

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Technical Coordinating Committee

Thursday, September 3, 2020

10:00 AM

Conference Room

1. Welcome and Introductions

Notice: In order to protect the safety of the public, MPO partners, and staff during the COVID-19 States of Emergency, CAMPO is converting all meetings to a remote electronic format for the duration of the States of Emergency. The conference rooms and CAMPO Office are closed to meetings. Login information for each meeting can be found on both the homepage calendar and our Virtual Meeting Logistics webpage. This information was provided to the Executive Board Members and Alternates via email a week prior to the meeting.

Chair Andes welcomed everyone and asked if there were any new introductions to be made. There were no new members to be introduced. She explained the logistics and planned course of action for the virtual meeting. Chair Andes reviewed the opportunities that would arise during the meeting for any member of the public who wished to speak.

Each TCC member or alternate was asked to orally confirm attendance.

Present: 34 - Chair Juliet Andes, Sandi Bailey, Joshua Baird, Paul Black, Kelly Blazey, Jason Brown, Dylan Bruchhaus, Bob Clark, Michael Clark, Bryan Coates, Shannon Cox, Luana Deans, Bob Deaton, Darcy Downs, Jimmy Eatmon, Michael Frangos, Tim Gardiner, Phil Geary, Joe Geigle, Hank Graham, Jay Heikes, John Hodges-Copple, Danny Johnson, Justin Jorgensen, Member Eric Lamb, Gaby Lawlor, Jason Myers, Branston Newton, Akul Nishwala, Patrick Pierce, Morgan Simmons, Tracy Stephenson, Darius Sturdivant, and Courtney Tanner

Absent: 16 - Gregory Bethea, Bo Carlson, Davis Anita Davis, Neal Davis, Scott Hammerbacher, Irene Johnson, Sean Johnson, Paul Kallam, Catherine Knudson, Michael Landguth, Julie Maybee, Kendra Parrish, Neil Perry, Pamela Perry, Jay Sikes, and Larry Smith

2. Adjustments to the Agenda

There was no adjustment to agenda.

3. Public Comments

Chair Andes opened Public Comments and explained the parameters of this format. As there were no members of the public who wished to speak, Chair Andes closed Public Comments.

4. Minutes

4.1 TCC August 2020 Meeting Minutes Draft

Requested Action: Approve the TCC August 2020 Meeting Minutes

Attachments: [TCC-2020-08-06-Meeting-Minutes-DRAFT](#)

A motion was made by Member Mike Frangos, seconded by Alternate Akul Nishwala that the minutes from the August 2020 TCC meeting be approved. The motion carried by unanimous vote.

5. Regular Business

5.1**Complete 540 - Update**

Kenneth Withrow, MPO Staff

Dennis Jernigan, NC Turnpike Authority Staff

Requested Action: Receive as Information**Attachments:** [Staff Report](#)
[NC540 Update](#)

Mr. Kenneth Withrow, MPO Staff introduced Mr. Dennis Jernigan, P.E., Director of Highway Operations, North Carolina Turnpike Authority who reported on this item.

Background: The proposed Complete 540 project would extend the Triangle Expressway from the N.C. 55 Bypass in Apex to U.S. 64/U.S. 264 (I-87) in Knightdale, completing the 540 Outer Loop around the greater Raleigh area. At this time, construction on both Projects R-2721 (N.C. 55 Bypass to U.S. 401) and R-2828 (U.S. 401 to I-40) is moving forward.

Mr. Jernigan thanked the TCC for the opportunity to share the Complete 540 update with them. He stated that the Turnpike Authority is always looking for ways to improve safety and efficiency. He gave a brief update of progress across the state in various phases and provided rationales for each project. He added that one benefit of these projects could be possible increased employment. Mr. Jernigan shared a map of the current areas of interest throughout the state: Triangle Expressway, Monroe Expressway, 1-77 Express Lanes, US 74 Express, 1-77 South Express Lanes, 1-485 Express Lanes, the Mid-Currituck Bridge, and Complete 540.

