

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Executive Board

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Wednesday, August 15, 2018

4:00 PM

Conference Room

1. Welcome and Introductions

- Present:** 18 - Chair Harold Weinbrecht, Nancy McFarlane, Terry Hedlund, Don Bumgarner, Vice Chair Sig Hutchinson, Lewis Weatherspoon, Frank Eagles, Ronnie Williams, RS "Butch" Lawter, William Allen III, Gordon Springle, Art Wright, Dick Sears, Vivian Jones, Lance Olive, TJ Cawley, Neena Nowell, and Benjamin Howell
- Absent:** 12 - Terry Hutchens, John Byrne, Gus Tulloss, Virginia Gray, John Sullivan, Perry Safran, James Roberson, Michael Schriver, Valerie Jordan, Larry Wood, Matt Mulhollem, and Edgar Smoak

2. Adjustments to the Agenda

No adjustments were made to the Agenda.

3. Ethics Statement:

In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest. Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.

The Ethics Statement was read by Commissioner Sig Hutchinson.

4. Public Comments

No members of the public appeared to speak.

5. Minutes

5.1 Meeting Minutes - June 20, 2018

Requested Action: Approve Minutes

Attachments: [June 20, 2018 Executive Board Meeting Minutes](#)

A motion was made by Board Member Ronnie Williams, seconded by Board Member Dick Sears, that this item be approved. The motion carried by a unanimous vote.

6. Public Hearing

6.1 FY2020 Locally Administered Projects Program

Gretchen Vetter, MPO Staff

Requested Action: Conduct a public hearing. Consider approval of the LAPP FY2020 Proposed Changes and Target Modal Investment Mix. Open the CAMPO 1-Call for Projects.

Attachments: [Memorandum FFY20 Locally Administered Projects Program](#)
[FFY20 LAPP Target Modal Investment Mix 2018](#)

Ms. Vetter stated that the LAPP FY2020 development cycle began in April by convening the LAPP Steering Committee to discuss any selection process changes. Ms. Vetter explained that the FFY 2020 LAPP Program Recommended Target Modal Investment Mix and Proposed Changes were available for public review and comments from June 20-July 21.

Chairman Weinbrecht opened the public hearing for the FY2020 Locally Administered Projects Program.

No members of the public made comments.

Five changes were proposed: The first is in response to the number cost overages we have seen in projects lately. Staff recommend imposing two new cost estimate changes. 1) Cost estimates must be within two years of the application year. 2) All projects would have to have a minimum contingency of 25%. Based on CAMPO staff experience and NCDOT's experience, we also recommend a variable contingency dependent on the project phases included in the application. If the project has not yet been through preliminary engineering, right-of-way acquisition or construction and are requesting all three phases be included, we recommend a contingency of 45%. If the project is further along and is only for right-of-way and construction, the contingency would be 30%. If only coming in for construction, then the recommended contingency would go down to 25%.

The second proposed change is that CAMPO staff will provide a summary of LAPP Selection Committee Recommendations with the Annual Draft LAPP Investment Program materials that are part of the adoption process.

The third change relates to the threshold for administrative approvals of project modification requests. Staff proposes administrative approval of cost-increases up to \$1 million. CAMPO staff will also include a summary of all of the administratively approved overages in the annual LAPP reporting.

The fourth issue related to the policy on allowing LAPP applicants to use bond referendum funding as the local match for LAPP projects. CAMPO sent a survey to TCC members requesting feedback and, following a LAPP Selection Committee discussion, decided not to recommend any change.

The fifth and final proposed change is for transit projects that are also applying for Wake Transit funding.

The applicant agencies will have to disclose whether they intend to use the Wake Transit Funding as a match for their LAPP project submittal.

The anticipated programming amount for the FY2020 LAPP Program is \$25 million. The proposed FFY 2020 Target Modal Investment Mix keeps bike/ped funding the same but

recommends a 4% increase in roadway funding and a 4% decrease in transit funding. As a reminder, this mix is determined annually and the final modal investment mix does not have to match the target.

Mr. William Allen, III made a comment that he hated to see this move from 15% to 12% and then to 8%.

