

NC Capital Area Metropolitan Planning Organization

*One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601*



Meeting Minutes - Final

Thursday, November 2, 2017

10:00 AM

Minutes approved Feb. 1, 2018

Conference Room

Technical Coordinating Committee

1. Welcome and Introductions

Ms. Holly Miller with the Town of Wake Forest introduced herself.

Chairman Ben Howell introduced Mr. Dylan Bruchhaus, as his Alternate for the Town of Morrisville.

Present: 27 - Tim Gardiner, Coley Price, Chair Benjamin Howell, Danny Johnson, David DeYoung, Darcy Downs, Michael Frangos, Jason Brown, Sean Johnson, Shannon Cox, Sandi Bailey, Sandi Bailey, Jason Myers, Jason Myers, Michael Landguth, Jay Sikes, Jay Sikes, Darius Sturdivant, Brandon Watson, Brandon Watson, Bynum Walter, Jimmy Eatmon, Juliet Andes, Andy Thomas Jr., Eddie Dancausse, Deans Luana, and Kendra Parrish

Absent: 19 - Tammy Ray, Scott Hammerbacher, Ken Bowers, Eric Lamb, Berry Gray, Rupal Desai, Justin Jorgensen, David Bergmark, John Hodges-Copple, David Keilson, Adam Mitchell, Chip Russell, Jeff Triezenberg, Tansy Hayward, MacKenzie Day, Tim Maloney, Kelly Blazey, Cathy Reeves, and Paul Kellam

2. Adjustments to the Agenda

No adjustments to the agenda were made.

3. Public Comments

No public comments were made.

4. Minutes

4.1

TCC Minutes: October 5, 2017 meeting

Attachments: [TCC Minutes for October 5, 2017](#)

Minutes from the October 5, 2017 Technical Coordinating Committee meeting were approved.

A motion was made by Member Darcy Downs, seconded by Alternate Jason Myers, that this item be approved. The motion carried by a unanimous vote.

5. Regular Business

5.1**FY 2018 Unified Planning Work Program Amendment #1**

Shelby Powell, MPO Staff

Attachments: [FY18-UPWP AMENDMENT #1](#)

Ms. Shelby Powell, MPO Staff gave an update on the FY 2018 Unified Planning Work Program (UPWP). She indicated that as work has progressed on the items included in the UPWP, several adjustments to schedules and budgets will need to be made. Also, given the work the MPO has taken on to execute Wake Transit implementation planning, the need for additional staff has been identified, as outlined in the Wake Transit Staffing Plan. Specific changes to the UPWP included in this amendment.

Updated budget for Southwest Area Study to include additional scenario planning elements and public outreach

Updated schedule for the Triangle Tolling Study to complete the study in FY's 2018 and 2019 rather than FY's 2017 and 2018

Inclusion of the installation of counters for the Non-Motorized Count Program pilot study in conjunction with NCDOT, City of Raleigh, Town of Cary, Town of Wake Forest and Town of Apex

Anticipated mid-year staffing additions to be requested in an amendment to the Wake Transit FY2018 Work Plan (2 positions)

Updates to TCC and Executive Board Member lists

The FY 2018 UPWP Amendment #1 will be available for public comment from November 3, 2017 through December 4, 2017, and will be considered for adoption at the December 13, 2017 Executive Board meeting.

Received as information.

5.2**Potential Federal Rescission Update**

Gretchen Vetter, MPO Staff

Ms. Gretchen Vetter, MPO Staff, gave an update on the potential Federal Rescission and stated:

- *The Senate passed their budget resolution on October 20, 2017*
- *The House of Representatives voted to adopt the Senate budget on October 26, 2017*
- *The budget as passed does not include a rescission of transportation funding.*

Chris Lukasina, MPO Executive Director, explained that federal rescissions are typical, but there have been safeguards in place that have limited the impact on our MPO. The unique thing about this proposed rescission is it took away that protection. Even if the rescission is not included in the final budget, it is likely to be seen again at the end of FY 2018. Mr. Lukasina emphasized the seriousness of a rescission for the MPO.

Mr. Jason Myers asked for additional explanation.

Mr. Lukasina explained that there is already a rescission of all unobligated funding in the FAST Act as it was originally adopted, which will occur in July 2020. Due to a similar situation, in 2009, CAMPO lost \$55 million dollars of unobligated funds. This caught a lot of people on the state and local levels by surprise across the country. Going forward, if we have all funding obligated then rescissions won't impact us.

