

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Draft Executive Board

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Wednesday, August 18, 2021

4:00 PM

Conference Room

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## **1. Welcome and Introductions**

*In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest. Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.*

*Notice: In order to protect the safety of the public, MPO partners, and staff during the COVID-19 States of Emergency, CAMPO is converting all meetings to a remote electronic format for the duration of the States of Emergency. The conference rooms and CAMPO Office are closed to meetings. Login information for each meeting can be found on both the homepage calendar and our Virtual Meeting Logistics webpage. This information was provided to the Executive Board Members and Alternates via email a week prior to the meeting.*

*Chair Hutchinson welcomed everyone and asked if there were any new introductions to be made. There were no new members to be introduced. He explained the logistics and planned course of action for the virtual meeting. Chair Hutchinson reviewed the opportunities that would arise during the meeting for any member of the public who wished to speak.*

*Each Executive Board member or alternate was asked to orally confirm attendance.*

- Present:** 18 - William Allen III, Mary-Ann Baldwin, Scott Brame, TJ Cawley, Jessica Day, Joe Geigle, Jacques Gilbert, Michael Grannis, Virginia Gray, RS "Butch" Lawter, Ken Marshburn, Sig Hutchinson, Shaun McGrath, Neena Nowell, Bob Smith, Lewis Weatherspoon, Harold Weinbrecht, and Russ May
- Absent:** 12 - John Byrne, Ronnie Currin, Grady Hunt, Vice Chair Vivian Jones, Valerie Jordan, Catherine Knudson, Bob Matheny, Melvin Mitchell, Matt Mulhollem, Perry Safran, Michael Schriver, and Art Wright

## **2. Adjustments to the Agenda**

*There was no adjustment to agenda.*

## **3. Ethics Statement:**

*Chair Hutchinson read the Ethics Statement "In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest. Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved." No members of the Executive Board identified issues with conflicts during this meeting.*

#### **4. Public Comments**

*Chair Hutchinson opened Public Comments and explained the parameters of this format. As there were no members of the public who wished to speak, Chair Hutchinson closed Public Comments.*

#### **5. Consent Agenda**

*Member Will Allen III asked if agenda item 5.5 - Resolution of Support for 1-42 Designation in Wake and Johnston Counties inferred any additional cost to maintain. NCDOT staff member Brandon Jones responded in the chat: "No additional maintenance cost just due to interstate designation. Actually it helps with funding for future pavement and bridge preservation efforts."*

**A motion was made by Member Will Allen III, seconded by Member Michael Grannis to approve all items on the Consent Agenda. The motion carried by unanimous vote.**

##### **5.1** Executive Board June 2021 Meeting Minutes Draft

**Requested Action:** Approve the Executive Board June 2021 Meeting Minutes Draft.

**Attachments:** [Exec. Board June 2021 Meeting Minutes Draft](#)

**The Executive Board June 2021 Meeting Minutes Draft item was approved.**

##### **5.2** Bus on Shoulder System (BOSS) Regional Study

Shelby Powell, CAMPO Staff

**Requested Action:** Endorse the findings in the BOSS Study Report for use in MTP development.

**Attachments:** [Staff Report](#)

[BOSS Study Graphic Overview](#)

[BOSS Study Executive Summary](#)

[BOSS Implementation Blueprint Report with Appendices](#)

**The Bus on Shoulder System (BOSS) Regional Study item was approved.**

##### **5.3** Amendment #5 to FY2020-2029 Transportation Improvement Program

Gretchen Vetter, CAMPO Staff

**Requested Action:** Approve Amendment #5 to the FY2020-2029 Transportation Improvement Program.

**Attachments:** [Staff Report](#)

[CAMPO TIP Amendment #5](#)

**The Amendment #5 to FY2020-2029 Transportation Improvement Program item was approved.**

**5.4 Town of Clayton Financial Participation Agreement for BRT Extensions  
Major Investment Study**

Bret Martin, MPO Staff

**Requested Action:** Approve the financial participation agreement, pending final administrative review, and authorize the Executive Director to sign the agreement.

**Attachments:** [Staff Report](#)

[Attachment 1 - CAMPO-Clayton BRT Study Financial Agreement -  
ToC signed](#)

The Town of Clayton Financial Participation Agreement for BRT Extensions Major Investment Study item was approved.

**5.5 Resolution of Support for I-42 Designation in Wake and Johnston  
Counties**

Alex Rickard

**Requested Action:** Adopt the Resolution Supporting the Routing of I-42 Within CAMPO from I-40 in Wake County to US 70 Business in Johnston County.