Ms. Vetter announced that the LAPP Applicant Training will be held on Monday, August 20th from 9am-12pm at CAMPO and that municipal representatives must attend applicant training to submit projects for FFY2020 round.

Ms. Vetter also announced that the UPWP Special Projects Call for Projects is approaching and to send application Submittals to Shelby Powell.

A motion was made by Board Member William Allen, III, to consider approval of the LAPP FY2020 Proposed Changes and Target Modal Investment Mix and to open the CAMPO 1-Call for Projects. The motion was seconded by Board Member Ronnie Williams. The motion carried by a unanimous vote.

End of Public Hearings

7. Regular Agenda

7.1 Triangle Regional Freight Plan

Kenneth Withrow, MPO Staff

Requested Action: Recommend approval of the Triangle Regional Freight Plan; with the inclusion of the Ranch Road alignment and Jessie Drive designated as Strategic Freight Corridors.

Attachments: [Triangle Region Freight Plan - Executive Summary\(draft\)](#)

Mr. Withrow shared a presentation summarizing the main points of the Triangle Regional Freight Plan and regional Freight Corridors. Mayor McFarlane asked for a definition of "freight traffic". Mr. Withrow and Mr. Lukasina explained that it consists of all vehicles that move heavy or soft goods on major roadways, railways, as well as aviation routes.

A motion was made by Board Member Vivian Jones to approve the Triangle Regional Freight Plan; with the inclusion of the Ranch Road alignment and Jessie Drive Designated as Strategic Freight Corridors, seconded by Board Member Dick Sears. The motion carried by a unanimous vote.

7.2 FY 2019 Wake Transit Work Plan Amendment

Bret Martin, MPO Staff

Requested Action: Consider approval of the FY 2019 Wake Transit Work Plan amendment

Attachments: [Attachment A - FY2019 Wake Transit Work Plan Q1 Amendment Packet](#)

A motion was made by Board Member William Allen, III, to approve the FY 2019 Wake Transit Work Plan amendment, seconded by Board Member Nancy McFarlane. The motion carried by a unanimous vote.

7.3

Wake Transit Plan Implementation Update

Bret Martin, MPO Staff

Requested Action: Receive as Information

Mr. Martin shared an update on Wake Transit Plan implementation which included a range of topics from an overview of results from the spring outreach that included a survey for both the Bus Plan project, and the Major Investments Study (which includes Bus Rapid Transit). Mayor Weinbrecht asked if the data from the survey can be further cross-tabbed to identify whether respondents travel the routes they commented on, whether they are actually part of that travel market. Mr. Martin said he would look into it further, but that participants were asked to share their zip code.

Mr. Martin also shared information about the next phase of public outreach, which will begin on August 20, 2018. He shared an update on each of the On-Call Transit Planning Tasks. The preceding information was all received as information.

Mr. Martin then shared an update on the need to begin the process of designating a Bus Rapid Transit Project Sponsor. The consulting team is recommending the City of Raleigh and Mr. Martin, representing CAMPO Staff, requested that the Executive Board consider authorizing CAMPO Staff to request that the City of Raleigh be designated as project sponsor for one or more BRT project corridors or a combination thereof. Mayor Jones asked Mr. Martin to confirm that this only applies to the four corridors in the original Wake Transit Plan, which he did. Commissioner Hutchinson asked whether the City of Raleigh is aware that this request may be coming to them. Mayor McFarlane and CAMPO staff answered yes, and that City staff have been preparing for this and will be talking to Council if or when the project designation request is made.

Commissioner Hutchinson asked an additional question of Mr. Martin. He wanted to know whether staff believe we are still on schedule to deliver BRT and CRT as anticipated when the Plan was approved? Mr. Martin responded that yes, based on the information that is available today, he believes we can stay on schedule.

A motion was made by Board Member Vivian Jones, to authorize CAMPO staff to request that the City of Raleigh be designated as project sponsor for one or more BRT project corridors or a combination thereof. The motion was seconded by William Allen, III, this motion carried by a unanimous vote.

7.4 Report on Upcoming Federal Rescission of Transportation Funding

Leigh Wing, NCDOT Staff; Gretchen Vetter, CAMPO Staff

Requested Action: Receive as information.

