

**NC Capital Area Metropolitan  
Planning Organization  
Meeting Minutes - Final  
Technical Coordinating Committee**

1 Fenton Main St.  
Suite 201  
Cary NC 27511

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Thursday, April 4, 2024

10:00 AM

Conference Room

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**1. Welcome and Introductions**

**Present:** 32 - Jeff Jones, Sandi Bailey, Dylan Bruchhaus, Paul Black, Bradley Kimbrell, Bryan Coates, Tim Gardiner, Joe Geigle, David Keilson, Danielle Kittredge, Neil Perry, Andrew Spiliotis, Brandon Watson, James Salmons, Het Patel, Alan Shapiro, Shannon Cox, Tracy Parrott, Emma Linn, Akul Nishawala, Catherine Farrell, Barry Baker, Chris George, Lucy Garcia, Bronwyn Redus, Chris Garcia, Bryan Chadwick, Steven Mott, David Talbert, Anne Calef, Michael Frangos, and Tracy Stephenson

**Absent:** 19 - Phil Geary, Scott Hammerbacher, Meredith Gruber, Catherine Knudson, Michael Landguth, Jay Sikes, Darius Sturdivant, David Walker, Bynum Walter, Vice Chair Luana Deans, Braston Newton, Anita Davis-Haywood, Matt Day, Bo Carson, Than Austin, Kenneth Ritchie, Jennifer Ganser, Nick Holcomb, and Landon Chandler

**2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

**3. Public Comments**

*There were no public comments.*

**4. Minutes**

**4.1 Minutes - March 7, 2024 TCC Meeting**

**Requested Action:** Approve minutes

**Attachments:** [March 2024 Minutes](#)

*Danielle Kittredge motioned to approve the March 7, 2024 meeting minutes.*

*Emma Linn seconded that motion.*

**This item was approved by unanimous vote.**

**5. Regular Business**

**5.1 Southeast Area Study Update - Final Phase**

Gaby Lawlor, CAMPO Staff

**Requested Action:** Receive as information

**Attachments:** [Staff Report](#)  
[SEAS Final Report December 2023](#)

*Gaby Lawlor, CAMPO, presented this item.*

*Mrs. Lawlor provided a final overview of the conclusion of the Southeast Area Study. She stated that the report had been finalized and is currently going through endorsement efforts.*

*Mrs. Lawlor reminded the TCC that the Southeast Area Study integrates land use and transportation to accommodate existing and future travel needs, for the purpose of reevaluating and revising the unified vision and comprehensive transportation strategy. She noted that this study began in early 2022.*

*Mrs. Lawlor informed the TCC that these recommendation will inform the CAMPO 2055 MTP and that they can also be incorporated into the UCPRPO area's CTP.*

*TCC Chair Tracy Stephenson opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information only.**

**5.2 Amendment #4 to FY2024-2033 Transportation Improvement Program (TIP)**

Chandler Hagen / MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)  
[TIP Amendment 4 CAMPO](#)*Chandler Hagen, CAMPO, presented this item.**Ms. Hagen provided an overview of the changes made from January 1-March 31, 2024.**She informed the TCC that two statewide projects, HV-0001 and ER-5600, would be accelerating along with the FFY 25 LAPP projects.**TCC Chair Tracy Stephenson opened the floor for questions and/or comments.**Paul Black asked if the additional funds for RUS BUS Project (TD-5269) for electric bus charging equipment was included in Amendment #4. Chandler Hagen confirmed that the project would be included in the Amendment #4.**Ms. Hagen responded that she was unsure and would get with Mr. Black to discuss after meeting.**Mr. Black explained to the TCC that the City of Raleigh had received federal funds to put EV charging into the RUS BUS contract.**There were no further comments and/or questions.***This item was received as information only.**

**5.3 NC 540 (R-2829) Bonus Allocation Programming**

Alex Rickard/MPO Staff

**Requested Action:** Receive as information.**Attachments:** [Staff Report](#)  
[CAMPO Bonus Allocation Methodology](#)  
[BA MTP Candidates MapTable](#)  
[BA Recommendations](#)

*Alex Rickard, CAMPO, presented this item.*

*Mr. Rickard reminded the TCC that the Strategic Transportation Investment (STI) law provides Bonus Allocation funding for local funding participation, highway tolling, and programming limitations. He explained that these funds needed to be used to fund programs not likely going to be covered within the SPOT and that today's discussion would be on the draft recommendation for programming.*

*He discussed the methodology for the 540 (R-2829) Bonus Allocation Project. He provided a breakdown of the four phases of analysis for candidate project prioritization.*

*Mr. Rickard briefly discussed the current recommendations which included: 7 regional impact projects (NC 50 (Benson Rd), US 64 BUS corridor, US 70 BUS corridor, and NC 42/Johnson Rd) & 8 Division needs projects.*

*He provided a timeline of the next steps in the bonus allocation programming.*

*Mr. Rickard noted that they hope to have programming recommendation in May, but stated that it could be in June.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

