \$42 million per year to operate and maintain.

One of the questions that had been asked after sharing option one with technical stake holders, was whether there is a way to implement the service to deliver some of it sooner, and take a longer time to develop the overall corridor. In an attempt to shorten the time it would take to address some of the identified challenges in specific sections of the corridor, and to secure more funding. Option Two was created, implementing a phased approach.

Ms. Eggleston described Option Two which could start service between 2031-2033, with a cost of \$600 to \$700 million in year of expenditure, and \$15 million per year to operate and maintain.

Ms. Eggleston further described funding options for the projects. She stated that it was envisioned that the only way to fund a project like this was through the Federal Transit Administration's New Starts Program. This program would provide up to 50% of the funding if the project met certain criteria. She stated that since the study was initiated, Congress had adopted the bipartisan infrastructure law and that it provides significant funding for rail. She shared a graph showing the different pots of money this included and stated that more information on funding would be provided in months to come.

Mr. Lattuca then described the next steps in the study. He stated that there are plans for public outreach on the feasibility study report. This includes a 45 day comment period on the report that would begin on August 9, 2022. The plan is to get stakeholders input, refine the financial plan and grant strategy, and decide whether or how to move forward.

Chair Hutchinson reminded the board that this is the very first step in the process. He opened the floor for comments and questions.

Will Allen commented stating that a rail project is not like a highway project, and it cannot be done in segments. He shared that it either needs to be done all at once or simply not do it. He shared that he believed that there will be opportunity to value engineer this project and to look for significant gap funding to help augment the money that has been set aside for commuter rail projects. He stated that this is not the time to abandon the entire regional network. His opinion was to either connect Raleigh, Cary, RTP and Durham, or we don't do the project. He stated that there is no such thing as a starter service for a rail project like this.

Mary Ann Baldwin, Mayor of Raleigh, commented that this study was done when inflation was starting to peak, and that we are starting to see some of these prices go down. She stated that she would hate to make a decision this important, impacting our region, at a moment in time that may not be indicative of what our future looks like. She also expressed that a lot of what she has been seeing is cost related to what is happening in Burlington. She feels that we are being used to pay for things that they do not want to pay for. She stated that over the next five years there will be major change in the Blue Ridge Corridor and that this needs to be taken into consideration when looking at potential rider ship. Mayor Baldwin also suggested that, if we look at a segment, it should start with studying service from Raleigh to Cary to RTP. She stated that Option Two is not politically strong and that the focus should be on "How we connect Raleigh to Durham recognizing that a lot of those people are going to RTP." She explained that she would like to see more variation, and that she cannot support Option Two.

Will Allen stated that his prior comment was not an endorsement. He explained that we don't have this type of money to spend on a project like this, but that he was not ready to throw in the towel on the opportunities to reduce the cost. He stated that he doesn't want to see a repeat of the Durham Orange Light Rail and more time is needed to work on this.

Ms. Baldwin also expressed her concerns about bringing these two options out to the public at this time. She expressed the need for more time to study additional variations.

Mr. Lattuca responded that the comment period allows an ability to receive the type of feedback such as received today. He stated that before any kind of decision is made, there would be discussion based on feedback received. He expressed his hesitancy on delaying and that there has been discussion with Norfolk Southern. He stated that they are fully prepared to have a discussion about RTP to Cary and Raleigh with all of the decision-making bodies.

Ms. Baldwin further expressed her concerns about this strategy, stating that this could be a huge strategic set back. She urged GoTriangle to wait a year and introduce findings to the public correctly rather than rush it and have backlash behind it.

Chair Hutchinson commented that this study can work as discussions continue with Durham. He is optimistic with the information that was brought forth and there are many more options that can and should be discussed.

Ken Marshburn, Mayor of Garner, stated that Garner has tried to support this because they feel that this rail should definitely run through the Garner area. He noted that he hoped that Garner's part of the service along the corridor will be given serious

consideration, even if it's a starter service.

