

NC Capital Area Metropolitan Planning Organization Meeting Minutes - Final Technical Coordinating Committee

One City Plaza
421 Fayetteville Street
Suite 203
Raleigh, NC 27601

Thursday, January 6, 2022

10:00 AM

Conference Room

1. Welcome and Introductions

Chair Juliet Andes welcomed attendees to the meeting.

Present: 32 - Chair Juliet Andes, Sandi Bailey, Gregory Bethea, Dylan Bruchhaus, Michael Clark, Bryan Coates, Jennifer Collins, Shannon Cox, Travis Crayton, Tim Gardiner, Phil Geary, Joe Geigle, Meredith Gruber, Scott Hammerbacher, Jay Heikes, John Hodges-Copple, Benjamin Howell, Dennis Jernigan, Sean Johnson, Justin Jorgensen, David Keilson, Danielle Kittredge, Gaby Lawlor, Kevin Murphy, Jason Myers, Akul Nishawala, Neil Perry, Jay Sikes, Morgan Simmons, Andrew Spiliotis, Tracy Stephenson, and Darius Sturdivant

Absent: 10 - Than Austin, Kelly Blazey, Ken Bowers, Erin Klinger, Catherine Knudson, Michael Landguth, Julie Maybee, Michael Moore, Braston Newton, and Pamela Perry

2. Adjustments to the Agenda

There were no adjustments to the agenda.

3. Public Comments

No members of the public signed up to speak, or asked to speak during the meeting.

4. Minutes

4.1 Meeting Minutes - December 2, 2021

Attachments: [MeetingMinutes02-Dec-2021-DRAFT](#)

A motion was made by Alternate Morgan Simmons, seconded by Alternate Kevin Murphy, that this item be approved. The motion carried by a unanimous vote.

5. Regular Business

5.1 Election of Chair & Vice Chair for 2022

Chris Lukasina, MPO Executive Director

Attachments: [Staff Report](#)

CAMPO Executive Director Chris Lukasina conducted elections for Chair and Vice Chair of the TCC for 2022. He noted that Chair and Vice Chair serve for 1-year terms, up to a maximum of three consecutive terms. Current Chair Juliet Andes is concluding her third term as Chair; the Vice Chairmanship is vacant due to Eric Lamb's recent retirement. Member John Hodges-Copple nominated Ben Howell, Clayton, to serve as Chair. Juliet Andes seconded. There were no additional nominations. Member Shannon Cox nominated Tracy Stephenson, Fuquay-Varina, as Vice Chair. Juliet Andes seconded. There were no additional nominations.

Ms. Andes welcomed Mr. Howell as incoming Chair, and congratulated both Mr. Howell and Mr. Stephenson on their elections.

The motions carried by a unanimous vote.

5.2 Unified Planning Work Program and MPO Self-Certification - FY 2023 - Draft

Shelby Powell, MPO Staff

Attachments: [Staff Report](#)[FY 2023 UPWP - Draft v3](#)

Shelby Powell, MPO Staff, reviewed this item. Ms. Powell noted that the FY 2023 Draft Unified Planning Work Program was on the CAMPO website and had been included as an attachment in today's agenda. She reviewed several ongoing studies that would continue into FY 23, including the Southeast Area Study, the Mobility Management Implementation Study, and the Rapid Bus Extension Major Investment Study. Several new studies were slated to begin, including a technical update to the Payback Period Metric; Phase II of the Raleigh-Fayetteville Rail Study, and an update to the MTP Bicycle and Pedestrian element. She also noted that the regular functions of the MPO would continue, including the MTP, TIP, LAPP and UPWP, as well as public engagement, Wake Transit activities, and the regional travel demand model.

The anticipated per capita member dues in FY 23 is \$0.57 per capita. We are anticipating up to \$266,000 in indirect costs to be paid to City of Raleigh, which is the current Lead Planning Agency. This document will be out for public review and comment through February 15. A public hearing will be held February 16, 2022.

Member Jason Myers asked about a recent request from Raleigh to conduct a review of bicycle connectivity in the Wakefield area. Ms. Powell noted that that study would begin in this current fiscal year.

This UPWP Item was received as information.

5.3 Safety Performance Measures and Targets FY22

Alex Rickard / MPO Staff

Attachments: [Staff Report](#)

[CAMPO PM1 2022](#)

Alex Rickard, MPO Staff, reviewed this item. He noted that as part of the rule making for MAP-21 and the FAST Act, State DOTs and MPOs are required to adopt the following five safety performance measures:

- Number of fatalities
- Rate of fatalities (per 100 million VMT)
- Number of serious injuries
- Rate of serious injuries (per 100 million VMT)
- Number of non-motorized (Pedestrian & Bicycle) fatalities and non-motorized serious injuries

MPOs are required to establish performance targets for each of these measures. MPOs are further required to establish their targets not later than 180 days after the State DOT establishes and reports targets in the State Highway Safety Improvement Program (HSIP) annual report. The MPO can agree to plan and program projects so that they contribute toward the accomplishment of the NCDOT HSIP target or develop their own quantifiable targets with a methodology consistent with Federal reporting requirements.

