



NC Capital Area Metropolitan Planning Organization

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Legislation Details (With Text)

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Title: Wake County Transit Planning Advisory Committee Bylaws, Including Voting Membership and Assignment of Administrative Support Agency
Bret Martin, MPO Staff
Sponsors:
Indexes: Public Comment, Public Involvement, Transit
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Attachments: 1. Final Approved TPAC Bylaws

Date	Ver.	Action By	Action	Result
9/21/2016	2	Executive Board	approved	Pass
9/1/2016	2	Technical Coordinating Committee	approved	Pass

Wake County Transit Planning Advisory Committee Bylaws, Including Voting Membership and Assignment of Administrative Support Agency

Bret Martin, MPO Staff

The Wake County Transit Planning Advisory Committee (TPAC) held its first meeting on June 20th and has held multiple subsequent weekly or biweekly meetings to develop its operational structure in advance of its more substantive role of developing technical recommendations related to Wake County Transit Plan implementation for consideration by the CAMPO Executive Board and GoTriangle Board of Trustees. The Wake County Transit Governance Interlocal Agreement (ILA) charges the TPAC with completing a number of items related to its operational structure by September 4, 2016, including:

- 1) Bylaws;
- 2) Rules dictating the composition, organization and function of the TPAC (*contained within Bylaws*);
- 3) A meeting schedule;
- 4) A list of deadlines for its work products;
- 5) Identification of lead agencies to carry out the TPAC's responsibilities; and
- 6) A request to an agency or agencies of staff resources to meet the TPAC's administrative needs.

The TPAC recommended at its first meeting that CAMPO serve as the agency responsible for meeting its administrative needs, and CAMPO has served and continues to serve that role. At its August 3rd meeting, the TPAC finalized its bylaws ([Attachment A](#)) and moved to recommend and forward the bylaws to the CAMPO Executive Board and GoTriangle Board of Trustees for approval in accordance with the Transit Governance ILA.

The recommended draft bylaws contain the TPAC's voting membership, its minimum necessary quorum, voting procedures and a weighted voting provision, as well as provisions prescribing elections of officers and officers' duties, the frequency of and preparation for meetings, the development of agendas, and the establishment of sub-committees. Because the scope of the draft bylaws is wide-ranging, the attached draft satisfies three of the six aforementioned items the TPAC is required to complete by September 4th (bylaws; rules dictating the composition, organization and function of the TPAC; and a request to an agency of staff

resources to meet the TPAC's administrative needs). The remaining three items were agreed upon by the TPAC at its August 31st meeting (complying with the September 4th deadline) but were unable to proceed to the CAMPO TCC agenda for September 1st. These remaining three items will be forwarded to CAMPO and the GoTriangle Board of Trustees for their consideration in October.

At its August 3rd meeting, the TPAC vote to recommend approval of the bylaws consisted of 17 members in favor and two (2) members opposed. These two (2) members, representatives from the Towns of Fuquay-Varina and Morrisville, opposed the bylaws based exclusively on the weighted voting structure and voiced support for the bylaws' other provisions. Other members of the TPAC voted in favor of the bylaws but continued to voice opposition to its weighted voting structure component. The TPAC voted on the weighted voting structure component of the bylaws separately at its July 27th meeting, during which 12 members voted in support of the weighted voting structure while eight (8) members voted in opposition.

Requested Action: Consider approval of the TPAC's recommended bylaws.