He provided a more detailed summary of the Phase I construction progress for Complete 540, broken down by segment. This included both length of proposed construction segments, and associated estimated costs. Progress to date includes work on bridges, various culverts and greenways. A drone video showed bridges under construction and helped showcase the enormity of the turbine interchange.

Mr. Jernigan stated that there is a Complete 540 Interactive Map available, which allows the viewer to pinpoint various drone locations.

Mr. Jernigan expressed that active community outreach efforts were already underway before the pandemic. In an effort to continue this relationship, virtual meetings have been established. Additional efforts include informing residents through postcards and Nextdoor posts, and responding to resident inquiries to the Complete 540 Hotline. HOAs, municipalities, businesses, emergency service and federal agencies have also been contacted.

Mr. Jernigan said that Phase II would include project readiness regarding completed activities such as environmental documents and flood surveys. The current activities underway include the reevaluation of traffic forecasts and analysis, as well as future preconstruction activities that include financial preparations and railroad coordination.

He concluded by providing contact information:

*ncdot.gov/complete540
complete540@ncdot.gov
1-800-554-7849
@NCTurnpike @NC_QuickPass*

CAMPO Deputy Director Alex Rickard inquired if there was any possibility that the last piece of 540 (Project R-2829) could be combined with the ongoing work. Mr. Jernigan responded that while that would be ideal, it would not be possible to finish them at the same time due to issues such as cell phone towers and sewer lines, however; if the opportunity presented itself it would be optional to have construction run concurrently and that the last piece could be completely shortly thereafter.

The Complete 540 Update was received as information.

5.2

5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Management Plan Update

Crystal Odum, MPO Staff

Requested Action: Recommend endorsement of the updated GoRaleigh 5310 Program Management Plan.

Attachments: [Staff Report](#)
[GoRaleigh_PMP_FINAL_202003](#)

Ms. Crystal Odum, CAMPO Staff reported on this item.

Ms. Odum stated that the City of Raleigh/GoRaleigh, with input support from CAMPO staff and other local stakeholders and agencies, has updated it's 2015 Program Management Plan (PMP) for administering the Federal Transit Administration (FTA) Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program.

The 2015 plan had been approved by the RTA and endorsed by the CAMPO Executive Board. She explained as the federal direct recipient for the Raleigh-Cary Urbanized area the City of Raleigh developed this updated PMP, which describes GoRaleigh policies and procedures, in accordance with current Federal Transit laws and regulations as well as Circular 9070.1G. The federally required 5310 Program Management Plan (PMP) outlines the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program requirements for the Raleigh-Cary Urbanized Area.

The goal of this update is to ensure the document is in accordance with the latest federal transportation guidance (Previously MAP-21, now FAST Act), ensures it aligns with the 2019 and 2020 update of the Locally Coordinated Public Transit - Human Services Public Transit Plan, and has specific changes that allows for greater understanding and compliance of the program and which includes a more robust application process, requiring more detailed financial information and giving a clearer explanation of financial oversight and auditing processes.

Both the City of Raleigh and CAMPO have engaged in a public outreach process to obtain public input on the updated PMP. Request for information has been placed on the City and CAMPO websites and social media platforms. The City emailed the plan to multiple listservs totaling over 5000 contacts and placed it in their Transit newsletter. The PMP has been posted for public comments from August 14th to September 10th /13th (CAMPO). Ms. Odum said that to date no comments have been received.

A motion was made by Alternate Morgan Simmons, seconded by Member Kelly Blazey to recommend approval of the 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Management Plan Update to the Executive Board. The motion passed by unanimous vote.

5.3 Transit Asset Management Performance Measures & Targets for State of Good Repair

Crystal Odum, MPO Staff

Requested Action: Recommend approval of the recommended 2021 Performance Measures and Targets for Transit Asset Management and State of Good Repair.

Attachments: [Staff Report](#)
[Final Recommended 2021 Transit Asset Management Targets](#)
[TAM Performance Measures and Targets Resolution 202009](#)

Ms. Crystal Odum, MPO Staff reported on this item.

