

# NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Executive Board

One City Plaza  
421 Fayetteville Street  
Suite 203  
Raleigh, NC 27601

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Wednesday, February 19, 2020

4:00 PM

Conference Room

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## **1. Welcome and Introductions**

*Chair Hutchinson welcomed everyone to the meeting and asked if there were any new introductions to be made.*

*Member Dick Sears introduced Town of Holly Springs Executive Board Alternate Sean McGrath.*

*City of Raleigh Alternate Corey Branch introduced himself.*

*Member Ken Marshburn introduced Town of Garner Assistant City Manager John Hodges.*

*Town of Wendell Member Bob Matheny introduced himself.*

*NCDOT/ Division 5 Alternate Nina Szlosberg-Landis introduced herself.*

**Present:** 18 - William Allen III, Scott Brame, Corey Branch, Bobby Bunn, TJ Cawley, Ronnie Currin, Jacques Gilbert, Virginia Gray, Chair Sig Hutchinson, Vice Chair Vivian Jones, Ken Marshburn, Bob Matheny, Shaun McGrath, Neena Nowell, Dick Sears, Bob Smith, Board Member Harold Weinbrecht, and Art Wright

**Absent:** 13 - John Byrne, Grady Hunt, Catherine Knudson, RS "Butch" Lawter, Matt Mulhollem, Howard Penny, James Roberson, Perry Safran, Edgar Smoak, John Sullivan, Gus Tulloss, Terry Turner, and Michael Schriver

## **2. Adjustments to the Agenda**

*There were no adjustments to the agenda.*

### **3. Ethics Statement:**

*Vice Chair Vivian Jones read the Ethics Statement "In accordance with the State Government Ethics Act, it is the duty of every Executive Board member to avoid conflicts of interest. Does any Executive Board member have any known conflict of interest with respect to matters coming before the Executive Board today? If so, please identify the conflict and refrain from any participation in the particular matter involved." No members of the Executive Board identified issues with conflicts during this meeting.*

*The following information from the Ethics Commission for 2020 was then shared by Executive Director Chris Lukasina:*

*Executive Board members and alternates are required by law to file certain financial disclosures called the Statement of Economic Interest (SEI) and Real Estate Disclosure (RED) forms with the State Ethics Commission.*

*These two forms are due within 60 days of appointment and then every year thereafter.*

*Failure to file may result in fines of up to \$500 annually for an Executive Board member.*

*As of 2019, the State Ethics Commission has a new electronic filing system:  
<https://ef.ncsbe.gov/>*

*This information was included in the previous agenda distribution emailing. A handout was also provided with full information and instructions for completing the forms.*

### **4. Public Comments**

*Chair Hutchinson opened Public Comments. There were no members of the public present to speak. Chair Hutchinson closed Public Comments.*

### **5. Consent Agenda**

**A motion was made by Member Dick Sears, seconded by Member Will Allen III to approve all items on the Consent Agenda. The motion carried by unanimous vote.**

#### **5.1**

#### **Executive Board January 2020 Draft Minutes.**

**Requested Action:** Approve the Executive Board January 2020 meeting draft minutes

**Attachments:** [Executive Board January Meeting Draft Minutes](#)

**A motion was made by Board Member Sears, seconded by Board Member Allen, III, to approve the Consent Agenda. The motion carried unanimously.**

**5.2 Federal Rescission and Prior Year LAPP Projects Update**

Gretchen Vetter, CAMPO Staff

**Requested Action:** Allow Town of Apex Lake Pine Drive Improvements and Town of Angier NC 210 Sidewalk Connections prior year LAPP projects to continue with LAPP funding.

**Attachments:** [Staff Report](#)  
[March 2020 Prior Projects Report](#)

A motion was made by Board Member Sears, seconded by Board Member Allen, III, to approve the Consent Agenda. The motion carried unanimously.

**5.3 Amendment #1 to the 2018 Updated Raleigh Urbanized Area and Wake County Locally Coordinated Human Services Public Transportation Plan including the creation of the Mobility Coordination Committee**

Crystal Odum, MPO Staff

**Requested Action:** Approve the Amendment #1 to the 2018 Updated Raleigh Urbanized Area and Wake County Coordinated Public Transit-Human Services Transportation Plan, including the creation of the MCC to oversee the implementation of recommendations of the plan.

**Attachments:** [Staff Report](#)  
[Final DRAFT Amendment #1 - 2018 Updated Wake County Raleigh Coordinated PT-HS Transportation Plan](#)  
[Public Comment 02.2020 on Coordinated Human Services Public Transportation Plan ATTACH C](#)

A motion was made by Board Member Sears, seconded by Board Member Allen, III, to approve the Consent Agenda. The motion carried unanimously.