NCDOT submitted their Highway Safety Improvement Program annual report to FHWA on August 31, 2021. The MPO has until February 27, 2022 to develop its own safety performance targets or adopt those established by NCDOT.

NCDOT's 2022 Safety Targets

Highway Safety Improvement Program (HSIP)

- For the 2022 Highway Safety Improvement Program (HSIP), the goal is to reduce total fatalities by 12.17 percent from 1,428.8 (2016-2020 average) to 1,254.9 (2018-2022 average) by December 31, 2022.
- For the 2022 Highway Safety Improvement Program (HSIP), the goal is to reduce the fatality rate by 13.78 percent from 1.226 (2016-2020 average) to 1.057 (2018-2022 average) by December 31, 2022.
- For the 2022 Highway Safety Improvement Program (HSIP), the goal is to reduce total serious injuries by 19.79 percent from 4,410.2 (2016-2020 average) to 3,537.6 (2018-2022 average) by December 31, 2022.
- For the 2022 Highway Safety Improvement Program (HSIP), the goal is to reduce the serious injury rate by 21.68 percent from 3.782 (2016-2020 average) to 2.962 (2018-2022 average) by December 31, 2022.
- For the 2022 Highway Safety Improvement Program (HSIP), the goal is to reduce the total non-motorized fatalities and serious injuries by 17.93 percent from 592.2 (2016-2020 average) to 486.0 (2018-2022 average) by December 31, 2022.

Public Comment Period: January 14 - February 15, 2022.

CAMPO staff currently recommends adopting the NCDOT targets due to lack of available localized data to monitor MPO-level targets. Mr. Rickard noted that we are headed in the wrong direction in most of the target areas. NCDOT staff will attend the February TCC meeting to discuss this issue further. Action on this item will occur at the February meetings.

This Informational Report was received as information.

5.4 **2050 Metropolitan Transportation Plan**
Chris Lukasina, MPO Executive Director

Attachments: [Staff Report](#)
[Triangle 2050 MTP AQ Report](#)
[2050 MTP Ex. Summary](#)
[2050 MTP Schedule](#)

Chris Lukasina, MPO Director, reviewed this item. He noted that both reports were posted to the MPO's website. This includes items such as final network updates based on approved projects, final socio-economic and travel demand forecast model runs, air quality and environmental justice network analysis, performance measure analysis and report, air quality conformity determination, and document preparation. A full draft document is anticipated for release on January 5, 2022 for a 42-day comment period. The 2050 MTP webpage has continued to have the most current updates incorporated into the draft document.

<https://www.campo-nc.us/transportation-plan/2050-metropolitan-transportation-plan-mtp>. Final approval will include the SE Data, the previously approved 2050 MTP/CTP projects and financial plan, Goals, Objectives, Performance Measures & Targets, the air quality conformity determination, the full report, and the Triangle Regional Model (previously approved for planning purposes and MTP development).

Mr. Lukasina noted that a public hearing on the Conformity Determination Report and MTP Report would be held at this month's Executive Board meeting.

This MTP Item was received as information.

5.5 FFY2023 Locally Administered Projects Program (LAPP) Investment Program

Gretchen Vetter, CAMPO Staff

Attachments: [Staff Report](#)

[LAPP FFY2023 Recommended Investment Program](#)

[LAPP Selection Panel Discussion Review](#)

[LAPP FFY2023 Recommended Projects Map](#)

Gretchen Vetter, MPO Staff, reviewed this item. Ms. Vetter referred attendees to the attachments for this item for a detailed discussion on the LAPP investment recommendations and scoring committee recommendations. Ms. Vetter noted that this year's investment recommendation is for 64% Roadway; 31% Bicycle/Pedestrian; and 6% Transit. This is outside of \$2.5 Million that the Town of Apex would be returning on their top-scoring roadway project that will be reprogrammed onto that project as part of this year's recommendation. Ms. Vetter reviewed the projects proposed for funding, and noted that the Town of Apex had a single project (Safe Routes to Schools and Transit Connections) that was the top-scoring project in both Bicycle Pedestrian and Transit modes. It was recommended to be funded in the Transit investment. She noted the great geographic distribution of project awards this year, and noted that the very first LAPP award going to Franklinton and Franklin County would fund a greenway in that area. She further reviewed the policy recommendations from the scoring committee, noting especially the inclusion of Complete Streets as a more intentional part of LAPP projects and how to incorporate recognition of local land development policies that help make smart transportation investments.

Alternate Morgan Simmons asked about the inclusion of equity in the LAPP scoring. Ms. Vetter responded that that would be discussed at the steering committee this spring. Member Jason Myers asked how the MPO ensures inclusion of complete streets in LAPP projects. Ms. Vetter responded that the inclusion of complete streets elements is required in LAPP projects, and that CAMPO staff reviews designs and project descriptions in applications to ensure this. Mr. Lukasina added that the Executive Board could potentially remove LAPP funding from a project if it did not include previously promised complete street elements.

