

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Thursday, March 7, 2019

10:00 AM

Conference Room

1. Welcome and Introductions

Chair Andes welcomed everyone to the meeting and inquired about new introductions. Mr. Brian Wert introduced himself as the Deputy Director for the Transportation Planning Division. Mr. Joe Giegle introduced himself as the new FHWA representative, and stated that he is replacing Eddie Dancausse. Mr. Bob Deaton introduced himself as a new member for NCDOT Division 5.

Present: 26 - Sandi Bailey, Tim Bender, Justin Jorgensen, Benjamin Howell, Danny Johnson, Michael Frangos, Luana Deans, Jay Sikes, David Keilson, Tim Brock, Jason Brown, Shannon Cox, Darius Sturdivant, Tracy Stephenson, Het Patel, Suzette Morales, Chris Hills, Tim Gardiner, David DeYoung, Jimmy Eatmon, Jason Myers, Terry Nolan, Patrick McDonough, Branston Newton, Jonathan Jacobs, and Juliet Andes

Absent: 18 - Scott Hammerbacher, Eric Lamb, David Bergmark, Gregory Bethea, David Eatman, John Hodges-Copple, Kelly Blazey, Meade Bradshaw, Sean Johnson, Joey Hopkins, Kendra Parrish, Paul Kallam, Mark Eatman, Michael Landguth, Cathy Reeves, Andy Thomas Jr., Keith Holliday, and Michael Moore

2. Adjustments to the Agenda

No adjustments were made to the Agenda.

3. Public Comments

No members of the public were present to speak.

4. Minutes

4.1 Draft minutes from February 7, 2019 TCC Meeting.

Requested Action: TCC members approval of minutes.

Attachments: [TCC Feb 7, 2019 Meeting Minutes](#)

A motion was made by Member Ben Howell and seconded by Member Jason Myers that the draft minutes from the February 7, 2019 meeting be approved. The motion carried by unanimous vote.

5. Regular Business

5.1**NC MOVES 2050**

Brian Wert, NCDOT Staff

Requested Action: Receive as information.

Attachments: [NC Moves 2050 Highway Fact Sheet](#)
[NC Moves 2050 Public Transit Fact Sheet](#)
[NC Moves 2050 Rail Fact Sheet](#)
[NC Moves 2050 Aviation Fact Sheet](#)
[NC Moves 2050 Bike Ped Fact Sheet](#)
[NC Moves 2050 Ferry & Ports Fact Sheet](#)

Mr. Brian Wert, NCDOT Staff reported on this item.

Mr. Wert stated that the N.C. Department of Transportation (NCDOT) is conducting an update to its long-range transportation plan, NC Moves 2050, to guide North Carolina's future transportation policies and investments.

Mr. Wert explained that NC Moves 2050 is a plan that will provide a 30-year transportation plan for the state, and that this comprehensive two-year study effort that NCDOT is undertaking will include identifying statewide transportation system resources and needs. The study team will work with local governments to identify local transportation needs to ensure that North Carolina's transportation system keeps people and freight moving safely and efficiently to support communities and enhance the state's economy.

Mr. Wert reviewed the eight areas of focus: demographics, economy, tourism, partnerships, funding, technology, security and resiliency and posed the question to TCC members, "In thinking about transportation services for your community, which of these are you most concerned about?"

Member Suzette Morales expressed concern about impacts on local economies and how transportation can transform a 'bedroom community' where most travel goes out, into a workplace destination, as well, offering more two-way travel and improving the economy.

Member Jason Myers offered comments on the state's role in setting transportation policy, especially related to future technologies. He stated that local technology choices may be driven by state level decisions which local governments then need to adapt to.

Member Luana Deans asked about choices, expressed concern about the lack of policies in place to help inform local decisions about technology, and the desire to be consistent with other areas. She also stated that funding is also critical.

Member Ben Howell raised the issue of strengthening the partnerships between regional areas, towns and other locations, and that every location may carry unique needs.

Member Patrick McDonough shared a few comments. First, he inquired about the STI process, stating that there is a disconnect with regional long range transportation plans, both with regard to funding and planning for all modes with NCDOT. NCDOT signs off on long range plans that support more non-highway projects but then STI does not. Second, he commented that multimodal elements need to be included in highway projects – both on the policy level and actively establishing an RPO long-range plan comparable to the MPO's long-range plan. Finally, he suggested that perhaps establishing a comparable

RPO to co-exist alongside the MPO and assist in their long-range plan development might help put RPOs on a more level playing field.

