

**NC Capital Area Metropolitan
Planning Organization
Meeting Minutes - Draft
Executive Board**

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Wednesday, December 13, 2017

4:00 PM

Conference Room

1. Welcome and Introductions

Present: 15 - Vice Chair Harold Weinbrecht, John Byrne, Nancy McFarlane, Terry Hedlund, James Roberson, Sig Hutchinson, Lewis Weatherspoon, Frank Eagles, Liz Johnson, William Allen III, Michael Grannis, Gordon Springle, Art Wright, Chair Dick Sears, and Vivian Jones

Absent: 12 - Terry Hutchens, Gus Tulloss, Virginia Gray, Don Bumgarner, John Sullivan, Perry Safran, Ronnie Williams, Michael Schriver, Mike Gordon, Valerie Jordan, Larry Wood, and Lance Olive

2. Adjustments to the Agenda

No adjustments were made to the agenda

3. Ethics Statement:

Vice Chair Harold Weinbrecht read the standard ethics statement, and noted that no members expressed a conflict of interest for this meeting.

4. Public Comments

No public comments were made to the agenda.

5. Minutes

5.1 Executive Board minutes: October 25, 2017 meeting

Requested Action: Approve the October 25, 2017 meeting minutes.

Attachments: [Meeting Minutes-October 25, 2017 Executive Board](#)

A motion was made by Board Member William Allen, III, seconded by Board Member Sig Hutchinson, that this item be approved. The motion carried by a unanimous vote.

5.2 Executive Board minutes: November 15, 2017 meeting

Requested Action: Approve the November 15, 2017 meeting minutes.

Attachments: [Executive Board Minutes for November 15, 2017Final.pdf](#)

Liz Johnson with Town of Morrisville , stated that there was a correction that needed to be made in the November 15, 2017 minutes.

Mayor Mark Stohlman's comment should be: to support the "Triangle Toll Road Extension (147)" option defined as #3

A motion was made by Board Member Vivian Jones, seconded by Board Member Michael Grannis, that this item be approved based on corrections to the minutes of November 15, 2017. The motion carried by a unanimous vote.

6. Public Hearing**6.1 FY 2018 Unified Planning Work Program Amendment #1**
Shelby Powell, MPO Staff

Requested Action: Consider adoption of the FY 2018 UPWP Amendment #1

Attachments: [FY18-UPWP AMENDMENT #1](#)

Ms. Shelby Powell gave an update of the FY 2018 Unified Planning Work Program (UPWP) which was adopted by the CAMPO Executive Board on February 15, 2017. As work has progressed on the items included in the UPWP, several adjustments to schedules and budgets needed to be made. Also, given the work the MPO has taken on to implement Wake Transit implementation planning, the need for additional staff had been identified through the Wake Transit Staffing Plan. Specific changes to the UPWP included in this amendment include:

Updated schedule for the Triangle Tolling Study to complete the study within FY's 2018 and 2019 rather than FY's 2017 and 2018

Updated budget for Southwest Area Study to include additional scenario planning elements and public outreach

Inclusion of the installation of counters for the Non-Motorized Count Program pilot study in conjunction with NCDOT, City of Raleigh, Town of Cary, Town of Wake Forest and Town of Apex

Anticipated mid-year staffing addition to be requested in an amendment to the Wake Transit FY 18 Work Plan (2 positions)

Updates to TCC and Executive Board Member lists

The FY 2018 UPWP Amendment #1 was available for public comment from November 3, 2017 through December 4, 2017, and will be considered for adoption in December 2017.

Chairman Dick Sears opened and closed the public hearing with no comments received.

A motion was made by Board Member John Byrne, seconded by Board Member William Allen, III, that this item be approved. The motion carried by a unanimous vote.

6.2

2045 Metropolitan Transportation Plan Update

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information. Review the updated draft 2045 MTP/CTP and consider approval of the 2045 MTP/CTP projects and programs.

Attachments: [MTP Preferred Handout](#)
[Public Outreach Update](#)

Mr. Lukasina gave an update on the development of the 2045 Metropolitan Transportation Plan (2045 MTP/CTP). The update focused on:

- § The draft 2045 MTP report and approved projects/programs
- § Anticipated 2045 MTP schedule and actions.