Ms. Odum stated that, under MAP-21 and the FAST Act, the FTA continues to advance efforts to implement a performance-based approach to planning. In its final rulemaking on Transit Asset Management (TAM), the FTA requires transit providers to annually set performance targets for state of good repair related to their assets.

Ms. Odum reviewed that the CAMPO Executive Board signed a resolution on September 19, 2019 adopting TAM Performance measures and targets for 2020.

She shared that, per federal requirements and agreement, CAMPO staff coordinated with the State and transit providers and met on August 4, 2020 to finalize 2021 DRAFT TAM Regional Performance Measures and Targets. Tier 1 transit agencies provided their Annual Certification Reporting form to show 2019/2020 performance and agency goals for next year. Ms. Odum provided specific data regarding asset class, applicability, performance measures, and state targets. She compared the 2019/2020 and proposed 2020/2021 regional targets.

Ms. Odum expressed that CAMPO staff recommends carrying over last year's goals for the 2020/2021 measures and targets - 22% target for non-revenue vehicles and 20% target for rolling stock meeting or exceeding their useful life. She added that DRAFT 2020/2021 TAM regional targets were posted for public comment from August 4 - September 3, 2020.

A motion was made by Member Kelly Blazey, seconded by Alternate Morgan Simmons to recommend approval of the Transit Asset Management Performance Measures & Targets for State of Good Repair to the Executive Board. The motion passed by unanimous vote.

5.4 FY2020-2029 Transportation Improvement Program Amendment #2

Gretchen Vetter, CAMPO Staff

Requested Action: Recommend approval of Amendment #2 to FY2020-2029 Transportation Improvement Program.

Attachments: [Staff Report](#)
[TIP Amendment #2](#)

Ms. Gretchen Vetter, CAMPO staff reported on this item.

Ms. Vetter reminded all that this information had been presented during previous meetings.

Ms. Vetter stated that CAMPO has received notification from NCDOT of changes to regional projects that require amending the Transportation Improvement Program. This amendment will also include changes from the updated Wake Transit Work Plan.

Ms. Vetter explained that later additions of Bonus Allocation and Wake Transit BRT projects have extended the original 30-day public comment period. The FY2020-2029 TIP Amendment #2 will be posted for public comment from August 14 to September 25, 2020 and a public hearing is scheduled for the September 16, 2020 Executive Board meeting. Adoption will be considered at the October 21, 2020 Executive Board Meeting.

A motion was made by Alternate Akul Nishwala, seconded by Member Jay Heikes to recommend approval of the FY2020-2029 Transportation Improvement Program Amendment #2 to the Executive Board. The motion passed by unanimous vote.

5.5 CAMPO Projects and Programs Funding Update

Gretchen Vetter, CAMPO Staff

Requested Action: Provide recommendation on September 30, 2020 deadline for FFY2019 and prior year LAPP projects.

Attachments: [Staff Report](#)
[STIP Reprogramming Parameters - August 2020](#)
[CAMPO Reprogrammed TIP August 2020](#)
[Side-by-Side Current TIP versus reprogrammed TIP](#)
[LAPP Project Guidance](#)
[Changes from Adopted TIP to August 2020 Reprogrammed TIP](#)

Ms. Gretchen Vetter, MPO Staff reported on this item.

Ms. Vetter first provided an update for the SPOT Projects and reviewed the Updated 36 Month Let List. She stated that NCDOT has released their list of SPOT projects to be let (bid opening) in the next 36 months, that CAMPO has organized these based on the first, second, and third 12 months, and that this list and dates are subject to change based on available funding and cash flows.

