

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Draft
Technical Coordinating Committee**

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Thursday, August 3, 2017

10:00 AM

Conference Room

1. Welcome and Introductions

Present: 20 - Tim Gardiner, Coley Price, Rupal Desai, Justin Jorgensen, Chair Benjamin Howell, Danny Johnson, David DeYoung, Michael Frangos, David Keilson, Shannon Cox, Chip Russell, Sandi Bailey, Jason Myers, Jay Sikes, Joe Bailey, Brandon Watson, Matt Keough, Bob Clark, Jimmy Eatmon, and Juliet Andes

Absent: 19 - Vice Chair Kendra Parrish, Tammy Ray, Scott Hammerbacher, Ken Bowers, Eric Lamb, Berry Gray, David Bergmark, John Hodges-Copple, Adam Mitchell, Jeff Triezenberg, Michael Landguth, Chris Hills, Michael Rogers, MacKenzie Day, Tim Maloney, Darcy Downs, Kelly Blazey, Greg Burns, and Cathy Reeves

2. Adjustments to the Agenda

There were no adjustments to the agenda

3. Public Comments

No public comments were received

4. Minutes

4.1

TCC Minutes: June 1, 2017 meeting

Requested Action: Approve the June 1, 2017 meeting minutes.

Attachments: [TCC Minutes for June 1, 2017](#)

Minutes from the June 1, 2017 Technical Coordinating Committee meeting.

A motion was made by Member Justin Jorgensen, seconded by Member Michael Frangos, that this item be approved. The motion carried by a unanimous vote.

5. Regular Business

5.1 FFY 2019 Locally Administered Projects Program

Gretchen Vetter, MPO Staff

Requested Action: Recommend approval of the FFY 2019 Target Modal Investment Mix and Recommended Changes to the FFY 2019 LAPP Program.

Attachments: [FFY19 Locally Administered Projects Program Changes Executive Board 2017_08_16](#)
[MEMORANDUM-FFY19_LAPP_Investment_Mix_2_Alternatives_2017_08_08](#)

Ms. Gretchen Vetter gave an update on the FFY 2019 Locally Administered Projects Program (LAPP).

The update was based on the Target Modal Investment Mix with Alternative Options and recommended proposed changes to the FFY 2019 LAPP Program for public review and comments from June 16th through August 16th, 2017 with a Public hearing scheduled at the regular Executive Board Meeting on August 16th, 2017 at 4:00pm and also with this based on the Executive Boards action at that meeting a call for Projects are anticipated to open on August 16th, 2017.

Danny Johnson - Asked: which one of the Alternatives or original staff recommendations are both going to Executive Board.

Ms. Vetter - Answered: She believes they are going to bring a final recommendation to the Executive Board.

Danny Johnson also stated he was one of the ones that advocated a little bit of adjustment to the bike and pad and just wanted to support the adjustment. He thinks the adjustment is reasonable. Mr. Johnson thinks that when we move forward the actual application can be reevaluated like Ms. Vetter said and the adjustment can be shifted to the other plummet mix of the resolves application score and if you don't get enough competitive projects there. Not going into why or what because I saw in the other graph that there was a drop in last year's work and it could be for varies reason for it so not going to go into it. Mr. Johnson stated he will support using the Alternative.

Jason Brown - Are you asking the TCC Board to recommend one of those options, but you are also saying you are going to wait for the public comments and then CAMPO Staff is going to make recommendations?

Ms. Vetter stated that public comments are open until August 16, 2017. This is the same day as the Executive Board meeting and also there will be a public hearing and that public comments are still being collected as of now.

Danny Johnson - Were both of these Alternative in the public comments?

Ms. Vetter stated correct.

Danny Johnson - Will the public respond to either one of these?

Ms. Vetter stated correct.

Jason Brown - Are you still asking the TCC to weigh in for a choice of one are the other? Will this combine of comments lead to the Executive Board making a decision?

Brandon Watson- If this year the Alternative is picked, will it be reevaluated for next year.

Ms. Vetter stated correct.

Tim Gardner -Wanted to clarified things he was working with Alex with the SPOT subcommittee and to workout past pieces of the Wake County Transit plan to see if there is stuff that we can buy early or buy differently than anticipated to provide more resources later on?

Mr. Gardner also asked are people not looking for the same sort of thinking in the LAPP submittals.

A motion was made to recommend the approval of the Changes to the FFY2019 LAPP Program as well as the alternative option of the Target Modal Investment Mix to the CAMPO Executive Board by Member Danny Johnson, seconded by Member Jay Sikes, that this item be approved. The motion carried by a unanimous vote.

5.2

Prioritization 5.0 Modal Candidate Project Lists

Alex Rickard / CAMPO Staff

Requested Action: Release the Prioritization 5.0 Candidate Project lists for public review and comment beginning June 22nd and ending August 15, 2017, with a public hearing to be conducted at the August 16, 2017 Executive Board meeting.