**This item was received as information only.**

**5.4 Mobility Management Program Memorandum of Understanding**

Crystal Odum, MPO Staff

**Requested Action:** Recommend to authorize the Executive Director to sign and execute the final MMP MOU.

**Attachments:** [Staff Report](#)  
[CAMPO Region Mobility Management Implementation Final Report June 2023F](#)  
[Final Mobility Management Program Memorandum of Understanding 20240326](#)  
[Mobility Coordination Committee -Final Bylaws-20240325](#)

*Crystal Odum, CAMPO, presented this item.*

*Ms. Odum reminded the TCC that the Mobility Management connects people with the disabilities, seniors, low-income individuals and others with accessible, reliable transportation options.*

*She noted key recommendations that came out of the study was to establish a Memorandum of Understanding (MOU) for the Mobility Management Program (MMP) participants; Formalize w/Bylaws and charge the region's Mobility Coordination Committee (MCC) with providing guidance and support to the mobility manager; And to establish a work plan to ensure the mobility manager works closely with the region's public transportation providers and other agencies.*

*Ms. Odum noted that Sara Williams, CAMPO, was hired as the Regional Mobility Manager to oversee the MMP.*

*She also provided an overview of the MMP's 5 year vision, goals and obligations.*

*TCC Chair opened the floor for questions and/or comments.*

*Paul Black motioned to recommend the Executive Director to sign and execute the final MMP MOU.*

*Tim Gardiner seconded that motion.*

**This item was approved by unanimous vote.**

**5.5 CAMPO Memorandum of Understanding**

Chris Lukasina, MPO Staff

**Requested Action:** Recommend approval of the updated MOU for local adoption by all MPO members.

**Attachments:** [Staff Report](#)  
[CAMPO MOU Updates](#)

*Chris Lukasina, CAMPO, presented this item.*

*Mr. Lukasina provided an overview of updates made to the updated CAMPO Memorandum of Understanding (MOU). He stated that the MOU update would include the MPO boundary changes which includes Chatham County, Town of Coats, and the Town of Lillington as official voting members.*

*He noted that the MOU updates also included updating transit agency names, updated federal regulations and also recognize weighted voting schedule update process.*

*Mr. Lukasina noted that once approved by the Executive Board, the MOU would go out to all jurisdictions and agencies for approval and execution, then lastly to NCDOT as the final step.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

*Danielle Kittredge motioned to recommend approval of the updated MOU for local adoption by all MPO members.*

*Paul Black seconded that motion.*

**This item was approved by unanimous vote.**

**5.6 TCC Bylaws Amendments & Updates**

Chris Lukasina, MPO Staff

**Requested Action:** Approve updated TCC Bylaws.

**Attachments:** [Staff Report](#)  
[Draft TCC Bylaws Update](#)

*Chris Lukasina, CAMPO, presented this item.*

*Mr. Lukasina stated that the TCC Bylaws mirrors changes to the MOU.*

*TCC Chair opened the floor for questions and/or comments.*

*There were none.*

*Brandon Watson motioned approve the updated TCC Bylaws.*

*Chris Garcia seconded that motion.*

**This item was approved by unanimous vote.**

**6. Informational Item: Budget**

This was received as information.

**6.1 Operating Budget FY2024**  
Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Operating Budget Projection Q2](#)

**6.2 Member's Shares FY2024**  
Brenda Landes, MPO Staff

**Requested Action:** Received as information.

**Attachments:** [Staff Report](#)  
[2024 Projected Members Dues Q2](#)

**7. Informational Item: Project Updates**

This item was received as information only.

**7.1 Project Updates - April 2024**

**Requested Action:** Receive as information.

**Attachments:** [April Project Updates](#)

**7.2 Public Engagement Updates**  
Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [TCC Public Engagement Updates 2024\\_03\\_27](#)

## **8. Informational Item: Staff Reports**

*MPO Executive Director:*

*Mr. Lukasina reminded the TCC that the NC AMPO conference is April 17th-19th. He noted that*

*2 CAMPO staff presentations are on the agenda.*

*Mr. Lukasina also stated that the North Harnett Transit Study and the Regional Safety Plan is anticipated to have engagement activities in the upcoming weeks.*

*He reminded TCC members that the ethics requirement deadline of April 15th for Executive Board Members and their alternates is approaching.*

*Mr. Lukasina noted that CAMPO is always willing to provide presentations to Boards or at work sessions, and to participate on committees for studies - technical, stakeholder, etc.*

*TCC Chair:*

*No report.*

*NCDOT Transportation Planning Division:*

*Absent.*

*NCDOT Division 4:*

*No report.*

*NCDOT Division 5:*

*I-40 construction project, the opening of Cleveland School Rd interchange has been delayed by a few months. A new sequence of operations will occur to open Cleveland School Rd Interchanges. Anticipates I-40 traffic opening early June, mid July.*

*Spring Liter sweep is April 13th-27th.*

*NCDOT Division 6:*

*Absent.*

*NCDOT Rail Division:*

*No report.*

*NC Turnpike Authority:*

*No report.*

*NCDOT Integrated Mobility Division:*

*Absent.*

## **9. Adjournment**