She reviewed CAMPO Changes to First 12 Months Let-List. These include:

- *B-5318: replace bridge 910126 over Smiths Creek SR 2044 (Ligon Mill Road) in Wake Forest - added, not previously on list*
- *B-5326: Replace bridge 247 over White Oak Creek in Garner - added, not previously on list*
- *P-5737: Construct grade separation and close crossing at CSX S line at SR 2108 (Millbrook Road) in Raleigh - removed, previously 6/15/2021 now 6/16/2023*
- *U-5302: Convert US 401 from south of Old Stage Road to south of Mechanical Blvd. in Garner to superstreet - removed, previously 11/17/2020 now 11/16/2021*

Ms. Vetter provided a funding breakdown summary:

- *First 12 Months (7 projects): \$43,228,571*
- *Second 12 Months (21 Projects): \$432,180,000*
- *Third 12 Months (16 Projects): \$188,318,000*
- *Total: \$923,098,000*

Regarding the updated reprogramming of SPOT Projects in TIP/STIP, Ms. Vetter stated that NCDOT released reprogramming of FY2020-2029 STIP to show funding of FY2020-2032 which includes 77 Projects with schedule impacts and mostly delays (74 Projects). She provided a specific breakdown for Accelerated or No-Delay Projects (27%), 1-3 Year Delay Projects (48%) and 4+ Year Delay Projects (25%).

Ms. Vetter then provided an update for the LAPP Projects. On the financial front, she said that NCDOT was now above the cash floor, which means some funding is starting to move for LAPP projects. Information regarding the August Redistribution is expected soon. NCDOT requested \$192 million dollars and hopes to receive \$140 million dollars. If they do, the first \$75 million dollars will go to advanced construction projects, and the

remaining funding will go to STBGDA and CMAQ projects. Ms. Vetter stated that future transportation funding authorizations is still unknown.

Ms. Vetter reviewed the FFY2019 and prior year projects deadline data. She reminded all that the CAMPO Executive Board adopted the rule in August 2019 stating that all FFY2019 and prior year projects have until the end of FFY2020 to receive funding authorization or the project funding will be reprogrammed. Given that all LAPP projects were paused in May 2020 and the FFY2020 ends September 30, 2020, Ms. Vetter acknowledged that many prior year projects will miss this deadline.

Ms. Vetter presented two recommended options to be given to the CAMPO Executive Board for consideration:

1. Allow a grace period for equal number of months project was paused
Ex: Project A was paused in May 2020 and resumed in Nov. 2020; Project A would have 6 month extension to receive funding authorization
2. Set deadline for end of FFY2021 for projects to receive funding authorization

Ms. Vetter emphasized that CAMPO Staff recommends Option 2 because some projects may require additional time to make up for expired NEPA docs, appraisals, and general time to "remobilize".

Member Shannon Cox asked for clarification if the proposed deadline for Option two was to have requested funding authorization, or receiving funding authorization by the end of FFY2021. Ms. Vetter confirmed that it should be "receive" authorization.

Ms. Cox asked about the rationale for the acceleration of Complete 540 when so many others have been delayed in the proposed reprogrammed TIP. CAMPO Executive Director Chris Lukasina responded that it was important to remember this was the first time everyone had received this information, and that CAMPO staff was actively engaged in reviewing it now to understand the complexities involved. More complete information is expected to follow.

Regarding the 540 project specifically, Mr. Lukasina explained that it is a little bit different given that it is a toll project. In addition to substantial benefits to mobility and connectivity, in the current STIP there is approximately \$500 million dollars in SPOT liability. With the current borrowing environment, it would be possible to obtain a lower rate and reduce future SPOT liability to \$70 million dollars. Mr. Lukasina reiterated that this is preliminary information, and that action would not be expected from the Executive Board until November 2020. He added that, based on information from NCDOT, the acceleration of the 540 project would not have a negative effect on any other projects.

Ms. Cox stated that the Town of Apex board members had inquired what actions could be taken now and was seeking guidance for local officials. Mr. Lukasina responded that Apex was far from alone. He said that based on personal experience, NCDOT relies more heavily on the cash versus financial model. Given the current pandemic impacts, currently the cash model is less optimistic. When "normalcy" returns, he expects more projects to be programmed.

Vice Chair Eric Lamb inquired about how LAPP projects are chosen due to the limited funding issue. Ms. Vetter replied that CAMPO has sent a list to NCDOT with a list of proposed projects and NCDOT will ultimately make the decision.