**5.4 FY 2020 Wake Transit Work Plan - 3rd Quarter Amendments**

Bret Martin, MPO Staff

**Requested Action:** Approve the FY 2020 Wake Transit Work Plan 3rd quarter amendment requests.

**Attachments:** [Staff Report](#)  
[TPAC FY 2020 3rd Quarter Amendment Packet](#)

A motion was made by Board Member Sears, seconded by Board Member Allen, III, to approve the Consent Agenda. The motion carried unanimously.

**End of Consent Agenda****6. Public Hearing**

*Chair Hutchinson opened Public Hearings.*

**6.1 FY2021 Locally Administered Projects Program Investment Mix**

Gretchen Vetter, CAMPO Staff

**Requested Action:** Conduct a Public Hearing. Approve the Draft FFY2021 LAPP Investment Mix.

**Attachments:** [Staff Report](#)

[LAPP FY2021 Recommended Investment Mix](#)

[LAPP Selection Panel Meeting Overview](#)

[FY2021 Locally Administered Projects Program Public Comment](#)

Ms. Gretchen Vetter, CAMPO Staff reported on this item.

Ms. Vetter reviewed that in August 2019, the NC Capital Area MPO's Executive Board opened a call for projects to identify and program available FFY 2021 Locally Administered Projects Program (LAPP) funds. The call for projects resulted in submission of 39 eligible projects for consideration. The Executive Board also approved a target modal investment mix of 65 percent roadway, 27 percent bicycle & pedestrian, and 8 percent transit to help guide development of a recommended FFY 2021 investment program totaling \$25 million, including CMAQ. Projects were reviewed for funding eligibility and scored based on the adopted LAPP prioritization criteria by CAMPO staff.

Ms. Vetter reviewed the recommended LAPP projects for FFY2021, which included fully funding the top four roadway, bike/ped, and transit projects and partially funding the fifth scoring transit project. The Selection Panel's recommended investment mix ended up as 69% roadway, 21% bike/ped, and 10% transit. Additional information on the Selection Panel's process in determining their recommended mix was included in a write-up in the attachments for the item.

The Selection Panel recommended fully-funding the top four roadway projects submitted: Town of Rolesville's Burlington Mills Road Realignment, The City of Raleigh's Old Wake Forest Road – North, Town of Holly Springs Holly Springs Road - Phase II, and Wendell Boulevard Wendell Falls Parkway Intersection Project. This totals \$17,223,248.

The Selection Panel then recommended fully funding the top four bike/ped projects: Town of Apex West Chatham Street Sidewalk, Town of Rolesville Main Street Corridor Improvements, Town of Wendell Wendell Boulevard Sidewalk Project, and Town of Holly Springs Avent Ferry Road Sidewalk Connectors, totaling \$5,159,401.

The Selection Panel recommended to fully fund the top four transit projects and offer \$787,737 as partial funding to the fifth-scoring transit project in that mode. The projects recommended for funding in order are: GoApex Route 1 Bus Stop Improvements, GoTriangle Bus on shoulder on I540 and I40, Go Cary 3 Sidewalk Connections to GoCary Transit Service, GoTriangle Improvements at 13 bus stops, and GoRaleigh Enhanced Transfer Points (6 site locations), totaling \$2,617,351.

Ms. Vetter confirmed that the draft FFY 2021 LAPP Investment Program was posted January 17, 2020 through February 16, 2020. She stated that one comment from the public was submitted during the open public comment period.

"As a region, we continue to invest in infrastructure for motorized vehicles over public transportation and active modes of transportation.... CAMPO leadership should lead by making significant investments in Transit. It is the only way to handle the growth anticipated for our region is to dramatically improve the coverage and frequency of bus

*services across the area. Imagine what could be accomplished if, for the next 5 years we invested an equal amount in transit and roads. That sort of change would be controversial but it is exactly the kind of leadership our region needs."*

*NCDOT/ Division 5 Alternate Nina Szlosberg-Landis inquired about the Rolesville Main Street Project. Ms. Vetter replied that this was the first year the Town of Rolesville had submitted a LAPP project application. The Main Street project was derived from a CAMPO-funded Main Street Vision Plan. The Town submitted two applications based on this, and was recommended to receive funding for both submitted projects. Alternate Szlosberg-Landis inquired if the project included walkability components, and Member Ronnie Currin confirmed that the project included many complete streets features. Member Currin noted that the projects garnered a lot of public support and praised CAMPO staff for their excellent work with the Main Street Vision Plan. Chair Hutchinson also thanked Ms. Szlosberg-Landis for her efforts in implementing the Complete Streets Policy for NCDOT.*

*Chairman Hutchinson opened the public hearing. There being no members of the public present to speak, he closed the public hearing.*

**A motion was made by Alternate Corey Branch, seconded by Member Bob Matheny to approve the FY2021 Locally Administered Projects Program Investment Mix. The motion carried by unanimous vote.**

## 6.2

**Unified Planning Work Program & MPO Self-Certification FY 2021**

Shelby Powell, MPO Staff

**Requested Action:** Conduct Public Hearing. Adopt the FY 21 UPWP and MPO Self-Certification of the MPO Planning Process.