**Attachments:** [Staff Report](#)

[Resolution Supporting I-42 Designation](#)

[Map of Proposed I-42 Designation](#)

[NCDOT AASHTO Application for I-42 Designation](#)

The Resolution of Support for I-42 Designation in Wake and Johnston Counties item was approved.

**5.6 Federal Certification Review**

Chris Lukasina, CAMPO Staff

**Requested Action:** Receive as information.

**Attachments:** [CAMPO Final Certification Review Report](#)

The Federal Certification item was approved.

**End of Consent Agenda**

**6. Regular Agenda**

## 6.1 Locally Administered Projects Program (LAPP) FFY2023 Proposed Changes and Target Modal Investment Mix

Gretchen Vetter, CAMPO Staff

**Requested Action:** Approve proposed changes and target modal investment mix for the FFY2023 Locally Administered Projects Program. Open One-Call-For-All Call for Projects for Locally Administered Projects Program (LAPP) and Unified Planning Work Program (UPWP) until October 29, 2021.

**Attachments:** [Staff Report](#)  
[FY2023 LAPP Potential Changes Memo](#)

*Gretchen Vetter, CAMPO Staff reported on this item.*

*Ms. Vetter reminded all that this information was already presented in previous meetings. She said the Locally Administered Projects Program (LAPP) FFY2023 Call for Projects is anticipated to open at the August 18th Executive Board Meeting. She added that a Public Comment period opened on June 1 and will run through August 15, 2021, and that a Public Hearing was held on June 16, 2021.*

*Ms. Vetter reviewed the proposed changes to the Target Modal Investment Mix, with the associated Issue Overview Review. She announced that there were 7 issues for either action (items 1-5) or discussion (6-7), which include:*

- 1. Buffer for Bicycle and Pedestrian Connection Criteria*
- 2. Parallel Route Selection Requirement*
- 3. Project Cost Application Fields (Administrative)*
- 4. Location Requirements for Bundled Transit Projects*
- 5. Target Modal Investment Mix*
- 6. Including Equity in LAPP Scoring Criteria*
- 7. LAPP Selection Panel Policy Recommendations*

*Ms. Vetter provided a breakdown for each issue along with staff recommendations, which are as follows:*

### *Issue #1: Buffer for Bicycle and Pedestrian Connection Criteria*

*Ms. Vetter explained that with regards to Network Connections the project must be within approximately ¼-mile of activity centers, high density residential development, or government facilities. To qualify for these points, the activity centers, etc. must be existing, under construction at the time of application, or obligated for federal or state construction funding at the time of application. The project will receive one point for each connection made, up to a maximum of 15 points. To receive these points, network connections must be identified on the project map and/or listed in the application. She stated the proposal is to increase buffer to ½ mile for greenway projects, due to isolated nature of greenway projects relative to sidewalk/complete streets/bike lane projects.*

*Ms. Vetter stated CAMPO staff recommendation for Issue #1 is to keep buffer distances consistent between bike/ped project types which encompasses evaluating projects on serving transportation purpose, rather than recreation, using different standards of measuring connectivity and using a balanced scoring system.*

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### *Issue #2: Parallel Route Selection Requirement*

*Ms. Vetter explained that roadway projects on new locations are evaluated using a*

*"parallel route". Elements of TEAAS (Safety), V/C Ratio and Travel Time Savings are considered. She said that the current selection process is informal. These are submitted by the applicant and reviewed by CAMPO. Ms. Vetter expressed that the CAMPO Staff Recommendation for Issue #2 is to add a field to the application for parallel route and require submittal prior to pre-submittal meetings. This will allow time for discussion and collection of TEAAS reports prior to submittal window deadline.*

*Issue #3: Project Cost Application Fields (Administrative*

*Ms. Vetter said that LAPP applicants are required to submit the following cost and match information as a part of their application:*

- Cost by phase of work*
- Total project cost*
- Total cost requested from CAMPO*
- Local match*
- 

*She stated that all fields are individual and do not have any consistency checks in place to ensure costs and match are accurate. Ms. Vetter said the CAMPO staff recommendation is to update the LAPP application to include consistency checks as part of cost and match information.*

