

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Thursday, March 2, 2017

10:00 AM

Conference Room

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Minutes were approved at the April 6, 2017 meeting

## 1. Welcome and Introductions

*TCC Chair Benjamin Howell opened the meeting with a Welcome and Introduction, Mr. Daryl Vreeland with the Town of Wake Forest introduced himself as a Transportation Planning Manager and that he will be the TCC member for Wake Forest, Kenneth Bowers, City of Raleigh Planning Director introduced Bynum Walters as one of the alternate members for TCC and Adam Mitchell introduced himself as the Town Manager for Fuquay-Varina.*

**Present:** 23 - Tim Gardiner, Ken Bowers, Eric Lamb, Justin Jorgensen, Jimmy Eatmon, Shannon Cox, Jeff Triezenberg, Sandi Bailey, Michael Frangos, Don Belk, Jay Sikes, Jerry Bradley, Darius Sturdivant, Tim Maloney, David DeYoung, Darcy Downs, Coley Price, Daryl Vreeland, Tyler Bray, Tammy Ray, Adam Mitchell, David Keilson, and John Hodges-Copple

**Absent:** 12 - Scott Hammerbacher, Vice Chair Kendra Parrish, Berry Gray, Rupal Desai, David Bergmark, David Eatman, Eddie Dancausse, Mike Kennon, Chris Hills, MacKenzie Day, Danny Johnson, and Don Willis

## 2. Adjustments to the Agenda

*No adjustments were made*

## 3. Public Comments

*No Public comments were made*

## 4. Minutes

### 4.1

#### **TCC Minutes: February 2, 2017 meeting**

**Requested Action:** Approve the February 2, 2017 meeting minutes.

**Attachments:** [TCC Minutes for February 2, 2017](#)

*Minutes were approved from the February 2, 2017 Technical Coordinating Committee meeting.*

**A motion was made by David DeYoung, seconded by Darcy Downs, to approve the February 2, 2017 meeting minutes . The motion carried by a unanimous vote.**

## 5. Regular Business

**5.1 Harnett County CTP Amendments**

Paul Black, CAMPO Staff

**Requested Action:** Recommend the Executive Board endorse the Harnett County CTP Amendments

**Attachments:** [Addendum](#)

*Mr. Paul Black gave a brief overview for NCDOT who sponsored a series of updates to the Harnett County Comprehensive Transportation Plan (CTP) for use in the development of the 2045 MTP. The amendments were endorsed by the Town of Angier on January 3rd, 2017 and Harnett County on February 6th. There was a minor adjustment to the location of the future major thoroughfare west and south of Angier to reflect existing conditions. The amendment also incorporates adopted South West Area Study (SWAS) recommendations. These include a number of minor thoroughfares re-classified as boulevard (Old Stage, Chalybeate Springs, Rawls Church, and Guy/Lipscomb/Kennebec Roads). Additional SWAS recommendations include Purfoy Road and Old Buies Creek Road added as "Boulevard, Needs Improvement" along with a second connector for Lipscomb Road at Wimberly Road.*

*The bicycle recommendations also reflect the SWAS recommendations, and also include the minor location adjustment mentioned above.*

*The transit recommendations include proposed bus routes from the Harnett Area Regional Transit Service.*

*The pedestrian map includes additional off-road recommendations from the SWAS. Other changes are outside the CAMPO region.*

**A motion was made by Coley Price, seconded by David DeYoung, to recommend the Executive Board to adopt the Harnett County CTP amendment. The motion carried by a unanimous vote.**

**5.2 2045 Metropolitan Transportation Plan Update**

Chris Lukasina, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [2045 Deficiency Analysis.pdf](#)  
[Travel Corridor Metrics.pdf](#)

*Mr. Chris Lukasina gave an update on development of the 2045 Metropolitan Transportation Plan (2045 MTP/CTP). The update focused on:*

- § An update on the progress of socio-economic data development.*
- § A review of recommended approach for the Alternatives Analysis phase.*
- § Presentation of the results of Deficiency Analysis phase.*
- § Anticipated 2045 MTP agenda items through summer of 2017.*

**Received as information.**

**5.3 FY 2017 Enhanced Mobility of Seniors and Individuals with Disabilities  
(Section 5310) Program Call for Projects**

Bret Martin, MPO staff

**Requested Action:** Receive as information

*Mr. Bret Martin gave an update that each year, the Raleigh Urbanized Area (UZA) is apportioned formula grant funding by the Federal Transit Administration (FTA) for the Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities program. Section 5310 funds are available for capital and operating expenses that support the provision of transportation services to meet the specific needs of elderly persons and persons with disabilities. The City of Raleigh (GoRaleigh) is the federally recognized designated recipient of Section 5310 funding for the Raleigh UZA and manages the program through an adopted Section 5310 Program Management Plan (PMP) that lays out the policies and procedures for project selection, funding distribution and administration of projects supported by the funding. For FY 2017, a total of \$775,298 is available to be awarded for eligible projects (\$238,531 carried over from FY 2015 and \$536,767 apportioned by FTA in FY 2016).*