Attachments: [CAMPO P5 Projects v2 1](#)

Mr. Alex Rickard gave an update on the Prioritization 5.0 Modal Candidate Project Lists

Schedule & Updates, Aviation Projects, Bicycle / Pedestrian Projects, Rail Projects, CAMPO SPOT Review, Roadway Projects and Transit Projects.

Mr. Rickard, CAMPO Staff and the TIP/SPOT subcommittee have developed the attached lists of candidate projects for Prioritization 5.0 (SPOT 5). These projects list above, along with the Existing Projects in the SPOT database, will be given technical scores by NCDOT and be eligible for local input points from the MPO next spring. The project lists have been posted to the CAMPO website for public comment and review. A public hearing will be held at the next Executive Board meeting on August 16, 2017. Staff has provided an update on the project candidate lists.

Received as information

5.3 2045 Metropolitan Transportation Plan Update

Alex Rickard, MPO Staff

Requested Action: Receive as information.**Attachments:** [Aspirational Scenario Bundle](#)
[Moderate Scenario Bundle](#)
[Tomato Maps](#)

Mr. Chris Lukasina gave an update on development of the 2045 Metropolitan Transportation Plan (2045 MTP/CTP). Mr. Lukasina discussed the status of socio-economic data development. He also provided a review of the Alternatives Analysis results. He described the two scenarios and highlighted the major roadway and transit projects in each scenario. He presented the tomato map and travel time isochronal maps for each scenario as well as a comparison of several measures of effectiveness for both alternative scenarios and a comparison to the base year and the deficiency analysis results from previous meetings. Mr. Lukasina stated that copies of the alternatives analysis results as well as mapping products would be available online after the meeting. Mr. Lukasina concluded his presentation by reviewing the current MTP development schedule.

§ A review of the results of the Alternatives Analysis phase
§ Financial Plan and local funding options
§ Anticipated 2045 MTP agenda items through summer/fall of 2017.

A motion was made by Member Danny Johnson, seconded by Member David DeYoung, that this item be recommended for approval to the Executive Board and to go with the Aspirational scenario. The motion carried by a unanimous vote.

6. Informational Item: Budget**6.1 Member Shares - FY 2017**

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.**Attachments:** [Member Dues Projection QTR 4 FY2017](#)

Received as information.

6.2 Operating Budget - FY 2017

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.**Attachments:** [FY 17 PROJECTED Budget QTR 4](#)

Received as information.

7. Informational Item: Project Updates

7.1 Project Updates

Requested Action: Receive as information.

Attachments: [Project-Updates](#)

Received as information.

8. Informational Item: Staff Reports

MPO Director, Chris Lukasina

Mr. Lukasina stated that the Southeast Area Study final documentation report should be available next week and will be sent out and for those that are in the study area there will be a two week turnaround time for review with any comments on those final work products. This is the last step and asking to give back to Alex Rickard at CAMPO.

Mr. Lukasina wanted to remind the TCC members that assuming that the Executive Board approves and agrees with the recommendations on the LAPP program. The window will open and the LAPP season will be open also. The LAPP applicant training is tentatively scheduled for August 17, 2017 at 9:00am here at the CAMPO office. For those that are planning on submitting for the FFY19 round of LAPP need to be ready to sign up as soon as you see the notice goes out.

Mr. Lukasina gave an update on the two positions that were open. The TPAC and the Public Engagement positions have been offered and accepted, but these are conditional offers for the next two weeks at this point. Hopefully they will be finalized and we anticipate the TPAC Administrator will be coming on board in mid-August and the Public Engagement to be coming in mid-September.

Mr. Lukasina stated in the next couple of weeks the Member shares bills from the last fiscal year will be going out in the next couple of weeks.

Mr. Lukasina reported that there were 3 projects that got started later than anticipated in the fiscal year. These projects will carry forward a little longer due to contracts and agreements.

Mr. Lukasina stated that we have secured 2 firms for CAMPO legal services and they both have experience in both in Local Government work in this area. Some level of experience with MPO, state and federal Government.

Mr. Lukasina and Mr. Rickard stated as a reminder if the Executive Board does open up a call for projects for LAPP and UPWP and traditionally it's for the next MTP but since we are where we are with the MTP process if anybody has a new project we will be a surprise. Corridor studies, Hot SPOTs and Special Studies for next year.

NCDOT Transportation Planning Branch - Rupal Desai stated that they will be presenting Granville Counties CTP draft recommendation with the county.

NCDOT Division 4 – Joe Bailey stated that 2 Members of NCDOT have retired as of August 1, 2017. Jerry Page, Pre-planning and putting projects together & Wendi Johnson a Construction Engineer

NCDOT Division 5 - David Keilson stated that they have been having monthly comment periods for new projects.

NCDOT Division 6 - No report

NCDOT Rail Division - No report

NC Turnpike Authority - No report

TCC Chair, Ben Howell – No report

Received as information

9. Adjournment

Upcoming Meetings/Events