*Issue #4: Location Requirements for Bundled Transit Projects*

*Ms. Vetter stated the current policy is that LAPP transit applications are not required to include locations of bundled projects Ex: bus stop improvements, enhanced transfer points. She said this Issue was raised by the LAPP Selection Panel after the FFY22 round and is intended to help evaluate projects similar to each other and also to assist with tracking projects after funding awarded. Ms. Vetter shared that the CAMPO staff recommendation for Issue #4 is to require locations to be identified for bundled transit projects.*

*Issue #5: Target Modal Investment Mix*

*Ms. Vetter reviewed the following information:*

*FFY 2022*

- Roadway 65% \$16,250,000*
- Bike/Ped 27% \$6,750,000*
- Transit 8% \$2,000,000*

*She said for the Modal Investment Mix there is a general need for additional funding in all modes but cannot justify increasing one mode at the expense of others. She added there are future funding uncertainties: and thought should be given to Federal funding reauthorization, over-programming and existing LAPP projects cost overruns. She expressed that the CAMPO staff recommendation for Issue #5 is: Keep same target modal investment mix and tentative programming amount (\$25m) as prior round of LAPP. If new funding information is made available, CAMPO Staff or LAPP Selection Panel may recommend revising the programming amount.*

*Issue #6: Equity in LAPP Scoring*

*Ms. Vetter stated that Equity in Scoring Criteria has been discussed through multiple LAPP iterations. There are concerns on how to properly include equity in scoring and*

nuances on how equity is measured. She presented the CAMPO staff recommendation for Issue #6 which is to use the next two LAPP cycles to introduce equity in LAPP scoring criteria through a 2-year process.

- Year 1: Initial discussions and completion of LAPP Strategic Plan Update and Public Participation Plan
- Year 2: Use feedback to develop scoring criteria, weights, and measures

*Issue #7: LAPP Selection Panel Recommendations*

Ms. Vetter stated that the LAPP Selection Panel provided policy-level recommendations as part of their FFY22 meetings and that there is not a consensus on actionable items for policy issues for the following:

1. Logical Termini
2. Conscious Development
3. Accessibility and Environmental Justice in Transit Scoring
4. Inclusion of Dedicated Access to Transit Funds in Wake County Transit Plan

Chair Hutchinson reminded everyone that if they intend to submit an application, a member of their staff needs to attend the required orientation, which is tomorrow, August 19, 2021. Ms. Vetter confirmed this. She added that this training is 100% virtual. The link was provided in the chat:

<https://www.campo-nc.us/funding/locally-administered-projects-program>

A roll call was taken for all Action Items, including those on the Consent Agenda.

**A motion was made by Member Michael Grannis, seconded by Member Mary-Ann Baldwin to approve the LAPP FFY2023 Proposed Changes and Target Modal Investment Mix. The motion passed by unanimous vote.**

**6.2 CAMPO Projects and Programs Funding Update**

Gretchen Vetter, CAMPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)  
[Move Forward List 7-22-2021 by division](#)

*Ms. Gretchen Vetter, CAMPO Staff reported on this item.*

*Ms. Vetter provided an overview for Future Federal Transportation Funding, STIP/TIP Project Delays, SPOT 6.0 and LAPP.*

**1. Future Federal Transportation Funding**

- *No adopted bill designating federal funding for next year yet.*
- *2 Versions: House passed own version of funding bill, Senate working on theirs (WH supported), VERY DIFFERENT- needs to match to pass to be signed by President.*
- *Unclear what will happen and when, but very possible that deal will not be reached by end of FFY2021 on September 30, 2021.*

**2. STIP/TIP Project Delays – Statewide Funding**

- *NCDOT working on updating cost estimates on projects in current STIP. Cost increases have gone up by over \$7 billion.*
- *STIP required to be fiscally constrained, will likely see another large TIP/STIP overhaul in response to updated costs.*
- *We will be working with NCDOT on this process over the next 12 months.*

**3. SPOT 6 – update slide**

- *SPOT 6 is officially cancelled due to limited funding availability for new projects. Quantitative scores are expected back, but will not go through local input points process.*
- *What will happen to develop future TIP/STIP is currently unclear. CAMPO will provide updates as received.*

**4. LAPP**

- *Executive Board deadline 9/30/2021 for all LAPP projects to receive funding authorization.*
- *Current policy: Projects that do not meet deadline are required to request Board's approval to move forward, in order to keep LAPP funding once the project has all required deliverables to request funding authorization.*