Mr. Wert then asked a second question for the Committee members to comment on, "Are there changes or uncertainties for your community not already discussed that NCDOT should consider as a part of NC Moves 2050?"

Member Jason Myers added that one challenge is related to land use choices on the local level, that housing growth and sprawl leads to more traffic.

Member Danny Johnson commented that one challenge is that planners at all levels plan for transportation networks but that the lagtime in getting projects that adhere to the plans is too long which leads to increased congestion.

Member Luana Deans commented that funding is the bottom line issue and several other members agreed.

Member Jason Myers added that the overarching goal of Safety should be added to NC Moves 2050.

Mr. Wert thanked everyone for their inquiries and input. He stated he will reach out three additional times to provide more information and targeted feedback.

The NC MOVES 2050 report was received as information.

5.2

FY2018-2027 Transportation Improvement Program Amendment #6

Gretchen Vetter, CAMPO Staff

Requested Action: Recommend approval of FY2018-2027 Transportation Improvement Program Amendment #6 to the CAMPO Executive Board.

Attachments: [TIP Amendment #6](#)

Ms. Gretchen Vetter, MPO Staff reported on this item.

Ms. Vetter briefly reviewed information previously presented regarding required changes due to air quality conformity issues, with emphasis on 3 main project delays.

Ms. Vetter explained that the NCDOT's STIP Unit notified the MPO of amendments to the FY2018-2027 State TIP. The MPO should update the TIP to reflect these changes in order to meet federal regulations stating that the TIP and STIP must be identical. Ms. Vetter added that amendments also include the addition of the Draft FY2020 LAPP Investment Program.

Ms. Vetter stated that the FY2018-2027 TIP Amendment #6 has been posted for public comment from February 8, 2019 to March 9, 2019 and a public hearing is scheduled for the March 20, 2019 Executive Board meeting.

A motion was made by Member Luanda Deans and seconded by Member Ben Howell to recommend approval of FY2018-2027 Transportation Improvement Program Amendment #6 to the CAMPO Executive Board. The motion carried by unanimous vote.

5.3 LAPP Available Funding Report

Gretchen Vetter, CAMPO Staff

Requested Action: Receive as Information.**Attachments:** [Detailed Unobligated Funding Report](#)

Ms. Gretchen Vetter, MPO Staff reported on this item.

Ms. Vetter stated that the LAPP Program includes a tracking system of project specific funding obligation, as well as total available MPO funds, including CMAQ funds sub-allocated by the state. Ms. Vetter that this allows staff to anticipate the amount of available MPO funding at risk due to project schedule changes that extend beyond the awarded LAPP funding year. Ms. Vetter indicated that staff will provide a current update of available LAPP Funding and a report on the status of project funding authorizations.

Ms. Vetter strongly emphasized the possibility of rescission and encouraged utilization of available funding for exposed CMAQ and TAP projects before the deadline of September 30, 2019. She also added that federal rescission is always a possibility every year. Ms. Vetter then reviewed the current fund balance for STPDA, TAP and CMAQ. A color-coded chart was displayed to show which projects are most in danger of rescission.

Member Jason Myers requested clarification for overprogramming of projects. Ms. Vetter explained that both STPDA and TAP can be slightly overprogrammed, but that CMAQ funds cannot. Funds could technically be allocated to a different project, but this carries the potential risk of pushing those other projects over their overprogramming limit.

Member Danny Johnson stated that while he felt we all had the same goal, that maybe some projects in the 'red' or danger of rescission category should be re-programmed, and questioned what would be the most efficient or effective manner to achieve this.

Member Luana Deans asked for clarification for STP funding in October.

Executive Director Chris Lukasina stated that funding would not be revoked until the summer of 2020 for projects that fall under the federal rescission, and that LAPP has no control other than to move as quickly as possible to get project funds allocated.

Member Chris Hills inquired about the reprogramming process. Mr. Lukasina confirmed that Ms. Vetter has been and is meeting with project managers to ramp up coordination and possibly move projects. He said that this could potentially be a 'double whammy' in October. He added that the Executive Board will most likely reach a decision in May for these projects. He reiterated that this is a 'use it or lose it' scenario, and the Executive Board will be looking for viable options.

Member Jason Myers requested to preview the list of recommended project reprogramming, and voiced concern over the time constraints. Mr. Lukasina agreed that it may be a tight timeline, and that there is shared frustration over obtaining full and timely information from all project managers. Mr. Myers further inquired about where Raleigh specific projects stand and what choices might arise. Mr. Lukasina stated that CAMPO is working on the list now, and that several projects still need additional funding sources, and that the Executive Board indicated their strong desire to be presented with options for how to protect as much of the exposed funding as possible. Staff plans to received guidance from the Board at its March meeting to help develop several options that would protect as many funds as possible from rescission.