A slate roll call was taken by CAMPO Deputy Director Shelby Powell for all action items on the agenda.

A motion was made by Vice Chair Eric Lamb, seconded by Alternate Jason Brown to recommend approval of the CAMPO Projects and Programs Funding Update to the Executive Board. The motion passed by unanimous vote.

5.6

SPOT 6 Project Modifications

Alex Rickard, CAMPO Staff

Requested Action: Receive as information

Attachments: [Staff Report](#)

CAMPO Deputy Director Alex Rickard, MPO Staff reported on this item.

Mr. Rickard stated that CAMPO was able to submit all SPOT 6 projects successfully online, including 3 aviation, 44 bike ped, 44 rail, 44 public transportation and 44 roadway projects. Mr. Rickard expressed appreciation to NCDOT's Divisions 4, 5 and 6 for submitting some additional projects on CAMPO's behalf.

Mr. Rickard presented the final project modifications to SPOT 6 roadway projects submitted to NCDOT for prioritization, which were approved by Executive Board Chair Sig Hutchinson. These include:

NC 55 Bypass

Mr. Rickard reported that the MPO was replacing H150418-C Widening from Holly Springs Rd to Technology Dr with H193265 Upgrade to Expressway from S Main to Technology Dr. Mr. Rickard explained that the new project was essentially the same project in terms of cross-section and road characteristics but would be scored differently in SPOT and hopefully result in a more competitive project. Mr. Rickard also explained that the extent of the project was increased from Holly Springs Road south to South Main Street.

NC 56

Mr. Rickard reported that the MPO was replacing H140487-A Widening from Lyon Station Rd to S Campus Dr with H192836 Interchange Improvements at I-85/ NC 56. Mr. Rickard explained that the intent was still to implement the recommendations identified in the NC 56 corridor study and that hopefully this different scoring approach would result in a more competitive project.

NC 55 / Broad Street Roundabout – H184385 (Submitted by Division 6)

Mr. Rickard reported that since Division 6 was submitting the roundabout project at North Main and Broad Street in Angier, the MPO would submit H192812 NC 50 / Rand Road Intersection Improvements which was the next alternate project on the roadway list.

The SPOT 6 Project Modifications Report was received as information.

5.7 Employment Analyst Update

Gerald Daniel, CAMPO Staff

Requested Action: Receive as information**Attachments:** [Staff Report](#)

Mr. Gerald Daniel, MPO Staff reported on this item.

Mr. Daniel stated that the Triangle Regional Model (TRM) team is collecting regional socio-economic data and transportation system characteristics. This will help shape the next iteration of TRM for commuter origin and destination travel patterns for Spring 2020 (pre COVID 19 travel patterns).

Mr. Daniel explained that the Employment Analyst tool used to collect the data is an ArcGIS, an online tool that allows staff members for all jurisdictions to review the current 2020 employment dataset as received by the ITRE model team and published by TJCOG. He said that the collection of roadway features such as speed limits and number of lanes on a facility was completed using the Network Analyst tool during the Winter of 2019. Mr. Daniel reiterated that the Network Analyst allowed TCC members and planning staff to provide the model team with transportation network information for their respective jurisdictions and the Employment Analyst tool has the same functionality to validate employer/employee characteristics.

Mr. Daniel stated that the employment dataset is the last of three datasets used to inform TRM and represents a snapshot of observed regional employment characteristics. Staff for CAMPO and DCHC member jurisdictions received training on updating the location of employers, validating the number of employees and adding additional employers when applicable using the Employment Analyst Tool. Training sessions were held on July 8 and July 16. The Employment Analyst progress workbook that each TCC member may access was demonstrated in the presentation. Mr. Daniel said a considerable amount of progress by a few municipalities has been made towards updating the employment data. He strongly encouraged all jurisdictions to participate by not only entering, but reviewing data for accuracy.

Mr. Daniel concluded by sharing that the employment data collection process has a scheduled completion date of September 18th, 2020.

The Employment Analyst Update Report was received as information.