*Ms. Vetter presented a detailed chart with Current Unobligated Projects, which total \$55,806,220. She noted that projects denoted with C-XXXX have been on hold due to issues with CMAQ Unit, which is outside the control of sponsoring agencies. Total Less C-XXXX projects: \$48,469,930.*

*Member Will Allen commented this is an unprecedented situation, and that the outlook seems grim. Ms. Vetter explained that in past there was a less thorough process which most likely produced unrealistic numbers. There is a now an active attempt to review this process to avoid future issues.*

*CAMPO Dep Director Alex Rickard said the problem now is primarily due to SPOT 3 and SPOT 4 projects now coming into design. A couple of CAMPO projects alone have a large impact that are far more expensive than scored/calculated. One was initially evaluated at \$9 million dollars, which is now \$53 million dollars. Another project that was*

*evaluated in SPOT 3 at \$20-30 million dollars is now \$121 million dollars. These projects are 'grandfathered' in, which is positive on one hand, but has obvious negative implications and fallout on the other.*

*Mr. Jones added that it is very easy to add costs to a project. There is now a sharp focus on having better estimates as they develop the next STIP next fall. He said they will work with partners, RPOs and MPOs for a statewide vision. Mr. Jones said that unfortunately, this will most likely encompass the next 10 years in STIP.*

*Mr. Allen asked for confirmation that this meant no new projects could be added in the next 10 years, and wanted to understand all the implications. Mr. Jones confirmed this and said that N.C. Board of Transportation agreed with that recommendation for incoming new projects.*

*Chair Hutchinson said that the positive is that a lot of those projects that will be funded are ours. Mr. Rickard added that we are not alone in this situation regarding cost increases in projects.*

*Chair Hutchinson asked Ms. Vetter for more information for getting the projects on the unobligated list funded. Ms. Vetter replied that she can send out this information as a handout and explain the delays further.*

*Mr. Allen added in the chat: I want to reiterate my confidence in the STI process including the SPOT prioritization process. I realize the current funding issues are an extraordinary issue independent from the efficacy of the STI/SPOT process.*

**The CAMPO Projects and Programs Funding Update was received as information.**



**6.3 2050 Metropolitan Transportation Plan (MTP/CTP) Update**

Chris Lukasina, CAMPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)  
[2050 MTP Schedule](#)

CAMPO Deputy Director Alex Rickard reported on this item.

CAMPO Deputy Director Alex Rickard He directed everyone's attention to the URL for the 2050 MTP information, which was also provided in the chat:

<https://www.campo-nc.us/transportation-plan/2050-metropolitan-transportation-plan-mtp>

He stated the Alternative Analysis phase is almost finished. All the scenarios examined have been completed. They have been posted to the website for review, which includes GIS interactive mapping and detailed information for each scenario. Viewers may explore land use data, growth, and roadway and transit investments.

Mr. Rickard presented the Scenario Framework chart and explained this is based off of evaluating different scenarios. Each of the scenarios are developed for 2050. For 2050 there is an established amount of growth in population and employment anticipated. The CommunityViz model, which is a Development Foundation controls the growth. There is the same amount of population and employment growth; however, what differs from scenario to scenario is where that growth lands throughout the region. Paired with each of the CommunityViz models are different transit investments, or Mobility Foundations. The scenarios are combinations of different CommViz models where growth points vary across the region, with different levels of transportation investments.

Mr. Rickard provided a breakdown for each scenario. He said the Deficiency and Needs scenario is the only unrealistic one, where little or no additional transit investment was made. This would be baseline worst case scenario.

He reviewed that the Plans & Trends Scenario is based on local land use plans (community plans development foundation – the CommViz model that is a combination of existing, locally adopted plans). Where provided, it incorporates “committed” development that will be hard coded into the model. Mr. Rickard said there is also “Asserted” development at Anchor Institutions like universities based on campus plans and discussions with staff regarding expected growth. On the transportation side, there are current TIP funded projects, as well as the vast majority of roadway and transit projects that are in the current 2045 MTP. What is missing are the transportation projects that require additional non-State, non-Federal funds in the 2045 MTP.

Mr. Rickard provided more detail for the Plans and Trends Scenario Transportation Network, which includes:

Major Roadway Investments

-Completion of 540 Outer Loop

-Widening/Improving I-40, I-440, US 401, US 1, US 64, US 70, NC 42, NC 50, NC 54, NC 55, NC 98

-Smaller level of secondary roadway investments in 2nd two decade, based on the current funding trend in STI.

