

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Technical Coordinating Committee

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Thursday, October 4, 2018

10:00 AM

Conference Room

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## **1. Welcome and Introductions**

*Since both the Chair and Vice Chair were out sick, TCC Member Tracy Stephenson served as temporary Chair during the meeting. Mr. Stephenson introduced himself, and asked attendees to introduce themselves.*

**Present:** 29 - Eric Lamb, Justin Jorgensen, Danny Johnson, David Bergmark, Michael Frangos, Deans Luana, Jay Sikes, Jason Brown, David Keilson, Sean Johnson, Shannon Cox, Darius Sturdivant, Tracy Stephenson, Het Patel, Mark Eatman, Richard Campbell, Suzette Morales, Juliet Andes, Tim Bender, Andy Thomas Jr., David DeYoung, Jimmy Eatmon, Jason Myers, Geoff Green, Terry Nolan, Tim Brock, Bill Marley, Keith Holliday, and Aaron Levitt

**Absent:** 12 - Scott Hammerbacher, Ken Bowers, Chair Benjamin Howell, David Eatman, John Hodges-Copple, Ellis Cayton, Bob Clark, Paul Kellam, Tim Jacobs, Kelly Blazey, Cathy Reeves, and Mark Hetrick

## **2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

## **3. Public Comments**

*No members of the public were present to speak.*

## **4. Minutes**

### **4.1 Meeting Minutes - September 6, 2018**

**Attachments:** [TCC-Draft-Meeting-Minutes-Sept\\_6\\_2018.pdf](#)

A motion was made by Member David DeYoung, seconded by Member Geoff, Green, that this item be approved. The motion carried by a unanimous vote.

## **5. Regular Business**

**5.1 Prioritization (SPOT) 5.0 - Division Needs Local Input Point Assignment**

Alex Rickard / MPO Staff

**Attachments:** [DivisionPtsv2](#)

*Mr. Alex Rickard, MPO Staff, reported on this item. Mr. Rickard reviewed the actions required by the MPO to participate in SPOT prioritization, noting that the MPO selects projects, assigns points and adopts a TIP. He also reviewed elements that are considered when programming projects, and the current timeline and schedule for this round of SPOT. He anticipates action to approve Division level points by the Executive Board after the public hearing at the October 17, 2018 meeting. NCDOT anticipates having a draft STIP released for public comment in January 2019. Then, next summer, the MPO will begin working on a list of projects to submit for prioritization in SPOT round 6.*

*Mr. Rickard reviewed the funding assumptions and the estimated red line for achieving funding. The red line is estimated through a combination of analyzing available funding, the required modal mix, competitiveness of projects in the competition, scoring adjustments, and coordination with MPO/RPO/NCDOT partners. He reminded the TCC that, for the current round of SPOT, Division 4 has \$217M, Division 5 has \$86M, and Division 6 has \$207M available for programming. He noted that the MPO will continue to work with our members in Harnett County to develop competitive projects for the Division 6 funding competition.*

*Mr. Rickard reviewed the point assignments as outlined on the Attachment. He noted that there are several factors to consider when assigning our local input points to a project, including evaluating committed projects, other funding available or being used on projects, and what is currently programmed in the STIP. He reviewed a few changes in the list since the TCC saw it last month, including Union Station in Raleigh and the Triangle Town Center Park & Ride being the highest transit priorities. The Swift Creek Greenway will be the top bike/ped priority. He noted that Six Forks Road in Raleigh is expected to generate Bonus Allocation in the amount of \$15M. Holly Springs Road modernization is also included in the list, and that project received a lot of public comments during the last MTP development. Some projects in Clayton, Division 4, were re-ordered in priority as discussed at the SPOT subcommittee meeting.*

**A motion was made by Member Danny Johnson, seconded by Member Eric Lamb, that this item be recommended for approval to the Executive Board. The motion carried by a unanimous vote.**

**5.2 LAPP Project Adjustment**

Gretchen Vetter, CAMPO Staff

**Attachments:** [LAPP Project Adjustment](#)

*Ms. Gretchen Vetter, MPO staff, reviewed this item. Ms. Vetter reported that the Town of Wake Forest was experiencing cost overruns on their U-5515 Stadium Drive Complete Streets project, and that they were requesting an additional \$3,038,750 from CAMPO to cover those costs. The Town will match that with \$3,038,750 in Town funds. Ms. Suzette Morales with the Town of Wake Forest reported that the construction administration, CEI and construction costs had risen and this request was in response to the lowest bid they received on the project. Ms. Vetter reminded the TCC that any request for additional funding in LAPP that is over \$1M must be considered by the TCC and Executive Board.*

**A motion was made by Member Suzette Morales, seconded by Member Michael Frangos, that this item be recommended for approval to the Executive Board. The motion carried by a unanimous vote.**