Chris Lukasina comments acknowledging the comments and concerns in which the board had expressed. He ensured that they all would be considered and worked on. He stated that if there are any further questions and/or concerns, it would be helpful in getting that information.

This item was received as information.

8.4

Amendment #9 to FY2020-2029 Transportation Improvement Program (TIP)

Alex Rickard, CAMPO Staff

Requested Action: Receive as Information.

Attachments: [Staff Report](#)
[CAMPO TIP Amendment9 combined](#)

Alex Rickard presented this item.

He discussed highlights, requests and cost increases to the TIP amendment received from NCDOT. He stated that the amendment has been posted to the CAMPO website for public review and comments from August 15, 2022 through September 20, 2022 with a public hearing scheduled for the September 21st Executive Board meeting.

Chair Hutchinson opened the floor for questions and/or comments.

There were no questions or comments.

This item was received as information.

8.5 FY2024-2033 Preliminary Draft State Transportation Improvement Program (STIP)

Alex Rickard, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)
[NCBOT STIP Update](#)
[STIP Release Timeline - Seasons With P7](#)

Alex Rickard presented this item.

He reminded the Board that the 2024/2033 STIP is a funding exercise pulling projects from the existing STIP that we can afford. He summarized the comments received from the initial draft of information that was shared in June. He stated that, in August, CAMPO received the 2nd version of the Preliminary Draft STIP.

He presented slides reflecting the projects that were added, removed, or projects being shifted in the STIP program timeline, and funding over the next 5 years. He shared that there has been funding and projects added with this second version, and the release of the update also has reset the clock on the comment opportunities. Therefore, CAMPO requests that the August 4 Preliminary Draft STIP be reviewed by member jurisdictions and get comments sent back to CAMPO by the end of September 2022.

Chair Hutchinson opened the floor for questions.

There were no questions or comments.

This item was received as information.

10. Informational Item: Budget

This was approved.

10.1

Requested Action: Receive as information.

Attachments: [Q4 Budget Projection FY 2022](#)

10.2

Member Shares FY 2022

Lisa Blackburn, MPO Staff

Requested Action: Receive as Information

Attachments: [Q4 Member Dues Projection FY 2022](#)

This item was received as information.

11. Informational Item: Project Updates

11.1 Project Updates - August 2022

Requested Action: Receive as information.

Attachments: [August Project Updates](#)

11.2 Public Engagement Updates

Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Ex. Board Public Engagement Updates 2022_08_17](#)

This item was received as information.

12. Informational Item: Staff Reports

MPO Executive Director:

Chris Lukasina stated that:

- *CAMPO will be working with the Town of Cary to bring forward a draft LPA agreement to present to the Board in September for consideration.*
- *It is anticipated that the US Census will distribute their urbanized area information in December.*
- *There are two vacant positions at CAMPO, a Transportation Planner and the Engineer Technician. Staff are working on filling both.*
- *The mandatory LAPP applicant training is scheduled for August 25, 2022.*
- *The Wake Transit Community Engagement Policy Update will be going out for a 45 day public comment period which runs through September 29, 2022.*
- *In late September the recurring household travel survey will be deployed, and that CAMPO may request quotes to help with advertisement and public engagement.*

DIV 5:

Brandon Jones shared that the Town of Wake Forest has been awarded \$3.4M for a RAISE grant for planning for mobility hubs along the S-Line rail corridor.

He also shared that the Fall Litter Sweep for NCDOT will be September 10-24, 2022.

He gave an update on the Beltline project construction and shifts to traffic patterns as part of construction.

Chair Hutchinson gave closing remarks. He encouraged Board members to have a representative at the August 25th LAPP training in order to qualify to apply for the LAPP funding.

He also commented on the commuter rail study expressing how fortunate we are to be a part of the process of allocating these funds.

Chris Lukasina stated that CAMPO has filled the LAPP Program Manager position, announcing Chandler Hagen as the new CAMPO staff member.

13. Adjournment

Upcoming Meetings/Events