**Attachments:** [Staff Report](#)  
[Special Study Budget Without NCDOT SPR Funding](#)  
[FY-21-DRAFT-UPWP\\_working\\_draft\\_3-FEB2020-WEB](#)  
[Resolution of UPWP Adoption](#)  
[Resolution of Self-Certification of Planning Process Adoption](#)

*CAMPO Deputy Director Shelby Powell reported on this item.*

*Ms. Powell reviewed that the Unified Planning Work Program (UPWP) is the annual work plan and budget for the MPO that outlines the programs, processes and tasks to be completed by MPO staff during the year. In addition to the annual delivery of programs such as LAPP, the TIP, the Public Participation Plan, and Wake Transit, there are several special studies included in the draft UPWP for FY 21. These include the completion of the Triangle Bikeway Implementation Plan, an update of the Northeast Area Study, and Wake Transit-specific projects for developing better online visualization for Wake Transit implementation projects for the website and completing the update to the Wake Transit Vision Plan.*

*Ms. Powell stated that new studies to begin in FY 2021 are proposed to include a regional Bus on Shoulder study for the Triangle region, a US 401 Corridor Study in southern Wake and northern Harnett Counties, the Western Wake ITS study to develop a guidebook to coordinate implementation of coordinated signal systems and ITS infrastructure, and Phase II of the Fayetteville-Raleigh Rail Corridor Study. The UPWP also includes funding to update the MPO's Strategic Plan in anticipation of MPO boundary and membership changes resulting from the 2020 Census. Several studies included here will depend on outside funding from partner agencies.*

*She explained that the MPO Self-Certification is a questionnaire designed to determine whether the MPO is performing activities in a manner consistent with federal requirements.*

*Ms. Powell announced that there are two current issues, State Planning Funding and Indirect Costs.*

*State Planning Funding:*

- FY 21 Draft UPWP included assumption of \$225,000 in SPR funds to assist with special studies*
- NCDOT has indicated the state match for those funds is no longer available to large MPO areas*
- In order to deliver planned work program, we need to increase the UPWP budget by \$225,000 in FY 21 by ~ \$159,000 for Special Studies*
- Potential slight member share increase*

*She noted that the Integrated Mobility Division at NCDOT was able to allocate some non-federal planning funds to the Bus on Shoulder Study, so the MPO's funding for that study would not need to increase. CAMPO staff will continue to work with NCDOT and other funding partners to figure out exactly how to get the anticipated FY 21 studies*

funded so that the work program can be delivered. In the meantime, the UPWP shows an increased amount of the MPO's designated STBG-DA funding to cover the gaps.

*Indirect Costs:*

Ms. Powell explained that currently the City of Raleigh as CAMPO's Lead Planning Agency (LPA) allocates central service costs to the organization. Central services included in indirect costs include employee benefits, insurance and bonds, city attorney and manager, vehicle fleet, payroll, city council and more. By far the largest percentage of this total charge is Information Technology (IT). Ms. Powell stated that CAMPO staff was directed by the Executive Board to look at options for budgeting for indirect costs in the future. In 2014 the Executive Board enacted a cap on indirect expenditures, which kept the indirect costs paid to the City at \$100,000 through FY 2018. The cap was waived in FY 2019 and the MPO paid \$160,668 that year in indirect. Similarly, in FY 20 the cap was waived and the MPO estimates we will pay \$179,000 this year. The current indirect cost estimate for FY 21 is \$224,844.

Ms. Powell presented three options for budgeting for indirect costs for FY 21 and into the future.

Option 1: Keep \$100,000 cap in place; make annual decisions about waiving.

Option 2: (CAMPO Staff recommendation) Adjust cap to keep pace with average growth of indirect costs.

- a. Verify indirect cost plan applicability to CAMPO.
- b. Use the last 5 years of actual indirect cost to come up with a predictive growth rate average. Apply percentage growth average to previous year.
- c. If the amount is lower than anticipated using this method, no action is needed by the Executive Board. If the value is higher, staff would ask for permission from Executive Board to move forward.