Jason Myers asked for clarification as to which federal year appropriations were currently being considered for rescission of unobligated funds, and whether there were MPO funds that were unobligated by that date?

Mr. Lukasina explained that under the previous US House FY 2018 Appropriations Bill, any unobligated balances as of September 30, 2017 would have been subject to a rescission. If a jurisdiction has FFY 2019 funding and it's still sitting out there July 1, 2020, unobligated, it could be rescinded.

Mr. Myers asked what is likely to happen in FFY2020?

Mr. Lukasina stated that if there is unobligated funding, it could be still subject to the Rescission, that will occur in July 2020. The FAST Act has that date included.

Mr. Myers asked is it what is expected to happen and whether a new service transportation bill is likely to move forward.

Mr. Lukasina explained that continuing resolutions are likely, but even with that rescissions can still happen.

Mr. Eddie Dancausse stated that the federal government typically would put something in place before the law expires.

It was agreed that jurisdictions should only be submitting requests for annual LAPP funding that they expect to be able to obligate in that fiscal year.

Mr. Mike Frango, City of Creedmoor, asked whether this update had also been presented to the Executive Board.

The federal rescission item was included as an agenda item on the last TCC and Executive Board agendas with presentations. The only thing new is that on October 26th the U.S. House of Representatives passed the Senate version of the budget which did not include the September 30, 2017 rescission language.

Currently, the budget does not include a rescission of Federal Transportation Funding. For the MPO, the primary goal is to authorize all funding by September 30, 2018.

Received as information.

5.3

Wake Transit Plan Implementation Update

Adam Howell, TPAC & MPO Staff

Attachments: [TPAC Q2 Amendment Packet](#)
[Project Prioritization Policy - Final Draft](#)

Throughout the fall of 2017, the Wake County Transit Planning Advisory Committee (TPAC) has continued to work through many studies and plans intended to inform future annual work plans, including:

- 1) Wake Transit Plan implementation public engagement policy and associated plans*
- 2) Wake Transit Plan implementation staffing model and expectations plan*
- 3) Multi-Year Bus Service Implementation Plan*
- 4) Community Funding Area Program Management Plan*
- 5) Fixed Guideway Transit Corridors Major Investment Study*

The TPAC has also worked to develop the initial draft of the FY 2019 Wake Transit Work Plan before releasing it for agency and public comment at the beginning of calendar year 2018.

At the November 2nd Technical Coordinating Committee meeting, TPAC & MPO staff provided an update on the development of the FY 2019 Wake Transit Work Plan, as well as on the studies that were underway to include:

- 1) Phase I of Wake Transit public engagement. Touchpoints with the public include seeking feedback on the multi-year bus service implementation plan, the fixed guideway transit corridors major investment study, and the FY 2019 Wake Transit Work Plan;*
- 2) Information on the FY 2019 Work Plan Development Schedule*

Mr. Adam Howell provided an update on recent Wake Transit Plan implementation activities. Mr. Bret Martin asked whether the Community Funding Areas work item would also be moving forward in FY 2019 with CAMPO as the lead agency. Mr. Howell stated that yes, the CFAs item, is anticipated to begin in FY 2019.

Received as information.

5.4**FY 2018 NCDOT Bicycle and Pedestrian Planning Grant Applications**

Kenneth Withrow, MPO Staff

Attachments: [Bicycle & Pedestrian Plan Grant-MPO Resolution-Angier & Archer Lodge-CAMPO-2017-10-16](#)

Ms. Powell noted that the Towns of Angier and Archer Lodge are planning to submit a Bike / Pedestrian planning grant applications to NCDOT, and the application process requires an MPO endorsement.

A motion was made by Member Danny Johnson, seconded by Member Jay Sikes, to recommend the Executive Board 's adoption of Resolution to Endorse the Bicycle and Pedestrian Planning Grant applications. The motion carried by a unanimous vote.