**5.3 LAPP Available Funding Report**

Gretchen Vetter, CAMPO Staff

*Ms. Vetter reviewed the goals of the LAPP program, indicating that the top priorities of the program are to ensure the MPO's funds are protected from rescission, and to implement meaningful transportation projects. Ms. Vetter discussed the funding chart, noting that at the end of federal fiscal year 2018 the MPO has only 64% of its funds exposed to rescission, which is the lowest percentage since the start of the LAPP program. Current fund balances for the MPO for FY 19 are \$20,897,775 in TAP and STBGDA, and \$14,943,395 in CMAQ. Ms. Vetter also displayed a table of additional funds that had been approved for various LAPP projects over the past year, noting that additional funding of \$4.6M has been allocated to existing projects. Some of those requests have gone through the process for Board action but other were below the \$1M threshold for administrative approval by the staff. She reminded the TCC that there is a built in rescission in the FAST Act that is set to occur on July 1, 2020. She urged members with active projects to keep the MPO updated on progress so we can help secure the funding in the program.*

**This Informational Report was received as information.**

**5.4 FY2018-2027 Transportation Improvement Program Amendment #5**

Gretchen Vetter, MPO Staff

**Attachments:** [TIP Amendment #5](#)

*Ms. Vetter stated that the TIP Amendment 5 was in the Attachment in the agenda packet. It will be released for public comment from October 4 - November 5, 2018. A public hearing is anticipated at the November 14 Executive Board meeting. Member Geoff Green asked if this amendment was the first to include BUILD NC funds. Ms. Vetter responded that she believed it was, and the state had allocated those funds through STIP action. Ms. Vetter reminded the TCC that the MPO has been unable to amend the TIP in recent months due to a federal lawsuit which has required the MPO to prepare an updated air quality conformity determination. She stated that TIP Amendment #5 will be processed administratively with the schedule noted above, but will be included in the updated air quality conformity determination agenda item in January for formal approval and adoption.*

**This TIP Item was received as information.**

**6. Informational Item: Budget****6.1**                      **Operating Budget - FY 2018**  
Lisa Blackburn, MPO Staff

**Attachments:**   [FY 2018 PROJECTED Budget QTR 4](#)

*Operating budget was included in the agenda Attachment. No members had comments or questions.*

**This Informational Report was received as information.**

**6.2**                      **Member Shares - FY 2018**  
Lisa Blackburn, MPO Staff

**Attachments:**   [FY 2018 PROJECTED Member Dues QTR 4](#)

*Member shares information was included in the agenda Attachment. No members had comments or questions.*

**This Informational Report was received as information.**

**7. Informational Item: Project Updates****7.1**                      **Project Updates**

**Attachments:**   [Project Updates](#)

*Project updates for special studies were included in the agenda Attachment. No members had comments or questions.*

**This Informational Report was received as information.**

**8. Informational Item: Staff Reports**

*Executive Director - Mr. Alex Rickard, Deputy Director, reported that the Joint MPO Board meeting for CAMPO and DCHC would be held at 9:30 at RTP Headquarters on October 31. The CAMPO Executive Board has moved their November meeting to November 14 to avoid conflict with the Thanksgiving holiday. He reminded members that the One Call for All for LAPP and UPWP projects is open until October 31. For staff updates, Mr. Rickard noted that the office administrative assistant Valorie Lockhart had retired this summer and interviews are underway to replace her. Also, the Transportation Planning position vacancy is open until October 5, and the Modeling position remains open as well. Ms. Shelby Powell noted that the call for sessions for the annual NC Association of MPO's conference would begin on November 1. Mr. Kenneth Withrow reminded attendees that the NC Bike/Walk Summit will be in Raleigh on October 19-20.*

*NCDOT Transportation Planning Division - Mr. Mark Eatman had no report.*

*NCDOT Division 4 - Mr. Jimmy Eatmon reported that, due to the Hurricane Florence, the SPOT comment period for the Division is now running from October 22 to November 2. Over 250 sites were damaged in Division 4 from the hurricane.*

*NCDOT Division 5 - Mr. David Keilson stated that the SPOT public comment period for Division 5 started yesterday and would last for two weeks.*

*NCDOT Division 6 - Mr. Darius Sturdivant reported that the Division comment period for SPOT will be held from October 15 - 26. The week of October 22 there will be Division staff available at the office for public drop in sessions if anyone had questions or comments on the draft list. Mr. Eric Lamb asked how the public was being notified about the public comment periods. Mr. Sturdivant reported that it was on the NCDOT website. Mr. Sturdivant also reported that a public meeting on the NC 55 corridor project would be held on October 25 at Angier Baptist Church from 4:00 - 7:00.*

*NCDOT Rail Division - absent*

*NC Turnpike Authority - no report.*

**9. Adjournment**

*There being no further business, Mr. Stephenson adjourned the meeting.*

**Upcoming Meetings/Events**

*Next TCC meeting is scheduled for November 1, 2018.*