Option 3: Pay indirect as calculated by City of Raleigh-Approve amount of cost allocation plan as prepared by LPA, City of Raleigh, as calculated in annual indirect cost plan.

Member Harold Weinbrecht asked if this was just the budget. Ms. Powell answered in the affirmative. Member Weinbrecht asked if the staff would continue to monitor the indirect cost allocation plan. Ms. Powell responded that staff closely monitors the indirect cost allocation plan each year to ensure the things the MPO is being charged for are allowable and reasonable expenses.

Member Will Allen made a motion to accept Option 2 to plan for indirect costs in the FY 21 and future budgets. Member Weinbrecht seconded the motion. The motion carried unanimously.

Ms. Powell stated that the draft FY 2021 UPWP and MPO Self-Certification was open for public comment from January 17, 2020 through February 16, 2020. No public comments were received.

Chairman Hutchinson opened the public hearing. There being no members of the public present to speak, he closed the public hearing.

**A motion was made by Member Will Allen III, seconded by Member Harold Weinbrecht to adopt the MPO Self-Certification and the FY 21 UPWP, including additional STBG-DA and Local Match funding, but direct staff to continue working toward resolution with NCDOT on state funding partnerships. The motion carried**

by unanimous vote.

### **End of Public Hearings**

*There were no members of the public present who requested to speak. Chair Hutchinson closed Public Hearings.*

### **7. Regular Agenda**



## 7.1

**US Census 2020**

Sara Ellis, City of Raleigh

**Requested Action:** Receive as information**Attachments:** [Staff Report](#)[US Census 2020](#)

*Ms. Sara Ellis, City of Raleigh and Mr. Brandon Watson, CAMPO staff reported on this item.*

*Ms. Ellis explained that the Decennial Census will be taking place in April of this year, with letters being mailed out mid-March inviting every person in the United States and its territories to respond in one of three ways; online, over the phone, or by mail. To assist in this effort, Ms. Ellis reported that Wake County has formed a Complete Count Committee to help ensure that everyone knows why the census is important, and how filling out your census form helps with representation, distribution of federal funding, and countless other uses that municipal governments are often very familiar with. She added that to help spread the word, provide assistance where they can, and coordinate efforts across county lines, the Local Government Subcommittee would like to provide an update on these efforts, as well as to take the opportunity to learn about what is working well for our colleagues outside of Wake County in their census engagement and outreach efforts.*

*Ms. Ellis reviewed the 2020 Changes and Challenges, which include:*

- Online self-response is new*
- Toll-free and traditional questionnaire are secondary options*
- Reduction of Census Bureau resources*
- Political climate and citizenship question controversy*
- Distrust of the government*
- Fear of information being shared*
- Young children (under age 5) were the largest undercounted group in 2010*

*Ms. Ellis shared the Wake Co 2020 Complete Count Committee organizational chart and information from past Census participation. In 2000, Wake County population was estimated at 627,846 with 76% census participation rate. By 2010, the population was estimated at 900,993 with a slight increase of 78% participation. The current 2018 Census estimate for Wake County is now 1,092,305 with goal of 82% participation. She explained that for every individual person not counted an estimated \$1,600 is lost.*

*Mr. Watson emphasized the importance of the US Census and stated that it: provides a basis for distributing more than \$675B in federal funds annually to states and local communities. Additionally, it distributes \$16 billion annually to North Carolina, provides a basis for reapportioning congressional seats and is key in funding programs which impact housing, education, transportation, employment, health care and public policy. The census is also important for community planning and economic development. He stressed that the MPO boundary could be affected, as the Census will determine the urbanized area as well as what would likely be urbanized in the next 20 years. Lastly, funding could be affected with regards to CAMPO's operating budget as well as state and federal funds received for transportation projects in the region. Direct allocation of funding for projects in the LAPP program, for example, depends on annual census population estimates and the classification of urban and rural boundaries.*

*Ms. Ellis expressed that Outreach Plans include:*

- Mailing postcards to historically undercounted communities*
- Putting census swag in the hands of community partners*
- Placing messages at the bottom of utility bills*
- Setting up census taking stations in the libraries*

*Ms. Ellis shared that the Census is held in April due to weather related road conditions in Alaska. Ms. Ellis concluded by reviewing how individuals could assist, by talking to family, friends and neighbors about why it's important, promoting education and awareness on social media and encouraging community organizations to become involved in identifying and educating Hard to Count populations. She provided social media contact information, including Facebook and Twitter, with associated hashtags.*

*City of Creedmoor Member Neena Nowell asked for clarification regarding the \$1600 figure per unaccounted for person, as she had seen the figure closer to \$1800. Ms. Ellis replied that the figures were generated as an estimate using factors such as Powell Bill and sales tax numbers based on population. She agreed that with 82% response rate, the lost revenue would be significant.*