Mr. Lukasina provided an overview of the 2045 MTP, and explained that it is updated every 4 years and that the federal government states that we have to update this plan. This is a 2013 base year for plan development. The growth trends in the plan indicate that in 2013 there were 1.2 million people in the region and 625,000 jobs in the region; by 2045, there will be 2 million people and 1.2 million jobs based on the local comprehensive plans. Lots of growth coming. Mr. Lukasina also spoke about the final phase of outreach summarizing that 10 community meetings or events were held to share info & solicit feedback on the Draft 2045 MTP Scenarios, inform public about official comment period and increase ongoing connections - emails, social media and websites that attracted over 11,500 people by utilizing existing partners with lots of support for and desires for additional transit service and transit infrastructure, support for additional funding for transportation, inconsistent on which revenue mechanisms to increase / implement, Specific projects or roadways with multiple comments from Davis Drive, Apex-Morrisville, Ten-Ten Road, Holly Springs -apex and Cary supportive with Falls of Neuse, Raleigh-Wake Forest with mix of opposition and support. Crabtree Crossing Extension, Morrisville - Cary in opposed. Mr. Lukasina also reviewed on the Deficiency Analysis with traffic today showing red - No High speed traffic impacting growth. Alternatives Analysis with traditional funding sources. Trend pushed into the future shield on highways. Other scenario: Additional funding / showing how to get those funding. High level of funding and many more. Current Bus Service, Major transit investments (WTP + 20 yrs) commuter rail Service Garner to Durham , Future extension to Clayton, Future service extended to Selma and Mebane as appropriated (CTP) , Commuter rail service from Apex to Wake Forest and Franklin County and future extensions into Franklin County as appropriate (CTP). BRT Infrastructure and Service in Capital, New Bern, Wilmington, and Western/Chatham / NC 54 corridors, with future service / infrastructure extensions and enhancements. BRT service to midtown Raleigh, BRT Service on Harrison Kildaire Farm corridor and continuation of WTP frequent bus network and continuation of Community Funding Areas are included in the preferred alternative which includes expanded bus network, BRT, and CRT projects. The preferred Scenario Bicycle & Pedestrian Element with Bicycle and Pedestrian Functional Classification with off road facilities and on road facilities, Functional Classification with statewide (Inter-Regional), regional (Intra -Regional /Collector) and local. Sidewalks are included programmatically. Functional Classification: Statewide (Inter-Regional), Regional (Intra-Regional/Collector) and Local, Off-road Facilities include: Greenways, Multi-Use Paths and Side Paths, On-Road Facilities Include: Bike Lanes, Wide Outside Lanes Wide Shoulders, Bike Lanes, Wide Outside Lanes, Wide Shoulders and Bike Routes (shared lanes). Mr. Lukasina stated the CAMPO - Draft MTP performance. Per Capita minutes of Delay (Daily) 2015=Today 4, E+C=No build, ie 17, Preferred Option =2045 Population & employment on today's transportation network 8.7 and Transit Trips (daily)

=2015 32,352, E+C 47,626 and Preferred Option 81,544. Mr. Lukasina stated that the 2045 MTP Revenue forecast is derived from: Draft TIP/STIP (10 yr Work Program), Local funding/development, activity, 2nd & 3rd Decades: "Traditional" Federal & State Funds, MPO portion based NCDOT Financial Forecast, Transit Funds, Wake Transit Plan Forecast (modified/extended), Local Revenue, Based on Local CIPs / Development Activity Potential New Revenue Assumptions. Mr. Lukasina stated that two revenue options were explored beyond the 1st decade: Traditional and Additional. The Traditional option was based on continuing trends for State/Federal funding sources, future state/federal revenues increase to keep pace/extend with the increased final STIP programming levels and maintained through 2045, and continuing the trend of local/developer funding and resulted in a gap in available funding for identified secondary roadway needs over time. The Additional funding option was the second funding option explored and builds off of the Traditional revenue assumptions but includes additional local/developer funding assumptions as well as, new local/regional revenue assumptions. The option resulted in additional revenue to meet many more secondary road needs. This option was the option recommended by the TCC for Executive Board consideration.