Transit includes:

*Major Transit Investments*

- CRT from Clayton to Durham
- BRT Infrastructure and Service in Capital, New Bern, Wilmington, and Western/Chatham/NC 54 corridors
- BRT Infrastructure and Service in Harrison/Kildare Farm Rd. corridor
- BRT Infrastructure and Service to Midtown
- Continuation of WTP frequent bus network
- Community Funding Areas

Mr. Rickard presented the updated Connect 2050 Scenario Framework chart again. He drew attention to the Shared Leadership and All Together scenarios that are on separate lines in the chart. He explained that these two utilize the Opportunity Places Development Foundation, which is not based solely off the local land use plans.

Mr. Rickard explained the Opportunity Places Development Foundation is mechanically derived and that the Community Plans/land base use is the starting point. Four major adjustments were made:

- Anchor institutions – increased asserted development
- Mobility hubs – more intense, mixed use development in ~2 dozen places; largely at previously identified “activity centers” in CommunityViz
- Frequent transit corridors (changing land use, not service)– TOD development on developable parcels
- Affordable housing opportunity sites – asserted “LIHTC-like” projects on undeveloped public land through GIS-based criteria

Mr. Rickard said all these scenarios were meant to build on the previous scenario. He presented information for the Shared Leadership scenario, which is not very different from the Plans and Trends scenario.

*Major Roadway Investments*

- Completion of Outer Loop
- Widening/Improving I-40, I-440, US 401, US 1, US 64, US 70, NC 42, NC 50, NC 54, NC 55, NC 98
- Smaller level of secondary roadway investments in 2nd two decade, although is twice more than in Plans and Trends

*Major Transit Investments*

- CRT from Clayton to Durham
- CRT from Apex to Wake Forest
- BRT Infrastructure and Service in Capital, New Bern, Wilmington, and Western/Chatham/NC 54 corridors
- BRT Infrastructure and Service in Harrison/Kildare Farm Rd. corridor
- BRT Infrastructure and Service to Midtown
- Continuation of WTP frequent bus network
- Community Funding Areas

Mr. Rickard noted that the difference between these scenarios is the growth.

Mr. Rickard shared information for the All Together Scenario, which includes changes on the Transportation side. He highlighted the elevated secondary roads investments, and expanded CRT service:

- Major Roadway Investments
- Completion of Outer Loop

- Widening/Improving I-40, I-440, US 401, US 1, US 64, US 70, NC 42, NC 50, NC 54, NC 55, NC 98
- Higher level of secondary roadway investments in 2nd two decade

#### *Major Transit Investments*

- CRT from Selma to Mebane
- CRT from Apex to Franklinton
- BRT Infrastructure and Service in Capital, New Bern, Wilmington, and Western/Chatham/NC 54 corridors
- BRT Infrastructure and Service in Harrison/Kildare Farm Rd. corridor
- BRT Infrastructure and Service to Midtown
- Continuation of WTP frequent bus network Community Funding Areas

Mr. Rickard presented the four (4) Volume to Capacity “tomato” maps previously reviewed with Socio-Economic Data, Volume/Capacity, Peak Hour and Off-Peak times with specific data breakdown with updated information for Preliminary Deficiency Analysis, Preliminary Trends, Preliminary Shared Leadership and Preliminary All Together scenarios. Mr. Rickard toggled between the maps to showcase the differences in scenarios. He commented that, although the changes may seem slight on this scale, if viewed by individual towns the changes are more significantly notable.

Mr. Rickard displayed the same maps previously shared for Travel Time (Downtown Raleigh) for RDU, Downtown Wake Forest, Downtown Knightdale and Downtown Holly Springs in terms of the Preliminary Shared Leadership Scenario and All Together Scenario.

Mr. Rickard presented a new chart for consolidated Key Performance Measures regarding Population Growth and Job Growth, which encompasses Deficiencies and Needs (Baseline), Plans and Trends, Shared Leadership and All Together elements. He reiterated that a few saved minutes may seem minor on a grand scale, by individual municipality it can have huge impacts.

Mr. Rickard reminded everyone that they may review results of all the Trends Scenarios through the CAMPO web portal which include interactive maps, as well as the overview and details for the 2050 MTP.

A map was provided in the chat: <https://www.campo-nc.us/mapsdata>.

Mr. Rickard strongly encouraged all to visit the website to read the summary and detailed data for each scenario, and to review changes in travel patterns. He asked that members contact CAMPO staff with any questions, as it is vital everyone understands the implications of each scenario. He cautioned that things are going to start to move very quickly, and now is the time to be considering a preferred scenario. A recommendation by TCC, and ultimately a decision will be sought from the Executive Board in September.