*CAMPO Executive Director Chris Lukasina added that an undercount or recount can indeed be costly without the full support and resources of the US Census, and cited a past Town of Morrisville example.*

*NCDOT Division 5 Alternate Nina Szlosberg-Landis wondered if an accurate count would be easier in urban versus rural areas. Ms. Ellis reiterated that certain populations were at a higher risk for under representation. Ms. Szlosberg-Landis also asked how the 82% response rate for Wake County compares to North Carolina. Ms. Ellis said she could look into that question and follow up.*

*Member TJ Cawley reminded everyone that all persons, including infants count, and that reminders would be sent through regular mailing, postcards and online formats.*

*Ms. Ellis shared that one of the current strategies to promote awareness was the placing of census swag in the hands of community partners and other individuals. She announced that there were several example items on the table with handouts and asked that if anyone would like some census swag to hand out in their communities to let her know.*

**The U.S. Census Report was received as information.**

**7.2****Commuter Corridors Study**

Crystal Odum, MPO Staff and Mushtaqur Rahman, Baseline Mobility, Inc

**Requested Action:** Receive as information.

**Attachments:** [Staff Report](#)  
[Commuter Corridors Study Final Report](#)

*Ms. Crystal Odum, CAMPO Staff and Mr. Mushtaqur Rahman from Baseline Mobility, Inc reported on this item.*

*Crystal Odum, MPO Staff stated that CAMPO, along with NCDOT commissioned a technical study with the consulting team of Baseline Mobility, Inc. and RSG and a technical steering committee to examine our region's existing and future traffic volumes and patterns along major commuter corridors. She introduced Mr. Mushtaqur Rahman from Baseline Mobility, Inc, who presented an overview, the methodology used and the findings of the study reporting on this item.*

*Mr. Rahman stated that the Capital Area MPO conducted the Commuter Corridors study to understand and analyze select, congested commuter corridors in the CAMPO planning area during the 2045 horizon years to investigate the underlying causes of the congestion. He said that this technical study develops and recommends various land use and transportation scenarios and investments that offer multi-modal, high impact solutions to relieve or mitigate anticipated congestion, policy recommendations that would be necessary to support the various scenarios and planning level costs for transportation elements.*

*Mr. Rahman provided general context for the study. He stated that 2045 MTP shows that many interstates and highways in the region are projected to have significant traffic congestion in the future even with transportation investments, and that 2045 MTP congestion forecast is based on the region's growth projections of two million people, one million jobs, and nine million trips. Projected traffic volumes will exceed roadway capacity so the study examines hypothetical scenarios to determine if and how we can reduce future congestion. The technical study required significant data review and was supported by a Technical Steering Committee (TSC) made up of regional, multi-jurisdictional transportation professionals. The TSC provided direction and information and reviewed findings with the project study team.*

*Member Ronnie Currin asked what the practical application of this study was currently and if it accounted for time lapse. Deputy Director Alex Rickard made known that there are several time lapse maps in the CAMPO hallway and invited all interested parties to view. NCDOT Division 5 Alternate Nina Szlosberg-Landis asked if this was similar to the "tomato" map from previous years. Executive Director Chris Lukasina confirmed that this was the case, the map showed updated data and timed components for the planned roadways. Member Will Allen III inquired if the map includes Commuter Rail and Mr. Lukasina replied in the affirmative.*

*Mr. Rahman reviewed the commuter corridors network originally provided by CAMPO for the study and the map of the adopted 2045 MTP. He reviewed the hypothetical scenarios planning exercises of the study which included Highway Mega Expansion, Dynamic Tolling, Equitable Transit-Oriented Development, Regional Resiliency, GIG Economy of Mobile Workers and SMART Mobility HUBS. Mr. Rahman explained the effort was to learn about how people were making their trips and to understand growth trends for planning purposes. The scenarios were created using many datasets and tested using*

various models. Mr. Rahman introduced the unrealistic, hypothetical assumptions for highway expansion (doubling existing lanes), explained dynamic tolling, how travel time reliability was measured using buffer time during AM and PM peak time, and how Air Sage Data from smart phones sightings was used to map trip origins and destinations. Resiliency was planning for extreme weather and disruptions on the commuter network while ETOD was a realistic scenario featuring growth in affordable housing, offices and retail around planned transit stations with a growth in transit frequency.