Staff will release the draft FFY 2023 LAPP Investment Program for public review and comment from January 14, 2022 through February 15, 2022 and has scheduled a public hearing for the February 16, 2022 Executive Board meeting.

5.6 Locally Administered Projects Program (LAPP) Prior Year Project Move Forward Request

Gretchen Vetter, CAMPO Staff

Attachments: [Staff Report](#)[ACTION ITEM CAMPO Prior Year Project Move Forward Request Knightdale Wendell February2022 Cycle](#)

Gretchen Vetter, MPO Staff, reported on this item. Towards the end of FFY2020, the CAMPO Executive Board extended a preexisting deadline that required all Locally Administered Projects Program (LAPP) projects to receive their funding authorization by September 30, 2021. Projects unable to reach the specified deadline are required to request explicit permission from the CAMPO Executive Board for the federal funding to remain on the project. Project sponsors are eligible to make this request only when projects have completed all the required deliverables to request funding authorization for the next phase. There is currently one project that have missed the September 30, 2021 deadline, but is ready to request funding authorization at this time.

The Town of Rolesville requests permission to move forward with the Main Street and Burlington Mills Road intersection realignment. Design plans were submitted in November 2021, and are awaiting NCDOT approval. Additional information about the project and the delays is included in the attached memo.

A motion was made by Member Jason Myers, seconded by Member Michael Clark, that this item be recommended for approval to the Executive Board. The motion carried by a unanimous vote.

5.7 Amendment #7 to FY2020-2029 Transportation Improvement Program

Gretchen Vetter, CAMPO Staff

Attachments: [Staff Report](#)[CAMPO TIP Amendment #7](#)

Gretchen Vetter, MPO Staff, reported on this item. Ms. Vetter reviewed TIP Amendment #7, and noted that additional information is in the attachment. She noted also that she was still working with City of Raleigh to appropriately reflect the upcoming BRT projects. This amendment will also include changes submitted from transit providers to reflect their current budgets and the addition of the draft FFY2023 Locally Administered Projects Program (LAPP) Investment Program. Amendment #7 will be posted for public comment from January 14, 2022 - February 15, 2022 with a public hearing and approval scheduled for the February 16, 2022 Executive Board meeting.

This Informational Report was received as information.

5.8 FY 2021 Wake Transit Annual Progress and Financial Reports

Bret Martin, CAMPO Staff and Michelle Peele, GoTriangle Staff

Attachments: [Staff Report](#)

[Attachment 1 - FY 21 Wake Transit Annual Progress Report](#)

[Attachment 2 - ACFR 2021 With Auditor Communication For Board](#)

Bret Martin, MPO Staff, and Michelle Peele, GoTriangle Staff, reported on this item. Mr. Martin introduced the item, and called attention to an error in the report that would be corrected - the ACFR from 2022 includes an incorrect sum for GoTriangle expenditures because it includes funds that should be backed out from the total to reflect required maintenance of effort funding outside of Wake Transit that GoTriangle should account for. This is expected to be corrected through an amendment to the 2021 ACFR or an update to the 2022 ACFR.

Ms. Peele reviewed the Annual Progress Report for Wake Transit, and noted the inclusion of icons reflective of the four big moves outlined in the Wake Transit Plan. She also reviewed the financial section of the report, noting the balanced budget.

This Informational Report was received as information.

6. Informational Item: Budget**6.1**

Attachments: [Q1 Budget Projection FY 2022](#)

This Informational Report was received as information.

6.2 Member Shares FY 2022

Lisa Blackburn, MPO Staff

Attachments: [Q1 Member Dues Projection FY 2022](#)

This Informational Report was received as information.

7. Informational Item: Project Updates**7.1 Project Updates**

Attachments: [ExBoard-2022-01-19-Project-Updates](#)

This Informational Report was received as information.

7.2 Public Engagement Updates

Bonnie Parker, MPO Staff

Attachments: [TCC Public Engagement Updates Jan 2021](#)

This Informational Report was received as information.

8. Informational Item: Staff Reports

MPO Report - Mr. Lukasina noted that the public comment period for US 1 North (U-5307) ends tomorrow, and noted that the US 1 Council of Planning would meet later in the month to discuss comments. He also noted that FHWA and FTA are holding a public comment period on electric vehicle charging infrastructure. The NCAMPO Conference will be held in person in April in Wilmington; he encouraged attendance by all interested. He reminded members to update the MPO member form that had been sent out earlier in the month. He also announced that the MPO 101 and LAPP Project Manager Training dates would be announced in the next few weeks.

NCDOT Transportation Planning Division - no report

NCDOT Division 4 - no report

NCDOT Division 5 - no report

NCDOT Division 6 - no report

NCDOT Rail Division - no report

NCDOT Integrated Mobility Division - absent

NC Turnpike Authority - no report

TCC Members - no report

9. Adjournment

There being no further business, Chairman Howell adjourned the meeting.

Upcoming Meetings/Events