Chairman Dick Sears opened public hearing

Public Hearing comments

Mr. Bill Morris

1920 Old Mill Forest - A-138b- Jones Sausage Extension - Principal of Morris Associates in Garner since 1974. Worked to be good citizen is employee stock owned company since 2002. Give 10 % of profits to God centered charities. 126 employees- \$8M payroll. Produces all equipment in Garner, utilize local vendors. He stated the operation needed every square inch of property owned add there was a large amount of expensive equipment that was difficult, if not impossible to move. Mr. Morris stated that if the current path shown in the draft plan was built that his business would be forced out of Garner. He asked that an alternate path be considered since there were alternative alignments on vacant land.

Mr. Steve Gurganus

Mr. Gurganus stated he work with Womble Dickerson as a land planner and previously worked 10 years with NCDOT doing CIAs, CTP's, and long range transportation plans. He stated that project alignments are just lines on map. This alignment is from SEAS & more refined than just a line and it showed greater detail than other MTP projects. He stated that this is different from other Hot Spot designs in SEAS. As though project alignment is already determined 18 years in front of funding horizon. He stated this project alignment needs to be reviewed and asked if an alternate alignment to the west could be considered.

Ms. Lillian Overton-8809 Stonegate Dr., Ms. Overton expressed concerns over the widening of Falls of Neuse Road, project A13c in the draft 2045 MTP. Ms. Overton cited traffic information from November 3, -December 11, 2017 - showing traffic on Falls of Neuse between 9-4, 6:30-7pm typical non-peak. She stated that the road is only congested in peak hours, two hours in the morning and two hours in the evening on weekdays. Ms. Overton asked that A13c or any other widening project in the Falls of the Neuse corridor not be included in the 2045 MTP. This area north of 540 is widest area of Falls, if no congestion exists 80% of the time, there is no need to destroy trees, streetscape, yards that were once one of most beautiful areas of Wake county and North Carolina. Keep it beautiful. Vote No

Tara Robbins- A- 448 2025 project - Ramblewood & Lynn Road on Six Forks Road had planning started six years ago and the City put together complete street plan for the 2-mile corridor where the width changes 9 times and needs to be addressed. Funding is \$29 million in Raleigh Bond that was approved. Ms. Robbins stated her support for the project in the draft MTP (A448). She thanked the Executive Board for keeping funding on project.

John Hodges - Garner Town Manager

Mr. Hodges stated that the mayor and mayor pro tem were absent today, but staff supports Morris Associations comments and want to work with MPO to make sure design of this connector will lessen impacts to business community.

Jean Spooner - Chair of Umstead Coalition, 1934 Umstead State Park, would like to reiterate support for Triangle Bikeway. Connectivity is vital for the greenway hub at Reedy Creek to many other greenways. Ms. Spooner voiced her support to keep the project in the plan. She discussed the various US 70 bicycle and pedestrian connections and her support for those projects as well. She stated the need for a safe bicycle and pedestrian corridor along US70 in and out of Umstead State Park. She also stated her desire to work with the City of Raleigh to make Greenway connections between 70 & 40.

Chairman Dick Sears closed the public hearing with comments received.

Mr. Lukasina made comments on A138b, Jones Sausage Road extension that there have been three different lines or potential alignment that have been looked at. One prior to the South East Area Study or one during the South East Area Study and one after the South East Area Study. Mr. Lukasina stated that Mr. Alex Rickard has been coordinating with the Town of Garner today. Mr. Lukasina asked that Alex Rickard speak based on him have been the South-East Area Study Projector Manager. Mr. Rickard stated that there was good bit of time looking at this project. One reason we had more detail in this project as opposed to some of the other Hot Spots in the South-East Area Study in Smithfield and other parts of Garner & Archer Lodge was the potential for funding and that the likely hood for this project to happen in the next 10 years. Whereas the other projects were a little further out there. Mr. Rickard stated that the primary goal in coming up with an alignment for this project in the Hot Spot study was to be better positioned for this potential SPOT 5 opportunity as well as to identify a solution that maintained an at grade intersection with Garner Road. Which is the intersection on the opposite side of the rail road tracks. He stated that there was a fixed point at that termini that the study was working with and that going under the rail road tracks and minimizing impacts structure and existing business was also reviewed and that that options not only on the northside where Mr. Morris property was located but also on the south side of US70 where other business are located. With our understanding with the town that there is redevelopment potential on the southside of US70 there were multiple alternative corridors that have been studies. If this project was to every get score high enough in Spot and programed in the TIP the range of alternatives would be updated and reviewed and that there is no official program with funding for this project at this time. Mr. Rickard also stated that he had discussed this with the mayor. You have multiply check in points. Not with not just this project but with really any project in the MTP.