5.5**2045 Metropolitan Transportation Plan Update**

Chris Lukasina, MPO Executive Director

Chris Lukasina, MPO Director

Mr. Lukasina provided an update on the status of the 2045 MTP development. Mr. Lukasina provided a review of the process thus far including a brief discussion of the anticipated growth in population and jobs, the deficiency analysis, the alternatives analysis, and the selection of the preferred alternative. Mr. Lukasina presented an overview of the major investments in roadway and transit modes that are currently included in the preferred alternative. He also discussed the functional classification changes for bicycle and pedestrian corridors. Mr. Lukasina reminded the TCC that sidewalks would continue to be programmatically included in the MTP and thus were not identified individually. Mr. Lukasina indicated there was a technical glitch that resulted in the roadway project list and map not entirely syncing up. He indicated this had been corrected and that future versions that would be available online would reflect this technical update. Mr. Lukasina went on to discuss the financial forecast based on traditional funding (state/federal sources) as well as the potential additional/new revenue that has been developed. He explained that the MPO had included additional revenue assumptions in past regional plans and that the focus for this effort would be directed to secondary roads and/or other modes that are financially limited within the State's STI structure. Mr. Lukasina went on to discuss the remaining MTP development schedule and indicated that the current schedule would require a December meeting. Mr. Lukasina also indicated that the formal public and agency comment period was anticipated to begin on October 30, 2017 and that the anticipated approval of projects would take place in December, with final MTP adoption in January. Mr. Lukasina also indicated that jurisdictional reports with projects included in the MTP under both financial scenarios were being developed and would be sent out. He also stated that any member agency that would like to discuss the MTP or any projects could schedule a time with MPO staff. Mr. Lukasina also stated that there would be a TCC meeting in December.

Mr. Jason Myers requested an explanation of the first decade of projects included in the Draft 2045 MTP.

Mr. Lukasina explained that some projects included in the first decade of the Draft 2045 MTP are complete or are substantially complete; the first part of the plan is anything between January 1, 2014 and December 31, 2025. A project that has been funded through STIP or a large project that is locally funded may be listed as a first decade project on the Draft 2045 MTP map. It still must be included in the plan.

Danny Johnson, Town of Rolesville

Mr. Johnson asked how previous planning for the Wake County Transit Plan is incorporated, especially because it does not go beyond 10 yrs. but the MTP goes out to 2045-50.

Mr. Lukasina explained that a lot of work was previously done to plan for the first 10 years of the Wake Transit

Plan. The MTP assumes beyond 2027 basically, so even though all of the bus service and infrastructure investments have not been identified yet, the great thing about the MTP is that we do a major update every 4 years and a minor every 2 years so when the bus implantation plan work is done, hopefully that will integrate with the next STIP and TIP and we can make those updates to the MTP then.

Ms. Darcy Downs of Go Triangle requested information on the Apex CRT project as identified on the Draft 2045 MTP map.

Mr. Lukasina explained that the project is shown as from Apex to Wake Forest, not just Raleigh to Wake Forest, but that it could be looked at as two separate services in implementation and is likely to be in the 3rd decade.

Received as information.

6. Informational Item: Budget

- 6.1** **Member Shares - FY 2018**
Lisa Blackburn, MPO Staff

Attachments: [FY 18 Projected Member Dues QTR 1](#)

Received as information.

- 6.2** **Operating Budget - FY 2018**
Lisa Blackburn, MPO Staff

Attachments: [FY 18 Projected Budget QTR 1](#)

Received as information.

7. Informational Item: Project Updates

Received as information

8. Informational Item: Staff Reports

MPO Director

Mr. Chris Lukasina reported that Rupal Desai is leaving as NCDOT Capital Area MPO Coordinator and will join the NCDOT STIP Unit, and that MTP outreach has occurred in Apex and is also planning to be at the November 16, NCDOT meeting at the McKimmon Center. Postcards and flyers will be placed on the share file site for TCC members use.

TCC Chair

Chairman Ben Howell stated that there will be a need to hold an Executive Board meeting on December 13, and a Joint MPO meeting on November 30 in Apex Town Hall. Agenda is coming soon.

NCDOT Transportation Planning Branch - No report

NCDOT Division 4 - No report

NCDOT Division 5 - Absent

NCDOT Division 6 -Reported that there is a new signal at 210 and Old Stage road now in place, and NCDOT is working with The town of Angier on identifying and funding safety improvements on NC 55.

NCDOT Rail Division - No report

NC Turnpike Authority - No report

Received as information

9. Adjournment

Meeting adjourned at 10:55 am