Ms. Leigh Wing provided additional details regarding the upcoming rescission and shared ways in which the State and the MPO will work to protect the federal transportation funding apportioned to the region.

Commissioner Hutchinson asked whether we can take existing projects that are approved and think of ways to expand them to pull down more funds. Mr. Lukasina responded that it would depend on the project's focus; whether it has been through the NEPA process and has a well-defined scope, whether the project is using TAP or CMAQ funds.

Mr. Eagles asked to know which projects are at risk of being rescinded. Mr. Lukasina committed to producing a list of projects for the Executive Board Members after the end of the federal fiscal year, around November/December. For now, he stated, most projects are CMAQ and STBG-DA so they are not subject to rescission.

Received as information.

7.5 P5.0 (SPOT 5) Update

Alex Rickard / CAMPO Staff

Requested Action: For information only

Received as information.

8. Informational Item: Budget**8.1 Member Shares - FY 2018**

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 2018 PROJECTED Member Dues QTR 3](#)

Received as information.

8.2 Operating Budget - FY 2018

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 2018 PROJECTED Budget QTR 3](#)

Received as information.

9. Informational Item: Project Updates

9.1 Project Updates

Requested Action: Receive as information.

Attachments: [Project-Updates-2018-8-15-ExBd](#)

Received as information.

10. Informational Item: Staff Reports

MPO Executive Director

Mr. Lukasina announced that Mr. Bret Martin has rejoined the staff at CAMPO and he is the Wake Transit Program Manager and will be leading two other staff members that he will be directing on a day to day basis with him. If you have questions please feel free to contact Mr. Martin.

Also, August 31, 2018 will be Valorie Lockehart's last day with CAMPO. She has decided to retire after 13 years with the City and CAMPO overall. She has been with CAMPO since 2011 and with the City of Raleigh from 2005. Valorie has been a valuable part of the team.

Also, Mr. Lukasina gave an update on the conference room with the new chairs and the comfort of them and that this is phase one of the upgrade to this room and hopefully phase two will be done by next month's meeting. We are now waiting on audio-video installers. The room will have a projector and additional monitors on the side walls.

TCC Chair - No report

NCDOT Transportation Planning Division - Absent

NCDOT Division 4 - No report

NCDOT Division 5 - Joey Hopkins gave an update on a few project and some upcoming public meetings. The first one is tomorrow in Laurin and a local official meeting in Garner at 2:00pm and then an open house meeting at 5:00 for a project on 401 in Garner that is a super street project with a lot of pedestrian activity. There have been pedestrian accidents there, and this will help clean some of this congestion up and will help traffic flow better. He is looking forward to a good turn out. At the end of the month, on August 30th there will be a meeting in Apex for the 55 widening through town from 4:00pm till 7:00pm at the town hall. The Local meeting will be held at the town hall and the public official meeting will be at the Ernest Myers Presbyterian Church. Mayor Olive stated they are looking forward to that meeting. The third project has a lot of public concern - The project in Raleigh at Glenwood and 440 and residential impacts. NCDOT is taking a step back and going to do some additional public outreach to try to understand truly what the public wants and

what they don't want and what they are looking for. NCDOT is getting those meeting scheduled, they

have hired a facilitator and they have hired some additional engineering companies to come in to help come with innovative designs. They plan to hold these meeting at the end of September and that will lead to future meetings for the public to come out to vet the concepts produced by the engineering firms.

For ongoing project, the project to widen 40 FROM the beltline to NC 42 and rebuild THE NC 42 interchanges in Johnston county and adds a new interchange at Cleveland Road, You should see work on

the Raleigh / Garner end of that before the end of the year. This is a design-build project so they have a lot of design work to do and some ROW to buy before they get full force into it. But they have plans to start work before the end of the year to from 440 to 70 business and they are on track to open bids soon for the 440 widening.

NCDOT Division 6 - No report

NCDOT Rail Division - No report

NC Turnpike Authority - No report

Executive Board Members - Mayor Vivian Jones stated that she is very pleased and proud to announced that she made a presentation to the Town Board and that they

adopted NC Vision Zero for Wake Forest.