Mayor Eagles stated that he would have a hard time going against the Town of Garner. Mayor Eagles stated he understands where Alex is coming from. Garner is part of his Board.

Mr. Lukasina made a comment that this is a unique situation and the desire appears to be to have the project included in the MTP, but with the least impactful alignment. He

stated that if the Western alignment is desired that the alignment in the MTP could be modified. However, everyone needed to understand that if and when that project is funded and put into the TIP that the project development process will require looking at the full range of alternatives and we may be back talking about another alignment. But with respect to the MTP there appears to be support for including the project with an alignment that is slightly to the west by a few hundred feet. Mr. Lukasina stated that this change would have not a tangible impact to the draft plan. He stated that this modification could be included in any motion and action that the Executive Board wanted consider at the end of the discussion.

Mayor Weinbrecht commented that the line on the draft plan is only a line and not a final route and asked if it could be included as a motion. Mr. Lukasina stated a motion to approve the recommended plan with a list of changes could be made.. The western alignment of A138B (for Example) could be a part of that motion. Mayors Eagles and Byrn discussed how to word a motion to include this change. Mr. Lukasina stated the Board would want to be just to be clear that the change is the western alignment.

Mayor Weinbrecht and Mayor Byrne continued the discussion on the wording of a motion and whether it would be for just this project or for this project and the rest of the draft plan as recommended. Mr. Allen III made a comment stating that a motion to approve additional funding model with Western alignment of A138B may be appropriate. Mr. Lukasina stated that if that is the only project you want to modify from what was recommended to you then that could be a motion that could be made.

Mayor Sears stated is what we have is some agreement with the Town of Garner.

A Motion was made by Mayor Byrne to approve the recommended plan with the additional funding option and the western alignment of project A138b and seconded by Mr. Allen III

A motion was made by Board Member John Byrne, seconded by Board Member William Allen, III, that this item be approved as recommend with the additional funding option and the western alignment of A138b. The motion carried by a unanimous vote.

End of Public Hearings

7. Regular Agenda

7.1

CAMPO Staff Additions: Two Wake Transit Positions

Chris Lukasina, MPO Director

Requested Action: Recommend approval of CAMPO staff additions to the Executive Board.

Attachments: [FY 2019 Wake Transit Budget Request Form - CAMPO FTEs \(10-11-2017\)](#)

Mr. Lukasina gave an update on the CAMPO staff additions for Two Wake Transit positions and stated that CAMPO has several defined responsibilities for the Wake Transit Program Manager and the Wake Transit Planner (entry-level) positions. These positions will help with: TPAC Administration, Wake Transit Work Plan development, Quarterly Reporting, 10-year CIP, Multi-year Operating Program, Project Prioritization and Community Funding Area Programs.

A motion was made by Board Member Vivian Jones, seconded by Board Member Sig Hutchinson, that this item be approved. The motion carried by a unanimous vote.

7.2 FY2018-2027 Transportation Improvement Program-Amendment #1

Gretchen Vetter, MPO Staff

Requested Action: Receive as information.**Attachments:** [2018-2027 TIP Amendment 1](#)

Ms. Gretchen Vetter stated that this is the first TIP Amendment FY18 - 2027 TIP. It was posted for public comments on December 7, 2017 - January 8, 2018 and a public hearing is scheduled at the January 17, 2018

Executive Board meeting. Ms. Vetter also stated this TIP Amendment is not allowed to formally be amended until the FHWA approves it and that if it doesn't get an approval by the January 17, 2018 Executive Board meeting this will have to be postponed until the February Board meeting.

