

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Executive Board

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Wednesday, September 18, 2019

4:00 PM

Conference Room

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## 1. Welcome and Introductions

*Chair Weinbrecht welcomed everyone to the meeting and asked if there were any new introductions to be made. Ms. Susan Evans was introduced by the Chair as the Alternate for Wake County and was present in Sig Hutchinson's place for this meeting. She was greeted warmly.*

**Present:** 16 - William Allen III, Don Bumgarner, Susan Evans, Michael Grannis, Liz Johnson, Vivian Jones, RS "Butch" Lawter, Nancy McFarlane, Neena Nowell, James Roberson, John Sullivan, Lewis Weatherspoon, Chair Harold Weinbrecht, Art Wright, Jimmy Eatmon, and Darius Sturdivant

**Absent:** 14 - John Byrne, Frank Eagles, Virginia Gray, Terry Hedlund, Grady Hunt, Matt Mulhollem, Lance Olive, Howard Penny, Perry Safran, Dick Sears, Edgar Smoak, Gus Tulloss, Ronnie Williams, and Catherine Knudson

## 2. Adjustments to the Agenda

*There were no adjustments to the agenda.*

## 3. Ethics Statement:

*In Vice Chair Hutchinson's absence, Chair Weinbrecht read the Ethics Statement: "In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest. Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved." No members of the Executive Board identified issues with conflicts during this meeting.*

## 4. Public Comments

*Chair Weinbrecht opened Public Comments. There were no members of the public present to speak. Chair Weinbrecht closed Public Comments.*

## 5. Minutes

### 5.1 Executive Board August 2019 Draft Minutes

**Requested Action:** Approve the August 21, 2019 Meeting Minutes.

**Attachments:** [Executive Board August 2019 Meeting Draft Minutes](#)

**A motion was made by Member Michael Grannis, seconded by Member Will Allen III that the Executive Board approve the draft minutes from the August 21, 2019 meeting. The motion carried by unanimous vote.**

**6. Regular Agenda**

## 6.1 Transit Asset Management Performance Measures & Targets for State of Good Repair

Crystal Odum, MPO Staff

**Requested Action:** Consider approval of recommended performance measures and targets for TAM and State of Good Repair as presented by staff

**Attachments:** [2020 Transit Asset Management Performance Measures and Targets](#)  
[Attachment B CAMPO Transit TAM Performance Targets Resolution](#)  
[Attachment C 2019 September Transit Asset Management Staff report](#)

Ms. Crystal Odum, MPO Staff reported on this item.

Ms. Odum stated that concern for the nation's rapidly aging infrastructure and assets helped lead to a series of rule-making under MAP-21 and the FAST Act to advance performance-based planning and to address the nation's state of repair for assets and infrastructure. Transit asset management (TAM) performance measures and targets for the state of good repair requires all transit providers to maintain a transit asset management plan, establish annual performance targets for the various asset classes, to annually report the condition of those assets and/or to participate in a State Group TAM program. States and MPOs must establish regional performance measures and targets for the transit providers, reference the targets and performance-based plans in our TIPS and MTPs and MPOs must coordinate with the State and the transit providers.

Ms. Odum stated 2020 is our third year of setting regional TAM performance measures and targets. Last year, the transit providers completed required TAM plans and established targets based on their agencies actual TAM performance and the useful life of existing assets or they participated directly in the State's Group Plan with 20% performance targets across all asset classes. In 2019, GoRaleigh and GoTriangle met both individual agency TAM targets and the regional targets. On August 5, 2019, CAMPO, the transit providers and State (NC DOT) staff met to discuss Tier 1 (GoTriangle and GoRaleigh) agency targets for the upcoming 2020 year and reviewed agency 2019 TAM performance. For 2020, GoCary and GoWaKe Access elected to participate again in the State's TAM program.

CAMPO staff developed the recommended 2020 TAM performance measures and targets percentages for the various asset classes (equipment, rolling stock and facilities) through this cooperative process and recommends maintaining 2019 targets with an adjustment to the rolling stock 2019 TAM target from 13% to the State's target of 20% based on GoTriangle's anticipated fleet age in 2020, changes in the agency's specific fleet goals and vehicle procurement. Staff is recommending the following target percentages for assets meeting or exceeding useful life - 22% non-revenue vehicles, 20% for rolling stock/revenue vehicles and 0% for all facilities and/or assets costing greater than \$50,000 will have a condition rating below 3.0. Draft recommendations were posted for public comments from August 19th to September 18th, 2019. No comments were received.

Ms. Odum expressed that beginning this year, the partners will meet semi-annually to address agency TAM performance and goal attainment, to provide TAM program updates and to update regional goals. Agencies that are not part of the State's TAM program (GoTriangle and GoRaleigh) will annually submit to CAMPO an Asset Certification form signed by their accountable executive attesting to the agency's goal attainment the previous year, the agency's targets for the next year and noting if there were any changes

to the agency's TAM plan since the previous year.

There were no comments or questions from the Executive Board Members.

