



NC Capital Area Metropolitan Planning Organization

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Legislation Details (With Text)

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Title:	Wake Transit - Selection of Consultants for On-Call Transit Planning Services Bret Martin, MPO Staff				
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Attachments:	1. On-Call Consultant List, 2. Draft On-Call Transit Planning Services Contract - CAMPO Draft - 09-01-2016				

Date	Ver.	Action By	Action	Result
9/21/2016	2	Executive Board	approved	Pass
9/1/2016	2	Technical Coordinating Committee	approved	Pass

Wake Transit - Selection of Consultants for On-Call Transit Planning Services Bret Martin, MPO Staff

At its August 4th meeting, the TCC recommended to the CAMPO Executive Board the approval of an interlocal agreement (ILA) for a multi-jurisdictional procurement of on-call transit planning services, and the Executive Board subsequently approved the ILA at its August 17th meeting. An offshoot of the ILA was a request for qualifications released by the joint procurement parties (CAMPO, City of Raleigh, and GoTriangle) in July with a scope of services that includes planning, environmental review, technology, and public outreach services that each of the parties may need over the coming years in pursuit of Wake County Transit Plan implementation. The scope of services of the RFQ also covers many of the Wake County Transit Planning Advisory Committee's (TPAC) roles and responsibilities outlined in the Wake County Transit Interlocal Governance Agreement.

A total of nine (9) statements of qualifications (SOQs) were received in response to the RFQ, and a team of representatives from the three (3) procurement parties evaluated the SOQs against predefined criteria to generate separate scores for each within four (4) categories, yielding a total of 36 scores. Rankings were then generated for each consultant within each category based on their scores, and a list containing the top three (3) ranked firms within each category was established as the "On-Call Consultant List." When specific tasks are developed in pursuit of Wake County Transit Plan implementation, the joint procurement parties will refer to the "On-Call Consultant List" and give the highest ranked firms the right of first refusal to negotiate mutually acceptable scopes and fees. If the highest ranked firm refuses the task or cannot propose a mutually acceptable scope and fee, the next highest ranked firm will then be given an opportunity to negotiate for the task. The proposed "On-Call Consultant List" is provided as [Attachment A](#).

Each firm selected to the top three (3) within any category will be expected to enter into a contract for on-call professional services with the City of Raleigh (on behalf of CAMPO and GoRaleigh) and GoTriangle ([Attachment B](#)). This contract for on-call professional services will then be supplemented by more specific "statements of work" that will address the scope and fee for individual task orders. The contract for on-call services will cover a duration of three (3) years, with the option to renew in one (1)-year increments for an additional two (2) years. The total amount made available for on-call transit planning services from the

budgets of the three (3) procurement parties for FY 2017 is \$1,875,000. For future fiscal years, funding for on-call transit planning services related to Wake County Transit Plan implementation will come from public transportation sales tax, vehicle registration fee, and vehicle rental tax revenues should the November referendum authorizing the sales tax be successful.

Requested Action: Consider approval of the “On-Call Consultant List” selections and corresponding contract for on-call services.