Received as information.**7.3 Southwest Area Study - Contract Approval**

Kenneth Withrow, MPO Staff

Requested Action: Consider approval of Southwest Area Study Contract and authorize CAMPO Executive Director to execute the contract.**Attachments:** [SWAS Contract October 13 2017 - RKA Signed.pdf](#)

Mr. Kenneth Withrow, MPO staff gave an updated on The Capital Area Metropolitan Planning Organization (CAMPO) and the North Carolina Department of Transportation (NCDOT). He stated that they are embarking on the development of an update to the original Southwest Area Study that will address the changes in land use and transportation in the area since 2012 and serve to inform updates to the FY 2050 Metropolitan Transportation Plan (MTP).

Mr. Withrow stated that this study will be managed by CAMPO, and the consultant Ramey-Kemp & Associates, Inc. has been selected to carry out and coordinate the study and provide all partners with recommendations to be presented to affected jurisdictions for review. It is anticipated that extensive public outreach to property owners, local officials, business owners, the public and other interested parties will be conducted.

Mr. Withrow also stated that funding for the study has been programmed in the MPO's adopted FY 2018 UPWP. A contract for professional services has been developed between CAMPO and Ramey-Kemp & Associates, Inc. to execute the study with the selected consultant.

Mayor Nancy McFarlane asked what is the Southwest Area cover?

Mr. Withrow stated that it doesn't include the City of Raleigh. It focuses on the area from west of Cary, Apex and down into Harnett County going east toward NC 50 or Old Stage Road and the western boundary, Chatham county and Harnett county basically that is the South west area.

A motion was made by Board Member Frank Eagles, seconded by Board Member Lewis Weatherspoon, that this item be approved. The motion carried by a unanimous vote.

7.4**Wake Transit Plan Implementation Update**

Adam Howell, TPAC & MPO Staff

Requested Action: Receive as information and seek action to recommend the Proposed Wake Transit Annual Work Plan Amendment Policy

Attachments: [TPAC Q3 Amendment Packet](#)

Mr. Howell presented updates related to Wake Transit Implementation, as well as important deliverables coming out of the Multi-Year Bus Service Implementation Plan.

Mr. Howell also presented to TPAC-recommended Project Amendment Policy for approval by the Executive Board. Mr. Howell first presented the background of the policy development, as well as the discussion and action taken by TPAC, including the dissenting vote provided by the Town of Cary.

Ms. Vivian Jones motioned to approve the policy as written without the TCC-stated caveat to maintain for FY18 only, and revise for FY19 and beyond. This motion supported with a second by Mr. Will Allen.

The Chair recognized the motion and second support, calling for discussion.

Mr. Weinbrecht stated that Cary does not support the motion brought forward by Ms. Jones.

Ms. Jones clarified her reasoning behind her specific motion was that she did not feel it was appropriate to put a finite deadline on an adopted policy that would allow it to expire even if no updated policy was ready to replace it.

Mr. Weinbrecht called upon supporting staff, Ms. Kelly Blazey (Transit Services Administrator for Town of Cary) to provide greater detail as to why Cary does not support the policy as presented. The Town feels there are missing pieces that could allow for potential issues with bringing amendments forward to TPAC.

Mr. Lukasina was called upon to provide insight. Mr. Lukasina shares similar concerns with the Town of Cary. He stated where the authority lies for the CAMPO Executive Board in relation to Wake Transit Work Plans and amendments to such plans.

A few board members expressed concerns with GoTriangle Board of Trustees making quick decisions without adequate discussions.

Mr. Hutchinson proposed to approve the motion as it is stated, with an expectation for staff to come back to the boards with an update as to how the amendment policy functions for TPAC and Wake Transit Work Plan related needs. Expectation is for an update to be brought to the board by the end of the Fiscal Year 2018. After hearing the update, either board could take action to ask TPAC and staff to revise the amendment policy. If there are no major realized concerns with the policy and related processes, then

Mr. Allen recognized the desire by Mr. Hutchinson for an update from staff and he revised his second as Ms. Jones stated that she felt her motion could and should still stand in its original statement.