Member Will Allen III requested clarification for the different sizes of dots on the map, and what the implications were with regards to mobility planning. Mr. Rahman explained the dots represented clusters of trip origins and destinations. He stated that this study did not compare other regions and confirms the pattern of commuting travel times are indeed increasing. Executive Director Chris Lukasina stated that this is what the data set is today, which helps us better understand projected travel patterns. Member Ken Marshburn asked if commercial or economic impact had been considered in the study. Mr. Rahman said that those factors had not been included in this study, which focused on residents and that the maps had been created to help understand different commuting patterns.

Mr. Rahman addressed the GIG economy scenario where there was an assumed reduction in commuter trips as independent workers would prefer to work from home. Additionally, Mr. Rahman presented the concept of Smart Mobility Hubs. Thirteen potential smart mobility hub locations were identified during the study. These assumed 50% additional growth in household, office and retail within 1.5-mile band of each MHUB and assumed high frequency transit with downtown Raleigh and the RTP. Mr. Rahman stated that this scenario was deemed realistic and feasible and has the potential to curb future traffic congestion in the region.

Mr. Rahman concluded with information regarding comparisons of the scenarios using benefit cost analysis. Travel savings was monetized in the study. Mr. Rahman stated, the study modeled the redistribution effect of the scenarios without changing the MTP's underlying assumptions and data.

Chair Sig Hutchinson asked how the information could be used practically. Mr. Rahman replied that if the Executive Board likes any of the scenarios, that should drive dialogue to move forward with any of the proposed projects. Mr. Lukasina disclosed that this study was done at the request of former City of Raleigh Mayor Nancy McFarlane in an effort to reduce the red (congestion) from the "tomato" map. He said that any scenario would involve land usage discussions and may require those at the local levels to think differently regarding land usage.

Member Will Allen III said this was a good comparative analysis tool, expressed the need for more information sharing across critical areas in surrounding communities starting with Raleigh, and asked what the current plan was. Mr. Lukasina disclosed that the goal would be to finish the report, share it with communities to open up discussions and for CAMPO to be part of the conversations for the 2050 MTP and project developments. Deputy Director Shelby Powell added that there is an outreach strategy effort as part of the study and that this presentation is only one piece of the full report, which is available on the CAMPO website.

**The Commuter Corridors Study Report was received as information.**

**7.3 FY2018-2027 Transportation Improvement Program Amendment #11**

Gretchen Vetter, CAMPO Staff

**Requested Action:** Receive as Information.

**Attachments:** [Staff Report](#)  
[TIP Amendment #11](#)

*Ms. Gretchen Vetter, CAMPO Staff reported on this item.*

*Ms. Vetter stated that the NCDOT's STIP Unit notified the MPO of amendments to the FY2018-2027 State TIP and said that the MPO should update the TIP to reflect these changes (federal requirement - TIP and STIP must be identical).*

*She added that these amendments also include the addition of Wake Transit Funding and the addition of the LAPP FFY2021 Investment Program.*

*She disclosed that this will be open for public review and comment from February 14-March 15, 2020.*

**The FY2018-2027 Transportation Improvement Program Amendment #11 Report was received as information.**

## 7.4

**Prioritization 6.0 Modal Candidate Project Lists**

Alex Rickard, MPO Staff

**Requested Action:** Release the Prioritization 6.0 candidate project lists for public review and comment beginning February 20th and ending April 12, 2020, with a public hearing to be conducted at the April 15, 2020 Executive Board meeting.

**Attachments:** [Staff Report](#)  
[SPOT 6 Project Candidate List](#)

*Prioritization 6.0 (SPOT 6)*

*CAMPO Deputy Director Alex Rickard reported on this item.*

*Mr. Rickard reported that CAMPO staff and the TIP/SPOT subcommittee have developed the lists of candidate projects for Prioritization 6.0 (SPOT 6) and that this information was provided in a handout. He explained that these projects, along with the existing projects in the SPOT database, will be given technical scores by NCDOT and be eligible for local input points from the MPO next spring. Mr. Rickard reviewed the three action items for MPOs in NCDOT's prioritization process:*

*2023-2032 TIP/STIP Development*

*SPOT Actions - MPOs*

- 1. Select Projects to Submit for Scoring  
(44 projects per mode)*
- 2. Assign Local Input points  
Regional Impact Points (2500 pts)  
Division Needs Points (2500 pts)*
- 3. Adopt TIP*

*Mr. Rickard explained that SPOT is a quantitative, needs-based approach to identifying statewide transportation needs, and is the first step towards developing a fiscally constrained State Transportation Improvement Program (STIP) and NCDOT's 5/10 year Work Programs. Mr. Rickard explained that each MPO submits candidate projects for consideration in SPOT, and that projects are scored by NCDOT. Following the scoring, each MPO is asked to assign priority points to projects in the region.*

*Mr. Rickard said all this information would be available on our website. He referred to the handout available before the meeting, and provided a link for additional information:*