**A motion was made by Member Vivian Jones, seconded by Member James Roberson that the Executive Board approve the Transit Asset Management Performance Measures and Targets for State of Good Repair. The motion carried by unanimous vote.**

## 6.2

### **FY2020-2029 Transportation Improvement Program**

Gretchen Vetter, MPO Staff

**Requested Action:** Receive as Information.

**Attachments:** Staff Report

DRAFT FY2020-2029 TIP

CAMPO 2020-29 TIP Conformity Determination 2019

*Ms. Gretchen Vetter, MPO Staff reported on this item.*

*Ms. Vetter reviewed the LAPP goals, with emphasis on protecting exposed funding, and stated that CAMPO staff updates the Transportation Improvement Program (TIP) every two years. A draft TIP has been completed that meets the federal requirement stating that the TIP and STIP must be identical.*

*Ms. Vetter announced that CAMPO's public involvement policy requires that the draft TIP be released for a public review and comment period and that a public hearing be conducted to receive comment on the draft TIP. She added that an Air Quality Conformity Determination Report is required as a supplement to the TIP.*

*Ms. Vetter reviewed proposed funding for both committed and developmental stages. She briefly outlined that the first six years refer to the committed funding, and projects in the last four years are in the developmental stage will need to recompute. A handout was provided during the meeting which outlined changes from the preliminary draft TIP released in January 2019 to the draft TIP presented for public comment in September.*

*Ms. Vetter concluded by stating that staff has released the Draft 2020-2029 Transportation Improvement Program and supplemental Air Quality Conformity Determination Report for public review and comment from September 11, 2019 to October 14, 2019 and schedule a public hearing at the October 16, 2019 Executive Board meeting.*

**The FY2020-2029 Transportation Improvement Program item was received as information.**

**6.3 Federal Rescission Update**

Gretchen Vetter, CAMPO Staff

**Requested Action:** Receive as information.

**Attachments:** Staff Report

LAPP Unobligated Funds report October 2019

*Ms. Gretchen Vetter, MPO Staff reported on this item.*

*Ms. Vetter provided an update on the rescission of federal highway program funding scheduled for the end of federal fiscal year 2019. She reviewed the following schedule and deadlines below, which have been previously presented to the CAMPO TCC and Executive Board:*

*June*

*- Deadline to Flex Funds to FTA.  
- Target deadline for all LAPP projects to request funding authorization from FHWA (in LAPP handbook). The status of all outstanding LAPP funding authorization requests will be presented at June meeting.*

*August*

*- Decision from Executive Board on whether to reprogram or deprogram exposed projects that did not reach deadline.*

*September*

*-End of Federal Fiscal Year 2019. Deadline to submit funding authorization request September 6, 2019.*

*At the August 21, 2019 Executive Board Meeting, the Executive Board made the following determination for outstanding LAPP projects:*

- FFY2019 LAPP projects are granted a grace period through FFY2020 to request funding authorization (September 2020).*
- FFY2018 and prior LAPP projects are granted a grace period through the first quarter of FFY2020 to request funding authorization (December 31, 2019). If a project wishes to request funding authorization after this deadline but before the end of June, 2020, the project must receive consideration and approval from the Executive Board prior to requesting funding authorization.*
- Any project that does not reach their respective deadline and does not receive approval from the Executive Board to request funding authorization will be deprogrammed. That project is eligible to recompile for funding in future rounds of LAPP.*

*Ms. Vetter noted there are currently three active bills proposed in Congress that would effectively cancel the rescission scheduled for July of 2020. The proposed bills and associated status are as follows: S 1992 Placed on Senate Legislative Calendar under General Orders (July 31), HR 3612 Currently under Review by House Committee on Transportation and Infrastructure Subcommittee on Highways and Transit (July 3), S 2302 Placed on Senate Legislative Calendar under General Orders (August 1).*

**The Federal Rescission Update item was received as information.**

**7. Informational Item: Budget****7.1 Member Shares FY 2019**  
Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information

**Attachments:** [FY 19 Projected Member Dues QTR 4](#)

*The Member Shares report was included in the agenda packet.*

**The Member Shares Report was received as information.**

**7.2 Operating Budget - FY 2019**  
Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [FY 19 Projected Budget QTR 4](#)

*The Operating Budget was included in the agenda packet.*

**The Operating Budget Report was received as information.**

**8. Informational Item: Project Updates****8.1 Executive Board September Project Updates**

**Requested Action:** Receive as information.

**Attachments:** [Project Updates 09.18.2019](#)

*The Project Updates report was included in the agenda packet.*

**The Project Updates Report was received as information.**

**8.2 Public Engagement Updates**  
Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Public Engagement Updates 09.18.2019](#)

*The Public Engagement Updates report was included in the agenda packet.*

**The Public Engagement Updates Report was received as information.**

**9. Informational Item: Staff Reports**

*CAMPO Executive Director Chris Lukasina commented that, to his recollection, this was the shortest meeting on record.*

*He asked all to remember to sign in, as this is the only way to be counted for attendance.*

*Mr. Lukasina reminded everyone that the National AMPO conference will be held in Baltimore, from October 22-25, 2019. He provided the website link address, and the hotel name, Hyatt Regency. He strongly encouraged all to attend, as this will be an excellent opportunity to network with the other 400 MPO's.*

*Mr. Lukasina stated that the new Wake Transit Planner start date is planned for the end of the month, and that CAMPO looks forward to being fully staffed.*

*NCDOT Transportation Planning Division - no report.*

*NCDOT Division 4 - no report.*

*NCDOT Division 5 - no report.*

*NCDOT Division 6 - no report.*

*NCDOT Rail Division - absent.*

*NC Turnpike Authority - absent.*

*Executive Board Chair Harold Weinbrecht asked if any Executive Board members had any comments or questions. There were none. Meeting was adjourned.*

**The Staff Report item was received as information.**

**10. Adjournment**

## Upcoming Meetings/Events

<i>Capital Area MPO TCC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203</i>	<i>October 3, 2019 10:00 - noon</i>
<i>Capital Area MPO TAC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>October 16, 2019 4:00 - 6:00</i>
<i>AMPO Conference Baltimore, Maryland</i>	<i>October 22-25, 2019</i>
<i>Capital Area MPO TCC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203</i>	<i>November 7, 2019 10:00 - noon</i>
<i>Capital Area MPO TAC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>November 20 , 2019 4:00 - 6:00</i>