5.8 Locally Preferred Alternative for Wake Bus Rapid Transit: Western Corridor

Bret Martin, MPO Staff

Requested Action: Receive as information.

Attachments: [Staff Report](#)

[Attachment A - Map of Western BRT Corridor Alignment Alternatives](#)

[Attachment B - Map of Western BRT Proposed LPA](#)

CAMPO Deputy Director Shelby Powell reported on this item.

Ms. Powell reviewed that the City of Raleigh is in the process of developing a BRT project linking downtown Raleigh and downtown Cary with focus on frequent reliable urban mobility. Discussion between the City of Raleigh and Town of Cary to explore alternatives has occurred. The City of Raleigh is preparing to enter a request to enter project development this fall, with a subsequent ratings application next summer. She acknowledged that this project is in our current MTP plan.

Ms. Powell reviewed maps that show proposed corridors, and options that were considered in the Wake Transit major investment study, which was conducted a year ago. An additional corridor was added by the Town of Cary for study, which is the locally preferred alternative.

Ms. Powell provided a brief overview of the Federal process for the Small Starts program, and said that it is hoped this project will be eligible. Today's presentation focused on Step 1: FTA Approval, Locally Preferred Alternative (LPA). Ms. Powell stated that the Small Starts program does indicate that the project development phase goes through final design and engineering. The project would then be evaluated for rating and considered for FTA funding before construction. If awarded funding, that would pay for the federal share of the project including project development and design work.

Ms. Powell reviewed the three elements associated with the Locally Preferred Alternative Considerations

•Mode

- For what mode of transportation is the infrastructure being built?
- Bus Rapid Transit vs. Express Bus, Light Rail, Street Car, etc.

•Alignment

- What is the physical location/configuration of the facility that will support the selected mode?
- Wilmington, Salisbury, Blount, South and Morgan Streets in Downtown Raleigh
- Western Blvd from Downtown Raleigh to Jones Franklin Rd
- Western Blvd on New Location, Cary Towne Blvd, Maynard Rd, E Chatham St from Jones Franklin Rd to Downtown Cary

•Termini

- What are the end points of the infrastructure supporting the selected mode on the selected facility?
- East: GoRaleigh Station in Downtown Raleigh
- West: Downtown Cary Multimodal Transit Facility

Ms. Powell presented a map of the locally preferred alternative that has been agreed upon by City of Raleigh and Town of Cary, and said discussions for the extension into downtown Raleigh are still underway. Support for this selection of the preferred alternative was based on:

- Purpose and Need for Project*
- Improve transit service*
- Accommodate projected growth*
- Bypass major congestion points*
- Improve attractiveness of service to result in ridership growth*

- Analysis of Potential Alternatives*
- Alignment: Most suitable alternative that serves the identified travel market that satisfies project purpose and need*
- Mode: Most cost-effective and least intrusive mode that can satisfies purpose and need*
- Termini: Provides direct access to major origins and destinations that shape the travel market*

Ms. Powell stated that this will still require concurrence from cooperating agencies – NCDOT, CAMPO, SHPO, Town of Cary, NCDEQ, USACE, and NC State University. She reviewed the past LPA discussion dates and planned schedule for dissemination of information to the Executive Board and the public. Action is anticipated from the Executive Board during the November 2020 meeting.

The Locally Preferred Alternative for Wake Bus Rapid Transit: Western Corridor Report was received as information.

5.9 DRAFT 2050 MTP Socio-Economic Guide Totals

Chris Lukasina, MPO Executive Director

Requested Action: Receive as information.**Attachments:** [Staff Report](#)
[2050 MTP Schedule](#)
[SE Data Guide 2020-08-16](#)

Mr. Chris Lukasina, CAMPO Executive Director reported on this item.

Mr. Lukasina stated that the intent of the presentation today was to present preliminary information and that it will be presented again to both TCC and the Executive Board. He explained that draft data includes population and employment "guide totals" that are forecasted at the county level. He said these data are used to help inform forecasts for population and employment change between today and the ultimate 2050 horizon year. Mr. Lukasina expressed that a critical step in developing the 2050 MTP is to forecast the amount, type and location of population and jobs in our region within a given timeframe, partially gauged through the use of the CommViz tool, which all had and have the opportunity to inform.