Ms. Jones asked Mr. Howell what happens now that it appears CAMPO Executive Board and GoTriangle Board of Trustees are voting differently. Ms. Powell clarified that the action taken by the GoTriangle Board of Trustees and the motion on the floor by the CAMPO Executive Board are the same. They are both approving the policy as presented. CAMPO Executive Board is simply asking for a staff update regarding the processes related to policy.

Chair recognized the original motion and Mr. Allen's original/revised second motion of support. Chair called for a vote – Board voted unanimously.

A motion was made by Board Member Vivian Jones, seconded by Board Member William Allen, III, that this item be approved. The motion carried by a unanimous vote. A Substitute motion was made by Board Member Sig Hutchins, seconded by Board Member William Allen, III, based on a staff report on the amendment process in six months.

8. Informational Items

9. Informational Item: Budget

- 9.1** **Member Shares - FY 2018**
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 18 Projected Member Dues QTR 1](#)

Received as information.

- 9.2** **Operating Budget - FY 2018**
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 18 Projected Budget QTR 1](#)

Received as information.

10. Informational Item: Project Updates

- 10.1** **Project Updates**

Requested Action: Receive as information.

Attachments: [Project-Updates](#)

Received as information.

11. Informational Item: Staff Reports

MPO Director - Mr. Lukasina stated that a membership form will be going out this week to the MPO's to update the 2018 Executive Board members, TCC member and Alternates membership list.

Mr. Lukasina stated that the 2018 Ethic requirements will be sent out with instructions as soon as the Ethic Commission gives notification to go online.

Mr. Lukasina also stated that there have been several Community funding areas that are beyond Raleigh, Cary and Wake Forest and that several interviews were going on today to move and develop this program.

Mr. Lukasina reminded members that the NC MPO Conference is scheduled for Durham, NC April 25-27, and encouraged attendance by TCC members and be on the lookout for more information and emails.

Mr. Lukasina wanted to thank and recognize the MTP team for all their hard work.

TCC Chair - No Report

Transportation Planning Division – Scott Walston stated that DCHC CTP is available and he has received two large boxes of Transportation plans (Durham, Chapel Hill and Carrboro).

NCDOT Division 4 - No Report

NCDOT Division 5 - Joey Hopkins stated that on November 16, 2017 they had their Raleigh Area project meeting which was held at the McKimmon Center and stated that this seemed to be a success and that there were over 200 people in attendance and highlighted a lot of people along with CAMPO Staff, MTP, Wake County, 540, and NC Turnpike Authority and he also stated that there were a number of positive comments and Morrisville would like to have one in the spring of next year and willing to do this in other communities.

Mr. Hopkins stated that Project fortified will not complete the east bound due to weather and holidays. The interchange @ Gorman Street will be closed due to weather also.

Mr. Hopkins gave an update of the Falls of the Neuse project stating that the project team came up with a preferred alternate based on feedback that was received back from other information with the project. They recommended the eastern alternative for the improvements. Residents on the west side and business on the east side. A lot of comments that were received were talking about taking a berm down, tree down and making additional room for utility easement for powerlines. NCDOT will be able to take a bulk of that. Mr. Hopkins has spoken with Chris Lukasina about coming back in January to share that information with the Board.

Commissioner Sig Hutchinson stated this was a great job by Josey Hopkins and the Staff of NCDOT.

NCDOT Division 6 – Absent

NCDOT Rail Division - Absent

NC Turnpike Authority – No Report

Executive Board Chair – Mayor Dick Sears stated that in High Schools there is a norovirus outbreak and also next month there will be elections for the Executive Board Chair and Vice Chair.

Executive Board Director – Chris Lukasina gave an update on the Triangle Strategic Tolling Study for Stakeholder interviews in January that will be held at TJCOG in Durham, NC.

Mayor John Byrne stated that historically the Vice Chair moves up to be Chairman and a Vice Chair can be nominated.

Mayor Dick Sears state that “this is true” in the past this has taken place.

Mayor Vivian Jones made a comment to congratulate Wake Forest High School and Coach Reggie Lucas for winning State Championship for the 2nd time.

Received as information

12. Adjournment

Meeting adjourned at 5.43pm