- <https://www.ncdot.gov/strategictransportationinvestments/>*

*Mr. Rickard reviewed how STI works through Statewide Mobility, Regional Impact and Division Needs categories, and provided a final prioritization schedule update, which included timelines and key dates.*

*Mr. Rickard explained that next steps will include remaining subcommittee meetings on February 25 and March 17, 2020, which will include further refinement of project submittals and model runs utilizing the Triangle Regional Model (TRM) for fixed guideway ridership. He stated that there could be additional project list adjustments between now and April. He stressed that CAMPO must submit projects in the SPOT online system by May 1st.*

*Mr. Rickard provided a review of the carryover project for SPOT 6 by mode.*

*Mr. Rickard restated that the Prioritization 6.0 candidate project lists will be open for*

*public review and comment from February 20 - April 12, 2020, and that a Public Hearing is set for April 15, 2020, along with a request for Executive Board Project List Approval on the same date. The deadline for submittal to NCDOT is May 1, 2020.*

**A motion was made by Member Bob Smith, seconded by Member Ken Marshburn to release the Prioritization 6.0 candidate project lists for public review and comment beginning February 20th and ending April 12, 2020. The motion carried by unanimous vote.**

## 7.5

**CAMPO Bonus Allocation Methodology**

Alex Rickard, MPO Staff

**Requested Action:** Review methodology and proposed projects lists. Consider release of the methodology along with the proposed project list for public review and comment beginning February 20th and ending April 12, 2020, with a public hearing to be conducted at the April 15, 2020 Executive Board meeting.

**Attachments:** [Staff Report](#)

*CAMPO Deputy Director Alex Rickard reported on this item.*

*Mr. Rickard stated that the Strategic Transportation Investments law (STI) creates incentives for local government participation of funding and tolling of highways by establishing “bonus allocation” funding. Bonus allocation funding is provided to an MPO when either local funding is provided for a highway project or tolling is enacted.*

*He stated that CAMPO had received an official letter from NCDOT regarding the Bonus Allocation for NC 540 and is available if anyone would like a copy.*

*Mr. Rickard provided a review of the bonus allocation provision in the STI law, the adopted guiding principles, the proposed methodology for selecting transportation projects for programming with STI bonus allocation funds, and the draft list of projects recommended for programing with NC 540 bonus allocation funds based on the proposed methodology.*

*Mr. Rickard reported that the STI law provides Bonus Allocation funding for:*

*-Local funding participation*

- -½ value of local contribution*

*-Highway Tolling*

- -½ value of toll revenue bonds*
- -½ forecasted revenue for the first 10 years –operation costs*
- -\$100 Million per project max and must be programmed within toll county*

*Mr. Rickard reviewed the Programming Caps, which include the clauses that these projects 1) Must obligate funds within five years of activating the project (July 2019) and 2) be used on highway or highway-related projects only.*

*Mr. Rickard then addressed the NC 540 project, which has a \$100,000,000 Bonus Allocation and must be programmed in 2020-2024. This encompasses R-2721: NC 540 fr/ NC 55 to US 401 and R-2828: NC 540 from US 401 to I-40.*

*He provided a brief overview of the guiding principles adopted by the Executive Board, which are: inclusion in the Metropolitan Transportation Plan (MTP), logical nexus to generating source of Bonus Allocation Funds, recognition of funding challenges with strategic transportation investment law, and recognition of funding opportunities with strategic transportation Investment law.*

*Mr. Rickard explained that local contribution incorporates the idea that the MPO works with the contributing local government to determine existing MTP projects suitable for programming with Bonus Allocation funds. The MPO Executive Board approves all bonus allocation funding in the Transportation Improvement Program (TIP).*



He stated that the draft methodology for analyzing projects for Bonus Allocation includes three phases:

- 1) Identification of a project selection study area and project analysis through the adopted travel demand model, the Triangle Regional Model (TRM),
- 2) Analyze intersection and operational improvements using congestion data, and,
- 3) Travel times savings and cost/benefit analysis of top candidates through microsimulation modeling (Transmodeler).

Mr. Rickard stated that Bonus Allocation Methodology and proposed project lists will be open for public review and comment from February 20 to April 12, 2020, and that a Public Hearing is set for April 15, 2020, along with a request for Executive Board Project List Approval on the same date.

A motion was made by Alternate Corey Branch, seconded by Member Neena Nowell to release the methodology along with the proposed project list for public review and comment beginning February 20th and ending April 12, 2020. The motion carried by unanimous vote.