Mr. Rickard shared information for Public Engagement Activities, which include:

- Websites: Public Landing Page  
<https://publicinput.com/TriangleMTPDevelopment>
- Online Survey (closes on August 29, 2021) short, short, short  
<https://publicinput.com/Triangle2050Plan>
- Online Public Info Sessions  
August 19th at 12:00 PM and 4:30 PM

CAMPO Public Engagement Officer Bonnie Parker reviewed additional information for Public Engagement Activities. Ms. Parker praised members for their efforts to spread the word and educating their own staff about this complicated process. She explained that there is an Online Communications Toolkit that was sent out a week ago, which is also on the CAMPO website, and stated CAMPO staff is here to support members' needs for this.

Mr. Rickard concluded by providing anticipated milestone dates/Next Steps. He reminded all that this a tight turnaround schedule, and that a preferred scenario will be needed in the near future.

Item	Anticipated Milestones
Alternatives Analysis Review	April-June 2021
Continued AA Review	Summer 2021
Revenue Forecast Updates	June – August 2021
Preferred Scenario	September 2021
Draft Financial Plan	October 2021
Public Hearing	November 2021
Adopt 2045 Plan	Nov./Dec. 2021

Chair Hutchinson thanked Mr. Rickard for a thorough presentation and encouraged members to actively engage in this process.

The 2050 Metropolitan Transportation Plan (MTP/CTP) Update was received as information.

## **7. Informational Item: Budget**

### **7.1 Member Shares FY 2021** Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information

**Attachments:** [FY 2021 Projected Member Dues Q4](#)

*The Member Shares Report was included in the agenda packet.*

**The Member Shares Report was received as information.**

### **7.2**

**Requested Action:** Receive as information.

**Attachments:** [FY 2021 Projected Budget Q4](#)

*The Operating Budget Report was included in the agenda packet.*

**The Operating Budget Report was received as information.**

## **8. Informational Item: Project Updates**

**8.1** Executive Board August 2021 Project Updates

**Requested Action:** Receive as information.

**Attachments:** [Executive Brd August 2021 Project Updates](#)

*The Project Updates were included in the agenda packet.*

**The Project Updates item was received as information.**

**8.2** Public Engagement Updates

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Ex Board Public Engagement Updates August 2021](#)

*The Public Engagement Updates were included in the agenda packet.*

**The Public Engagement Updates item was received as information.**

**9. Informational Item: Staff Reports**

*CAMPO Deputy Director Shelby Powell reiterated that there are two MTP outreach sessions tomorrow, one at noon and one at 4:30 p.m.*

*Ms. Powell said that the LAPP Call for Projects is open. She stated that the LAPP training, which will be held tomorrow, August 19, 2021 at 9:00 a.m. is required for application submittal and that someone from staff must attend in order to apply. Ms. Powell stated the UPWP Call for Projects is also open.*

*Ms. Powell shared that the Strategic Plan is still underway through Fountainworks Consultants. Some members may have received invitations to participate in focus groups and complete surveys.*

*Ms Powell stated it is hoped that retreats for both TCC and Executive Board can be planned. Whether these will be virtual or in person will be determined by pandemic conditions.*

*Ms. Powell stated that the next Joint MPO Boards meeting will be held on September 29, and asked members to save the date. She said more information will be forthcoming.*

*CAMPO Deputy Director Alex Rickard stated that the first regional ITS work group will be scheduled soon, with TJCOG leading the effort.*

*TCC Chair – absent.*

*NCDOT Transportation Planning Division – no report.*

*NCDOT Division 4 – absent.*

*NCDOT Division 5 - Mr. Brandon Jones reiterated the Litter Sweep program on September 11, 2021 and asked all to support this effort.*

*NCDOT Division 6 – no report.*

*NCDOT Rail Division – absent.*

*NC Turnpike Authority -absent.*

*NCDOT Integrated Mobility Division -absent.*

*Executive Board Members – no members wished to add any further comment.*

*Chair Hutchinson thanked CAMPO staff for their continued efforts, and everyone for their participation. He stressed that both he and Vice Chair Jones are always there to answer any questions or concerns. He looked forward to receiving more information for the unobligated projects and encouraged all to view the various websites provided during the meeting.*

**The Staff Reports item was received as information.**

**10. Adjournment**