Mr. Lukasina stated that the numbers reflected and to focus on are what are inside the MPO boundaries and that this follows the same methodology as previous MTPs. He concluded by saying it is anticipated the final growth numbers will be adjusted next summer, and that this information will be presented again to the TCC this fall for recommendation to the Executive Board for approval of the socioeconomic data guide totals for use in the development of the MTP, with final adoption occurring when the 2050 MTP is adopted.

The following information was shared via screen:

- The 2050 Metropolitan Transportation Plan (MTP) will be a joint plan by the Capital Area MPO and the DCHC MPO as has been the case for the last three plan updates.
- TJCOG has been responsible for coordinating the many activities and tasks of the two MPOs, particularly with development of socioeconomic data (SE Data)
- Support documents are included as attachments.

The DRAFT 2050 MTP Socio-Economic Guide Totals Report was received as information.

6. Informational Item: Budget**6.1 Operating Budget - FY 2020**

Lisa Blackburn, MPO Staff

Requested Action: Receive as information.**Attachments:** [FY 20 Projected Budget QTR 4](#)

The Operating Budget Report was included in the agenda packet.

The Operating Budget Report was received as information.

6.2 **Member Shares FY 2020**
Lisa Blackburn, MPO Staff

Requested Action: Receive as Information

Attachments: [FY 20 Projected Member Dues QTR 4](#)

The Member Shares Report was included in the agenda packet.

The Member Shares Report was received as information.

7. Informational Item: Project Updates

7.1 TCC September 2020 Project Updates

Requested Action: Receive as information

Attachments: [TCC-2020-09-03-Project Updates](#)

The Project Updates were included in the agenda packet.

The Project Updates item was received as information.

7.2 **Public Engagement Updates**
Bonnie Parker, MPO Staff

Requested Action: Receive as information.

Attachments: [Public Engagement Updates Exec. Board Sept 2020](#)

The Public Engagement Updates were included in the agenda packet.

The Public Engagement Updates item was received as information.

8. Informational Item: Staff Reports

MPO Executive Director Chris Lukasina stated that:

-The annual one call for LAPP and Special Study ideas for next fiscal year is now underway. Please address LAPP questions to CAMPO Staff Gretchen Vetter and Special Studies questions to CAMPO Deputy Director Shelby Powell.

-An annual Member Share letter for the last fiscal year has been sent to each clerk or finance director, as well as TCC members. CAMPO is hopeful that these will all be paid over the next month so the book may be closed for the fiscal year.

-He wished to emphasize the importance of CAMPO Staff Gerald Daniels' presentation regarding the employment analyst tool and how crucial data input is from all. He requested that everyone take the opportunity to both enter and check the data for accuracy. Currently, there is lower than desired participation, and CAMPO is tracking this. Members are encouraged to reach out to their staff. As the deadline approaches a report can be generated to show those who have not completed any work and shared with Executive Board members.

TCC Chair - no report.

NCDOT Transportation Planning Division – no report.

NCDOT Division 4 - no report.

NCDOT Division 5 - no report.

NCDOT Division 6 - no report.

NCDOT Rail Division - absent.

NC Turnpike Authority - no report.

NCDOT Bicycle & Pedestrian Planning Division – absent.

TCC Members – no members or alternates wished to add anything further.

Chair Andes thanked everyone for their participation.

The Staff Reports item was received as information.

9. Adjournment

Upcoming Meetings/Events

<i>Capital Area MPO TAC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>September 16, 2020 4:00 - 6:00</i>
<i>Capital Area MPO TCC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>October 1, 2020 10:00 - noon</i>
<i>Capital Area MPO TAC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>October 21, 2020 4:00 - 6:00</i>
<i>Capital Area MPO TCC Meeting One Bank of America Plaza 421 Fayetteville Street, Suite 203 Raleigh, NC 27601</i>	<i>November 5, 2020 10:00 - noon</i>