Member Danny Johnson requested clarification on the list availability and expressed concern about how the current situation could have arisen. Mr. Lukasina responded that LAPP has been doing its job, which is to monitor, inform and track, but unfortunately some project managers have not been providing full information when requested.

Chair Andes stated that she realized issues can arise and that communication is key. She encouraged all project status reports should be given to CAMPO as soon as possible. Mr. Lukasina added that last Spring the Executive Board put forth requirements for individual project updates, and that project managers should expect communication for those projects soon.

The LAPP Available Funding Report was received as information.

5.4 Raleigh Urbanized Area and Wake County Locally Coordinated Human Services Transportation Plan Update

Bret Martin, MPO Staff

Requested Action: Consider approval of the Raleigh Urbanized Area and Wake County Locally Coordinated Human Services Transportation Plan

Attachments: [Attachment A - Final Draft - Raleigh LCHSTP](#)

Mr. Bret Martin, MPO Staff reported on this item.

Mr. Martin stated that the Raleigh Urbanized Area and Wake County Locally Coordinated Human Services Transportation Plan (LCHSTP) is a federally-required plan that sets regional priorities for transportation investments and initiatives that support public transportation coordination for human services. The plan intends to guide funding and service development for transportation projects supporting older adults, persons with disabilities and individuals with low incomes, with a focus on identifying strategies to address service gaps. Mr. Martin further explained that the scope of the plan covers Wake County and the entirety of the Raleigh Urbanized Area, which includes a sizable portion of Johnston County and small portions of Harnett, Franklin and Granville Counties. The plan update serves as a federally required update to the 2013 LCHSTP and will serve as the official plan that informs the distribution of federal Section 5310 (Enhanced Mobility of Seniors and Individuals with Disabilities) funding throughout the Raleigh Urbanized Area. The plan will be used to inform funding recommendations for the applications received in response to the 2019 Raleigh Urbanized Area Section 5310 call for projects. The plan was completed in concert with the Wake Bus Plan and will also be used to direct Wake Transit funding to human service transportation needs within Wake County.

Mr. Martin reported that in the Raleigh Urbanized Area, as in many locales, multiple federal, state and local programs such as the Departments of Agriculture, Education, Health and Human Services, Veterans Affairs, etc. fund or support transportation services for their clients. Many of these human service transportation funding programs are entirely separate and distinct from transportation funding and service provided by the U.S. Department of Transportation and Federal Transit Administration (FTA). Due to a variety of differing rules, regulations, and processes, human service and public transportation programs are not always mutually supportive or coordinated. The lack of coordination means some systems and programs are duplicative, overly complex, expensive, and difficult to understand and use. The goal of coordination planning is to untangle the separate systems and encourage them to complement each other and work toward an accessible, easy-to-use system.

Mr. Martin stated that the draft Raleigh Urbanized Area LCHSTP was posted for a 30-day public comment period running from February 18th through March 19th.

Mr. Martin shared information in a letter from the Wake County Board of Commissioners, which indicated that it supports the plan's recommendations but are requesting that a clearer plan and timeline be developed for their implementation.

Mr. Martin noted that one of the plan's recommendations is to establish a Mobility Coordination Committee that would be a committee of the TCC and offer guidance to the TCC and the Wake Transit TPAC on how to implement the Locally Coordinated Human Services Transportation Plan using both federal funding and Wake Transit funding. After the plan is adopted, CAMPO staff will work to establish that committee. There will be a

committee of the TCC in the short term to review applications for the 5310 Call for Projects that is currently underway through March 29. Some members of that committee may be asked to serve on the Mobility Coordination Committee. Member Shannon Cox raised a question regarding the Mobility Coordination Committee and which agency would be staffing and supporting that committee. Mr. Martin responded that this would be CAMPO staff. Referencing the presented transit desert map, Ms. Cox mentioned that the plan does not seem to provide any direct recommendations for filling those geographic gaps and asked whether it would be the task of the Mobility Coordination Committee to determine how best to fill them. Mr. Martin responded that a major focus of the plan is to identify efficiencies such that funding can go further toward filling geographic and other types of gaps identified in the plan. When asked by Ms. Cox whether the plan would be a useful tool for Community Funding Area-eligible communities, Mr. Martin clarified that the plan sets up a structure for achieving efficiencies and that individual areas might be able to take advantage of those efficiencies to address their needs.