*The City of Raleigh (GoRaleigh) will solicit applications from eligible funding recipients for the Section 5310 program from March 9th through April 7th, 2017. An application workshop will be held by GoRaleigh on March 16th, 2017, from 9am-12pm in the training room at the GoRaleigh Maintenance and Operations Facility located at 4104 Poole Road to assist potential applicants with the application process and an understanding of project eligibility. A webinar (recorded Power Point presentation) designed to do the same will be made available at the beginning of the application solicitation window.*

*Per the Raleigh UZA's Section 5310 PMP, a project selection sub-committee appointed by the CAMPO TCC and comprised of members with various interests from throughout the Raleigh UZA will be convened the week of April 17th to review applications and make a recommendation on which projects should be awarded funding based on selection criteria outlined in the adopted PMP. CAMPO staff will solicit membership for the Section 5310 project selection sub-committee at and following the TCC's March 2nd meeting. It is anticipated that a recommendation will be considered by the CAMPO TCC and Executive Board at their May 2017 meetings.*

**Received as information.****5.4 Southeast Area Study**

Alex Rickard, CAMPO Staff

Allison Fluitt, Kimley-Horn

**Requested Action:** Receive as information

*Mr. Alex Rickard, CAMPO and Ms. Allison Fluitt, Kimley-Horn gave an update on the Southeast Area Study.*

**Received as information.**

## 5.5 Wake Transit Update - FY 2018 Wake Transit Work Plan and Transit Plan Implementation Primer Presentation

Bret Martin, MPO staff

**Requested Action:** Receive as information

**Attachments:** [Master Draft FY 2018 Wake Transit Work Plan](#)  
[Primer + Work Plan Presentation TPAC VERSION](#)

*Mr. Bret Martin gave an update at its February 15, 2017, meeting, the Wake County Transit Planning Advisory Committee (TPAC) released a draft FY 2018 Wake Transit Work Plan to be reviewable for agency and public review and comment from February 17th through April 3rd, 2017 (a 45-day public and agency comment period). This draft is attached. Following the April 3rd public comment period deadline, the TPAC is scheduled to finalize a recommended FY 2018 Wake Transit Work Plan at its April 26th meeting for consideration by both CAMPO and the GoTriangle Board of Trustees in May or June. Annual Wake Transit Work Plans contain a number of elements that work to authorize and institutionalize Wake County Transit Plan implementation investment decisions, including:*

- 1) Annual operating and capital budgets and corresponding ordinances;*
- 2) Annual updates to a 10-year multi-year operating program for future operating expenditures;*
- 3) Annual updates to a 10-year capital improvement plan for future capital expenditures;*
- 4) Annual updates to the transit plan's supporting financial plan and model assumptions; and*
- 5) Capital and operating funding agreements that support and are supported by the annual budgets.*

*For the draft FY 2018 Wake Transit Work Plan currently under public review, all of the aforementioned elements are included in the draft with the exception of the annual capital and operating funding agreements, which will be developed over the coming couple of months to be included in the TPAC's final recommended Work Plan. High-level details of the FY 2018 Wake Transit Work Plan will be presented to the TCC at its March 2nd, 2017, meeting. In addition to the draft FY 2018 Wake Transit Work Plan, a primer presentation covering the general higher-level details of Wake Transit Plan implementation (as well as the FY 2018 Work Plan) was developed by the TPAC for public consumption and for use by TPAC members to share with their respective governing bodies. A copy of this presentation was give out at this meeting.*

**Received as information.**

## 6. Informational Item: Budget

### 6.1 Operating Budget - FY 2017

Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [FY 17 PROJECTED Budget QTR 2](#)

*The FY 2017 UPWP Operating Budget is \$3,041,488 as of 12-31-2016 we have spent \$925,218. Please see attachment for more details*

**Received as information.**

**6.2**                      **Member Shares - FY 2017**  
Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Member Dues Projection QTR 2 FY2017 \(2\)](#)

*The Attachment shows the Member's Share for FY 17. Total member share match for the FY 2017 is \$569,297.50 as of 12-31-2016 we have spent \$185,044.*

**Received as information.**

**7. Informational Item: Project Updates**

**7.1**                      **Project Updates**

**Requested Action:** Receive as information.

**Attachments:** [Project Updates](#)

*Review the attachment for information related to ongoing projects and studies.*

**Received as information.**

**8. Informational Item: Staff Reports**

*MPO Director*

*Mr. Chris Lukasina, Executive Director announced that NCAMPO registration is now open along with a mobile tour.*

*\* Member shares will go out on next week to the Budget Directors.*

*\* LAPP has closed and that 20 applications have been submitted.*

*TCC Chair - Chairman Howell announced that Ray Boylston's last TCC meeting is today and that he is the longest serving member on the TCC Board.*

*NCDOT Transportation Planning Branch - No report*

*NCDOT Division 4 - No report*

*NCDOT Division 5 - David Keilson reported that Valerie Jordon (Wake County) & Nina Szlosbeg-Landis (Wake County) have been nominated as new members for the DOT Board and will be sworn in on March 9, 2017. Mr. Keilson also gave an update on Hurricane Matthews that some of the roads in Division 5 have been reopened and that there is a schedule to reclose some of these again.*

*NCDOT Division 6 - No report*

*NCDOT Rail Division - No report*

*NC Turnpike Authority - No report*

**Received as information**

**9. Adjournment**

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