## **8. Informational Item: Budget**

### **8.1 Member Shares FY 2020** Lisa Blackburn, MPO Staff

**Requested Action:** Receive as Information

**Attachments:** [FY 20 Projected Member Dues QTR 2](#)

*The Member Shares Report was included in the agenda packet.*

**The Member Shares Report was received as information**

### **8.2 Operating Budget - FY 2020** Lisa Blackburn, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [FY 20 Projected Budget QTR 2](#)

*The Operating Budget Report was included in the agenda packet.*

**The Operating Budget Report was received as information.**

## **9. Informational Item: Project Updates**

**9.1 Executive Board February 2020 Project Updates**

**Requested Action:** Receive as information.

**Attachments:** [Exec Brd Project Updates February 2020](#)

*The Project Updates were included in the agenda packet.*

**The Project Updates item was received as information.**

**9.2 Public Engagement Updates**

Bonnie Parker, MPO Staff

**Requested Action:** Receive as information.

**Attachments:** [Public Engagement Updates Exec Board Feb 2020](#)

*The Public Engagement Updates were included in the agenda packet.*

**The Public Engagement Updates item was received as information.**

**10. Informational Item: Staff Reports**

*MPO Executive Director Chris Lukasina stated that:*

*-The NCAMPO conference will be held in Greenville from April 22-24, 2020 and encouraged everyone to attend.*

*-The MPO 101 training scheduled for Friday may be delayed or rescheduled, due to impending weather. CAMPO will follow Wake County Public Schools' lead - if schools are delayed by two hours, the training will also begin two hours later. If schools are cancelled, the training will be rescheduled at a later date. Staff will email information through Mailchimp.*

*-At the last Joint MPO conference it was requested that the policy priorities document be sent out. They have also been posted on the CAMPO website. Mr. Lukasina asked that members inform CAMPO staff if not received.*

*-Division Public Comment periods are now open until the end of the month for the development of the 10-Year Transportation Improvements Plan via the SPOT 6 Prioritization Process.*

*--The MPO was asked to provide a letter of support for NCDOT's INFRA grant proposal for Complete 540. If any member agencies are considering applying for INFRA grant funds for local projects and would like a letter of support from the MPO, please let CAMPO staff know as soon as possible.*

*-N.C. Secretary of Transportation James Trogdon has officially resigned.*

*TCC Chair: Vice Chair Eric Lamb stated no report.*

*NCDOT Transportation Planning Division - absent.*

*NCDOT Division 4 -no report.*

*NCDOT Division 5 - Mr. Joey Hopkins had four announcements. First, regarding the weather - in preparation for possible snow tomorrow, roads are being pretreated and he did not anticipate any major issues. Second, nine Division 5 projects on the suspension list have been released for the preliminary engineering stage, including two Town of Cary railroad grade separation projects, and six bridges across the Division. The interchange at US 1 / I-440/I-40 has been removed from the suspension list as well. Third, there will be a 'small area' meeting for the Jones Sausage Improvements project in Garner and Raleigh on March 5, 2020 at Barwell Rd Community Center in Raleigh. This project is converting the intersection to a diverging diamond and is in response to growth in that area, including the Amazon warehouses. Mr. Rickard inquired if this would involve rebuilding a structure or only ramp work? Mr. Hopkins responded they are hoping to use existing bridges and are making improvements to get bicycles and pedestrians through the interchange as well. Fourth, the new intersection in Cary, called a Dynamic Left Turn (DLT), is being monitored closely and adjustments are being made as needed (such as improved signage). NCDOT is especially monitoring safety and how drivers are adjusting to the change. He noted the Regional Transportation Alliance had suggested the implementation of that intersection design and it is the first of its kind in North Carolina and perhaps the country.*

*NCDOT Division 6 - absent. Mr. Rickard stated that Darius Sturdivant had confirmed no report.*

*NCDOT Rail Division - absent.*

*NC Turnpike Authority – absent.*

*NCDOT Bicycle & Pedestrian Planning Division - absent.*

**The Staff Reports item was received as information.**

## **11. Adjournment**

### Upcoming Meetings/Events

<i>MPO 101 Training</i>	<i>February 21, 2020</i>
<i>One City Plaza</i>	<i>8:30</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>March 5, 2020</i>
<i>One City Plaza</i>	<i>10:00 - noon</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Capital Area MPO TAC Meeting</i>	<i>March 18, 2020</i>
<i>One City Plaza</i>	<i>4:00 - 6:00</i>
<i>421 Fayetteville Street, Suite 203</i>	
<i>Raleigh, NC 27601</i>	
<i>Capital Area MPO TCC Meeting</i>	<i>April 2 , 2020</i>
<i>One City Plaza</i>	<i>10:00 - noon</i>
<i>421 Fayetteville Street, Suite 203</i>	