A public hearing for the draft plan is scheduled to occur on March 20th before the CAMPO Executive Board, and the Executive Board will be asked to consider approval of the draft plan at its March 20th regular meeting following the public hearing. The draft plan is provided as Attachment A.

A motion was made by Member Ben Howell and seconded by Member Jason Myers to recommend approval of the Raleigh Urbanized Area and Wake County Locally Coordinated Human Services Transportation Plan to the Executive Board. The motion carried by unanimous vote.

5.5 Southwest Area Study - Update

Kenneth Withrow, MPO Staff

Requested Action: Receive as information.**Attachments:** [Public Wkshp 2 INVITATION FLYER](#)*Mr. Kenneth Withrow, MPO Staff reported on this item.**Mr. Withrow stated that the Capital Area Metropolitan Planning Organization (CAMPO) and the North Carolina Department of Transportation (NCDOT) have embarked on the development of an update to the original Southwest Area Study that will address the changes in land use and transportation in the area since 2012 and serve to inform the 2050 Metropolitan Transportation Plan (MTP).**Mr. Withrow presented the four guiding principles of Livability, Mobility and Accessibility, Technology and Sustainability, comparison charts from 2008 to today and information regarding transit, active modes, safe routes to schools, roads and cars, hot spot challenges and grade separations.**Mr. Withrow reviewed that this study is managed by CAMPO and using the consulting firms Ramey-Kemp & Associates, Stantec, and City Explained, Inc. Over the past year extensive work has been done and meetings have occurred to review land use, policy and transportation proposals. The recommendations will be reviewed at the April 23, 2019 workshop and online. The draft report will be released in June. The formal public comment period will run from June to August, and the presentations to local boards will be from July to August. CAMPO's endorsement of the plan will occur on August 21, 2019. Mr. Withrow emphasized that public outreach has also served as a major component of the planning process.***The Southwest Area Study - Update was received as information.****6. Informational Item: Budget****6.1 Member Shares - FY 2019**

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.**Attachments:** [FY 19 Projected Member Dues QTR 2](#)*Lisa Blackburn, MPO Staff***The Member Shares - FY 2019 report was received as information.**

6.2 **Operating Budget - FY 2019**
Lisa Blackburn, MPO Staff

Requested Action: Receive as information.

Attachments: [FY 19 Projected Budget QTR 2](#)

Lisa Blackburn, MPO Staff

The Operating Budget - FY 2019 report was received as information.

7. Informational Item: Project Updates

7.1 **Project Updates**

Requested Action: Receive as information.

Attachments: [Project-Updates-2019-03-07-2019-TCC-Mtg](#)

The Project Updates report was received as information.

8. Informational Item: Staff Reports

MPO Executive Director

Mr. Chris Lukasina reiterated that the NCAMPO conference will be held in Charlotte this April, and that if the currently suggested hotel is now full, future registrants may contact the hotel directly for alternate accommodations.

Mr. Lukasina stated that the position of TPAC Administrator is now closed and that interviews will be held next week.

TCC Chair Andes - had no report.

NCDOT Division 4 - had no report.

NCDOT Division 5 - Member David Keilson reported that NCDOT will be hosting a Transportation Fair in Raleigh on May 6 at the McKimmon Center, and that projects from across the region will be highlighted. Member Danny Johnson asked if the public was invited; Mr. Keilson stated the fair would be open to the public. CAMPO is working on the Transportation Fair with the Department, and hopes to conduct additional fairs at locations across the CAMPO planning area in the coming year. TCC members will be kept abreast of details as they are defined.

NCDOT Division 6 - had no report.

NCDOT Rail Division - absent

NC Turnpike Authority - absent

Executive Board Members - no members had a report.

Executive Director Chris Lukasina added that CAMPO was aware of a few concerns regarding accessing types of projects through STIP. Previously it was an easier process; however, currently it is more difficult and CAMPO is working towards a resolution, which will be posted on the main website when completed.

The Staff Report was received as information.

9. Adjournment

As there were no further reports, Chair Andes adjourned the meeting.

Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting</i>	<i>March 20, 2019</i>
<i>One Bank of America Plaza</i>	<i>4:00 - 6:00</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>April 4, 2019</i>
<i>One Bank of America Plaza</i>	<i>10:00 - noon</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	
<i>Capital Area MPO TAC Meeting</i>	<i>April 17, 2019</i>
<i>One Bank of America Plaza</i>	<i>4:00 - 6:00</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	
<i>NCAMPO Conference</i>	<i>April 24-26, 2019</i>
<i>Charlotte, NC</i>	